

DEC 04 2023



ELAINE FOOTE

6492 Meadowridge Drive
Santa Rosa, CA 95409
707-529-2945
ejfoote89@gmail.com

December 2, 2023

Thomas K. Mattson, Director
Humboldt County Public Works
1106 Second Street
Eureka, CA 95501-0579

RE: 404 H Street, Eureka, CA

Enclosed is a notice for increase in Janitorial service at 404 H Street, Eureka, CA for \$72.00 and this will take effect January 1, 2024 making the monthly charge \$1,000.00.

Please add \$72.00 to the monthly lease payment for January 1, 2024 making it \$8,950.47.

Thank you.

A handwritten signature in cursive script that reads "Elaine Foote".

Elaine Foote





NCCS Inc.

North Coast Cleaning Services

The Green Cleaning Specialists

PO Box 177, Eureka, CA. 95502 707 269-0838 northcoastcleaning.com

December 1, 2023

Elaine Foote
6492 Meadow Ridge Drive
Santa Rosa, CA 95540

Re: 404 H Street, Eureka

I want to take this opportunity to thank you for your business and consideration. I deeply value our relationship and hope that it will continue in the future.

Due to the mandatory State Minimum Wage increase each year, as well as increased payroll taxes and insurance, and the unexpected increased cost of doing business, I find it necessary to request a monthly increase of **\$72.00** for your janitorial service. The new rate for your monthly service would be **\$1000.00**. We have not increased our rates since January of 2021.

I propose that the increase take effect January 1, 2024

If you believe that this increase will negatively affect our relationship, please contact me as soon as possible so we can discuss any concerns you may have. My top priority is to continue as your service provider. Thank you.

Sincerely,

Harry Singh
President