



COUNTY OF HUMBOLDT

For the meeting of: 10/17/2023

File #: 23-1380

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Fiscal Year 2022-23 Year End Clearing Appropriation Transfers for Road Maintenance, Roads Heavy Equipment Internal Service Fund (ISF) and Bikes & Trailways Program

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the attached appropriation transfer in the amount of \$13,198 for Road Maintenance (1200325) for Fiscal Year (FY) 2022-23 (4/5th Vote Required);
2. Approve the attached appropriation transfer in the amount of \$455,263 for Roads Heavy Equipment ISF (3540330) for FY 2022-23 (4/5th Vote Required); and
3. Approve the attached appropriation transfer in the amount of \$144,478 for Bikes & Trailways Program (1710715) for FY 2022-23 (4/5th Vote Required).

SOURCE OF FUNDING:

Road Fund (1200)

Roads Heavy Equipment ISF (3540)

Forest Resources and Recreation (1710)

DISCUSSION:

In FY 2022-23, the Humboldt County Department of Public Works experienced expenditures for fixed assets and interfund expenditure transfers that were over the appropriated amounts for the Fixed Assets and Other Financing Sources categories. Public Works is requesting the BOS approve three appropriation transfers to balance the budgets for Road Maintenance, Roads Heavy Equipment ISF, and Bikes & Trailways Program for FY 2022-23.

Road Maintenance (1200325)

Transfer \$13,198 from the Rents & Leases of Equipment line (2120) to the fixed asset Trailer line (8779) for the purchase of a trailer ordered in FY 2021-22. The trailer was not received until FY 2022-23.

Roads Heavy Equipment ISF (3540330)

Transfer \$455,263 from the Vehicles fixed asset line (8771). Transfer to the Trailer fixed asset line (8779) in the amount of \$14,475 for the purchase of a trailer. The trailer was a rush purchase due to failed equipment and limited availability of trailers in FY 2022-23. Transfer \$440,778 to the fixed asset Equipment line (8986) for the purchase of a dump truck. The dump truck was ordered in FY 2021-22 and not received until FY 2022-23.

Bikes & Trailways Program (1710715)

Transfer funds in the amount of \$144,478 from Professional & Special Services. Transfer to the Manila Bikepath fixed asset line (8947) in the amount of \$72,182. Transfer to the Interfund Expenditure line (9110) in the amount of \$72,296. Transfers are for expenses related to Bikes and Trailways projects at Humboldt Bay Trail and the Manila Bikepath for work done by Public Works staff in FY 2022-23.

FINANCIAL IMPACT:

Expenditures- Adopted	1200-325 FY22-23	3540-330 FY22-23	1710-715 FY22-23
Budgeted Expenses	17,290,855	4,229,857	17,205,000
Total Expenditures	17,290,855	4,229,857	17,205,000
Funding Sources- Adopted	1200-325 FY22-23	3540-330 FY22-23	1710-715 FY22-23
State/Federal Funds	-	-	17,117,500
Fees/Other	1,034,000	2,670,270	87,500
Use of Fund Balance	16,256,855	1,559,587	-
Total Funding Sources	17,290,855	4,229,857	17,205,000

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

This item recommends transferring funds to the line items where unanticipated expenses were incurred in FY 2022-23 for Road Maintenance (1200325), Roads Heavy Equipment ISF (3540330), and Bikes & Trailways Program (1710715).

Narrative Explanation of Staffing Impact:

None.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board’s Strategic Framework.

Core Roles: Provide for and maintain infrastructure

New Initiatives: Manage our resources to ensure sustainability of services

Strategic Plan: N/A

OTHER AGENCY INVOLVEMENT:

File #: 23-1380

None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the appropriations transfer. This is not recommended as funding has already been spent in FY 2022-23.

ATTACHMENTS:

1. Appropriation Transfer 1200325
2. Appropriation Transfer 3540330
3. Appropriation Transfer 1710715

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A