

**BOARD OF SUPERVISORS**

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County Administrative  
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SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

**Tuesday, July 1, 2025**

**9:00 AM**

**Regular Meeting - Hybrid**

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**The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).**

**The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.**

### **REMOTE/TELECONFERENCE PARTICIPATION**

**Conference Line: 720 707 2699**

**Meeting ID: 839 2977 8871**

**Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.**

#### **Zoom Public Comment:**

**When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.**

#### **Email Public Comment:**

**To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions.

Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

**Board of Supervisors**

[25-718](#)

1. Proclamation Honoring the Sheriff's Citizens on Patrol Program and its Volunteers

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:** Supervisor Madrone

**Attachments:** [Staff Report](#)  
[Proclamation Honoring the Sheriff's Citizens on Patrol Program](#)

[25-780](#)

2. Letter of Support for ACR 96 (Rogers), State Legislation to Designate the Assembly Member Patty Berg Memorial Highway

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support (Attachment 1) regarding ACR 96;
2. Direct the Clerk of the Board to send an executed copy of the letter to those addressed;
3. Authorize staff to continue advocacy on this issue and submitting letters of support throughout the life of the bill.

**Sponsors:** Supervisor Wilson

**Attachments:** [Staff Report](#)  
[Attachment 1 - Letter of Support - ACR 96 Rogers](#)  
[Attachment 2 - ACR 96 Text](#)  
[Executed - Attachment 1 - Letter of Support - ACR 96 Rogers](#)

[25-839](#)

3. Letter of Appreciation to Ted Romo for Service on the Humboldt County Fish & Game Advisory Commission

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Letter of Appreciation.

**Sponsors:** Supervisor Bohn

**Attachments:** [Staff Report](#)  
[Letter of Appreciation to Ted Romo](#)  
[Executed - Letter of Appreciation - Ted Romo](#)

### **Clerk of the Board**

[25-831](#)

4. Humboldt County Fish and Game Advisory Committee Grant Program Request for Proposals

**Recommendation:** That the Board of Supervisors:

1. Receive and file this report.

**Attachments:** [Staff Report](#)  
[RFP](#)

[25-832](#)

5. Removal of Brian Mitchell from the Humboldt County Assessment Appeals Board

**Recommendation:** That the Board of Supervisors:

1. Approve the removal of Brian Mitchell from the Assessment Appeals Board.

**Attachments:** [Staff Report](#)  
[25-844](#)

6. Approval of the Action Summary - Meeting of June 24, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 24, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - June 24, 2025](#)  
[Minute Sheet](#)  
[Executed - Action Summary - June 24, 2025](#)  
[25-845](#)

7. Approval of the Action Summary - Meeting of April 22, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 22, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - April 22, 2025](#)  
[Minute Sheet](#)  
[Executed - Action Summary - April 22, 2025](#)

### **County Administrative Office**

[25-818](#)

8. Memorandum of Understanding between the California Department of Motor Vehicles and County Administrative Office, Information Technology Division

**Recommendation:** That the Board of Supervisors:

1. Approve the Memorandum of Understanding (MOU) between the California Department of Motor Vehicles (DMV) and County Administrative Office, Information Technology Division (IT) for

the provision of direct online information access; and  
2. Authorize the County Administrative Officer to sign the MOU for the period of 48 months from the date of execution.

**Attachments:** [Staff Report](#)  
[Memorandum of Understanding California DMV and ITD.pdf](#)

### **Human Resources**

[25-801](#)

9. Adoption of Amended Appraiser I-III Classification Specification

**Recommendation:** That the Board of Supervisors:  
1. Adopt the amended classification specification (Attachment 1) for Appraiser I-III (classification # 0628A/B/C) into the classification system effective the pay period after approval.

**Attachments:** [Staff Report](#)  
[Appraiser I-III](#)

### **Probation**

[25-773](#)

10. Semi-Annual Humboldt County Sanctuary Ordinance Report - Probation Department

**Recommendation:** That the Board of Supervisors:  
1. Receive the attached report as required by ordinance.

**Attachments:** [Staff Report](#)  
[Measure K Report 1.1.25 - 6.30.25](#)

### **Public Works**

[25-529](#)

11. Lease Agreement with the Redwood Gun Club Regarding the Humboldt County Sheriff's Office Use of the Gunnery Range Located in Manila, California

**Recommendation:** That the Board of Supervisors:  
1. Approve, and Authorize the Chair of the Board to execute, the attached lease agreement with the Redwood Gun Club regarding the Humboldt County Sheriff's Office use of the Gunnery Range located in Manila, California; and  
2. Direct the Clerk of the Board to return one (1) fully executed

original copy of the lease agreement to Public Works, Real Property for further processing.

**Attachments:** [Staff Report](#)  
[Lease Agreement with the Redwood Gun Club Regarding the Humbo](#)  
[Executed - Lease Agreement with the Redwood Gun Club Regarding 1](#)

### **Sheriff**

[25-829](#)

12. Fiscal Year 2024-25 Budget Adjustment for Sheriff's Office Vehicle in the Amount of \$11,000 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the appropriation transfer for Fiscal Year (FY) 2024-25 for retention of a vehicle in the Sheriff's fleet in the amount of \$11,000 (Attachment 1) (4/5 Vote Required).

**Attachments:** [Staff Report](#)  
[Appropriations Transfer](#)

### **E. ITEMS PULLED FROM CONSENT**

### **F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

### **G. MATTERS SET FOR TIME CERTAIN (None Scheduled)**

### **H. PUBLIC HEARINGS (None Scheduled)**

### **I. DEPARTMENTAL REPORTS (None Scheduled)**

### **J. MATTERS INITIATED BY BOARD**

#### **Board of Supervisors**

[25-836](#)

1. Annual Update from the Area 1 Agency on Aging

**Recommendation:** That the Board of Supervisors:

1. Receive and file the annual update.

**Sponsors:** Supervisor Madrone

**Attachments:** [Staff Report](#)  
[Executed - Letters of Opposition](#)

**K. CLOSED SESSION****Board of Supervisors**[25-826](#)

1. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Agricultural Commissioner

[25-827](#)

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Public Defender

[25-828](#)

3. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the County Administrative Officer

**County Counsel**[25-769](#)

4. Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

**L. ADJOURNMENT**