

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, March 9, 2021

9:00 AM

Regular Meeting - Virtual

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

***Email Public Comment:***

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

***Zoom Public Comment:***

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 959 5363 6617 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

***The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)***

## **A. ROLL CALL**

*Present: Supervisor Virginia Bass, Chair; Supervisor Mike Wilson, Vice Chair; Supervisor Rex Bohn; Supervisor Steve Madrone; Supervisor Michelle Bushnell*

*Staff Present: Amy Nilsen, County Administrative Officer; Jefferson Billingsley, County Counsel; and Ryan Sharp, Deputy Clerk of the Board*

## **B. SALUTE TO THE FLAG**

## **C. MODIFICATIONS TO THE AGENDA**

## **D. CONSENT CALENDAR**

### **Board of Supervisors**

1. Certificates of Achievement for the North Coast Kiwanis Champions for Children Event (Supervisor Virginia Bass)

***Recommendation:*** That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the certificates.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

2. Reappointment of Kent Wrede to the Fortuna Cemetery District (Supervisor Michelle Bushnell)

***Recommendation:*** That the Board of Supervisors:

1. Reappoint Kent Wrede to the Fortuna Cemetery District.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

3. Appoint Jim Glover to the Human Rights Commission Representing the First District (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Receive and file.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

### **Clerk of the Board**

4. Notice of Vacancy for an Alternate on the Measure Z Citizens Advisory Committee

**Recommendation:** That the Board of Supervisors:

1. Set an appointment date for March 23, 2021.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

5. Approval of the Action Summary - Meeting of March 2, 2021

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 2, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Administration**

6. Professional Services Agreement with North Coast Health Improvement and Information Network Regarding the Development, Implementation and Management of a Community Information Exchange Network

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with North Coast Health Improvement and Information Network regarding the development, implementation and management of a Community Information Exchange network for the period of March 9, 2021 through June 30, 2023;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with North Coast Health Improvement and Information Network, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with North Coast Health Improvement and Information Network to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Social Services**

7. Professional Services Agreement with the North Coast Growers' Association Regarding the Provision of Community Outreach and Support Services Related to the CalFresh Program

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the North Coast Growers' Association regarding the provision of community outreach and support services related to the CalFresh program in an amount not to exceed \$76,537 for the period of March 1, 2021 through Feb. 28, 2022;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the North Coast Growers' Association, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the North Coast Growers' Association to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Human Resources**

8. Compensation Plan for Management & Confidential Employees for July 1, 2020 through and inclusive of December 31, 2021

**Recommendation:** That the Board of Supervisors:

1. Approve the Compensation Plan for designated Management & Confidential Employees for July 1, 2020 through and inclusive of December 31, 2021 (Exhibit A); and
2. Adopt Resolution No. \_\_\_\_\_ (Exhibit C) adopting and implementing the Compensation Plan for designated Management & Confidential Employees (Units 8 & 9) for July 1, 2020 through and inclusive of December 31, 2021.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Public Works**

9. Acquisition of Right of Way and Exchange of Real Property, Elk Creek Road (C6D060), APN 211-301-003, APN 211-331-039, and APN 211-311-012, (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign, in duplicate, the Acquisition and Exchange Agreement for needed right of way (See Attachment 1) (4/5 Vote Required);
2. Authorize the Chair of the Board to sign, in duplicate, the Certificate of Acceptance for the Easement Deed from Charles Boldt (See Attachment 2) (4/5 Vote Required);
3. Authorize the Chair of the Board, in the presence of a Notary Public, to sign, in duplicate, the Quit Claim Deed, conveying the described property to Charles Boldt (See Attachment 3) (4/5 Vote Required); and
4. Direct the Clerk of the Board to return both executed Acquisition and Exchange Agreements, both executed and accepted original Easement Deeds, and both executed original Quit Claim Deeds to the Land Use Division for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**10. Bid Award Authorization for Storm Damage Repair to Alderpoint Road (F6B165) Post Mile 44.79**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Alderpoint Road Post Mile 44.79 Storm Damage Repair Project;
2. Award the attached project agreement to Steelhead Constructors JV for the total amount of One Million Four Hundred Fifty-Three Thousand Three Hundred Fifty-Two Dollars (\$1,453,352.00); and
3. Authorize the Chair of the Board to execute the attached project agreement with Steelhead Constructors JV upon submittal of the appropriate bonds and insurance.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**11. Retroactive Advanced Salary Step Request for Senior Environmental Analyst, Julia Cavalli (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve an advanced step increase for Julia Cavalli, Senior Environmental Analyst (class 520, salary range 433) from Step A to Step C, effective as of the hire date of February 7, 2021, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**F. SPECIAL PRESENTATIONS****DHHS: Public Health**

1. Update on Local Conditions Surrounding COVID-19

**Recommendation:** That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

*Approved per order of the Chair.*

**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Unpermitted Cannabis Grow Site Environmental Clean Up (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Hear the presentation from the Fish and Game Advisory Commission and take appropriate action.

*There was no action taken on this item.*

2. Consider Revisions to Fees and Fines for Illegal Dumping and Abandoned Vehicles (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Discuss revisions to fees and fines for illegal dumping and vehicle abandonment; and
2. Take appropriate action as needed.

***A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to form an ad hoc committee of Supervisor Bohn and Supervisor Bushnell and have the committee bring back recommendations to the Board dealing with illegal dumping and abandonment of vehicles. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**I. DEPARTMENT REPORTS****County Administrative Office**

1. Supplemental Budget and Carry Forward of Measure Z Funding from Fiscal Year (FY) 2019-20 into FY 2020-21 (4/5 Votes Required)

***Recommendation:*** That the Board of Supervisors:

1. Approve a supplemental budget (Attachment 1) for requests for carry forward funding and additional Measure Z allocations approved at the Jan. 26, 2021, Board of Supervisors meeting (4/5 vote required); and
2. Discuss the 2-1-1 request for additional funding and supplemental budget and provide direction to staff (4/5 vote required).

***A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve the supplemental budget for the requests to carry forward additional funding for Measure Z allocations as approved at the Jan. 26, 2021, Board of Supervisors meeting. The motion carried by the following vote:***

Aye: 4 - Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Nay: 1 - Rex Bohn



## J. PUBLIC HEARINGS

### Planning and Building Department

1. Appeal of the Planning Commission Actions to Approve the Rolling Meadow Ranch, LLC, Conditional Use Permits and to Adopt a Mitigated Negative Declaration

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the appellant, applicant, and public;
2. Close the public hearing;
3. Adopt the resolution (Resolution 21-\_\_). (Attachment 1) which does the following:
  - a. Adopts the Initial Study and Mitigated Negative Declaration, State Clearinghouse No. 2020070339, with substitute mitigation measure Bio-16;
  - b. Makes the findings required to deny the appeal and approve the Conditional Use Permits;
  - c. Denies the Appeal;
  - d. Adopts the mitigation monitoring and reporting plan; and
  - e. Approves the Conditional Use Permits subject to the conditions of approval (Attachment 1A);
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the project applicant, the property owner, the Planning and Building Department, and any other interested party; and
5. Direct the Planning and Building Department to file a Notice of Determination with the Humboldt County Recorder's Office, pursuant to the California Environmental Quality Act.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve staff recommendations with the additional conditions provided by Director Ford. The motion carried by the following vote:*

Aye: 3 - Rex Bohn, Virginia Bass, and Michelle Bushnell

Nay: 2 - Mike Wilson, and Steve Madrone

## K. DISCUSSION ITEMS

## L. MATTERS SET FOR TIME CERTAIN

## M. CLOSED SESSION

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of: Henson v. City of Fortuna, et al. Case No. CV 2001205.

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of: Henson v. City of Fortuna, et al. Case No. CV 2001205. The Board voted unanimously to authorize the office of County Counsel to defend the matter.*

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of: Battersby v. Lien, et al. Case No. 20-cv-06561 EMC.

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of: Battersby v. Lien, et al. Case No. 20-cv-06561 EMC. The Board voted unanimously to authorize the Risk Manager to enter into an agreement with the Mitchell Brisso firm for defense of the matter.*

## **N. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

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*March 10, 2021*