

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNEL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
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County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, May 28, 2019

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. First 5 Humboldt Creation of Additional Grant-Funded Position (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Allocate 1.0 full-time equivalent (FTE) Program Coordinator (class 1425, salary range 422) position in budget unit 462, effective immediately following approval.

Attachments: [Staff Report](#)
[031419 minutes](#)

2. Resolution for Temporary Road Closures for the Old Timers Parade in Orleans on June 16, 2019 (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Adopt the Resolution and direct the Clerk of the Board to mail a certified copy to Penny Jennings Eckert, Permitting Officer, Orleans Community Service Club, P.O. Box 181, Orleans, CA 95556.

Attachments: [Staff Report](#)
[Orleans Communiity Service Club Letter.pdf](#)
[OldTimersParadeinOrleans 052819](#)
[Resolution 19-40](#)

3. Humboldt Bay Rail Runners Letter of Support (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of support.

Attachments: [Staff Report](#)
[Humboldt Bay Rail Runners Letter of Support 052819.docx](#)
[Executed Letter](#)

4. Appoint Tim Tietz to the Garberville Fire Protection District Board of Directors (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Appoint Tim Tietz to the Garberville Fire Protection District Board of Directors.

Attachments: [Staff Report](#)
[Garberville Fire Protection District Email.pdf](#)

5. SB 742 (Allen) - Intercity Passenger Rail Services: Motor Coach Transportation of Passengers Letter of Support (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of support.

Attachments: [Staff Report](#)
[SB742 Bill Text.pdf](#)
[SB742 Fact Sheet.pdf](#)
[SB 742 Letter of Support.pdf](#)
[Executed SB 742 Letter of Support](#)

Clerk of the Board**6. Approval of the Action Summary - Special Meeting of May 20, 2019**

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of May 20, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 5-20-19](#)

7. Approval of the Action Summary - Meeting of May 21, 2019

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of May 21, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 5-21-19](#)

8. Approval of the Action Summary - Special Meeting of May 21, 2019

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of May 21, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary Special Meeting 5-21-19](#)

County Administrative Office**9. Reappointments to the Humboldt County Workforce Development Board (HCWDB)**

Recommendation: That the Board of Supervisors:
1. Reappoint current members Dan Heinen, Michael Hetticher, Jeff Hunerlach, Dean Kerstetter, Kari Love, Libby Maynard, Dena McCullough, and Pru Ratliff to the HCWDB for two-year terms effective July 1, 2019, pursuant to the HCWDB.

Attachments: [Staff Report](#)

Department of Health and Human Services: Administration

10. Reallocation of the Senior Program Manager - Mental Health position held by Mark Lamers to Licensed Clinical Psychologist II

Recommendation: That the Board of Supervisors:

1. Approve the reallocation of the Senior Program Manager - Mental Health (class 0928, salary range 511) position 09 in budget unit (BU) 424 held by Mark Lamers to Licensed Clinical Psychologist II (class 0904B, salary range 511 y-rated) in BU 424, effective June 2, 2019.

Attachments: [Staff Report](#)
[Classification Review of Mark Lamers, Senior Program Manager - Mental Health](#)

11. Memorandum of Understanding with the First 5 Humboldt Children and Families Commission Regarding Coordination of Services Provided to Substance Use Disorder Impacted Families Participating in the Yurok and Hoopa Family Wellness Courts

Recommendation:

1. Approve, and authorize the Chair of the Board to execute, the attached Memorandum of Understanding with the First 5 Humboldt Children and Families Commission (First 5 Humboldt) regarding coordination of services provided through the California Department of Social Services (CDSS) Road to Resilience Partnerships 2019-2022 grant program to substance use disorder impacted families participating in the Yurok and Hoopa Family Wellness Courts;
2. Authorize the Department of Health and Human Services Director to execute any and all future amendments to the attached Memorandum of Understanding, after review and approval by County Counsel; and
3. Direct the Clerk of the Board to return three fully executed original copies of the attached Memorandum of Understanding to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Memorandum of Understanding with the First 5 Humboldt Children and Families C](#)
[Executed Memorandum of Understanding](#)

12. Approve a Supplemental Budget for Fund 1110 Budget Unit 518 Foster Care for Fiscal Year 2018-19 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a supplemental budget request for fund 1110, budget unit 518, Foster Care, for an additional \$4,000,000 for fiscal year (FY) 2018-19. (4/5 Vote Required)

Attachments: [Staff Report](#)
[Supplemental Budget to 1110-518 Foster Care](#)

Department of Health and Human Services: Public Health

13. Resolution to Authorize Submittal of Grant Applications for the next five years to the California Department of Resources Recycling and Recovery (CalRecycle) for Farm and Ranch Solid Waste Cleanup and Abatement Grant (Grant) funding for the Department of Health and Human Services, Public Health, Division of Environmental Health's (DEH) Local Enforcement Agency (LEA) program, Fund 1175, Budget Unit 430

Recommendation: That the Board of Supervisors:

1. Adopt the resolution authorizing the Director of Public Health, or a designee thereof, to apply for funding for the next 5 fiscal years (2019-20 through 2023-24) from CalRecycle;
2. Approve and authorize the DHHS-Public Health Director, or a designee thereof, to enter into and execute grant agreements and grant agreement amendments with CalRecycle for DEH's LEA program, in Fund 1175, Budget Unit 430; and
3. Direct the Clerk of the Board to return one certified original, signed copy of the resolution to Public Health Administration.

Attachments:

[Staff Report](#)

[Resolution authorizing the Director of Public Health or the Director's designee to approve Humboldt County Board of Supervisors Resolution No. 14-46 approved on June 10, 2014, Resolution 19-42](#)

14. Approval of Agreement concerning Targeted Case Management (TCM) and Medi-Cal Administrative Activities (MAA) between the County of Humboldt and Plumas County for the period beginning July 1, 2018 through June 30, 2019

Recommendation: That the Board of Supervisors:

1. Approve the agreement concerning MAA and TCM between the County of Humboldt and Plumas County for the period beginning July 1, 2018 through June 30, 2019;
2. Authorize the Chair of the Board to sign the attached agreement; and
3. Direct the Clerk of the Board to return the agreement and one copy of the executed agreement to the Department of Health and Human Services (DHHS) - Contract Unit.

Attachments:

[Staff Report](#)

[Agreement between Plumas County and County of Humboldt](#)

[Executed Agreement between Plumas County and County of Humboldt](#)

Department of Health and Human Services: Social Services

15. Resolution Authorizing Acceptance of Funding Made Available through the California Department of Social Services' Home Safe Program

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services Director, or a designee thereof, to execute any and all certifications, agreements and other documents necessary to accept funding made available through the California Department of Social Services' Home Safe Program; and
 2. Direct the Clerk of the Board to return a fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit.

- Attachments:**
- [Staff Report](#)
 - [Resolution Re Acceptance of Home Safe Program Funding](#)
 - [Home Safe Humboldt Application](#)
 - [Humboldt Home Safe Allocation Letter \(002\)](#)
 - [Home Safe Director Certification](#)
 - [Resolution 19-41](#)

Probation

16. Extension of Extra Help Hours to 1350 for Juvenile Corrections Officer Angelina Torres and Correctional Cook Kili Saveliff (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Authorize the extension of extra help hours for Juvenile Corrections Officer (JCO) Angeline Torres and Correctional Cook Kili Saveliff to 1350 hours through June 30, 2019, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

- Attachments:** [Staff Report](#)

Public Works

17. Bid Award Authorization Regarding the Mitchell Road Storm Damage Project

- Recommendation:** That the Board of Supervisors:
1. Receive and file the bid proposals received for the Mitchell Road Storm Damage Project;
 2. Award the Mitchell Road Storm Damage Project to McCullough Construction, Inc., for the total amount of \$1,590,265;
 3. Approve, and authorize the Chair of the Board to execute, the attached construction agreement upon submittal of the appropriate bonds and insurance; and
 4. Direct the Auditor-Controller to establish a new object code 1200321-0336 Mitchell Road Storm Damage PM 1.15 and transfer \$300,000 from 1200321-2118 to the new object code per the attached appropriation transfer.

Attachments: [Staff Report](#)
 [Bid Results](#)
 [Construction Agreement](#)
 [Request for Budget Transfer](#)

18. Exercise Option to Extend the Term of the License Agreement with Norman A. Johannesen and Deborah Jo Johannesen for Communication Purposes at Pratt Mountain in Garberville, through March 31, 2024

Recommendation: That the Board of Supervisors:

1. Approve exercising the option to extend the term of the License Agreement for Pratt Mountain Radio Facility with Norman A. Johannesen and Deborah Jo Johannesen, Licensor; and
2. Authorize Real Property to send a notice to Licensor that County is exercising the option to extend the License Agreement.

Attachments: [Staff Report](#)
 [Attachment 1 - Lease](#)
 [Attachment 2 - Option to Extend](#)
 [Attachment 3 - Correspondance with Lessor](#)

19. Federal Apportionment Exchange and State Match Program for Regional Surface Transportation Program (RSTP) Funds for FY 2018-19

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the Agreement No. X18-5904(172); and
2. Direct the Clerk of the Board to return a fully executed copy of the agreement to the Department of Public Works for transmittal to California Department of Transportation (Caltrans).

Attachments: [Staff Report](#)
 [X19-5904\(179\)_unsigned ME](#)
 [Executed X19-5904\(179\)](#)

Sheriff**20. Resolution for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program**

- Recommendation:** That the Board of Supervisors:
1. Approve and authorize the Chair to sign Resolution No. ____ (Attachment 1) authorizing the Sheriff's Office to submit the governing body resolution for the Byrne JAG program and if awarded, accept the grant funds and sign any documents required by Board of State and Community Corrections for participation in the grant program; and
 2. Authorize the Sheriff, Undersheriff or Deputy Director Sheriff's Administration to execute all the necessary reimbursement claims, applications, contracts, and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the Board of State and Community Corrections; and
 3. Direct the Clerk of the Board to return completed and signed copy of the Resolution to the Sheriff's Office, Attention: Manda Terrill for submittal to funding agency.

- Attachments:** [Staff Report](#)
[Byrne JAG Governing Body Resolution](#)
[Resolution 19-43](#)

21. Resolution for the Off-Highway Motor Vehicle Division Grant Program

- Recommendation:** That the Board of Supervisors:
1. Accept and adopt Resolution No. ____ (Attachment 1) authorizing the Chair to sign the Off-Highway Motor Vehicle governing body resolution with the California Department of Parks and Recreation Off-Highway Motor Vehicle Recreation Division for the period January - December 2020;
 2. Authorize the Sheriff, Undersheriff and Deputy Director of Sheriff's Administration to execute all the necessary reimbursement claims, applications, contracts, and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the California Department of Parks and Recreation for participation in the Off-Highway Motor Vehicle program; and
 3. Direct the Clerk of the Board to return a signed copy of the governing body resolution to the Humboldt County Sheriff's Office, Attention: Manda Terrill for submittal to funding agency.

- Attachments:** [Staff Report](#)
[Resolution Off-Highway Motor Vehicle Governing Body Resolution](#)
[Resolution 19-44](#)

22. Approval of Memorandum of Understanding between the Humboldt County Sheriff's Office and the City of Arcata for Crisis Response Coordination

Recommendation: That the Board of Supervisors:

1. Approval of Memorandum of Understanding (MOU) between the Humboldt County Sheriff's Office and City of Arcata for participation in the county's Special Weapons and Tactics Team (SWAT), the Crisis Negotiations Team (CNT) and Tactical Dispatch (Attachment 1);
2. Authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to execute three originals of the Agreement;
3. Authorize the Chair of the Board of Supervisors and the Humboldt County Sheriff to approve any extensions, amendments and modifications for the term of the Agreement; and
4. Direct the Clerk of the Board to return three signed originals to the Sheriff's Office, Attn: Alisa Cudney for distribution to the agencies.

Attachments: [Staff Report](#)
[MOU with City of Arcata](#)
[Executed MOU with City of Arcata](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts](#)

E. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Retirement Resolution for Marty Baker (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution.

Attachments: [Staff Report](#)
[Retirement Resolution](#)

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Presentation on the Humboldt Crabs and their Upcoming 75th Consecutive Season (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Hear the presentation and take appropriate action, if required.

Attachments: [Staff Report](#)

2. Potter Valley Project Update (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Receive an update on recent developments regarding the Potter Valley Project on the Eel River.

Attachments: [Staff Report](#)
[Potter Valley Project Agenda Item I-2 from March 12 2019 Board Meeting](#)
[Agenda Item H1 5-21-19](#)
[Amended Planning Agreement](#)

I. DEPARTMENT REPORTS

County Administrative Office

1. Advertising, Promoting and Marketing of Humboldt County Resources and Assets

- Recommendation:** That the Board of Supervisors:
1. Receive staff report regarding advertising and promotion of Humboldt County;
 2. Authorize the Chair to execute the attached Memorandum of Understanding between the County of Humboldt and the City of Eureka which establishes collaborative, but distinctive, marketing efforts;
 3. Provide staff with direction on decision points regarding the existing contract and scope of services for the Humboldt County Convention and Visitors Bureau (HCCVB), Request for Proposals (RFP) for the marketing of Humboldt County resources and assets, and strategic planning and visioning for future marketing services; and
 4. Take other action as necessary.

- Attachments:** [Staff Report](#)
[HCCVB 2016-07-05.pdf](#)
[County of Humboldt and City of Eureka Marketing MOU.pdf](#)
[HCCVB Second Amendment to contract 2019.pdf](#)
[Executed County of Humboldt and City of Eureka Marketing MOU](#)

2. Resolution establishing the Humboldt County Cannabis Micro-Grant & Loan Advisory Committee

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached Resolution establishing the Humboldt County Cannabis Micro-Grant & Loan Advisory Committee;
 2. Adopt the attached Budget and allocation of funding for Project Trellis;
 3. Direct staff to accept applications to serve on the Humboldt County Cannabis Micro-Grant & Loan Advisory Committee and return to the Board with submitted applications;
 4. Direct Economic Development to develop or commission an Equity Assessment to be used to inform potential changes to the Humboldt County Local Equity Program; and
 5. Direct all county departments to assist in the development of the Equity Assessment from Recommendation No. 4 above.

Attachments: [Staff Report](#)
[HUMCO Cannabis Micro-Grant Loan Committee Resolution](#)
[Cannabis micro-grant loan advisory committee application.pdf](#)
[Budget Trailer Bill Go Biz](#)
[Cannabis Committee Timeline.xlsx](#)
[PT FY19-20 Budget.xlsx](#)
[Resolution 19-45](#)

Department of Health and Human Services: Public Health

3. Report on the Department of Health and Human Services (DHHS) Community Health Assessment (CHA)

Recommendation: That the Board of Supervisors:
1. Receive a report on the upcoming publication of the 2018 CHA.

Attachments: [Staff Report](#)
[2018 Humboldt County Community Health Assessment](#)
[Handout](#)

4. Introduction of Ordinance Repealing Sections 615-1 through 615-9 of Chapter 5 of Division 1 of Title VI of Humboldt County Code relating to Experimental Disposal System Program; Adding Sections 615-1 through 615-11 to Chapter 5 of Division 1 of Title VI relating to Waterless Toilet Systems; and Amending Section 616-3(b) of Chapter 6 of Division 1 of Title VI of Humboldt County Code relating to Non-Standard Operational permit requirements

Recommendation: That the Board of Supervisors:
1. Introduce the attached ordinance by title and waive the first reading;
2. Set the ordinance for adoption on June 4, 2019, or at least 1 week away;
3. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least 5 days prior to the Board of Supervisors meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)];
4. Direct the Clerk of the Board, within 15 days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124(b)(1)]; and
5. Direct Department of Health and Human Services (DHHS), Public Health, Division of Environmental Health (DEH) staff to file the attached Notice of Exemption from California Environmental Quality Act as a Class 8, Categorical Exemption (14 CCR Section 15308), with the Humboldt County Clerk, in accordance with Public Resource Code Section 21152.

Attachments:[Staff Report](#)

- [1. Proposed ordinance Repealing Sections 615-1 through 615-9 of Title VI, Divisor](#)
- [2. Pre-Adoption Summary of the Proposed Ordinance](#)
- [3. Post-Adoption Summary of the Proposed Ordinance](#)
- [4. Notice of Exemption under California Environmental Quality Act](#)
- [5. Summary of Public Outreach related to WTS](#)

J. PUBLIC HEARINGS**K. DISCUSSION ITEMS****L. CLOSED SESSION****M. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>