

BOARD OF SUPERVISORS

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNEL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

**Tuesday, June 12, 2018**

**9:00 AM**

**Regular Meeting**

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*Supervisor Virginia Bass was absent*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Auditor/Controller**

- I. Temporary Allocation of Assistant Auditor-Controller Position and Temporary Overlap of Senior Auditor-Controller

**Recommendation:** That the Board of Supervisors temporarily allocate one full-time Assistant Auditor-Controller (salary range 493, class 0646) position in budget unit 111, effective June 17, 2018 through January 7, 2019; approve a temporary overlap for the position of Senior Accountant-Auditor (salary range 419, class 1632, position number 01) with the incumbent employee for a period not to exceed three pay periods, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Board of Supervisors**

2. Resolution Declaring Saturday, September 1, 2018 as Bigfoot Days in Willow Creek

**Recommendation:** That the Board of Supervisors adopt the Resolution and direct the Clerk of the Board to mail a certified copy of the resolution to the Bigfoot Days Committee at PO Box 8, Willow Creek, CA 95573.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

3. Certificate of Achievement for Brayden Ontiveros for Achieving the Rank of Eagle Scout

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Certificate of Achievement.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

4. Proclaim June 2018 as Alzheimer's and Brain Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

5. Appreciation Letter to Kevin McKenny for His Service on the Humboldt County Planning Commission

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

6. Rathbun Memorial Bridge Name Amendment

**Recommendation:** That the Board of Supervisors approve amending the name of the bridge over Mill Creek on Lighthouse Road to become the "Rex and Ruth Rathbun Memorial Bridge."

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Clerk of the Board**

## 7. Approval of the Action Summary - Meeting of June 5, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of June 5, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

## 8. Quarterly Report of Current and Projected Vacancies on Humboldt County Appointed Boards, Committees and Commissions

**Recommendation:** That the Board of Supervisors receive and file the report.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**County Administrative Office**

## 9. Agreement with Sherpa Government Solutions, LLC for Budget Formulation, Management and Reporting Software

**Recommendation:** That the Board of Supervisors approve the attached software agreement with Sherpa Government Solutions, LLC (Sherpa) to provide budget formulation, management and reporting software for a term of July 1, 2018 through June 30, 2023 for an amount not to exceed \$524,447.35; authorize the Chair of the Board to execute the proposed agreement with Sherpa Government Solutions, LLC; and direct the Clerk of the Board to return two (2) fully executed originals to the County Administrative Office.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

## 10. OTIS United Technologies Agreements for Americans with Disabilities Act (ADA) Elevator Modifications

**Recommendation:** That the Board of Supervisors approve agreements with OTIS United Technologies (Otis) for ADA elevator modifications at the Humboldt County Correctional Facility, Courthouse and Main Library; and authorize the Purchasing Agent to sign Otis agreements for ADA elevator modifications.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Mental Health**

11. Second Amendment to the Professional Services Agreement with Willow Glen Care Center Regarding the Provision of Long-Term Residential Treatment Services

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached second amendment to the professional services agreement with Willow Glen Care Center regarding the provision of long-term residential treatment services to adults with mental illnesses for fiscal years 2016-2017 through 2018-2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached second amendment to the Department of Health and Human Services-Contract Unit for further processing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

12. Memorandum of Understanding with the Humboldt County Office of Education Regarding the Continued Development of a Multi-Tiered System of Support Coalition within Humboldt County

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached Memorandum of Understanding with the Humboldt County Office of Education regarding the continued development of a Multi-Tiered System of Support Coalition that will implement the Positive Behavior Intervention and Supports curriculum throughout Humboldt County school system in an amount not to exceed \$86,900; and direct the Clerk of the Board to route two (2) fully executed original copies of the attached Memorandum of Understanding to the Department of Health and Human Services-Contract Unit for further processing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Public Health**

13. Software Maintenance Agreement with Common Cents Systems, Inc. for the Public Health Laboratory

**Recommendation:** That the Board of Supervisors approve and authorize the Department of Health and Human Services (DHHS) - Public Health Director to sign three (3) original signature pages of the Software Maintenance Agreement with Common Cents Systems, Inc. for the period of July 1, 2018 through June 30, 2021; authorize the DHHS-Public Health Director or designee to sign all future amendments to this agreement upon County Counsel and Risk Management review and approval; and direct the Clerk of the Board to return one (1) copy of the executed Board Agenda Item to the DHHS-Contract Unit for transmittal to DHHS-Public Health.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Social Services****14. Agreement with Redwood Community Action Agency to Provide Housing and Support Services to Eligible Families**

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign and execute three (3) originals of the Agreement with Redwood Community Action Agency-Parents and Children in Transition Program (Attachment 1) to provide housing and support services to eligible families referred from Department of Health and Human Services (DHHS) - Social Services for the period of July 1, 2018 through June 30, 2019 in an amount not to exceed \$450,117; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to DHHS-Contracts Unit for distribution.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**15. Agreement with Changing Tides Family Services and the Department of Health and Human Services ("DHHS") - Child Welfare Services ("CWS") for January 1, 2018 - June 30, 2019**

**Recommendation:** That the Board of Supervisors approve the agreement with Changing Tides Family Services for the period of January 1, 2018 through June 30, 2019 to assist eligible families with finding a child care provider for the foster youth in their care, securing subsidized placement if eligible, completing child care program applications, and developing a plan for long-term child care appropriate to the child's age and needs via the State General Fund allocation; authorize the Chairperson to execute three (3) originals of the agreement; direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for further processing; and authorize the DHHS-CWS Director to amend program elements of the agreement as necessary after review and approval by County Counsel and Risk Management for the term of January 1, 2018 through June 30, 2019.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**16. Agreement with Changing Tides Family Services for the Provision of Supervised Visitation Services**

**Recommendation:** That the Board of Supervisors approve the agreement with Changing Tides Family Services for fiscal year 2018-2019 to provide supervised family visitation services to Department of Health and Human Services (DHHS) - Children and Family Services clients, referred by Child Welfare Services in an amount not to exceed \$497,021.93; authorize the Chairperson to execute three (3) originals of the agreement; authorize the Child Welfare Services Director to amend program elements of the agreement as necessary for fiscal year 2018-2019 after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**District Attorney****17. Grant Award and Supplemental Budget for Budget Unit 1100 211, to Purchase Meal Vouchers for Distribution to Victims/Witnesses of the Child Abuse Services Program (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve the attached fiscal year 2017-18 supplemental budget for budget unit 1100 211, to increase the appropriation for object code 2311 witnesses expense, due to a \$5,000 grant award from the Dean G. Christensen Community Investment Program.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Human Resources****18. Ratification of 2017-2020 Memorandum of Understanding (MOU) Between the County of Humboldt and the Humboldt Deputy Sheriffs Organization - Law Enforcement Management (LEM) Representation Unit 7**

**Recommendation:** That the Board of Supervisors approve the amended (Exhibit A) 2017-2020 Memorandum of Understanding (MOU) Between the County of Humboldt and the Humboldt Deputy Sheriffs Organization - Law Enforcement Management (LEM) Representation Unit 7.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Public Works**

19. Request for Qualifications Number DPW2018-005, Regarding On-Call Professional Design Engineering and/or Environmental Services

**Recommendation:** That the Board of Supervisors authorize the Director of Public Works to advertise and distribute the attached Request for Qualifications regarding on-call professional design engineering and/or environmental services for various state and federal funded roadway projects.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

20. Red Cap Road Shoulder Widening, Post Mile 0.30-1.56 (Phase 2); Federal Agreement Number: DTFH69-15-H-00051; Contract Number: 321606A

**Recommendation:** That the Board of Supervisors approve the attached Request for Budget Transfer/Adjustment in the amount of \$50,000, for the Engineering Division to fund the remainder of the project in the current fiscal year (4/5 vote required); accept the completed contract, including all change orders approved by the Public Works Department, between GR Sundberg, Inc., and Humboldt County for the Red Cap Road Shoulder Widening, Post Mile 0.30-1.56 (Phase 2); and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$33,461.44, which will bring the total amount paid to one hundred (100) percent of the contract.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**Sheriff**

21. Approval of Memorandum of Understanding between the Humboldt County Sheriff's Office and the California State University-Humboldt State University Police for Crisis Response Cooperation

**Recommendation:** That the Board of Supervisors approve Memorandum of Understanding (MOU) between the Humboldt County Sheriff's Office and California State University-Humboldt State University Police (HSUPD) for participation in the county's Special Weapons and Tactics Team (SWAT), the Crisis Negotiations Team (CNT) and Tactical Dispatch (Attachment 1); authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to execute three (3) originals of the Agreement; authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to approve any extensions, amendments and modifications for the term of the Agreement; and direct the Clerk of the Board to return two (2) signed originals to the Sheriff's Office.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**22. Senior Wood Agreement between Humboldt Senior Resource Center and the County of Humboldt Sheriff's Work Alternative Program to Provide Firewood**

**Recommendation:** That the Board of Supervisors approve the Senior Wood Agreement between Humboldt Senior Resource Center (HSRC) and the County of Humboldt Sheriff's Work Alternative Program (SWAP) to provide firewood to senior citizens (Attachment 1) for the period beginning May 1, 2018 and ending April 30, 2019; and authorize the Sheriff to sign three (3) original copies of the Senior Wood Agreement and any amendments, modifications, extensions or certifications for the life of this agreement.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**E. SPECIAL PRESENTATIONS**

**F. MATTERS SET FOR TIME CERTAIN**

**G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS**

**Board of Supervisors**

1. Consider Sending Letter of Opposition to SB 1487 (Stern), the Iconic African Species Protection Act (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors send a letter of opposition to SB 1487, the Iconic African Species Protection Act, to Senator Mike McGuire.

*Per order of the Chair this item was discussed but no action was taken.*

2. Appointment of County Delegate and County Alternate to Participate in the National Association of Counties (NACO) Annual Election of Officers and Policy Adoption.

**Recommendation:** That the Board of Supervisors appoint a County Delegate and County Alternate to participate in the NACO annual election of officers and policy adoption, complete the NACO 2018 Credentials Voting Form, and return the form to Alex Koroknay-Palicz via fax at (866)370-9421 or email at AKPalicz@naco.org, no later than June 29, 2018

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, to appoint Supervisor Rex Bohn as the delegate and Supervisor Virginia Bass as the alternate. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**I. DEPARTMENT REPORTS**



**J. PUBLIC HEARINGS****Public Works**

1. Consolidation of the Unincorporated Garberville, Holmes/Redcrest, Fortuna/Ferndale and Weott/Myers Flat Solid Waste Collection Franchise Areas

**Recommendation:** That the Board of Supervisors open the public hearing and receive comments on the proposed consolidation, service standardization and rate adjustments for solid waste collections for the unincorporated Garberville, Holmes/Redcrest, Fortuna/Ferndale and Weott/Myers Flat areas of Humboldt County; close the public hearing; approve, and authorize the Chair of the Board to execute, the attached ninth amendment to the amended and restated solid waste collection franchise agreement for the unincorporated Garberville, Holmes/Redcrest, Fortuna/Ferndale and Weott/Myers Flat area of Humboldt County ("South County Franchise Agreement") with Recology Humboldt County; approve, and authorize the Chair of the Board to execute, the attached ninth amendment to the solid waste collection franchise agreement for the unincorporated Holmes and Redcrest area of Humboldt County ("H/R Franchise Agreement") with Recology Humboldt County; approve, and authorize the Chair of the Board to execute, the attached ninth amendment to the solid waste collection franchise agreement for the unincorporated Weott and Myers Flat areas of Humboldt County ("W/MF Franchise Agreement") with Recology Humboldt County; and direct the Clerk of the Board to return two (2) fully executed copies of each amendment attached hereto to the Department of Public Works for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Ryan Sundberg, and Mike Wilson

**K. DISCUSSION ITEMS****L. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code section 54956.9 subd. (d)(2) - threatened litigation re Humboldt County Fairgrounds operations.

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code section 54956.9 subd. (d)(2) - threatened litigation re Humboldt County Fairgrounds operations. There was no action to report.*

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*


  
\_\_\_\_\_  
*JUNE 13 2018*




MINUTES  
TUESDAY, JUNE 12, 2018  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 19, 2018 with the vote as shown below.

AYES: Supervisors: Bass, Bohn, Sundberg, Fennell, Wilson  
NAYS: Supervisors: --  
ABSENT: Supervisors: --

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
RYAN SUNDBERG  
Chair of the Board



# COUNTY OF HUMBOLDT

For the meeting of: June 19, 2018

Date: June 13, 2018  
To: The Honorable Board of Supervisors  
From: Clerk of the Board of Supervisors  
Subject: **Approval of the Action Summary – Meeting of June 12, 2018**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of June 12, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of June 12, 2018 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their June 12, 2018 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

REVIEW:				
Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
Upon motion of Supervisor Wilson Seconded by Supervisor Bass  
Ayes Bass, Fennell, Sundberg, Bohn, Wilson  
Nays  
Abstain  
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 6/19/18

By:   
Ryan Sharp, Deputy Clerk of the Board