



# COUNTY OF HUMBOLDT

AGENDA ITEM NO.

**C-23**

For the meeting of: April 26, 2016

Date: April 4, 2016  
 To: Board of Supervisors  
 From: Michael T. Downey, Sheriff  
 Subject: Fiscal Year 2015-16 Budget Adjustment Request for Humboldt County Sheriff's Operations Budget Unit 221 for Purchase of 3-D Scanner Camera (4/5 vote required)

RECOMMENDATION(S):

That the Board of Supervisors:

Approve a supplemental budget adjustment request in Budget Unit 221 Sheriff – Operations to establish a fixed asset line item in fiscal year budget 2015-16 for the purchase of a 3-D Scanner Camera (4/5 vote required).

**Revenue**

1100-221-707520	Fingerprint & Rec Income Sheriff	\$68,000
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**Expense**

1100-221-8615	Fixed Asset - Camera	\$68,000
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SOURCE OF FUNDING:

Remote Access Network Trust 3495

Prepared by Norma S. Lorenzo  
 Norma S. Lorenzo, Deputy Director Sheriff Admin

CAO Approval Chef Dillingham

REVIEW: Auditor Allen County Counsel \_\_\_\_\_ Human Resources \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_  
 Meeting of: \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell  
 Seconded by Supervisor Sundberg  
 Ayes Sundberg, Fennell, Lovelace, Bohn, Bass  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_  
 And carried by those members present, the Board hereby approves the recommended action contained in this report.

Dated: April 26, 2016

By: Kathy Hayes  
 Kathy Hayes, Clerk of the Board

#### DISCUSSION:

In November 1998 the Board approved Resolution 98-86, as authorized by Statute 587 Section 1 of California Vehicle Code Section 9250.19, to collect separate vehicle registration fee surcharges to enhance the capacity of local law enforcement to provide automated fingerprint identification locations. In Humboldt County the Sheriff's Office administers the collection of the increased vehicle registration fingerprint identification fees and provides equipment and support for the following Livescan fingerprinting locations. The Remote Access Network (RAN) Board was established to provide oversight of the funds collected and administered by the County.

On November 18, 2015 the RAN Executive Committee approved a total distribution of \$615,000 to participating agencies. Funds collected under California Vehicle Code Section 9250.19 must be used for personnel or equipment related to crimes associated with driving under the influence, vehicular manslaughter or other motor vehicle-related crimes. The purchase of a 3-D scanner camera will enable the Sheriff's Office to perform crime scene documentation and reconstructions. There are currently no other cameras of this type in Humboldt County and this purchase will enhance the capabilities of all RAN participating agencies.

A supplemental budget in the amount of \$68,000 is requested to transfer revenue to budget unit 221 and to establish a fixed asset expense line to record equipment costs. All costs for the 3-D scanner camera will be covered by the RAN fund distribution.

#### FINANCIAL IMPACT:

A supplemental budget adjustment in the amount of \$68,000 is requested to establish a line item in the approved FY2015-16 budget for the Humboldt County Sheriff's Operations budget unit 221 under Fixed Asset – Camera (1100-243-8615). The supplemental budget adjustment is requested for the purchase of a new 3-D Scanner Camera and related software.

Funds to cover the cost of the camera will be transferred from RAN Trust 3495 to revenue line 1100-221-707520. The current balance of Trust 3495 is \$715,762 and the Sheriff's Office share is \$348,447. The remaining balance after all distributions have been paid will be \$100,762. The RAN fund earns approximately \$135,000 each year, with expenses of approximately \$70,000 for the maintenance of livescan equipment throughout the County. No contribution from the General Fund is required.

The budget adjustment meets the Board of Supervisors Strategic Framework Plan goal of providing community-appropriate levels of service by investing in infrastructure to benefit the community.

#### OTHER AGENCY INVOLVEMENT:

None

#### ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny the request to approve the budget supplemental adjustment request, however, this is not recommended as the purchase of the Full-Body Security Scanning System will significantly improve safety in the booking area of the Correctional Facility.

#### ATTACHMENTS:

None