

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, June 12, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Auditor/Controller

1. Temporary Allocation of Assistant Auditor-Controller Position and Temporary Overlap of Senior Auditor-Controller

Recommendation: That the Board of Supervisors temporarily allocate one full-time Assistant Auditor-Controller (salary range 493, class 0646) position in budget unit 111, effective June 17, 2018 through January 7, 2019; approve a temporary overlap for the position of Senior Accountant-Auditor (salary range 419, class 1632, position number 01) with the incumbent employee for a period not to exceed three pay periods, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Temporary Allocation of Assistant Auditor-Controller Position.pdf](#)

Board of Supervisors**2. Resolution Declaring Saturday, September 1, 2018 as Bigfoot Days in Willow Creek**

Recommendation: That the Board of Supervisors adopt the Resolution and direct the Clerk of the Board to mail a certified copy of the resolution to the Bigfoot Days Committee at PO Box 8, Willow Creek, CA 95573.

Attachments: [Bigfoot Days.pdf](#)

3. Certificate of Achievement for Brayden Ontiveros for Achieving the Rank of Eagle Scout

Recommendation: That the Board of Supervisors authorize the Chair to sign the Certificate of Achievement.

Attachments: [Eagle Scout Certificate for Brayden Ontiveros.pdf](#)

4. Proclaim June 2018 as Alzheimer's and Brain Awareness Month in Humboldt County

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Alzheimer's and Brain Injury Awareness Month Proclamation.pdf](#)

5. Appreciation Letter to Kevin McKenny for His Service on the Humboldt County Planning Commission

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [McKennyPlanning.pdf](#)

6. Rathbun Memorial Bridge Name Amendment

Recommendation: That the Board of Supervisors approve amending the name of the bridge over Mill Creek on Lighthouse Road to become the "Rex and Ruth Rathbun Memorial Bridge."

Attachments: [Rathbun Memorial Bridge Name Amendment.pdf](#)

Clerk of the Board

7. Approval of the Action Summary - Meeting of June 5, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of June 5, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Approval of the Action Summary - Meeting of June 5, 2018.pdf](#)

8. Quarterly Report of Current and Projected Vacancies on Humboldt County Appointed Boards, Committees and Commissions

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Quarterly Report.pdf](#)

County Administrative Office

9. Agreement with Sherpa Government Solutions, LLC for Budget Formulation, Management and Reporting Software

Recommendation: That the Board of Supervisors approve the attached software agreement with Sherpa Government Solutions, LLC (Sherpa) to provide budget formulation, management and reporting software for a term of July 1, 2018 through June 30, 2023 for an amount not to exceed \$524,447.35; authorize the Chair of the Board to execute the proposed agreement with Sherpa Government Solutions, LLC; and direct the Clerk of the Board to return two (2) fully executed originals to the County Administrative Office.

Attachments: [Agreement with Sherpa Government Solutions.pdf](#)

10. OTIS United Technologies Agreements for Americans with Disabilities Act (ADA) Elevator Modifications

Recommendation: That the Board of Supervisors approve agreements with OTIS United Technologies (Otis) for ADA elevator modifications at the Humboldt County Correctional Facility, Courthouse and Main Library; and authorize the Purchasing Agent to sign Otis agreements for ADA elevator modifications.

Attachments: [OTIS United Technologies Agreements.pdf](#)

Department of Health and Human Services: Mental Health

11. Second Amendment to the Professional Services Agreement with Willow Glen Care Center Regarding the Provision of Long-Term Residential Treatment Services

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached second amendment to the professional services agreement with Willow Glen Care Center regarding the provision of long-term residential treatment services to adults with mental illnesses for fiscal years 2016-2017 through 2018-2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached second amendment to the Department of Health and Human Services-Contract Unit for further processing.

Attachments: [Second Amendment to the Professional Services Agreement.pdf](#)
[Attachment.pdf](#)

12. Memorandum of Understanding with the Humboldt County Office of Education Regarding the Continued Development of a Multi-Tiered System of Support Coalition within Humboldt County

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached Memorandum of Understanding with the Humboldt County Office of Education regarding the continued development of a Multi-Tiered System of Support Coalition that will implement the Positive Behavior Intervention and Supports curriculum throughout Humboldt County school system in an amount not to exceed \$86,900; and direct the Clerk of the Board to route two (2) fully executed original copies of the attached Memorandum of Understanding to the Department of Health and Human Services-Contract Unit for further processing.

Attachments: [MOU with the Humboldt County Office of Education.pdf](#)

Department of Health and Human Services: Public Health

13. Software Maintenance Agreement with Common Cents Systems, Inc. for the Public Health Laboratory

Recommendation: That the Board of Supervisors approve and authorize the Department of Health and Human Services (DHHS) - Public Health Director to sign three (3) original signature pages of the Software Maintenance Agreement with Common Cents Systems, Inc. for the period of July 1, 2018 through June 30, 2021; authorize the DHHS-Public Health Director or designee to sign all future amendments to this agreement upon County Counsel and Risk Management review and approval; and direct the Clerk of the Board to return one (1) copy of the executed Board Agenda Item to the DHHS-Contract Unit for transmittal to DHHS-Public Health.

Attachments: [Software Maintenance Agreement.pdf](#)

Department of Health and Human Services: Social Services**14. Agreement with Redwood Community Action Agency to Provide Housing and Support Services to Eligible Families**

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign and execute three (3) originals of the Agreement with Redwood Community Action Agency-Parents and Children in Transition Program (Attachment 1) to provide housing and support services to eligible families referred from Department of Health and Human Services (DHHS) - Social Services for the period of July 1, 2018 through June 30, 2019 in an amount not to exceed \$450,117; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to DHHS-Contracts Unit for distribution.

Attachments: [Agreement with Redwood Community Action Agency.pdf](#)

15. Agreement with Changing Tides Family Services and the Department of Health and Human Services ("DHHS") - Child Welfare Services ("CWS") for January 1, 2018 - June 30, 2019

Recommendation: That the Board of Supervisors approve the agreement with Changing Tides Family Services for the period of January 1, 2018 through June 30, 2019 to assist eligible families with finding a child care provider for the foster youth in their care, securing subsidized placement if eligible, completing child care program applications, and developing a plan for long-term child care appropriate to the child's age and needs via the State General Fund allocation; authorize the Chairperson to execute three (3) originals of the agreement; direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for further processing; and authorize the DHHS-CWS Director to amend program elements of the agreement as necessary after review and approval by County Counsel and Risk Management for the term of January 1, 2018 through June 30, 2019.

Attachments: [Agreement with Changing Tides Family Services.pdf](#)

16. Agreement with Changing Tides Family Services for the Provision of Supervised Visitation Services

Recommendation: That the Board of Supervisors approve the agreement with Changing Tides Family Services for fiscal year 2018-2019 to provide supervised family visitation services to Department of Health and Human Services (DHHS) - Children and Family Services clients, referred by Child Welfare Services in an amount not to exceed \$497,021.93; authorize the Chairperson to execute three (3) originals of the agreement; authorize the Child Welfare Services Director to amend program elements of the agreement as necessary for fiscal year 2018-2019 after review and approval by County Counsel and Risk Management; and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with Changing Tides Family Services.pdf](#)

District Attorney**17. Grant Award and Supplemental Budget for Budget Unit 1100 211, to Purchase Meal Vouchers for Distribution to Victims/Witnesses of the Child Abuse Services Program (4/5 Vote Required)**

Recommendation: That the Board of Supervisors approve the attached fiscal year 2017-18 supplemental budget for budget unit 1100 211, to increase the appropriation for object code 2311 witnesses expense, due to a \$5,000 grant award from the Dean G. Christensen Community Investment Program.

Attachments: [Grant Award and Supplemental Budget.pdf](#)

Human Resources**18. Ratification of 2017-2020 Memorandum of Understanding (MOU) Between the County of Humboldt and the Humboldt Deputy Sheriffs Organization - Law Enforcement Management (LEM) Representation Unit 7**

Recommendation: That the Board of Supervisors approve the amended (Exhibit A) 2017-2020 Memorandum of Understanding (MOU) Between the County of Humboldt and the Humboldt Deputy Sheriffs Organization - Law Enforcement Management (LEM) Representation Unit 7.

Attachments: [Staff Report.pdf](#)
[Exhibit A.pdf](#)
[Exhibit B.pdf](#)
[Resolution.pdf](#)
[Exhibit D & E.pdf](#)

Public Works

19. Request for Qualifications Number DPW2018-005, Regarding On-Call Professional Design Engineering and/or Environmental Services

Recommendation: That the Board of Supervisors authorize the Director of Public Works to advertise and distribute the attached Request for Qualifications regarding on-call professional design engineering and/or environmental services for various state and federal funded roadway projects.

Attachments: [Request for Qualifications.pdf](#)
[Attachment 1.pdf](#)

20. Red Cap Road Shoulder Widening, Post Mile 0.30-1.56 (Phase 2); Federal Agreement Number: DTFH69-15-H-00051; Contract Number: 321606A

Recommendation: That the Board of Supervisors approve the attached Request for Budget Transfer/Adjustment in the amount of \$50,000, for the Engineering Division to fund the remainder of the project in the current fiscal year (4/5 vote required); accept the completed contract, including all change orders approved by the Public Works Department, between GR Sundberg, Inc., and Humboldt County for the Red Cap Road Shoulder Widening, Post Mile 0.30-1.56 (Phase 2); and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$33,461.44, which will bring the total amount paid to one hundred (100) percent of the contract.

Attachments: [Red Cap Road Shoulder Widening.pdf](#)
[Attachments.pdf](#)

Sheriff

21. Approval of Memorandum of Understanding between the Humboldt County Sheriff's Office and the California State University-Humboldt State University Police for Crisis Response Cooperation

Recommendation: That the Board of Supervisors approve Memorandum of Understanding (MOU) between the Humboldt County Sheriff's Office and California State University-Humboldt State University Police (HSUPD) for participation in the county's Special Weapons and Tactics Team (SWAT), the Crisis Negotiations Team (CNT) and Tactical Dispatch (Attachment 1); authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to execute three (3) originals of the Agreement; authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to approve any extensions, amendments and modifications for the term of the Agreement; and direct the Clerk of the Board to return two (2) signed originals to the Sheriff's Office.

Attachments: [Memorandum of Understanding.pdf](#)

22. Senior Wood Agreement between Humboldt Senior Resource Center and the County of Humboldt Sheriff's Work Alternative Program to Provide Firewood

Recommendation: That the Board of Supervisors approve the Senior Wood Agreement between Humboldt Senior Resource Center (HSRC) and the County of Humboldt Sheriff's Work Alternative Program (SWAP) to provide firewood to senior citizens (Attachment 1) for the period beginning May 1, 2018 and ending April 30, 2019; and authorize the Sheriff to sign three (3) original copies of the Senior Wood Agreement and any amendments, modifications, extensions or certifications for the life of this agreement.

Attachments: [Senior Wood Agreement.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Consider Sending Letter of Opposition to SB 1487 (Stern), the Iconic African Species Protection Act (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors send a letter of opposition to SB 1487, the Iconic African Species Protection Act, to Senator Mike McGuire.

Attachments: [Letter of Opposition to SB 1487.pdf](#)

2. Appointment of County Delegate and County Alternate to Participate in the National Association of Counties (NACO) Annual Election of Officers and Policy Adoption.

Recommendation: That the Board of Supervisors appoint a County Delegate and County Alternate to participate in the NACO annual election of officers and policy adoption, complete the NACO 2018 Credentials Voting Form, and return the form to Alex Koroknay-Palicz via fax at (866)370-9421 or email at AKPalicz@naco.org, no later than June 29, 2018

Attachments: [Appointment of County Delegate and Alternate.pdf](#)

I. DEPARTMENT REPORTS

J. PUBLIC HEARINGS

Public Works

1. Consolidation of the Unincorporated Garberville, Holmes/Redcrest, Fortuna/Ferndale and Weott/Myers Flat Solid Waste Collection Franchise Areas

Recommendation: That the Board of Supervisors open the public hearing and receive comments on the proposed consolidation, service standardization and rate adjustments for solid waste collections for the unincorporated Garberville, Holmes/Redcrest, Fortuna/Ferndale and Weott/Myers Flat areas of Humboldt County; close the public hearing; approve, and authorize the Chair of the Board to execute, the attached ninth amendment to the amended and restated solid waste collection franchise agreement for the unincorporated Garberville, Holmes/Redcrest, Fortuna/Ferndale and Weott/Myers Flat area of Humboldt County ("South County Franchise Agreement") with Recology Humboldt County; approve, and authorize the Chair of the Board to execute, the attached ninth amendment to the solid waste collection franchise agreement for the unincorporated Holmes and Redcrest area of Humboldt County ("H/R Franchise Agreement") with Recology Humboldt County; approve, and authorize the Chair of the Board to execute, the attached ninth amendment to the solid waste collection franchise agreement for the unincorporated Weott and Myers Flat areas of Humboldt County ("W/MF Franchise Agreement") with Recology Humboldt County; and direct the Clerk of the Board to return two (2) fully executed copies of each amendment attached hereto to the Department of Public Works for further processing.

Attachments: [Solid Waste Collection Franchise Areas.pdf](#)

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. Conference with Legal Counsel – pursuant to Government Code section 54956.9 subd. (d)(2) - threatened litigation re Humboldt County Fairgrounds operations.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldtgov.org/>