

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA
Certified Copy of Portion of Proceedings for the Meeting of January 6, 2026

RESOLUTION NO.: _____

**A RESOLUTION OF THE HUMBOLDT COUNTY BOARD OF SUPERVISORS REPEALING AND REPLACING
RESOLUTION NO. 82-170, AND ALL SUBSEQUENT AMENDMENTS THERETO, AND ESTABLISHING
STANDARD OFFICE HOURS FOR ALL DEPARTMENTS OF THE COUNTY OF HUMBOLDT**

WHEREAS, California Government Code Section 24260 provides that county offices shall be open for the transaction of business during such hours and on such days as are fixed by the board of supervisors by ordinance or resolution; and

WHEREAS, on February 21, 1982, the Humboldt County Board of Supervisors adopted Resolution No. 82-170 establishing office hours open to the public for departments of the County of Humboldt; and

WHEREAS, since its adoption, Resolution No. 82-170 has been amended through subsequent Board actions, resulting in the need to consolidate and clarify the standard office hours for the County of Humboldt; and

WHEREAS, the Humboldt County Board of Supervisors desires to repeal and replace Resolution No. 82-170 in its entirety and adopt a single, updated resolution establishing the County of Humboldt's standard office hours pursuant to Government Code Section 24260; and

WHEREAS, temporary closures or modified hours may occur due to federal, state or local holidays, emergency declarations, facility conditions or other operational needs, and such temporary adjustments are administrative in nature.

**NOW, THEREFORE, THE HUMBOLDT COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES AS
FOLLOWS:**

- 1. Repeal and Replacement:** Resolution No. 82-170, adopted February 21, 1982, and all subsequent amendments thereto, are hereby repealed and replaced in their entirety by this Resolution.
- 2. Establishment of Standard Office Hours:** Pursuant to California Government Code Section 24260, the standard office hours for all departments of the County of Humboldt shall be as follows:

DEPARTMENT	2026 HOURS
Agriculture	Monday – Friday, 8 a.m. - noon/1 – 5 p.m.
Assessor	Monday – Thursday, 8:30 a.m. to 5 p.m. Closed Fridays
Auditor-Controller	Monday – Thursday, 8:30 a.m. - noon/1 – 5 p.m. Closed Fridays
Aviation	Monday – Friday, 8 a.m. - noon/1 – 5 p.m.

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Board of Supervisors	Monday – Thursday, 8 a.m. to 5 p.m. Closed Fridays
Clerk of the Board	Monday – Thursday, 8 a.m. to 5 p.m. Closed Fridays
Child Support Services	Monday – Thursday, 9 a.m. - noon/1 – 4 p.m. Closed Fridays or by appointment
Clerk-Recorder	Monday – Friday, 8:30 a.m. – 4:30 p.m.
Clerk-Recorder Elections	Monday – Friday, 9a.m. – 5 p.m.
County Administrative Office Management and Budget	Monday – Thursday, 9 a.m. - noon/1 – 5 p.m. Closed Fridays
County Administrative Office Economic Development	Monday – Thursday, 8 a.m. - 5 p.m. Closed Fridays
County Administrative Office Economic Development - Job Market	Monday – Thursday, 8 a.m. - 5 p.m. Closed Fridays
County Administrative Office Purchasing	Monday – Thursday, 8 a.m. - noon/1 – 4:30 p.m. Closed Fridays
County Administrative Office Information Technology & Communications	Monday – Friday, 9 a.m. - 5 p.m.
County Administrative Office ADA	Monday – Thursday, 9 a.m. - noon/1 – 5 p.m. Closed Fridays
County Counsel	Monday – Friday, 8 a.m. - noon/1 – 5 p.m.
District Attorney CAST	By appointment only
District Attorney Criminal Division	Monday – Friday, 8 a.m. - noon/1 – 4 p.m.
District Attorney Victim Witness	Monday – Friday, 8 a.m. - noon/1 – 4 p.m.
Health & Human Services Employment Training Division	Monday – Friday, 8 a.m. - noon/1 – 5 p.m.
Health & Human Services Behavioral Health Branch	Monday – Friday, 8 a.m. - noon/1 – 5 p.m.

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Health & Human Services Sempervirens Psychiatric Facility, Crisis Services	24 hours/7 days per week
Health & Human Services Public Guardian	Monday – Friday, 10:30 a.m. - noon/1 – 4 p.m.
Health & Human Services Public Health (all except WIC)	Monday – Friday, 8:30 a.m. - noon/1 – 5 p.m.
Health & Human Services WIC (Eureka)	Monday – Thursday, 8:30 a.m. - noon/1 – 4:30 p.m. Fridays, 8:30 a.m. - 3 p.m.
Health & Human Services WIC (Fortuna)	Monday – Thursday, 9 a.m. - noon/1 – 4 p.m. Closed Fridays
Health & Human Services WIC (Garberville)	Monday – Friday, 8:30 a.m. - noon/1 – 4:30 p.m.
Health & Human Services WIC (McKinleyville)	Closed Monday – Wednesday Thursday, 8:30 a.m. - noon/1 - 4:30 p.m. Friday, 8:30 a.m. - noon/1 – 3:00 p.m.
Health & Human Services Social Services (Eureka Main Campus)	Monday – Friday, 8 a.m. – 5 p.m.
Health & Human Services Social Services Call Center (phone calls only)	Monday – Friday, 8 a.m. – 5 p.m.
Health & Human Services Social Services (Hoopa)	Monday – Friday, 10 a.m. - noon/1 – 3 p.m.
Health & Human Services Fortuna	Monday – Friday, 8:30 a.m. - noon/1 – 4 p.m.
Health & Human Services Garberville	Monday - Friday, 8:30a.m. - noon/1 – 4 p.m.
Health & Human Services The Center at McKinleyville	Monday – Friday, 8 a.m. - noon/1 – 5 p.m.
Health & Human Services Veterans Services	Monday – Friday, 8:30 a.m. - noon/1 – 4 p.m.
Human Resources	Monday – Thursday, 8:30 a.m. - noon/1 - 4:30 p.m. Closed Fridays
Library Eureka Branch	Closed Mondays Tuesday, noon - 5 p.m. Wednesday, noon - 8 p.m. Thursday, noon - 5 p.m. Friday, 10 a.m. - 5 p.m. Saturday, 11 a.m. - 4 p.m.

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Library Arcata Branch	Closed Mondays Tuesday, noon - 5 p.m. Wednesday, 10 a.m. - 5 p.m. Thursday, noon - 8 p.m. Friday, noon - 5 p.m. Saturday, 10 a.m. - 5 p.m.
Library Blue Lake Branch	Closed Mondays, Tuesdays, Thursdays, Fridays Wednesday, 2 p.m. - 7 p.m. Saturday, 11 a.m. -4 p.m.
Library Ferndale Branch	Closed Mondays Tuesday, noon - 9 p.m. Wednesday, noon - 5 p.m. Thursday, noon - 9 p.m. Friday, noon - 5 p.m. Saturday, noon - 5 p.m.
Library Fortuna Branch	Closed Mondays Tuesday, noon - 5 p.m. Wednesday, noon - 9 p.m. Thursday, 10 a.m. - 5 p.m. Friday, 10 a.m. - 5 p.m. Saturday, 10 a.m. - 5 p.m.
Library Garberville Branch	Closed Mondays Tuesday, 10 a.m. - 5 p.m. Wednesday, noon - 7 p.m. Thursday, noon - 6 p.m. Friday, noon - 6 p.m. Saturday, noon - 4 p.m.
Library Kim Yerton Memorial Library Hoopa Branch	Closed Mondays Tuesday, 10 a.m. - 1 p.m./2 – 5 p.m. Wednesday, 10 a.m. - 1 p.m./2 - 8 p.m. Thursday, 10 a.m. - 1p.m. /2 - 5 p.m. Friday, 10 a.m. - 1p.m. /2 - 5 p.m. Saturday, 10 a.m. - 1p.m. /2 - 5 p.m.
Library McKinleyville Branch	Closed Mondays Tuesday, noon - 5 p.m. Wednesday, noon - 8 p.m. Thursday, 10 a.m. - 5 p.m. Friday, noon - 5 p.m. Saturday, 10 a.m. - 5 p.m.
Library Rio Dell Branch	Closed Mondays, Thursdays, Fridays Tuesday, 11- 4 p.m. Wednesday, 1 p.m. -6 p.m. Saturday, 11 a.m. - 4 p.m.

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Library Trinidad Branch	Closed Mondays, Wednesdays, Fridays Tuesday, noon - 5 p.m. Thursday, noon - 7 p.m. Saturday, noon - 4 p.m.
Library Willow Creek Branch	Closed Mondays, Tuesdays Wednesday, Thursday, noon - 5 p.m. Friday, Saturday noon - 4 p.m.
Library Bookmobile	Varies by season. 707-267-9933 or Library's website for current schedule information.
Planning & Building	Monday – Thursday, 8:30 a.m. - 2 p.m. Closed Fridays
Probation	Monday – Friday, 8 a.m. - noon/1 – 4:30 p.m.
Probation Community Corrections Resource Center	Monday – Friday, 8 a.m. - noon/1 – 4:30 p.m.
Probation Drug Court	Monday – Friday, 8 a.m. - noon/1 – 4:30 p.m.
Public Defender	Monday – Thursday, 8:30 a.m. - noon/1 - 4:30 p.m. Closed Fridays or by appointment only
Public Defender Conflict Counsel	Monday – Thursday, 8:30 a.m. - noon/1 - 5 p.m. Fridays, 8:30 a.m. - noon/1 - 2p.m.
Public Works	Monday - Friday, 8 a.m. - noon/1 – 5 p.m.
Public Works Building Maintenance	Monday - Friday, 8 a.m. - noon/1 – 5 p.m.
Public Works Land Use	Monday – Thursday, 8:30 a.m. - 2 p.m. Closed Fridays
Public Works Real Property	Monday - Friday, 8 a.m. - noon/1 – 4:30 p.m.
Sheriff Animal Shelter	Monday, Tuesday, Thursday - Saturday, 10 a.m. -4 p.m. Wednesday, 10 a.m. - 7 p.m.

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Sheriff Coroner	Monday - Friday, 8:30 a.m. - 5 p.m.
Sheriff Garberville Station	Monday - Friday, 8 a.m. - 4 p.m.
Sheriff Correction Facility	Monday – Sunday, 7:30 a.m. – 10 p.m.
Sheriff Main Station	Monday - Thursday, 8 a.m. - 4 p.m. Friday, 8 a.m. - 12:30 p.m.
Sheriff McKinleyville Station	Monday - Friday, 8 a.m. - 4 p.m.
Sheriff Property Division	Monday - Thursday, 8 a.m. - 4 p.m. Friday, 8 a.m. - 12:30 p.m.
Sheriff Records Division	Monday - Thursday, 8 a.m. - 4 p.m. Friday, 8 a.m. - 12:30 p.m.
Treasurer-Tax Collector	Monday – Thursday, 8:30 a.m. - noon/1 – 5 p.m. Closed Fridays
Treasurer-Tax Collector Revenue Recovery	Monday – Thursday, 8:30 a.m. - noon/1 – 5 p.m. Closed Fridays
UC Cooperative Extension	Monday - Friday, 8 a.m. - noon/1 - 5 p.m.

3. **Temporary Closures or Modified Hours:** This Resolution establishes the standard office hours for all departments of the County of Humboldt and does not apply to temporary closures or modified hours resulting from federal, state or local holidays, emergency declarations, facility conditions or other operational needs, as authorized by the County Administrative Officer or their designee.

4. **Future Changes:** Any long-term or permanent change to the County of Humboldt's standard office hours shall require approval by the Board of Supervisors through future resolutions.

Dated: January 6, 2026

 Mike Wilson, Chair
 Humboldt County Board of Supervisors

Adopted on motion by Supervisor _____, Seconded by Supervisor _____, and the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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STATE OF CALIFORNIA
County of Humboldt

I, TRACY DAMICO, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct copy of the original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California as the same now appears of record in my Office.

IN WITNESS WHEREOF, I have hereunto set my hand
and affixed the Seal of said Board of Supervisors.

TRACY DAMICO
Clerk of the Board of Supervisors of the
County of Humboldt, State of California

