



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-7

For the meeting of: September 15, 2015

Date: August 19, 2015
To: Board of Supervisors
From: Jeffrey S. Blanck, County Counsel
Subject: Supplemental Budget for General Fund Budget Unit 121 for Fiscal Year 2015-2016 (4/5 vote required)

RECOMMENDATION(S):

That the Board of Supervisors:

- 1. Approve the following County Counsel supplemental budget request in Fund 1100, Budget Unit 121 for the payment of the annual license fee for Code Enforcement Software (4/5 vote required):
Revenue: 1100-121-603-040 (Legal Services - Community Assistance \$2699
Expenditure: 1100-121-2-148 (Computer Software) \$2,699
2. Direct the Clerk of the Board to transmit a signed copy to the Auditor-Controller.

SOURCE OF FUNDING:

The cost of the annual license fee of \$2,699 for the Code Enforcement computer software will be funded by the Code Enforcement Trust Fund, account no. 3440.

Prepared by Teri Gridley CAO Approval Amy Nielsen
REVIEW: Auditor County Counsel Personnel Risk Manager Other

TYPE OF ITEM:
[X] Consent
Departmental
Public Hearing
Other

PREVIOUS ACTION/REFERRAL:

Board Order No. C-5, C-5, C-11

Meeting of: 09/04/12, 10/01/2013, 08/12/14

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Bass Seconded by Supervisor Lorelace
Ayes Sundberg, Lorelace, Fennell, Bohm, Bass
Nays
Abstain
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Sept. 15, 2015
By: Kathy Hayes, Clerk of the Board

DISCUSSION:

On September 4, 2012, the Board of Supervisors authorized a transfer of funds from the Code Enforcement Trust Fund to the County Counsel's office to purchase Comcate software for the Code Enforcement Unit. In addition, the Board authorized the County Counsel to notify the Auditor-Controller's office to transfer the annual license fee from the Code Enforcement Trust Fund to the County Counsel office for the five (5) year term of the contract. Because the annual license fee is not included in the County Counsel budget for fiscal year 2015-2016, a supplemental budget is necessary. A copy of the Board Order from September 4, 2012, is attached hereto as Attachment "A".

FINANCIAL IMPACT:

There will be no impact on the general fund as the payment of the license fee for fiscal year 2015-2016 will be paid by the Code Enforcement Trust Fund.

OTHER AGENCY INVOLVEMENT:

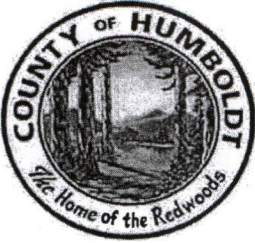
None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve the supplemental budget. However, this is not recommended as prior Board action has approved the transfer of funds and the supplemental budget is necessary to carry out the Board action.

ATTACHMENTS:

A – Board Order from September 4, 2012, authorizing the Auditor to transfer money from the Code Enforcement Trust Fund to the County Counsel office for the five (5) year term of the contract.



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-5

For the meeting of: **September 4, 2012**

Date: August 20, 2012

To: **BOARD OF SUPERVISORS**

From: **County Counsel, Wendy B. Chaitin** *Wendy B. Chaitin*
Code Enforcement Unit

Subject: **Transfer of Funds from the Code Enforcement Trust Fund to
Purchase Comcate Code Enforcement Software Application**

RECOMMENDATION(S):

- (1) Authorize a transfer from the Code Enforcement Trust Fund, account #3440000, in the amount of \$4,650 to the County Counsel's revenue account #1100-121-603-040 to cover the cost of the Code Enforcement software application set up and first year of license fees;
- (2) Authorize the Auditor-Controller to execute the supplemental budget shown in Attachment A for Fiscal Year 2012/2013; and
- (3) Delegate to the County Counsel authority to notify the Auditor-Controller to transfer the yearly license fee from the Code Enforcement Trust Fund, account #3440000, to the County Counsel's revenue account #1100-121-603-040 for the five year term of the contract.

Prepared by Jefferson Billingsley and Jeff Conner

CAO Approval

Cheryl Dillingham

REVIEW:

Auditor WBC

County Counsel WBC

Personnel _____

Risk Manager _____

Other _____

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Lovelace
Seconded by Supervisor Condeman
And unanimously carried by those members present,
The Board hereby adopts the recommended action
contained in this report.

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Dated: September 4, 2012

Kathy Hayes, Clerk of the Board

Meeting of: _____

By: Wendy B. Chaitin