

Exhibit A – Floor stripping and waxing

Step 1 – contact Custodial Supervisor at 707-834-6359 to schedule work

Day – Thursday

Chris Rohr removes all tables and chairs

Evening - Thursday

Strip the floor with two gallons of floor stripper

8 man hours

Evening – Friday

Finish cleaning floor

Burnish floor

Put down 2 gallons floor finish

Buffing

2 man hours

Day – Monday

Chris Rohr re- installs all tables and chairs

Step 2 – contact Custodial Supervisor at 707-834-6359 to schedule work

6 months later – Day – Friday

Chris Rohrs removes all tables and chairs

Evening - Friday

Clean Floor

Burnish Floor

Possible additional floor finish

Buffing

2 man hours

Day – Monday

Chris Rohrs re-installs all tables and chairs