



# COUNTY OF HUMBOLDT

For the meeting of: 6/27/2023

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File #: 23-842

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**To:** Board of Supervisors

**From:** County Administrative Office

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

New Appointments and Re-Appointments to the Humboldt County Workforce Development Board (HC-WDB)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Review the attached membership applications from Kenneth Carswell, Gary Huddle, Swan Asbury, Brian Mistler, and John McEntagart (Attachment 1);
2. Appoint Kenneth Carswell, Gary Huddle, Swan Asbury, Brian Mistler, and John McEntagart to the HC-WDB for a two-year term effective immediately and pursuant to the HC-WDB Bylaws;
3. Ratify the HC-WDB re-appointments of Dan Dixon, Shelley Nilsen, Jeff Hunerlach, Megan Bonham, and Rosemary Den Ouden to the HC-WDB for a term of two years effective immediately, in accordance with the HC-WDB Bylaws (Attachment 2);
4. Ratify the nominations to the HC-WDB Executive Committee of Dan Dixon as Chair, Dennis Leonardi as Vice Chair, Jeff Hunerlach as the At-large Labor representative, and Shelley Nilsen as the At-Large Business representative (Attachment 3); and
5. Ratify the resignations from the HC-WDB of Michelle Vassel, Pru Ratliff, Robyn Stalcup, Marlee Chavez and Mike Hetticher (Attachment 2).

**SOURCE OF FUNDING:**

Economic Development (1120)

**DISCUSSION:**

The HC-WDB is a commission appointed by the Board of Supervisors and is required by the Workforce Investment Opportunity Act (WIOA) to oversee said funds and the workforce system in Humboldt County. The mission of the HC-WDB is to bring together resources to meet employer and employee needs and advance the prosperity of local communities. WIOA requires certain public agencies and labor unions to be appointed members of the HC-WDB. WIOA also requires that membership be 51% private sector and that the Chair of HC-WDB be a business representative.

The HC-WDB received and approved the attached applications, reappointments, nominations, and resignations for Fiscal Year 2023-24 membership at its May 19 meeting.

The HC-WDB new appointments are as follows:

- Kenneth Carswell represents the private sector of commercial real estate
- Gary Huddle represents the private sector of Building and Systems Construction
- Brian Mistler represents the private sector of Management and Innovation Services.
- John McEntagart represents Labor Unions.
- Swan Asbury represents Economic and Community Development.

The HC-WDB new re-appointments are as follows:

- Dan Dixon represents the private sector of investment support services.
- Shelley Nilsen represents the private sector of staffing services.
- Jeff Hunerlach represents Labor Unions.
- Megan Bonham represents the private sector of diversified healthcare.
- Rosemary Den Ouden represents the private sector of diversified healthcare.

The HC-WDB Executive Committee re-appointments are as follows:

- Dan Dixon as Chair.
- Dennis Leonardi as Vice Chair.
- Jeff Hunerlach as the At-large Labor representative.

The HC-WDB resignations are as follows:

- Michelle Vassel represented Native American Employment Development.
- Pru Ratliff represented Adult Education.
- Robyn Stalcup represented the California Employment Development Department.
- Marlee Chavez represented a community-based organization serving employment, training, education for eligible youth.
- Mike Hetticher represented Labor Unions.

The proposed appointments, nomination and re-appointments and resignations are in accordance with the HC-WDB Bylaws.

**FINANCIAL IMPACT:**

**Narrative Explanation of Financial Impact:**

There is no financial impact associated with this Board item

**STAFFING IMPACT:**

**Narrative Explanation of Staffing Impact:**

There is no staffing impact associated with this Board item.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board's Strategic Framework.

Core Roles: Support business, workforce development and creation of private-sector jobs

New Initiatives: Provide community-appropriate levels of service

Strategic Plan: 3.1 - Improve the economy of Humboldt County

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to appoint these individuals and instead direct the HC-WDB to conduct an additional search for applicants. This action is not recommended as these applicants have already been vetted through the appropriate process as directed by the HC-WDB Bylaws.

ATTACHMENTS:

1. HC-WDB membership applications from Kenneth Carswell, Gary Huddle, Swan Asbury, Brian Mistler, and John McEntagart (Attachment 1)
2. HC-WDB reappointments and resignations list (Attachment 2)
3. HC-WDB Executive Committee nomination list (Attachment 3)

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A