

**BOARD OF SUPERVISORS**

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, April 2, 2019

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. National Library and National Volunteer Week Proclamation (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Proclamation.

**Attachments:** [Staff Report](#)  
[LibraryProclamation.pdf](#)

2. Certificates of Recognition for the McKinleyville Chamber of Commerce Award Recipients for 2018 (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Ratify authorization for the Chair to sign the Certificates of Recognition.

**Attachments:** [Staff Report](#)  
[Certificates of Recognition.pdf](#)

3. Letter in support of the Institutes for Mental Disease (IMD) Exclusion Waiver (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter.

**Attachments:** [Staff Report](#)  
[Letter of Support for Institutes for Mental Disease Exclusion Waiver](#)

4. Certificate of Achievement for Colton Johnston for Achieving the Rank of Eagle Scout (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Ratify the Certificate of Achievement.

**Attachments:** [Staff Report](#)  
[Certificate](#)

5. Letter of Support to the California Fish and Game Commission Regarding the Duck Season End Date for the 2019-2020 Season (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of support.

**Attachments:** [Staff Report](#)  
[Humboldt F&Gltr.pdf](#)  
[SupportDuckSeason.pdf](#)

6. Proclaim April 1-7, 2019 as National Public Health Week in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Proclamation.

**Attachments:** [Staff Report](#)  
[Proclamation](#)

7. Appointment of Patte Rae to the Housing Trust Fund and Homelessness Solutions Committee (HTFHSC) Representing the 2nd District (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[HTFHSC.pdf](#)

### **Clerk of the Board**

8. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)

9. Approval of the Action Summary - Meeting of March 26, 2019

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of March 26, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 3-26-19](#)

### **County Administrative Office**

10. Bid Authorization for Americans with Disabilities Act (ADA) Department of Justice (DOJ) Consent Decree Barrier Removal at the Mental Health Facility, 720 Wood Street, Eureka, California 95501

**Recommendation:** That the Board of Supervisors:  
1. Receive and approve the plans and specifications for the Mental Health Facility Americans with Disabilities Act (ADA) Project; and  
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be open on May 1, 2019.

**Attachments:**        [Staff Report](#)  
[Attachment 1- Lead Specifications for ADA Improvements at the Mental Health Fa](#)  
[Attachment 2- Specifications for ADA improvements at the Mental Health Facility.](#)  
[Attachment 3- Architectural Plans for ADA improvements at the Mental Health Fa](#)  
[Attachment 4- Hazardous Materials Assessment Report for the Mental Health Facil](#)

**11. Supplemental Budget for Fund 1120, Budget Unit 287, Workforce Investment, Fiscal Year (FY) 2018-2019 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve the supplemental budget (Attachment 1) in the amount of \$305,660 for Budget Unit 287, Workforce Investment; and
2. Direct the Auditor-Controller to incorporate the budget changes.

**Attachments:**        [Staff Report](#)  
[Attachment 1 - 287 Supplemental Budget - FY 2018-19.pdf](#)

**County Clerk/Recorder/Registrar of Voters**

**12. District Resolutions to Transition to Even-Year Elections Pursuant to Senate Bill 415 (California Voter Participation Act)**

**Recommendation:** That the Board of Supervisors:

1. Receive staff report;
2. Receive staff impact analysis and district resolution for school and special districts; and
3. Approve school and special district resolutions to transition to even-year elections pursuant California Elections Code, Sections 14050-14057.

**Attachments:**        [Staff Report](#)  
[Attachment 1 - California Elections Code](#)  
[Attachment 2 - Impact Analyses and Resolutions](#)

**Department of Health and Human Services: Mental Health**

13. Fifth Amendment to the License and Service Agreement with Netsmart Technologies, Inc. Regarding the Use and Operation of the Avatar Electronic Health Record Software System and the Provision of Related Training, Support and Project Management Services

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached fifth amendment to the license and service agreement with Netsmart Technologies, Inc. regarding the use and operation of the Avatar electronic health record software system and the provision of related training, support and project management services; and
2. Direct the Clerk of the Board to return two fully executed original copies of the attached fifth amendment to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:**

[Staff Report](#)

[Fifth Amendment to the License and Service Agreement with Netsmart Technologies](#)

[Fourth Amendment to the License and Service Agreement with Netsmart Technologies](#)

[Third Amendment to the License and Service Agreement with Netsmart Technologies](#)

[Second Amendment to the License and Service Agreement with Netsmart Technologies](#)

[First Amendment to the License and Service Agreement with Netsmart Technologies](#)

[Netsmart Customer License and Service Agreement with Netsmart Technologies, Inc.](#)

[Netsmart Humboldt County COI](#)

14. Application Process for Collaborative Partnership Agreements Regarding the Provision of Professional Services Intended to Reduce the Number of Adverse Childhood Experiences Occurring within Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve the attached collaborative partnership agreement application package;
2. Approve the attached collaborative partnership agreement templates regarding the provision of professional services intended to reduce the number of Adverse Childhood Experiences occurring within Humboldt County;
3. Authorize the Department of Health and Human Services - Mental Health Director to execute collaborative partnership agreements that are substantially similar to the attached collaborative partnership agreement templates, after review and approval by County Counsel, Risk Management and the County Administrative Office;
4. Authorize the Department of Health and Human Services - Mental Health Director to execute any future amendments to the collaborative partnership agreements executed thereby, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
5. Direct the Clerk of the Board to return one original executed copy of this item to the Department of Health and Human Services - Contract Unit.

- Attachments:** [Staff Report](#)  
[ACEs Collaborative Partnership Agreement Request Guidelines FY 19-20](#)  
[ACEs Collaborative Partnership Agreement Request Form FY 19-20](#)  
[ACEs Collaborative Partnership Agreement Template \(Non-Tribal Organizations\) F](#)  
[ACEs Collaborative Partnership Agreement Template \(Tribal Organizations\) FY 19](#)

### Libraries

#### 15. Literary Services Agreement with Humboldt Literacy Project

- Recommendation:** That the Board of Supervisors:
1. Approve from the California State Library pass through funding to the Humboldt Literacy Project; and
  2. Approve and authorize the Chair to sign the Literary Services Agreement with Humboldt Literacy Project.

- Attachments:** [Staff Report](#)  
[EXHIBIT C.pdf](#)  
[Insurance Certificates.pdf](#)  
[Agreement for Literacy Services](#)

### Probation

#### 16. Professional Services Agreement between Arcata House Partnership and County of Humboldt for Residential Community Re-Entry Services and Supplemental Budget for Probation Budget Unit 294 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve a professional services agreement with Arcata House Partnership (AHP) for Residential Community Re-Entry Services (Attachment 1);
  2. Authorize the Chief Probation Officer to execute the above-referenced agreement with AHP as well as any amendments or extensions necessary to complete this year-long pilot program; and
  3. Approve the corresponding supplemental budget for budget unit 294, (4/5 vote required).

- Attachments:** [Staff Report](#)  
[AHP Agreement](#)  
[AHP Agreement \(RM Executed\)](#)  
[Supplemental Budget-294 AHP](#)  
[HCCCP Exec Committee Minutes 1.16.19](#)

**Public Works**

17. Lease with David G. Katz and Anne Braak-Katz Trust at 3156 Redwood Drive in Redway to provide offices for Planning and Building Department and 2nd District Supervisor, Estelle Fennell

**Recommendation:** That the Board of Supervisors:

1. Approve the lease with David G. Katz and Anne Braak-Katz Trust at 3156 Redwood Drive in Redway for office space for the Department of Planning and Building Department and 2nd District Supervisor, Estelle Fennell;
2. Authorize the Chair of the Board to sign two (2) originals of the lease; and
3. Direct the Clerk of the Board to return one (1) executed original of the lease to Public Works - Real Property - for transmittal to Lessor.

**Attachments:** [Staff Report](#)  
[Lease](#)  
[Exhibit A](#)  
[Exhibit B - ADA Access Compliance Assessment](#)

18. Statement of Interest for Membership in Eel River Forum

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign the attached letter expressing Humboldt County's statement of interest for membership in the Eel River Forum.

**Attachments:** [Staff Report](#)  
[Eel River Forum FINAL CHARTER 6-19-2013](#)  
[Eel River Forum statement of interest - Humboldt County](#)

**Sheriff**

19. Sheriff Operations and Correction Facility Budget Transfer Requests between Fixed Asset and Expenses

**Recommendation:** That the Board of Supervisors:

1. Approve an appropriation transfer request in FY2018-2019 for budget unit 221 - Sheriff Operations for the purchase of patrol vehicle after-market equipment (Attachment 1);
2. Approve an appropriation transfer request in FY2018-2019 for budget unit 221 - Sheriff Operations for the purchase of a network/data communications switch (Attachment 2); and
3. Approve an appropriation transfer request in FY2018-2019 for budget unit 243 - Sheriff Jail for the purchase of temporary holding cells and offset building repairs (Attachment 3).

**Attachments:** [Staff Report](#)  
[Budget Transfer Request for 221 for patrol vehicle after-market equipment](#)  
[Budget Transfer Request for 221 for communications switch and rack](#)  
[Budget Transfer Request for 243 for temporary holding cell & maintenance](#)

**20. Termination of Local Emergency - Feb.23 Storm**

**Recommendation:** That the Board of Supervisors:  
1. Adopt Resolution No. \_\_\_\_\_ to terminate the local emergency that occurred around Feb. 23.

**Attachments:** [Staff Report](#)  
[Resolution Terminating Local Emergency](#)  
[Resolution 19-27](#)

**21. Termination of Local Emergency - Feb. 12 Storm**

**Recommendation:** That the Board of Supervisors:  
1. Adopt Resolution No. \_\_\_\_\_ to terminate the local emergency that occurred around Feb. 12, 2019.

**Attachments:** [Staff Report](#)  
[Resolution Terminating Local Emergency - Feb 12 Storm](#)  
[Resolution 19-28](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts](#)

**E. SPECIAL PRESENTATIONS**

**F. MATTERS SET FOR TIME CERTAIN**

**Board of Supervisors**

1. 9:05 a.m. - Arcata High School Students Visit to the Board of Supervisors (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Welcomes the Arcata High School Students to the Board Meeting.

*Attachments:* [Staff Report](#)

## G. ITEMS PULLED FROM CONSENT

## H. MATTERS INITIATED BY BOARD MEMBERS

### Board of Supervisors

1. Presentation by Kurt McCray, Unit Chief for Cal Fire, Humboldt-Del Norte Unit related to Governor Newsom's Emergency Declaration and Wildfire Mitigation Projects (Supervisor Estelle Fennell)

*Recommendation:* That the Board of Supervisors:  
1. Hear the presentation and take appropriate action, if required.

*Attachments:* [Staff Report](#)  
[Public Comment H1](#)

2. Annual Update from the Child Abuse Prevention Coordinating Council and Proclaim April 2019 as Child Abuse Prevention and Awareness Month (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:  
1. Adopt the proclamation and hear the annual update.

*Attachments:* [Staff Report](#)  
[CAPMProclamation.pdf](#)

3. North Coast Rape Crisis Presentation on Sexual Assault Awareness Month (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors:  
1. Hear the presentation and take appropriate action, if required.

*Attachments:* [Staff Report](#)  
[Public Comment H3](#)

## I. DEPARTMENT REPORTS

### Agricultural Commissioner

1. Adoption of an Urgency Ordinance Establishing a Temporary Moratorium on the Cultivation of Industrial Hemp (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Interim Urgency Ordinance declaring a temporary moratorium on the cultivation of industrial hemp by "Established Agricultural Research Institutions" and any growers of industrial hemp within the unincorporated areas of Humboldt County based on the findings set forth within the Interim Urgency Ordinance under the provisions contained in California Government Code Sections 25123 (d) and 65858 (4/5 vote required); and
2. If adopted, direct the Clerk of the Board to publish the post-adoption summary of the ordinance within 15 days.

**Attachments:**

[Staff Report](#)

[Industrial Hemp - Humboldt County Urgency Ordinance je rev 9-21-19 jd.rtf  
Ordinance 2624](#)

[POST-ADOPTION SUMMARY OF URGENCY ORDINANCE ESTABLISHING](#)

[Proof of Publication](#)

## J. PUBLIC HEARINGS

## K. DISCUSSION ITEMS

## L. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957.
2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957.
3. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Human Resources Director pursuant to Government Code sections 54954.5 and 54957.
4. Conference with Legal Counsel – Initiation of Litigation pursuant to Government Code Section

54956.9, subd. (d)(4) regarding one potential case.

## **M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**