



COUNTY OF HUMBOLDT

For the meeting of: 10/18/2022

File #: 22-1351

To: Board of Supervisors

From: Aviation

Agenda Section: Consent

SUBJECT:

Professional Services Agreement with SHN Consulting Engineers & Geologists, Inc. for the Murray Field Fuel Tank Engineering and Permitting

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Professional Services Agreement with SHN Consulting Engineers & Geologists, Inc. regarding the Murray Field Fuel Tank Engineering and Permitting;
2. Authorize the Director of Aviation to execute any amendments after review by County Counsel, Risk Management and County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed copy of the attached Professional Services Agreement with Kimley Horn and Associated, Inc. to the Department of Aviation.

SOURCE OF FUNDING:

Aviation Enterprise Fund (3530)

DISCUSSION:

On March 15, 2022, your Board approved a project with Beacom Construction for the acquisition and installation of a new 12,000-gallon fuel tank and self-service fuel terminal to replace the previously installed, and severely antiquated, tank installed at Murray Field Airport in 1978. Prior to tank installation, the Department of Aviation must obtain an approved permit by the California Coastal Commission and implement a spill prevention, control, and countermeasures (SPCC) plan.

The desired contractor entered into a Professional Services Agreement with the Department of Aviation in December 2020 to provide consulting services and produce SPCC plans for both Murray Field Airport and ACV. Your Board recently authorized the acquisition of new fuel tank equipment which leads to a need for additional engineering and permitting work above and beyond the work that was previously completed.

Because SHN has previously assisted the Department of Aviation with Local and State regulatory

permitting and has historical knowledge on the Murray Field tank compliance and SPCC plan issues, this Agreement is moving forward under sole source procurement guidelines. Sole source procurement is the purchase of goods and/or services where limitations on the supply source, necessary restrictions in specifications or standardizations, quality considerations, or where it has been determined that the goods and services are reasonably available from one and only one vendor, allowing for an exception to the competitive procurement process.

FINANCIAL IMPACT:

The estimated cost for this project is Ninety-Six Thousand, Two Hundred Fifty Dollars (\$96,250). The funding for this expenditure is included in Aviation's Fiscal Year 2022-2023 budget and will be paid for using CARES Act Funding. Therefore, there will be no impact to the General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve the agreement with SHN Consulting Engineers & Geologists, Inc. However, this alternative is not recommended as it would halt the previously approved fuel tank replacement project and the lack of fuel available would pose a safety concern to the General Aviation pilots currently accessing Murray Field Airport.

ATTACHMENTS:

N/A

PREVIOUS ACTION/REFERRAL:

Board Order No.: D-1

Meeting of: March 15, 2022

File No.: 22-295