

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNEL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, March 5, 2019

9:00 AM

Regular Meeting

Supervisor Virginia Bass was absent.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Proclamation for March for Meals (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

2. Proclaim March 2019 as Social Worker Appreciation Month in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

3. Redwood Region Logging Conference Proclamation (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

4. Certificates of Recognition for the Soroptimist International of Humboldt Bay Award Recipients for 2018 (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Certificates of Recognition.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

5. Extension of Extra-Help Hours - First 5 Humboldt (4/5 Vote Required) (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Approve the extension of extra-help hours for Danielle Anderson, Administrative Analyst I, to 1920 hours through June 30, 2019.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

6. Proclaim March 2019 as Brain Injury Awareness Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

Clerk of the Board**7. Approval of the Action Summary - Meeting of February 26, 2019**

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 26, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

County Administrative Office**8. Extension of Extra-Help Hours - Purchasing (115) (4/5 Vote Required)**

Recommendation: That the Board of Supervisors:

1. Extend Juroth Khongsaengdao extra-help employment hours to a maximum of 1140 hours for fiscal year 2018-19 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

9. Board's Strategic Framework for 2019 through 2024: 2019-20 Update

Recommendation: That the Board of Supervisors:

1. Adopt the attached Strategic Framework to guide county decision-making in Fiscal Year 2019-20 and beyond;
2. Direct the County Administrative Officer to transmit the document to county elected and appointed department heads;
3. Direct the County Administrative Officer to provide input into the appointed department head evaluation process; and
4. Direct the County Administrative Officer to lead the evaluation process for the Director of Child Support Services, Public Defender and Chief Probation Officer and for these appointed directors' evaluations to be presented to the Board of Supervisors annually in closed session, as is appropriate.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

Planning and Building Department**10. Membership in the International Council for Local Environmental Initiatives (ICLEI)**

Recommendation: That the Board of Supervisors:

1. Approve county enrollment into ICLEI with a two-year membership for assistance in preparing the county's multijurisdictional Climate Action Plan (CAP) by approving Resolution No. ____ (Attachment 1).

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

11. Extension of Extra-Help Hours - Cannabis Planning (268) and Code Enforcement (269) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the extension of extra help hours, to a total of 1940 hours, through June 30, 2019 pursuant to Section 7 of the Humboldt County Salary Resolution for the staff persons listed below:
 - a. Code Enforcement, Brandon Howton, Code Compliance Officer
 - b. Cannabis Planning, Brienna Zoellner, Administrative Analyst.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

Public Works**12. Resolution Designating a Private Road in the Panther Gap Area of Humboldt County as an Emergency Detour Road for Temporary Public Use and Authorizing Execution of Emergency Detour Road Agreements with Several Adjacent Property Owners (4/5 Vote Required)**

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution designating a private road in the Panther Gap area of Humboldt County as an emergency detour road for temporary public use and authorizing the Humboldt County Public Works Director to execute the attached emergency detour road agreements with Chad Van Lanen, Julie Wills and Gueorgui Mandelov and any and all necessary extensions thereof (4/5 vote required).

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

13. Pedestrian Countdown Signal Project; Federal Project Number HSIPL-5904(160); Contract Number 217102

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between Pelagic Engineering and Humboldt County for construction of the Pedestrian Countdown Signal Project; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$555.58, which will bring the total amount paid to 100 percent of the contract.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

14. Red Cap Road (8Q100) Bridge Replacement over Big Rock Gulch (4C-259); Federal Project Number BRLO-5904(113); Contract Number 594021

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department between Shasta Services, Inc., dba Timberworks, and Humboldt County for construction of the Red Cap Road Bridge Replacement over Big Rock Gulch; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$1,377.55, which will bring the total amount paid to 100 percent of the contract.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

Sheriff

15. Appropriations Transfer Request for Budget Unit 272 Sheriff Coroner's Office

Recommendation: That the Board of Supervisors:

1. Approve an appropriations transfer request in FY 2018-19 Budget Unit 272 Coroner's Office for purchase of a gurney (Attachment 1).

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

16. Resolution stating that Humboldt County Adopted a Multi-Jurisdiction Hazard Mitigation Plan in 2014 in Accordance with the Disaster Mitigation Act of 2000 and that the Hazard Mitigation Plan was incorporated by Reference into the Humboldt County General Plan Safety Element, as Adopted in 2017

Recommendation: That the Board of Supervisors:

1. Adopt the attached Resolution No. _____.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

17. Approve Advanced Step for Correctional Lieutenant Bengé (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve advanced step at Salary Range 480, Step A for Correctional Lieutenant Jason Bengé retroactive to his promotion date of August 12, 2018; (4/5 Vote Required)
2. Instruct payroll to process the Personnel/Position Action Form submitted by the Sheriff's Department to adjust Correctional Lieutenant Jason Bengé's step and calculate and pay back pay from August 12, 2018; and
3. Instruct payroll to ensure Correctional Lieutenant Jason Bengé is advanced to Salary Range 480, Step B upon completion of his six month probationary period.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

18. Supplemental Budget Request for a New Tractor and Declaration of Surplus Property for the Old Tractor for the Sheriff's Work Alternative Program (SWAP) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the supplemental budget request for the purchase of a new tractor for the SWAP program (Attachment 1); and
2. Declare the following property surplus: 1974 International 574 2wd Tractor.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

19. Resolution Extending the Existence of a Local Emergency - Panther Gap Road

Recommendation: That the Board of Supervisors:

1. Adopt Resolution No. ____ (Attachment 1).

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

20. Establishment of Hiring Incentives Program for Deputy Sheriff II Lateral Police Officer Candidates as Defined in the Discussion Section (“Deputy Sheriff II Lateral Hires”)

Recommendation: That the Board of Supervisors:

1. Retroactively approve the establishment of a hiring incentive program for class 0416B Deputy Sheriff II Lateral Hires effective June 19, 2018 as follows:
 - a. \$3,000.00 upon hire
 - b. \$3,000.00 upon completion of probation
 - c. \$3,000.00 upon completion of two years
 - d. \$3,000.00 upon completion of three years;
2. Continue the incentive program until such time that the Deputy Sheriff I/II positions are filled or until such time that the Sheriff's Department requests the program to be discontinued, whichever comes first; and
3. Instruct payroll to retroactively pay any Deputy Sheriff II Lateral Hires hired on or after June 19, 2018 and to pay any new Deputy Sheriff II Lateral Hires until the incentive program is discontinued.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

21. Ratification of Local Emergency Proclamation

Recommendation: That the Board of Supervisors:

1. Ratify the resolution proclaiming the existence of a local emergency following severe weather on or about Feb. 23, 2019 (Attachment 1).

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

1. 9:05 a.m. - Pacific Union 7th Grade Students Visit to the Board of Supervisors (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Welcomes the Pacific Union 7th Grade Students to the Board Meeting.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, to receive the report. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mike Wilson, and Steve Madrone

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****L. CLOSED SESSION**

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9 subd. (d)(1); Judith C. Magney v. County of Humboldt, et al., District Court Case No. 17-cv-02389.

The Board of Supervisors met in conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9 subd. (d)(1); Judith C. Magney v. County of Humboldt, et al., District Court Case No. 17-cv-02389. The parties have settled all claims in the matter and the settlement document will be drafted and submitted to the Federal Court within thirty days.

M. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California


MARCH 6, 2019



MINUTES
TUESDAY, MARCH 5, 2019
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, March 12, 2019 with the vote as shown below.

AYES: Supervisors: Bass, Fennell, Bohn, Wilson
NAYS: Supervisors: --
ABSENT: Supervisors: Madrone



RYAN SHARP
Deputy Clerk of the Board



REX BOHN
Chair of the Board