

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNEL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, March 5, 2019

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Proclamation for March for Meals (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments: [Staff Report](#)
[MarchforMeals.pdf](#)

2. Proclaim March 2019 as Social Worker Appreciation Month in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[Proclamation](#)

3. Redwood Region Logging Conference Proclamation (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[Logging Conference Proclamation](#)

4. Certificates of Recognition for the Soroptimist International of Humboldt Bay Award Recipients for 2018 (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Certificates of Recognition.

Attachments: [Staff Report](#)
[Certificates.pdf](#)

5. Extension of Extra-Help Hours - First 5 Humboldt (4/5 Vote Required) (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Approve the extension of extra-help hours for Danielle Anderson, Administrative Analyst I, to 1920 hours through June 30, 2019.

Attachments: [Staff Report](#)

6. Proclaim March 2019 as Brain Injury Awareness Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Brain Injury.pdf](#)

Clerk of the Board

7. Approval of the Action Summary - Meeting of February 26, 2019

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of February 26, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 2-26-19](#)

County Administrative Office

8. Extension of Extra-Help Hours - Purchasing (115) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Extend Juroth Khongsaengdao extra-help employment hours to a maximum of 1140 hours for fiscal year 2018-19 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Staff Report](#)

9. Board's Strategic Framework for 2019 through 2024: 2019-20 Update

Recommendation: That the Board of Supervisors:
1. Adopt the attached Strategic Framework to guide county decision-making in Fiscal Year 2019-20 and beyond;
2. Direct the County Administrative Officer to transmit the document to county elected and appointed department heads;
3. Direct the County Administrative Officer to provide input into the appointed department head evaluation process; and
4. Direct the County Administrative Officer to lead the evaluation process for the Director of Child Support Services, Public Defender and Chief Probation Officer and for these appointed directors' evaluations to be presented to the Board of Supervisors annually in closed session, as is appropriate.

Attachments: [Staff Report](#)
[Strategic \(003\)](#)

Planning and Building Department**10. Membership in the International Council for Local Environmental Initiatives (ICLEI)**

Recommendation: That the Board of Supervisors:
1. Approve county enrollment into ICLEI with a two-year membership for assistance in preparing the county's multijurisdictional Climate Action Plan (CAP) by approving Resolution No. ____ (Attachment 1).

Attachments: [Staff Report](#)
[Resolution 19-17](#)
[Attachment 2 Information about ICLEI Membership.pdf](#)

11. Extension of Extra-Help Hours - Cannabis Planning (268) and Code Enforcement (269) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the extension of extra help hours, to a total of 1940 hours, through June 30, 2019 pursuant to Section 7 of the Humboldt County Salary Resolution for the staff persons listed below:
a. Code Enforcement, Brandon Howton, Code Compliance Officer
b. Cannabis Planning, Brienna Zoellner, Administrative Analyst.

Attachments: [Staff Report](#)

Public Works**12. Resolution Designating a Private Road in the Panther Gap Area of Humboldt County as an Emergency Detour Road for Temporary Public Use and Authorizing Execution of Emergency Detour Road Agreements with Several Adjacent Property Owners (4/5 Vote Required)**

Recommendation: That the Board of Supervisors:
1. Adopt the attached resolution designating a private road in the Panther Gap area of Humboldt County as an emergency detour road for temporary public use and authorizing the Humboldt County Public Works Director to execute the attached emergency detour road agreements with Chad Van Lanen, Julie Wills and Gueorgui Mandelov and any and all necessary extensions thereof (4/5 vote required).

Attachments: [Staff Report](#)
[Resolution 19-18](#)
[Attachment 2 - Van Lanen Agreement](#)
[Attachment 3 - Wills Agreement](#)
[Attachment 4 - Mandelov Agreement](#)
[Attachment 5- NOE - Categorical Exemption](#)

13. Pedestrian Countdown Signal Project; Federal Project Number HSIPL-5904(160); Contract Number 217102

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between Pelagic Engineering and Humboldt County for construction of the Pedestrian Countdown Signal Project; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$555.58, which will bring the total amount paid to 100 percent of the contract.

Attachments: [Staff Report](#)
[Acceptance Statement](#)
[Executed Contract and Contract Change Order 1](#)

14. Red Cap Road (8Q100) Bridge Replacement over Big Rock Gulch (4C-259); Federal Project Number BRLO-5904(113); Contract Number 594021

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department between Shasta Services, Inc., dba Timberworks, and Humboldt County for construction of the Red Cap Road Bridge Replacement over Big Rock Gulch; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$1,377.55, which will bring the total amount paid to 100 percent of the contract.

Attachments: [Staff Report](#)
[Acceptance Statement](#)
[Executed Contract and Contract Change Orders 1-9](#)

Sheriff

15. Appropriations Transfer Request for Budget Unit 272 Sheriff Coroner's Office

Recommendation: That the Board of Supervisors:

1. Approve an appropriations transfer request in FY 2018-19 Budget Unit 272 Coroner's Office for purchase of a gurney (Attachment 1).

Attachments: [Staff Report](#)
[Request for Budget Transfer for Budget Unit 272.pdf](#)

16. Resolution stating that Humboldt County Adopted a Multi-Jurisdiction Hazard Mitigation Plan in 2014 in Accordance with the Disaster Mitigation Act of 2000 and that the Hazard Mitigation Plan was incorporated by Reference into the Humboldt County General Plan Safety Element, as Adopted in 2017

Recommendation: That the Board of Supervisors:
1. Adopt the attached Resolution No. _____.

Attachments: [Staff Report](#)
[Resolution 19-19](#)

17. Approve Advanced Step for Correctional Lieutenant Bengé (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve advanced step at Salary Range 480, Step A for Correctional Lieutenant Jason Bengé retroactive to his promotion date of August 12, 2018; (4/5 Vote Required)
2. Instruct payroll to process the Personnel/Position Action Form submitted by the Sheriff's Department to adjust Correctional Lieutenant Jason Bengé's step and calculate and pay back pay from August 12, 2018; and
3. Instruct payroll to ensure Correctional Lieutenant Jason Bengé is advanced to Salary Range 480, Step B upon completion of his six month probationary period.

Attachments: [Staff Report](#)
[Human Resources Review of Employee Records for Jason Bengé](#)

18. Supplemental Budget Request for a New Tractor and Declaration of Surplus Property for the Old Tractor for the Sheriff's Work Alternative Program (SWAP) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the supplemental budget request for the purchase of a new tractor for the SWAP program (Attachment 1); and
2. Declare the following property surplus: 1974 International 574 2wd Tractor.

Attachments: [Staff Report](#)
[Supplemental Budget for Budget Unit 243: SWAP Tractor](#)

19. Resolution Extending the Existence of a Local Emergency - Panther Gap Road

Recommendation: That the Board of Supervisors:
1. Adopt Resolution No. ____ (Attachment 1).

Attachments: [Staff Report](#)
[Resolution 19-20](#)
[Resolution Proclaiming the Existence of a Local Emergency](#)

20. Establishment of Hiring Incentives Program for Deputy Sheriff II Lateral Police Officer Candidates as Defined in the Discussion Section (“Deputy Sheriff II Lateral Hires”)

- Recommendation:** That the Board of Supervisors:
1. Retroactively approve the establishment of a hiring incentive program for class 0416B Deputy Sheriff II Lateral Hires effective June 19, 2018 as follows:
 - a. \$3,000.00 upon hire
 - b. \$3,000.00 upon completion of probation
 - c. \$3,000.00 upon completion of two years
 - d. \$3,000.00 upon completion of three years;
 2. Continue the incentive program until such time that the Deputy Sheriff I/II positions are filled or until such time that the Sheriff's Department requests the program to be discontinued, whichever comes first; and
 3. Instruct payroll to retroactively pay any Deputy Sheriff II Lateral Hires hired on or after June 19, 2018 and to pay any new Deputy Sheriff II Lateral Hires until the incentive program is discontinued.

Attachments: [Staff Report](#)
[Humboldt County Sheriff's Office Agenda Item to Establish Hiring Incentives](#)

21. Ratification of Local Emergency Proclamation

- Recommendation:** That the Board of Supervisors:
1. Ratify the resolution proclaiming the existence of a local emergency following severe weather on or about Feb. 23, 2019 (Attachment 1).

Attachments: [Staff Report](#)
[Disaster resolution 2-27-19](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts](#)

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

1. 9:05 a.m. - Pacific Union 7th Grade Students Visit to the Board of Supervisors (Supervisor Mike

Wilson)

Recommendation: That the Board of Supervisors:
1. Welcomes the Pacific Union 7th Grade Students to the Board Meeting.

Attachments: [Staff Report](#)

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9 subd. (d)(1); Judith C. Magney v. County of Humboldt, et al., District Court Case No. 17-cv-02389.

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>

