

Attachment 2
Safe Homes Regular Permit Process



COUNTY OF HUMBOLDT
PLANNING AND BUILDING DEPARTMENT
BUILDING DIVISION

3015 H STREET EUREKA CA 95501 FAX: (707) 445-7446 PHONE: (707) 445-7245
<https://humboldt.gov/2546/Planning-Building>

The County of Humboldt **SAFE HOME PROGRAM**

Do you have unpermitted residential, residential accessory structures or additions thereto on your property?

If the answer is yes, you now have an opportunity to permit those structures and avoid penalty fees.

Between **December 31, 2022** Through **December 31, 2027**, the Humboldt County Planning and Building Department and the Humboldt County Division of Environmental Health will waive penalty fees associated with construction permits.

(All customary permit fees will apply during this program.)



For additional information and submittal requirements contact:
Humboldt County Building Inspection Division 707- 445-7245
Humboldt County Planning Division 707-445-7541
Humboldt County Division of Environmental Health 707-445-6215



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Step-by-Step Guidelines for As-Built Permit Applications
Standard Building Permits

1. Determine which residential, residential accessory structures or additions thereto you wish to permit under this permit application.
2. Verify the age of the structure. Some regulations may vary based on when the structure was built. One way to establish an approximate age is to contact the Humboldt County Assessor's Office and ask when the structure went on the tax rolls. Provide a copy of this information when applying for your permit.
3. Contact the County of Humboldt Planning and Building Department to verify that the unpermitted construction conforms to current zoning regulations.
 - a. If the unpermitted construction does not conform to current zoning regulations, a Special Permit, Coastal Development Permit, Variance, etc. may be required from the Planning Division. These permits must be completed and approved prior to the issuance of any Building Permit.
4. If your parcel does not have service(s) provided by a Community Services District (water or sewer) and if the structure(s) being permitted are for the principal use of the property owner, you may qualify for the Alternative Owner Builder permit. (Refer to Modified Limited Density Owner-Built Dwelling Regulations.)
5. Draw your plot plan. A checklist is included for your reference. The plot plan should be a complete rendering of your entire parcel and all structures, driveways, watercourses, septic systems, etc. must be shown. It is not necessary to draw your plot plan to scale, but the details must be accurate.
6. Submit ten (10) copies of your plot plan with your application fees. Application fees range from \$150.00 to \$350.00. If you are permitting an on-site septic system, these fees are significantly higher because the septic permit fees are collected at the application submittal. It is not necessary to have construction plans or certification forms completed at this step. Please note that your application fees do not include your final permit fees.

7. Schedule a presite inspection. This is the only inspection that is performed prior to issuance of your building permit. At this inspection, we are looking at site conditions, the location of the structures and the status of any construction.
8. Submit any additional information as noted in the presite inspection report. Until all submittal requirements have been received, your application will not be deemed complete for processing.
9. Upon verification that your permit application is complete, we will submit your plans to plan check (the review process that verifies that your plans conform to applicable codes) and refer the project to agencies that have an interest in your development. These agencies include, but are not limited to, Planning, Environmental Health, Public Works, Community Service Districts, California Department of Fish and Wildlife, United States Fish and Wildlife, Northcoast Air Quality Management District, California Department of Forestry and Fire Protection, etc.
10. Once your plans have been approved and the referral agencies have provided their approvals, your permit will be ready to issue. Permit fees will be collected at that time. Please note that your application fees do not include permit fees. The final permit fees will be collected at the time your permit is issued.
11. Schedule required inspections up to and including the final inspection once the construction work has been completed. Please note that inspections are required at least once every six months to avoid expiration of your permit.



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COUNTY OF HUMBOLDT
SAFE HOME PROGRAM

Purpose: The Humboldt County Board of Supervisors approved a penalty relief program that will run from December 31, 2022 through December 31, 2027. This program will provide property owners the opportunity to voluntarily disclose undocumented and unpermitted construction or resolve documented unpermitted construction and avoid mandatory investigation and penalty fees for permits obtained to correct unpermitted construction.

Program parameters:

- This program will begin on December 31, 2022 and end on December 31, 2027.
- During this period, no investigation fees, code compliance fees or other associated penalties will apply to any qualified application.
- This program will provide a “no jeopardy” opportunity to discuss your project with the Building Division, Planning Division and the Division of Environmental Health. No record will be maintained of your inquiry if you decide not to apply for a permit.
- This program has been approved to permit violations related to residential structures and residential accessory structures.
- If a permit is submitted under this program, all applicable codes currently in effect will apply except for the energy standards and some provisions of the County Code. All normal permit and development fees will apply; the program waives only the penalty fees.
- This program applies to non-permitted construction that existed prior to the effective date of this ordinance.
- Staff costs associated with case files for existing violations are not waived with this program.

Frequently asked questions:

- Q.** How can I find out if there has been undocumented or unpermitted construction on my home?
- A.** There are several avenues that property owners may follow. Property owners may be made aware of unpermitted construction from a disclosure statement when they purchased the property. Another possibility is a termite report that identifies non-permitted construction. Property owners may already be aware of improvements they completed on their own or had a contractor complete.
- Q.** Does it matter when the structure was built?
- A.** Yes. Some regulations may vary based on when the structure was built. One way to establish an approximate age is to contact the Humboldt County Assessor’s Office and ask when the structure went on the tax rolls. Be sure to provide a copy of this information when applying for your permit.
- Q.** What is a “self-disclosed” violation?
- A.** A “self-disclosed” violation means there is no recorded violation and a permit application is submitted to address the unpermitted construction.

- Q.** What is a “violation of record”?
- A.** A “violation of record” is a verified violation of State and County codes that has been documented in the County database and a notice of violation has been sent that identifies the violation.
- Q.** Will the program apply to related permits such as residential septic replacement systems or zoning permits required to address secondary dwelling units?
- A.** If the septic system serves an approved, or soon to be approved, residential use, the answer is yes. Installation of a residential septic system serving an unlawful structure not being addressed by this program may not qualify. Zoning permits to address residential uses will qualify under this program.
- Q.** Is there any discussion regarding expansion of the program to include commercial structures or uses?
- A.** No. The program is limited to residential, residential accessory structures or additions thereto.
- Q.** Will the program apply to projects currently under construction?
- A.** Yes. Any residential project initiated or completed without the required permits are eligible to be permitted under this program. However, no refunds of previously paid penalty fees will be granted.
- Q.** How long will permits issued under this program be valid?
- A.** Permits issued under this program, as with all other permits, will remain valid until project completion as long as required inspections are scheduled at least once every six months for work performed towards completion of the project. A one-time six-month extension may be granted in lieu of the required inspection.
- Q.** Will I have to expose concealed construction during the inspection process?
- A.** All work must be inspected for conformance to applicable codes. In the event that it is not possible to expose the construction elements, licensed professionals must certify that the work conforms to applicable codes.



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PERMIT PROCEDURES FOR AS-BUILT CONSTRUCTION

REQUIREMENTS: STRUCTURAL

- 1) Provide written certification from an Architect or Engineer licensed by the State of California that the foundation system meets current code, **and**
- 2) Provide complete set of floor plans, energy compliance documents and written certification by an Architect or Engineer licensed by the State of California that the entire structure meets current code, **or**
- 3) Provide a complete set of plans, energy compliance documents and remove wall and ceiling coverings so that no areas remain concealed and the required inspections can be performed.

REQUIREMENTS: PLUMBING and MECHANICAL

- 1) Provide written certification from a Mechanical Engineer licensed by the State of California that the plumbing and/or mechanical system(s) meets current code, **or**
- 2) Provide a detailed written report, plans and certification by a Plumbing Contractor licensed by the State of California that the plumbing system meets current code; specify number, type and size of all plumbing work done, **and/or**
- 2a) Provide a detailed written report and certification from a Mechanical Contractor licensed by the State of California that the mechanical system meets current code; specify number, type and size of all mechanical work done, **or**
- 3) Remove wall and ceiling coverings so that all areas of plumbing and mechanical work are no longer concealed and the required inspections can be performed.

REQUIREMENTS: ELECTRICAL

- 1) Provide written certification from an Electrical Engineer licensed by the State of California that the electrical system meets current, **or**
- 2) Provide a detailed written report and certification from an Electrical Contractor licensed by the State of California that the electrical system meets current code; specify size of main breaker, size of circuit breakers, wire size, number of outlets, number of switches and type of connections, **or**
- 3) Remove wall and ceiling coverings so that all areas of electrical work are no longer concealed and the required inspections can be performed. Exception: Where conductors are installed in existing concealed wall spaces (i.e. wires that are "fished" in existing walls that were built under permit.

NOTE: Except as specifically allowed by licensure, all certifications must be provided by individuals not responsible for the original unpermitted work.



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Construction Plan Checklist

You will be asked to pay a deposit toward your plan check fee when you submit your construction plans. In order to process your plan check as quickly as possible, it is important that you submit a complete application package. Please use the following checklist as a guide; sign and submit this form with your plans.

- Residential - (2) TWO sets of construction plans
- Commercial - (3) THREE sets of construction plans stamped by a licensed engineer or architect

Included in your construction plans:

- Foundation detail
- Foundation plan
- Floor plan
- Framing plan
- Elevations
- Location of plumbing fixtures
- Location of heating system
- Electrical layout
- Owner's name and assessor's parcel number on each sheet of plans
- Documentation showing compliance to the California energy requirements (Title 24)
- All engineering must be incorporated into the building plans

Additional information accompanying your plans:

- 15** copies of your plot plan drawn to standards of the plot plan checklist
- Two copies of a soils report that complies with 2010 CBC, if required for your project
- Four** copies of sprinkler system layout, calculations, and hydrant test, if required for your project
- Two copies of the truss design if a manufactured truss system is being used (wet signatures required)
- One additional scale copy of the floor plan for the assessor's office (required by State Bill 493, the Boatwright Bill)

Reminder:

- If the plans are prepared by a licensed engineer or architect, have the plans been signed? Copies of signatures are not acceptable
- Details of engineering shall be shown on plans
- Each sheet of the plans must be numbered

I understand that once my plans have been reviewed, the plan check fee is non-refundable even if I cancel my project or it is denied during the Planning permit process.

Signature

Date



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R2 Report Waiver

During the effective date of The Safe Home Program an R2 report, (Soils or Geologic Report) will not be required for existing non-permitted structures providing that the only issue is slope instability due to the slope being over 15% or the site being located in a Slope Stability Zone 2 or 3 and we receive certification from a Registered Geotechnical or Civil Engineer or Registered Geologist that the area of the development appears stable in their Professional opinion. The certification must also include a statement that contains the following: Based upon my review of the site and surrounding terrain, I feel that no further investigation or consultation is warranted.

Note: A R2 Report may be required when other concerns need to be addressed per

Section 332-1 of the Humboldt County Code.

332-1. Soils Reports for Building Permits.

The Building Department shall review each building permit application and require a soil or geologic report prepared in the manner required in this chapter and the County geologic hazard development regulations (Chapter 6 of these regulations) when the proposed building site and improvements including, but not limited to, driveways or access roads are in a location that may have mudslide hazards, or when such a building site is on land composed of filled areas, on marsh land, on land which has an average slope of fifteen percent (15%) or more, and when said Building Department has reason to believe that the proposed building site contains expansive soils or other soil problems which, if not corrected, might lead to structural defects in buildings proposed to be constructed upon said proposed building site.

Soil or geologic reports shall be prepared by a qualified professional (i.e. Registered Geotechnical Engineer, Registered Geologist, Civil Engineer, and Certified Engineering Geologist) who is registered in the State and qualified in geology and soils engineering. The soil or geologic report shall recommend corrective action which is likely to prevent structural damage to each building or structure, including driveways and access roads, proposed to be constructed and which will not aggravate the existing hazard.

PLOT PLAN CHECKLIST

SUBMITTAL REQUIREMENTS

Submit ten (10) copies of a complete plot plan. Submit one (1) copy no larger than 11" x 17" size. See attached example.

All plot plans must be copies; no original drawings will be accepted.

Plot plans must be on paper no smaller in size than 8½" x 11".

Respond to each item below. If items do not pertain to your project, state so on the plot plan.

INFORMATION TO BE SHOWN ON ALL PLOT PLANS

- Assessor's parcel number, applicant's and owner's name, address and phone number.
- Detailed written directions or a vicinity map from the nearest public road to the parcel (on or attached to the plot plan).
- The subject parcel (show entire parcel with dimensions and the location of survey monuments).
- North arrow and scale (or state "Not To Scale").
- Name and width of all existing and proposed access roadways adjacent to or within the subject parcel (indicate width of traveled way, percent of gradient, and type of roadway surface).
- Location and width of all existing and proposed easements of record (indicate whether utility or egress easement).
- Direction and percent of gradient for all slopes.
- Show location of all perennial & intermittent water courses (rivers, creeks, etc.) Show setback from edge of transitional line, property lines & structures.
- Show location of all man made or natural ponds and/or wetland areas, show distance (setbacks) from these features, structures & property lines.

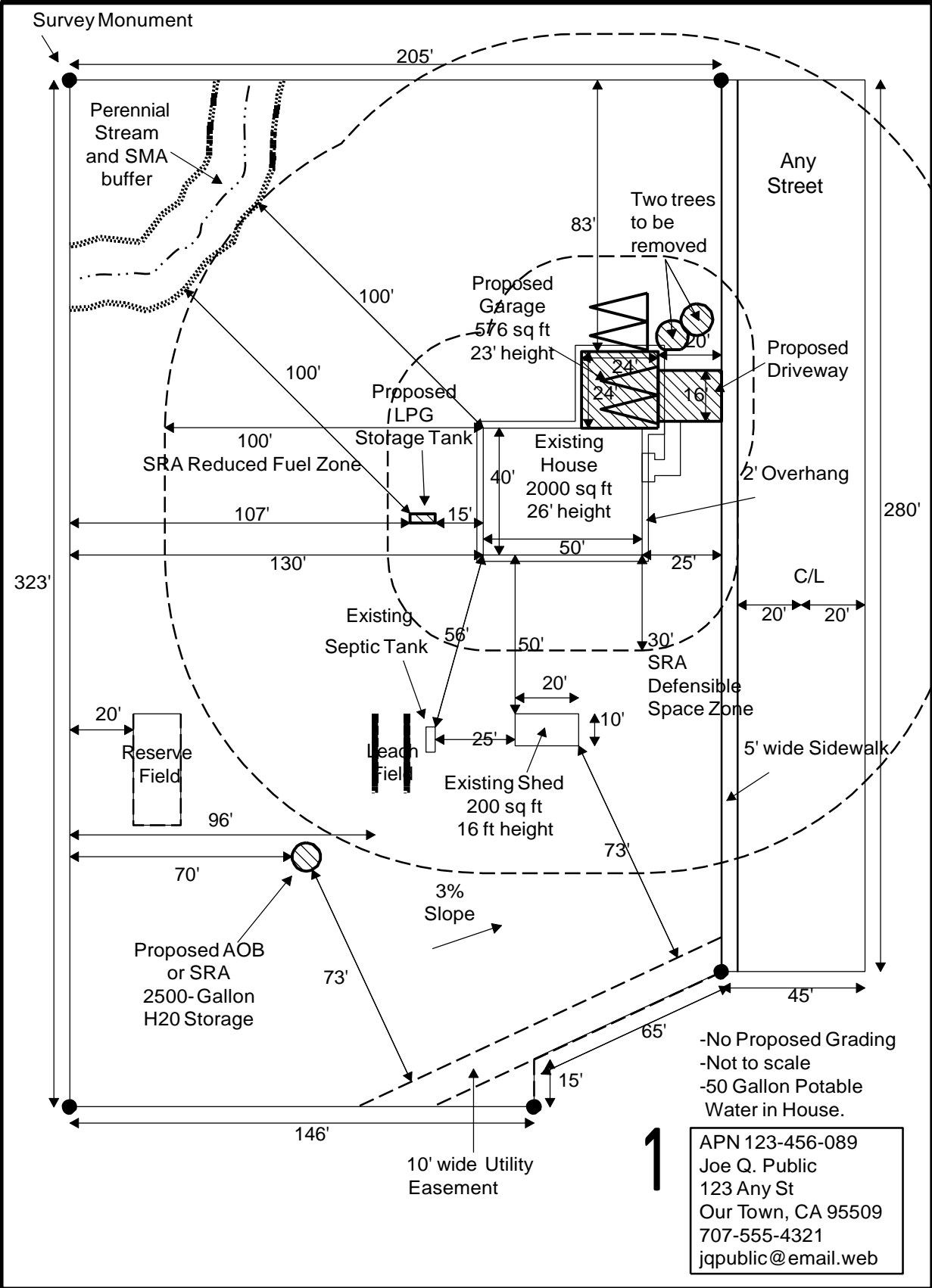
EXISTING AND PROPOSED IMPROVEMENTS TO BE SHOWN ON PLOT PLAN

- Show the location of all improvements, identify use & label as "existing" and/or "proposed" with dimensions and distance (setbacks) to property lines and structures.
- Structures and buildings (include floor area, height, existing/proposed use, show distance between structures, projections and dimensions of porches (covered or uncovered), roof overhangs & other architectural features extending from structures).
- Septic tanks and leachfields (label primary and reserve areas, show distance to structures and property lines).
- Show location of on-site water sources (label public or private)
- Show AOB/SRA water storage facilities, identify gallon capacity (2500 gallons firefighting and 50 gallons potable) and location of hydrant (show setbacks)
- Driveways, turnouts and turnaround areas (indicate width, percent of gradient, and type of roadway surface, include any required SRA turnouts; label as existing or proposed)
- Driveway and off street parking spaces (show individual parking spaces, including any required ADA parking and ramps. If commercial project, show loading zone)
- Any required curbs, sidewalks and gutters.
- Trees to be removed.
- Proposed grading and fill (estimate volume in cubic yards).
- Propane or kerosene storage tanks.

Site Plan

(Example Only)

Directions to Site:
 Hwy 00 to Public Rd
 North on Public Rd to Any St



Application: _____ Owner: _____



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RESIDENTIAL AS-BUILT PLUMBING CERTIFICATION

TO BE COMPLETED BY A CALIFORNIA LICENSED PLUMBING CONTRACTOR

IN ACCORDANCE WITH:

- CURRENT EDITION OF THE CALIFORNIA PLUMBING CODE (CPC) CURRENT EDITION OF THE CALIFORNIA PLUMBING CODE (CPC) AT TIME OF THE ORIGINAL CONSTRUCTION

REPORT

1) Drain, waste and vent system:

- a. Are pipes of approved material per the CPC? Yes No
Comments: _____
- b. Are drain/waste pipes of legal size and installed per the CPC? Yes No
Comments: _____
- c. Are all vents located, sized and installed per the CPC? Yes No
Comments: _____
- d. Are cleanouts located and installed per the CPC? Yes No
Comments: _____

2) Domestic water system:

- a. Are pipes of approved material per the CPC? Yes No
Comments: _____
- b. Are pipes of legal size and installed per the CPC? Yes No
Comments: _____

3) Gas distribution system:

- a. Are pipes of approved material per the CPC? Yes No
Comments: _____
- b. Are pipes of legal size and installed per the CPC? Yes No
Comments: _____
- c. Are all shut-offs installed where required by the CPC? Yes No
Comments: _____
- d. Line test performed and passed as required by the CPC? Yes No
Comments: _____

- 4) **Fixtures:**
- a. Are fixtures and faucets approved per the CPC? Yes No
 Comments: _____
- b. Are fixtures and faucets installed per the CPC? Yes No
 Comments: _____
- c. Are all shut-offs installed where required per the CPC? Yes No
 Comments: _____
- d. Are traps of approved material and of legal size per the CPC? Yes No
 Comments: _____

- 5) **Water heater and FAU or wall heater:**
- a. Is water and/or FAU approved by the CPC for this installation? Yes No
 Comments: _____
- b. Is water heater and/or FAU installed per the CPC and manufacturer's installation instructions? Yes No
 Comments: _____
- c. Is exhaust flue for water heater and/or FAU installed per the CPC? Yes No
 Comments: _____
- d. Is combustion air provided as required by the CPC? Yes No
 Comments: _____
- e. Are the gas appliances installed in an approved location per the CPC? Yes No
 Comments: _____

- 6) **Hydronic system:**
- a. Is the hydronic system approved by the CPC for this installation? Yes No
 Comments: _____
- b. Is the hydronic system installed per the CPC? Yes No
 Comments: _____

CERTIFICATION:

- I hereby certify that the plumbing system as installed meets the current edition of the California Plumbing Code; **OR**
- I hereby certify that the plumbing system once corrected as described above will meet the current edition of the California Plumbing Code; **OR**
- I hereby certify that the plumbing system as installed meets the current edition of the California Plumbing Code at the time of the original construction; **OR**
- I hereby certify that the plumbing system once corrected as described above will meet the current edition of the California Plumbing Code at the time of the original construction.

Contractor's Name

Contractor's Signature (or representative)

Contractor's License Number

Date of Inspection

Note: The use of this form is for work that was not inspected, and/or done without the required permit(s).
If a particular section is not applicable, place N/A in the "Comment" section of that question.

Application: _____ Owner: _____



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RESIDENTIAL AS-BUILT MECHANICAL CERTIFICATION

TO BE COMPLETED BY A CALIFORNIA LICENSED MECHANICAL CONTRACTOR

IN ACCORDANCE WITH:

- CURRENT EDITION OF THE CALIFORNIA MECHANICAL CODE (CMC) CURRENT EDITION OF THE CALIFORNIA MECHANICAL CODE (CMC) AT TIME OF THE ORIGINAL CONSTRUCTION

REPORT

1) Environmental air ducts:

- a. Are ducts of approved material per the CMC? Yes No
Comments: _____
- b. Are ducts of legal sized and installed per the CMC? Yes No
Comments: _____
- c. Do ducts terminate outside the building? Yes No
Comments: _____
- d. Are ducts substantially air-tight per the CMC? Yes No
Comments: _____
- e. Are receptacles installed on a kitchen peninsula 24" or longer per the CEC? Yes No
Comments: _____
- f. Are dryer duct limited to a total combined horizontal and vertical length of fourteen feet (14'), including two 90 degree elbows? Yes No
Comments: _____

2) Duct systems:

- a. Are ducts approved material per the CMC? Yes No
Comments: _____
- b. Are ducts of legal size and installed per the CMC? Yes No
Comments: _____
- c. Are ducts properly insulated with approved material per the CMC and the CEC (California Energy Code)? Yes No
Comments: _____
- d. Are areas of under-floor crawl space not restricted by ducts? Yes No
Comments: _____

e. Where required to move under ducts for access to areas of crawl space, is there eighteen inches (18") of vertical clearance under the ducts? Yes No

Comments: _____

3) Appliances:

a. Are the appliances by the CMC for all installations and locations? Yes No

Comments: _____

b. Are appliances installed per the CMC and manufacturer's installation instructions? Yes No

Comments: _____

c. Are flues/chimneys for appliances installed per the CMC? Yes No

Comments: _____

d. Is combustion air provided as required by the CMC? Yes No

Comments: _____

e. Are gas appliances installed in an approved location per the CMC? Yes No

Comments: _____

f. Are clearances to combustibles on appliances and flues/chimneys met per the CMC? Yes No

Comments: _____

g. Are hearth and wall protection installed and sized per the CMC for any wood burning appliance? Yes No

Comments: _____

CERTIFICATION:

- I hereby certify that the mechanical system as installed meets the current edition of the California Mechanical Code; **OR**
- I hereby certify that the mechanical system once corrected as described above will meet the current edition of the California Mechanical Code; **OR**
- I hereby certify that the mechanical system as installed meets the current edition of the California Mechanical Code at the time of the original construction; **OR**
- I hereby certify that the mechanical system once corrected as described above will meet the current edition of the California Mechanical Code at the time of the original construction.

Contractor's Name

Contractor's Signature (or representative)

Contractor's License Number

Date of Inspection

Note: The use of this form is for work that was not inspected, and/or done without the required permit(s). If a particular section is not applicable, place N/A in the "Comment" section of that question.

Application: _____ Owner: _____



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RESIDENTIAL AS-BUILT ELECTRICAL CERTIFICATION

TO BE COMPLETED BY A CALIFORNIA LICENSED ELECTRICAL CONTRACTOR

IN ACCORDANCE WITH:

- | | | | |
|--------------------------|---|--------------------------|---|
| <input type="checkbox"/> | CURRENT EDITION OF THE CALIFORNIA ELECTRICAL CODE (CEC) | <input type="checkbox"/> | CURRENT EDITION OF THE CALIFORNIA ELECTRICAL CODE (CEC) <u>AT TIME OF THE ORIGINAL CONSTRUCTION</u> |
|--------------------------|---|--------------------------|---|

REPORT

1) Kitchen:

- a. Are there two (2) separate 20 amp small appliance circuits for the counter-top per CEC? Note: Built-in appliance(s) are not allowed on these circuits (i.e.: dishwasher, disposal, lights, kitchen hood...) Yes No
Comments: _____
- b. Are all receptacles serving the kitchen countertop GFCI protected? Yes No
Comments: _____
- c. Is no point along the counter-top more than 24" from a receptacle or 4' on center? Yes No
Comments: _____
- d. Are the kitchen countertop receptacles installed on counter spaces 12" or wider? Yes No
Comments: _____
- e. Are there receptacles on kitchen island installed per CEC? Yes No
Comments: _____
- f. Are receptacles installed on a kitchen peninsula 24" or longer per the CEC? Yes No
Comments: _____
- g. Are the garbage disposal, dishwasher, kitchen hood and microwave on a circuit separate from the small appliance circuit? Yes No
Comments: _____
- h. Is the main kitchen light on a separate switch per the California Energy Code (CEC)? Yes No
- i. Is the main kitchen lighting fluorescent lighting per the CEC? Yes No
Comments: _____
- j. Provide conductor size _____ and breaker size _____ for lighting circuit.
- k. Is there an electric cook-top? Yes No
If yes, provide breaker size and wire size: Breaker size: _____ Wire size: _____
Comments: _____

I. Is there an electric oven? Yes No
If yes, provide breaker size and wire size: Breaker size: _____ Wire size: _____
Comments: _____

2) Living Area:

a. Are all outlets in living areas on a 15 amp or 20 amp arc-fault circuit? Yes No
Comments: _____

b. Provide conductor size _____ and breaker size _____ for circuit serving these spaces.

c. Is no point along a usable wall more than 6' from a receptacle or 12' on center? Yes No
Comments: _____

d. Are receptables located on walls 24" or wider? Yes No
Comments: _____

e. Does the ceiling fan have a listed junction box in ceiling that can support the fan's weight per the CEC? Yes No N/A
Comments: _____

f. Is the light in the living area controlled by a dimmer or motion switch per the CEC? Yes No N/A
Comments: _____

Living area corrections required: _____

3) Hallways/Stairways:

a. Does any hallways 10' or more in length have a minimum of one receptacle? Yes No
Comments: _____

b. Does the light switch for the stairs have a three-way control? Yes No
Comments: _____

Hallway/Stairway corrections required: _____

4) Bedrooms:

a. Are all outlets in bedrooms on a 15 amp or 20 amp arc-fault circuit? Yes No
Comments: _____

b. Provide conductor size _____ and breaker size _____ for circuit serving these spaces.

c. Is no point along a usable wall in bedrooms more than 6' from receptacle or 12' on center? Yes No
Comments: _____

d. Are receptacles located on walls that are 24" or wider? Yes No
Comments: _____

e. Does all lighting in clothes closets meet the clearances, per CEC, from the shelf to the particular type of light fixture installed? Yes No
Comments: _____

f. Is the lighting in the bedroom controlled by a motion switch, dimmer switch or high-efficacy lighting per the CEC? Yes No

Comments: _____

g. Are smoke detectors located in each bedroom and in each hallway area serving the bedrooms? Yes No

Comments: _____

h. Are carbon monoxide detectors located in each hallway area serving the bedrooms? Yes No

Comments: _____

i. Are the smoke detector and carbon monoxide detectors hardwired with battery backup and interconnected to other like detectors? Yes No

Comments: _____

Bedroom corrections required: _____

5) Bathrooms:

a. Is there a 20 amp branch circuit for receptacle only or a 20-amp circuit supply for a single bathroom? Yes No

Comments: _____

b. Is there a receptacle located within 3' of the bathroom basin? Yes No

Comments: _____

c. Are all bathroom receptacles GFCI protected? Yes No

Comments: _____

d. There are no pendant lights, track lighting or paddle fans installed above or within 3' horizontally of the bathtub or shower? Yes No

Comments: _____

e. Are the lights above the bathtub and shower listed for damp locations? Yes No

Comments: _____

f. Are hydromassage bathtubs on individual branch circuit(s) and protected by a readily accessible ground-fault circuit interrupter? Yes No

Comments: _____

g. Are the lights in the bathroom fluorescent or motion sensor? Yes No

Comments: _____

Bathroom corrections required: _____

6) Laundry Room:

a. Is there a 20-amp branch circuit for laundry receptacle(s) and no other outlets? Yes No

Comments: _____

b. Are the receptacles in the laundry room within 6' of the utility sink GFCI protected? Yes No

Comments: _____

c. Does the electric dryer circuit have 240 volt, 30-amp and #10 cu conductors? Yes No

Does the electric dryer circuit have 240 volt, 30-amp and #10 cu conductor? Yes No

Comments: _____

d. Is the light in the laundry room an incandescent light with a motion sensor or high-efficacy? Yes No

Comments: _____

Laundry room corrections required: _____

7) Garage/Carport:

a. There are no conductor cables in the open framing within the carport or garage that are subject to physical damage? Yes No

Comments: _____

b. Is there at least one inside light and receptacle for carport or garage areas? Yes No

Comments: _____

c. Are all receptacles located in a carport or garage protected by a GFCI device? Yes No

Comments: _____

d. Is there an exterior light at the exterior door of the garage? Yes No

Comments: _____

Garage/Carport corrections required: _____

8) Exterior:

a. Are all receptacles located outside protected by GFCI device? Yes No

Comments: _____

b. Are there exterior receptacles located in the front and rear of the residence? Yes No

Comments: _____

c. Do the receptacles have waterproof covers? Yes No

Comments: _____

d. Is there an exterior light on the near each exterior door with a wall switch or motion sensor? Yes No

Comments: _____

e. Do the exterior lights have a junction boxes in the wall? Yes No

Comments: _____

f. There is no non-metallic sheath cable, (Romex) running on the exterior? Yes No

Comments: _____

g. Are exterior holiday receptacles GFCI protected? Yes No

Comments: _____

Exterior corrections required: _____

9) Subpanels:

a. Electrical system contains a subpanel? If "No" items "b" through "j" do not apply. Yes No

- b. Provide conductor size _____ and breaker size _____ for feeder.
 Comments: _____
- c. Where is the subpanel located? _____
 Comments: _____
- d. Are all circuits labeled in the subpanel? Yes No
 Comments: _____
- e. Do the wires entering the subpanel have wire clamps or bushing restraints installed? Yes No
 Comments: _____
- f. Provide number of circuits for the subpanel: _____
 Comments: _____
- g. Wires are not double-lugged in the breakers, neutral buss or ground bus? Yes No
 Comments: _____
- h. All unused openings in the dead front and knock-out of the subpanel have been plugged? Yes No
 Comments: _____
- i. Are the metal gas pipes and metal water pipes bonded? Yes No
 Comments: _____
- j. Are the neutral and grounding conductors located on separate bus bars? Yes No
 Comments: _____
- Subpanel corrections required: _____

10) General Requirements:

- a. Are mechanical fasteners used on all electrical connections? Yes No
 Comments: _____
- b. Does the sheathing on (Romex) extend a minimum of 1/4" into the box? Yes No
 Comments: _____
- c. Are all metal boxes grounded? Yes No
 Comments: _____
- d. Are there face-plates on all devices and cover-plates on all electrical boxes per the CEC? Yes No
 Comments: _____
- e. Are all devices and fixtures installed and wired/connected per the CEC? Yes No
 Comments: _____
- f. Is there at least one wall switch controlled lighting outlet for all garages, hallways, kitchens, bathrooms and habitable rooms? Yes No
 Comments: _____
- g. Are all 15 and 20 amp receptacles listed tamper-resistant? Yes No
 Comments: _____

h. In addition to any other requirement, is there a smoke detector and carbon monoxide detector on each floor level of the residence? Yes No

Comments: _____

General corrections required: _____

11) Other:

a. is there a Swimming Pool located on the property? Yes No

Comments: _____

b. Is there a Hot Tub/Spa located on the property? Yes No

Comments: _____

c. Are there any other issues other than those state in the previous sections? Yes No

Comments: _____

CERTIFICATION:

- I hereby certify that the electrical system as installed meets the current edition of the California Electrical Code; **OR**
- I hereby certify that the electrical system once corrected as described above will meet the current edition of the California Electrical Code; **OR**
- I hereby certify that the electrical system as installed meets the current edition of the California Electrical Code at the time of the original construction; **OR**
- I hereby certify that the electrical system once corrected as described above will meet the current edition of the California Electrical Code at the time of the original construction.

Contractor's Name

Contractor's Signature (or representative)

Contractor's License Number

Date of Inspection

Note: The use of this form is for work that was not inspected, and/or done without the required permit(s).
If a particular section is not applicable, place N/A in the "Comment" section of that question.



COUNTY OF HUMBOLDT
PLANNING AND BUILDING DEPARTMENT
BUILDING DIVISION

3015 H STREET EUREKA CA 95501 PHONE: (707) 445-7245 FAX: (707) 445-7446
<https://humboldt.gov.org/2546/Planning-Building>

SAFE HOME PROGRAM

Insulation Standards for the Safe Home Program

During the period of the Safe Home Program, the following two options are available in order to show compliance with the Energy Standards:

Option 1: Structures or additions will be shown to comply with the current California Energy Code; or

Option 2: Structures or additions will be shown to comply with the Energy Regulations that were in effect at the time of construction. You can go to www.energy.ca.gov/title24/standards_archive for historical energy code information. Note: The year of construction must be substantiated.

Either option may be used on standard building permits or alternative owner-builder (Modified Limited Density Owner-Built Rural Dwelling) permits.