

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



**COUNTY STAFF**

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
AGENDA - Final**

**Tuesday, December 19, 2023**

**9:00 AM**

**Regular Meeting - Hybrid**

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The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).

The Fourth Street Courthouse entrance re-opened to the public on Monday, September 11, 2023; However, the Fourth Street parking lot will remain closed while exterior work is completed. ADA Accessible parking is available in the dirt parking lot on the north side of the jail, located on K and Fourth Streets

If you are unable to access the courthouse due to the closure of the 4th Street entrances remote/teleconferencing, live viewing of meetings is available on Access Humboldt as well as streaming of the meeting. Public comment can be made through Zoom or email.

**REMOTE/TELECONFERENCE PARTICIPATION**

**Conference Line: 720 707 2699**

**Meeting ID: 843 4594 8373**

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting person or submit your comment in writing in advance of the meeting.

**Zoom Public Comment:**

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

**Email Public Comment:**

To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Consent**

[23-1598](#)

1. Certificate of Appreciation for National Breast Cancer Foundation for Their Support for Humboldt

## County Breast Health Issues (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Certificate of Appreciation.

**Attachments:** [Staff Report](#)  
[Certificate.pdf](#)

[23-1632](#)

2. Certificate of Achievement for the 2023 Ferndale Wildcats Varsity Football Team for the Winning of the California Interscholastic Federation Division, 7AA State Championship (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Certificate of Achievement.

**Attachments:** [Staff Report](#)  
[Certificate.pdf](#)

[23-1638](#)

3. Letters of Appreciation to Kia Ostrow and Aurora Studebaker for their Service on the Humboldt County Fire Safe Council (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Letters of Appreciation.

**Attachments:** [Staff Report](#)  
[KO HCFSC Resignation.pdf](#)  
[Letters of Appreciation.pdf](#)  
[Executed Letter Chief Kai Ostrow.pdf](#)  
[Excuted Letter - Chief Aurora Studebaker.pdf](#)

**Child Support Services**

[23-1492](#)

4. Deallocate One Legal Office Business Manager position, Allocate One Child Support Special Programs Coordinator; Allocate One Fiscal Assistant I/II in Budget Unit (BU) 206

**Recommendation:** That the Board of Supervisors:  
1. Deallocate one 1.0 full time equivalent (FTE) vacant Legal Office Business Manager position (class 0134, position 01, salary range 495) in BU 206;  
2. Allocate one 1.0 FTE Child Support Special Programs Coordinator (class 0680, position 01, salary range 458); and  
3. Allocate one 1.0 FTE Fiscal Assistant I/II (class 0177, position 01, salary range 333/350) in BU 206; effective pay period following approval.

*Attachments:*            [Staff Report](#)

**Clerk of the Board**

[23-1579](#)

5. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

*Recommendation:*    That the Board of Supervisors:  
1. Receive and file the report.

*Attachments:*            [Staff Report](#)  
                                  [Board Member Expense Forms.pdf](#)

[23-1631](#)

6. Notice of At large Vacancy on the Humboldt County Audit Committee.

*Recommendation:*    That the Board of Supervisors:  
1. Receive and file the report.

*Attachments:*            [Staff Report](#)  
                                  [AUDIT COMMITTEE 121123.pdf](#)

[23-1650](#)

7. Approval of the Action Summary - Meeting of December 12, 2023

*Recommendation:*    That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of December 12, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*Attachments:*            [Staff Report](#)  
                                  [Action Summary - December 12, 2023.pdf](#)  
                                  [Minute Sheet.docx](#)  
                                  [Action Summary December 12 2023.pdf](#)

**County Clerk/Recorder/Registrar of Voters**

[23-1528](#)

8. Resolution Requesting Consolidation of Fieldbrook Glendale Community Services District Special Election with the March 5, 2024, Statewide Primary Election

*Recommendation:*    That the Board of Supervisors:  
1. Direct the Registrar of Voters to conduct the special election for Fieldbrook Glendale Community Services District;

2. Consolidate this election with the statewide Primary Election to be held on March 5, 2024; and
3. Direct Fieldbrook Glendale Community Services District to reimburse the County of Humboldt for costs incurred.

**Attachments:** [Staff Report](#)  
[FGCSD Resolution 2023-04.pdf](#)  
[23-1580](#)

9. Resolution Requesting Consolidation of Arcata School District Special Election with the March 5, 2024 Statewide Primary Election

**Recommendation:** That the Board of Supervisors:

1. Direct the Registrar of Voters to conduct the special election for Arcata School District;
2. Consolidate this election with the statewide Primary Election to be held on March 5, 2024; and
3. Direct Arcata School District to reimburse the County of Humboldt for costs incurred.

**Attachments:** [Staff Report](#)  
[ASD Resolution 2324-4 with cover sheet.pdf](#)

### **County Counsel**

[23-1630](#)

10. Annual Resolutions Authorizing the New Chair and Vice-Chair of the Board of Supervisors for 2024 to Take Any and All Acts Necessary to Act as Chair and Vice-Chair, Including, Without Limitation, Authorization to Execute Necessary Documents Related to Financial Transactions

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached three (3) resolutions authorizing the new Chair, Rex Bohn and Vice-Chair, Michelle Bushnell of the Board of Supervisors to take any and all acts necessary to act as Chair and Vice-Chair, including, without limitation, execution of necessary documents related to financial transactions, acceptance of grants of real property and execution of resolutions of the Board of Supervisors; and
2. Direct the Clerk of the Board to provide the County Counsel's Office with one (1) fully executed, certified copy of each of the attached resolutions for further processing, as necessary.

**Attachments:** [Staff Report](#)  
[Resolution Authorizing Chair and Vice Chair for 2021 to Accept and Consent to \(](#)  
[Resolution Authorizing Certain County Officers to Sign Documents re Financial /](#)  
[Resolution Designating Persons to Sign and Endorse Checks and Other Instrumen](#)  
[Resolution No. 23-164.pdf](#)  
[Resolution No. 23-163.pdf](#)  
[Resolution No. 23-162.pdf](#)

**Department of Health and Human Services: Administration**

[23-1604](#)

11. Letter of Support for Commitment to Veteran Support and Outreach Act (H.R.984/S.106)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Letter of Support.
2. Direct the County Administrative Office to send the letter of support to the county's federal representatives.

**Attachments:** [Staff Report](#)  
[Letter Veterans Services Officer - Request for Support](#)  
[Support letter for County Veteran Service Officers.pdf](#)

**Department of Health and Human Services: Behavioral Health**

[23-1560](#)

12. Professional Services Agreement with Thomas Milam MD, Inc. Regarding the Provision of Outpatient Therapy Services to Children and Adults Suffering from Mental Illness

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Thomas Milam MD, Inc. regarding the provision of outpatient therapy services to children and adults suffering from mental illness in an amount not to exceed Two Million One Hundred Ninety-Eight Thousand Four Hundred Dollars (\$2,198,400.00) for the period of December 19, 2023 through June 30, 2026;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Thomas Milam MD, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the board to return one (1) fully executed original copy of the attached professional services agreement with Thomas Milam MD, Inc to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:**[Staff Report](#)[Thomas Milam MD FY23-24 thru 25-26 Agreement](#)[Updated COI - County-of-Humboldt\\_Iris-Telehealth\\_23-24-GL-AL-XS-9-27-20](#)[Iris Telehealth COI PL 20240222](#)[Executed PSA Thomas Milam MD, Inc.pdf](#)[23-1584](#)

13. Intergovernmental Agreement with the California Department of Health Care Services Regarding the Provision of Substance Use Disorder Treatment Services to Eligible Medi-Cal Beneficiaries in Humboldt County

**Recommendation:**

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear Free Ordinance with regard to the attached intergovernmental agreement with the California Department of Health Care Services;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached intergovernmental agreement with California Department of Health Care Services regarding the provision of substance use disorder treatment services to eligible Medi-Cal beneficiaries in Humboldt County for the period of July 1, 2023 through June 30, 2027;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other certifications, attestations, agreements and documents directly associated with, the attached intergovernmental agreement with the California Department of Health Care Services, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board Order related to this item for submission to the California Department of Health Care Services.

**Attachments:**[Staff Report](#)[STD 213.pdf](#)[Exhibit A Attachment I - Humboldt 23-30106](#)[Exhibit B - Humboldt 23-30106](#)[Exhibit \(D\)F - Humboldt 23-30106](#)[Exhibit E - Humboldt 23-30106](#)[Exhibit F - Humboldt 23-30106](#)[23-1586](#)

14. Participation Agreement with the California Mental Health Services Authority regarding the Humboldt County Department of Health and Human Services - Behavioral Health's participation in the Fiscal Optimization Program

- Recommendation:** That the Board of Supervisors:
1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached participation agreement with the California Mental Health Services Authority;
  2. Approve, and authorize the Chair of the Board and the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached participation agreement with the California Mental Health Services Authority regarding the Department of Health and Human Services - Behavioral Health's participation in the Fiscal Optimization Program for the period of January 1, 2024 through December 31, 2024;
  3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached participation agreement with the California Mental Health Services Authority, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
  4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board order related to this item.

**Attachments:** [Staff Report](#)  
[Revised FY 23-24 CalMHSA Fiscal Optimization Program Participation Agreement Executed Participation Agreement Mental Health Services Authority.pdf](#)  
[23-1592](#)

15. Reappointment to the Humboldt County Behavioral Health Board

- Recommendation:** That the Board of Supervisors:
1. Reappoint Alissa Norman to the Humboldt County Behavioral Health Board for a three-year term.

**Attachments:** [Staff Report](#)

**District Attorney**

[23-1622](#)

16. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Workers' Compensation



Insurance Fraud Program; and

2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required); and
3. Direct the Clerk of the Board to return one (1) fully executed, certified copy of the attached resolution to the District Attorney's Office for submission to the California Department of Insurance.

***Attachments:***

[Staff Report](#)

[Grant Award LTR](#)

[WC Supplemental Budget 64K](#)

[Board of Supervisors Resolution](#)

[23-1623](#)

17. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Automobile Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

***Recommendation:***

That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program;
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required); and
3. Direct the Clerk of the Board to return one (1) fully executed, certified copy of the attached resolution to the District Attorney's Office for submission to the California Department of Insurance.

***Attachments:***

[Staff Report](#)

[Grant Award LTR](#)

[AF Supplemental Budget 3k](#)

[Board of Supervisors Resolution FY2023-24 AF](#)

**Human Resources**

[23-1608](#)

18. Consider Modifications to and Re-title of the Policy: AB 1522 Sick Leave Law (S/L 3D), to California Sick Leave Law

***Recommendation:***

That the Board of Supervisors:

1. Approve the re-title of the County Policy currently titled AB 1522 Sick Leave Law (S/L 3D) (Attachment A) to California Sick Leave Law, and
2. Consider the amendments to the California Sick Leave Law (Attachment B) policy to reflect updates to the Healthy Workplaces, Healthy Families Act of 2014 made as a result of SB 616, and

3. Adopt a resolution (Attachment C), adopting the California Sick Leave Law policy as official county policy, effective Jan. 1, 2024.

***Attachments:***

[Staff Report](#)

[AB 1522 Sick Leave Law \(SL 3D\) \(Sick Leave for Extra Help Employees\) 2015.\(](#)

[California Sick Leave Law.docx](#)

[California Sick Leave Law Resolution.docx](#)

**Libraries**

[23-1504](#)

19. Professional Services Agreement with Humboldt Literacy Project for Adult and Family Literacy Services

***Recommendation:***

That the Board of Supervisors:

1. Approve, and authorize Chair of the Board to execute, the attached Professional Service Agreement with Humboldt Literacy Project regarding Adult and Family Literacy Services and approve acceptance of \$68,149 in grant funds from the California State Library for Adult and Family Literacy Services for the period of July 1, 2023 - June 30, 2024;
2. Authorize the Purchasing Agent to execute any and all subsequent amendments to the attached Professional Services with the California State Library and Humboldt Literacy Project, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached Professional Services Agreement with Humboldt Literacy Project to the Library for further processing.

***Attachments:***

[Staff Report](#)

[2022-2023\\_CLLS\\_HumboldtCountyLibrary\\_AwardLetter\[1\].pdf](#)

[CLLS22-33\\_1st\\_Claim\[1\].pdf](#)

[CLLS22-33\\_HumboldtCountyLibrary\\_AwardPacket\[1\].pdf](#)

[CLLS22-33\\_HumboldtCountyLibrary\\_StateGrantAgreement\[1\].pdf](#)

[STD - 204 Payee Data Record - Update 6-14-2021\[1\].pdf](#)

[Summary\[1\].pdf](#)

[HLP Adult and Family Literacy Agreement 11.01.23\\_rm.pdf](#)

[HLP Adult and Family Literacy Agreement 11.01.23\\_rm.pdf](#)

[HLP Adult and Family Literacy Agreement 11.01.23\\_rm.pdf](#)

**Public Works**

[23-1544](#)

20. Approval of the First Option for 5630 South Broadway in Eureka, to Extend the License Term to January 31, 2026

**Recommendation:** That the Board of Supervisors:

1. Approve the first option to extend the term of the license agreement with Humboldt County Resource Conservation District (HCRCD) regarding the use of office space located at 5630 South Broadway, Eureka, California; and
2. Approve and Authorize the Public Works Director to execute the Board approval letter to HCRCD (Attachment 2).

**Attachments:** [Staff Report](#)  
[Lease dated January 22, 2019](#)  
[Letter to HCRCD for Board Approval](#)

[23-1555](#)

21. Purchase Agreement with Cummins, Inc. for Emergency Generators for Courthouse Transformers and Electrical System Upgrades, County of Humboldt Project No. 170239

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize Chair of the Board to execute, the attached Purchase Agreements with the Cummins regarding the procurement of electrical equipment and service agreements in the amount of \$664,676.40;
2. Authorize the Public Works Director, or a designee thereof to execute any and all subsequent amendments to the attached Purchase Agreements with Cummins, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached Purchase Agreements with Cummins to the Public Works Department, Facilities Management Division for further processing.

**Attachments:** [Staff Report](#)  
[Purchase Agreement Cummins GenSet IT Bldg-C80D6.pdf](#)  
[Executed Purchase Agreement Cummins GenSet IT Bldg-C80D6.pdf.pdf](#)  
[Purchase Agreement Cummins GenSet\\_ Courthouse & Jail-C1500D6E.pdf](#)  
[Executed Purchase Agreement Cummins GenSet\\_ Courthouse & Jail-C1500D6E.pdf](#)  
[Service Agreement Cummins GenSet IT Bldg-C80D6.pdf](#)  
[Executed Service Agreement Cummins GenSet IT Bldg-C80D6.pdf](#)  
[Service Agreement Cummins GenSet\\_ Courthouse & Jail-C1500D6E.pdf](#)  
[Executed Service Agreement Cummins GenSet\\_ Courthouse & Jail-C1500D6E.pdf](#)  
[Sourcewell-Cummins Contract 092222.pdf](#)

[23-1597](#)

22. Approval of Washington Terrace Subdivision, APN 508-242-044, McKinleyville

**Recommendation:** That the Board of Supervisors:

1. Accept and approve the subdivision map (Attachment 1) for filing with the County Recorder;
2. Accept the dedication to the County of Humboldt the following:

- a. Washington Court, for Public Utility Easement purposes
- b. Ascent Place, for Public Utility Easement purposes
- c. Parcel E for Public Utility Easement purposes
- d. Parcel F for Public Utility Easement purposes
- e. Parcel G for non-vehicular access easement;
3. Reject the dedication to the County of Humboldt for the following:
  - a. Washington Court for Public Road purposes
  - b. Ascent Place for Public Road purposes
  - c. Parcel D for Pedestrian Easement purposes
  - d. Parcel C in fee title;
4. Direct the Clerk of the Board to sign the subdivision map (Attachment 1) on behalf of the Board of Supervisors;
5. Authorize the Chair to execute the Conveyance and Agreement (Attachment 2); and
6. Direct the Clerk of the Board to transmit the subdivision map (Attachment 1), the Conveyance and Agreement (Attachment 2), the Notice of Development Plan & Notice of Geologic Report (Attachment 3), the Declaration of Road and Drainage Maintenance Association (Attachment 4), the Overflight Easement (Attachment 5) to the County Recorder.

**Attachments:**[Staff Report](#)[Attachment 1 - Subdivision Map \[2 MB\]](#)[Attachment 2 - Coveyance and Agreement \[1 MB\]](#)[Attachment 3 - Notice of Development Pland and Notice of Geologic Report \[2 M](#)[Attachment 4 - Declaration of Road and Drainage Maintenance Association \[3 M](#)[23-1635](#)

23. Authorize a Temporary Increase in Pay for Scott Carns, Road Maintenance Worker III, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU) (4/5 Vote Required)

**Recommendation:**

That the Board of Supervisors:

1. Authorize a temporary increase in pay for Road Maintenance Worker III, Scott Carns (class 0230, range 400) as though promoted to Road Maintenance Supervisor (class 0204, range 420) beginning Dec. 4, 2023, and continuing through Feb. 3, 2024. (4/5 vote required)

**Attachments:**[Staff Report](#)[23-1651](#)

24. Fourth Lease Amendment with Eureka Old Town, LLC. for Continued Use of 507 F Street, Eureka, for Offices.

**Recommendation:**

That the Board of Supervisors:

1. That the Board of Supervisors approve and authorize the Chair to execute the Third Lease Amendment to extend the Lease Term at 507 F Street, Eureka with Eureka Old Town LLC, (Lessor), for 91 calendar days to March 31, 2024.

**Attachments:** [Staff Report](#)  
[Attachment 1 - 2003-01-14 BOS Lease with Kramer Properties Inc for 507 F St.p](#)  
[Attachment 2 - 2003-11-18 BOS 1st Amendment to Lease with Kramer Properties](#)  
[Attachment 3 - 2018-10-16 BOS Second Amendment 507 F St.pdf](#)  
[Attachment 4 - 2023-9-26 BOS 3rd Lease Amendment 507 F St Pro Building.pdf](#)  
[507 F St Fourth Amendment.pdf](#)  
[Executed 507 F St Fourth Amendment.pdf](#)

[23-1653](#)

25. Authorization to Enter into a Restricted Grant Agreement with California Department of Transportation for the Humboldt County Free Waste Disposal Vouchers as Part of Humboldt County's Participation in the Clean California Program and Approve the Supplemental Budget for Solid Waste in the amount of \$60,000 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution (Attachment 1) authorizing the Director of the Department of Public Works, or their designee, to execute a Restricted Grant Agreement with the California Department of Transportation (Caltrans) for the Humboldt County Free Waste Disposal Voucher Program (Attachment 2);
2. Grant a waiver from the provisions of the Nuclear Free Ordinance (4/5th vote required);
3. Approve the attached supplemental budget (Attachment 3) in the amount of \$60,000 for the Public Works Solid Waste Division for the Clean California Program (4/5 vote required); and
4. Direct the Clerk of the Board to provide a fully executed certified copy of the attached resolution to the Humboldt County Department of Public Works for submission to Caltrans.

**Attachments:** [Staff Report](#)  
[Board Resolution Caltrans Grants Voucher Program](#)  
[Humboldt County Dump Day Agreement for Vouchers](#)  
[Supplemental Budget 3691438](#)  
[Resolution No. 23-168.pdf](#)

**Sheriff**

[23-1612](#)

26. Resolution Recognizing the One-Year Anniversary of the 2022 December Ferndale Earthquake

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution recognizing the one-year anniversary of the 2022 December Ferndale Earthquake.

*Attachments:*        [Staff Report](#)  
                              [2022 December Ferndale Earthquake Anniversary Resolution.pdf](#)  
                              [Resolution No. 23-165.pdf](#)

**E. ITEMS PULLED FROM CONSENT**

**F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**G. MATTERS SET FOR TIME CERTAIN (Closed Session)**

[23-1585](#)

1. 11:30 AM - Conference with Legal Counsel - Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in one potential case: Claim for damages submitted by Cyndy Day-Wilson

*Attachments:*        [20231120\\_FINAL\\_Claim by CDW\\_County.pdf](#)

**H. MATTERS INITIATED BY BOARD MEMBERS**

**I. DEPARTMENT REPORTS**

**County Administrative Office**

[23-1516](#)

1. Report from the Travel and Tourism Ad Hoc Committee Concerning Travel, Tourism and Marketing Services Provided to the County by the Humboldt County Visitors Bureau

*Recommendation:*    That the Board of Supervisors:

1. Receive a report from the Travel and Tourism Ad Hoc Committee concerning services provided to the county by the Humboldt County Visitors Bureau;
2. Consider altering the contracted amount with the Humboldt County Visitors Bureau, direct staff to perform further analysis on the county's travel, tourism and marketing program, or other options; and
3. Provide other direction at your Board's discretion.

**Attachments:** [Staff Report](#)  
[Original HCVB Agreement dated July 5, 2016.pdf](#)  
[First Amendment to the HCVB Agreement dated July 5, 2016 .pdf](#)  
[Second Amendment to the HCCVB Agreement dated July 5, 2016.pdf](#)  
[Third Amendment to the HCVB Agreement dated July 5, 2016.PDF](#)  
[HCVB 23\\_24\\_Budget Draft.pdf](#)  
[CAO HCVB Letter \(8-25-22\) .pdf](#)  
[HCVB Audit and Records Request Letter \(7-21-23\) SMA.V2.pdf](#)  
[County Invoice #1 2023-2024 Revised.pdf](#)  
[Public Comment - I-1.pdf](#)

[23-1444](#)

2. First Quarter Fiscal Year 2023-24 Budget Update (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Receive a review of the Fiscal Year (FY) 2022-23 estimated ending balances, first quarter results for FY 2023-24 cost savings measures, and an initial projection of the county's budget condition for FY 2024-25;
2. Ratify the updated FY 2023-24 Voluntary Separation Incentive Program Designation List (Attachment 1);
3. Approve the list of budget adjustments shown on Attachment 2 (4/5 Vote Required), and authorize the County Administrative Office (CAO) staff to make any technical corrections necessary to effectuate the Board's direction;
4. Approve terminating the hiring freeze for all departments that did not receive an Additional Request for General Fund Appropriation (ARGFA) in FY 2023-24, terminate the authority of the County Administrative Officer and Director of Human Resources to authorize exceptions to the hiring freeze, and direct departments that did receive an ARGFA to bring requests for exception before your Board;
5. Direct staff to discontinue exploring mandatory furlough as a cost saving option for consideration at mid-year; and
6. Provide additional direction to staff as appropriate; and
7. Direct the Clerk of the Board to provide the County Administrative Officer with one (1) fully executed, certified copy of the Board order related to this item.

**Attachments:** [Staff Report](#)  
[VSIP Master Designation List - As Of Nov. 6](#)  
[Budget Adjustments FY 2023-24](#)

**Planning and Building Department**

[23-1800](#)

3. Direction on formation of a Board of Supervisors Ad Hoc for preparation of the Climate Action Plan and formation of a Climate Advisory Committee relative to the Preparation and

Implementation of the Climate Action Plan.

***Recommendation:*** That the Board of Supervisors:  
1. Give Direction on formation of a Board Ad Hoc  
2. Give Direction on formation of a Climate Advisory Committee

***Attachments:*** [Staff Report](#)  
[BOS CAP Ad Hoc](#)

**J. PUBLIC HEARINGS**

**K. CLOSED SESSION (See Matters Set for Time Certain)**

**L. ADJOURNMENT**