

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, October 22, 2019

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Letter of Appreciation for Maggie Gainer for her service on the Workforce Development Board (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**2. Appoint Roy Dahlberg to the Housing Authority Commission (Supervisor Steve Madrone)**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the appointment.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**3. Henderson Center Kiwanis 2019 Certificates of Recognition (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Certificates.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**4. Letter in support of Alcoholic Beverage Control (ABC) rescinding Dollar General (located across the street from McKinleyville High School) Liquor License (Supervisor Steve Madrone)**

**Recommendation:** That the Board of Supervisors:

1. Authorize the chair to sign the letter of support.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Clerk of the Board****5. Approval of the Action Summary - Meeting of October 15, 2019**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of October 15, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

County Administrative Office

6. Professional Services Agreement with Southern Humboldt Business and Visitor's Bureau for Marketing, Branding, and Promoting the Humboldt County Cannabis Industry

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Agreement with Southern Humboldt Business and Visitor's Bureau and authorize the Chair to sign two (2) copies; and
2. Direct the Clerk of the Board to return the two (2) signed agreements to the Economic Development Division.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. Temporary Overlap of Two Individuals in Administrative Analyst I/II Position, Class 0626, Range 382, Position #001

**Recommendation:** That the Board of Supervisors:

1. Authorize the temporary overlap of two individuals in the Administrative Analyst I/II position within the Economic Development Division for a period of 60 days; and
2. Direct Human Resources to begin a recruitment to develop an eligibility list for Administrative Analyst I/II.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. Approve Sending a Letter In Support of Increased State Coordination with Local Governments on Parking

**Recommendation:** That the Board of Supervisors:

1. Approve the letter in Attachment 1 and direct staff to distribute to the addressees.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

9. Approve Sending Letters In Support of HR 530 (Eshoo) and S 2012 (Feinstein) Regarding 5G Installation Rule

**Recommendation:** That the Board of Supervisors:

1. Approve the letters in Attachments 1 and 2, and direct staff to distribute to the addressees.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Mental Health**

10. Professional Services Agreement with Jamie Lee Evans Regarding the Provision of Consultation, Technical Support and Training Services Pertaining to Implementation of the Humboldt County Transition Age Youth Collaboration Project

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Jamie Lee Evans regarding the provision of consultation, technical support and training services pertaining to implementation of the Humboldt County Transition Age Youth Collaboration Project for the period of Nov. 2, 2019 to Dec. 31, 2020;
2. Authorize the Humboldt County Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Jamie Lee Evans after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Jamie Lee Evans to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

11. First Amendment to the Mental Health Organizational Provider Services Agreement with Remi Vista, Inc. Regarding the Provision of Children's Specialty Mental Health Treatment, Therapeutic Behavioral and Intensive Home-Based Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the mental health organizational provider services agreement with Remi Vista, Inc. regarding the provision of children's specialty mental health treatment, therapeutic behavioral and intensive home-based services to eligible Medi-Cal beneficiaries residing in Humboldt County for the period of July 1, 2018 through June 30, 2020;
2. Authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute any and all subsequent amendments to the mental health organizational provider services agreement with Remi Vista, Inc. after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached first amendment to the mental health organizational provider services Agreement with Remi Vista, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Public Health****12. Award Electronic Medical Record Software Agreement for the Department of Health and Human Services - Public Health**

**Recommendation:** That the Board of Supervisors:

1. Approve the Request for Information (RFI) for Electronic Medical Record (EMR) software as presented;
2. Authorize the Department of Health and Human Services - Public Health (DHHS-PH) Director, or designee, to negotiate the agreement with Patagonia Health, Inc. for the provision of EMR software for the DHHS - PH; and
3. Direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS - Contract Unit.

***A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

**Aye:           5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone**

**Department of Health and Human Services: Social Services**

13. First Amendment to the Agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement Activities Program

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute the first amendment to the agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement AmeriCorps Program for the federal fiscal year 2018-19; and
2. Direct the Clerk of the Board to route the fully executed first amendment to the DHHS-Contract Unit for further processing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Public Works**

14. Request for Qualifications No. DPW2019-001 Regarding the Provision of On-Call Professional Design Engineering, Environmental and/or Construction Management Services

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of on-call professional design engineering, environmental and/or construction management services for various state and federally funded roadway planning, design and/or construction projects.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

15. Request for Qualifications No. DPW2019-002 Regarding the Provision of On-Call Professional Geotechnical Investigation and Engineering Services

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of on-call professional geotechnical investigation and engineering services for various state and federally funded roadway construction projects.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

16. Accept Completed Contract for Storm Damage Repair to Lower Cappell Road, Post Mile 1.49; Federal Project Number FEMA 4308-DR-CA PW-0679; Contract Number 217385

**Recommendation:** That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between TT Construction and Humboldt County for construction of Storm Damage Repair to Lower Cappell, Road, Post Mile 1.49; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$1,325.32, which will bring the total amount paid to 100 percent of the contract.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### Sheriff

17. Fiscal Year 2019-20 Supplemental Budget Request for Humboldt County Drug Task Force Budget Unit 3644-265 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a supplemental budget request in the amount of \$39,055 in Budget Unit 3644-265 Humboldt County Drug Task Force (DTF) for Fiscal Year 2019-20 for the purchase of an out-of-service patrol car, a TruNarc machine, and a drone for use by the DTF (Attachment 1) (4/5 vote required).

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

18. Resolution to Establish Sheriff's McKinleyville Substation Revolving Petty Cash Fund

**Recommendation:** That the Board of Supervisors:

1. Approve Resolution No. \_\_\_\_ to establish a revolving petty cash fund in the amount of \$100 to be used by the Sheriff's McKinleyville Substation when making change for the public in the normal course of business.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

19. Temporary Position Overlap for Office of Emergency Services (OES) Manager for the Humboldt County Sheriff's Office (HCSO) and move 3 positions from budget unit 1100-274 to 1100-221850

**Recommendation:** That the Board of Supervisors:

1. Approve the temporary overlap for the position of OES Manager with the incumbent employee for a period of two (2) pay periods, pursuant to Section 7 of the Humboldt County Salary Resolution; and
2. Approve moving the 3 positions in budget unit 1100-274 Office of Emergency Services to budget unit 1100-221850 Emergency Management Performance Grant (EMPG).

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### Treasurer/Tax Collector

20. Rollover of 2016 Interim Lease Financing into 2019 Interim Lease Financing

**Recommendation:** That the Board of Supervisors:

1. Approve and sign the attached Professional Services Agreement (PSA) for contractual services for Bond Counsel with the law firm of Stradling, Yocca, Carlson & Rauth to draft various legal documents with and for the county to facilitate a 2019 Interim Lease Financing Program (described below) into which the current 2016 Interim Lease Financing Program will be converted; and to fund various future capital improvements and projects;
2. Approve and sign the attached Professional Services Agreement (PSA) for contractual services for Placement Agent services with Raymond James to facilitate the interim period lease financing draws within the 2019 Interim Lease Financing Program in the same or similar fashion as Raymond James has done previously for the 2016 Interim Lease Financing Program; and for facilitating future draws for various future capital improvements and projects authorized within the 2019 Interim Lease Financing Program; and
3. Approve and sign the attached Resolution showing your Board's intention to reimburse the costs incurred for the 2019 Interim Lease Financing Program with a public offering of tax-exempt obligations to reimburse the County of Humboldt Treasurer's Pooled Investment Fund (the "Pool").

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **D. ITEMS PULLED FROM CONSENT**



**E. PUBLIC COMMENT ON NON-AGENDA ITEMS****F. SPECIAL PRESENTATIONS****Sheriff**

1. Informational Presentation on Marijuana Enforcement of Illegal/Unpermitted Grows

**Recommendation:** That the Board of Supervisors:

1. Receive the presentation and take action as needed.

**A motion was made by Supervisor Madrone, seconded by Supervisor Fennell, to accept the report.**

**The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. The 2018 Annual Fire Chiefs' Association Service Report (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Hear the report and take appropriate action, if required.

**A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, to accept the report.**

**The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**H. DEPARTMENT REPORTS****Clerk of the Board**

1. Appointment of 2019-2020 Member and Alternate to the California State Association of Counties (CSAC) Board of Directors

**Recommendation:** That the Board of Supervisors:

1. Appoint a Member and Alternate to the CSAC Board of Directors; and direct the Clerk of the Board to notify Korina Jones at CSAC, 1100 K Street, Suite #101, Sacramento, CA 95814, of the appointments.

**A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to appoint Supervisor Fennell as the member and Supervisor Bohn as the alternate. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Planning and Building Department**

2. Temporary Employment of Retired Annuitant as Information Systems Analyst in the Planning & Building Department

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution for an exemption to the 180-day wait period of the California Public Employees Retirement System (CalPERS) for the employment of William Evans as a temporary retired annuitant Department Information Systems Analyst with the Planning & Building Department (Class 0762, Range 418, Step E) to fill a critically needed position.

*A motion was made by Supervisor Madrone, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**I. PUBLIC HEARINGS****J. DISCUSSION ITEMS****K. MATTERS SET FOR TIME CERTAIN****Board of Supervisors - Closed Session**

1. 11:00 a.m. - Pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel.  
*The Board of Supervisors met in conference pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel. There was no action to report.*
2. 11:00 a.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number CV190389.  
*The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number CV190389. There was no action to report.*
3. 11:00 a.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055.  
*The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055. There was no action to report.*
4. 11:00 a.m. - A conference with legal counsel pursuant to paragraph 1 of Government Code section 54956.9(d) in the matter of Jeffrey S. Blanck v. Lisa Dematteo et al.; case number DR190340.  
*The Board of Supervisors met in conference with legal counsel pursuant to paragraph 1 of Government Code section 54956.9(d) in the matter of Jeffrey S. Blanck v. Lisa Dematteo et al.; case number DR190340. There was no action to report.*

5. 11:00 a.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter Debra Avenmarg v. County of Humboldt, Jeffrey Blanck, et al. – case number 1:19-cv-5891-RMI.

*The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter Debra Avenmarg v. County of Humboldt, Jeffrey Blanck, et al. – case number 1:19-cv-5891-RMI. The County is retaining attorney Mark Vegh to represent Mr. Blanck and has authorized the Risk Manager to sign the associated professional services agreement.*

#### **L. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

*OCTOBER 23, 2019*





MINUTES  
TUESDAY, OCTOBER 22, 2019  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, November 5, 2019 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Wilson, Madrone, Bass  
NAYS: Supervisors: --  
ABSENT: Supervisors: --

  
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RYAN SHARP  
Deputy Clerk of the Board

  
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REX BOHN  
Chair of the Board