

BOARD OF SUPERVISORS

REX BOHN
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MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, July 11, 2023

9:00 AM

Regular Meeting - Hybrid

ASSISTANCE FOR PERSONS WITH DISABILITIES

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 858 8444 8791

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are the attend the meeting person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record.

(Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Assessor

[23-974](#)

- 1. Software License and Service Agreement with Just Appraised and Software Interface Agreement**

with Megabyte Systems Incorporated Regarding Purchase, Implementation, and Maintenance of Change of Ownership Processing Software in the Assessor's Office

Recommendation: That the Board of Supervisors:

1. Approve the purchase of Just Appraised software to streamline the change of ownership process between Clerk-Recorder and Assessor; and
2. Authorize the Assessor to execute the attached software agreements with Just Appraised and Megabyte Systems Incorporated.

Attachments: [Staff Report](#)
[JA API Humboldt_Megabyte.pdf](#)
[Humboldt CA SaaS Agreement + Order Form + SOW.docx.pdf](#)
[Just Appraised Profile -- Humboldt County.pdf](#)

Auditor/Controller

[23-817](#)

2. First Distribution of Excess Proceeds from Tax Auction of February and March 2021

Recommendation: That the Board of Supervisors:

1. Approve the first distribution of excess proceeds resulting from the February/March 2021 public auction of parcels listed on Attachment 1 to the claimants and in the amounts listed for each parcel; and
2. Direct the Clerk of the Board to provide the Humboldt County Auditor-Controller's Office with one (1) fully executed certified copy of the Board Order related to this item.

Attachments: [Staff Report](#)
[Excess Proceeds Distribution of Claims I - March 2021 Sale.pdf](#)

Board of Supervisors

[23-862](#)

3. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Attachments: [Staff Report](#)
[Appointment Vacancies 071123.pdf](#)

[23-972](#)

4. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Board Member Expense Forms.pdf](#)

[23-1007](#)

5. Complaint Letter to the California Public Utilities Commission (CPUC) Regarding Frontier Communications (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the complaint letter to the CPUC.

Attachments: [Staff Report](#)
[CPUC Complaint Letter re Mattole Valley and Frontier communications 071123](#)
[Letter to CPUC re Frontier Communications Complaint.pdf](#)

Child Support Services

[23-737](#)

6. Authorization and Approval to Hire a Child Support Attorney I/II Position in Anticipation of the Scheduled Retirement of a Current Child Support Attorney IV (4/5th Vote Required)

Recommendation: That the Board of Supervisors:
1. Authorize hiring a Child Support Attorney II [range 491, class 0363B] position for the North Coast Regional Department of Child Support Services (NCR DCSS).

Attachments: [Staff Report](#)

[23-947](#)

7. Donation of Vehicle to the County Motor Pool (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the donation of one (1) 2020 Chevrolet Equinox to the County Motor Pool for maintenance and insurance purposes (4/5 vote required); and
2. Direct the Clerk of the Board to provide the Department of Child Support Services with one (1) fully executed certified copy of the Board order related to this item.

Attachments: [Staff Report](#)

Clerk of the Board

[23-995](#)

8. Approval of the Action Summary - Meeting of June 29, 2023

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of June 29, 2023 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - June 29, 2023.pdf](#)
[Minute Sheet.docx](#)
[Executed Action Summary - June 29, 2023.pdf](#)

County Administrative Office

[23-780](#)

9. Change Order Authorization for the Humboldt County Correctional Facility Accessibility Improvement Project, Project Number 2019-102 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Authorize the Purchasing Agent to sign the Third and Final Change Order for the Humboldt County Correctional Facility Accessibility Improvement Project, Project Number 2019-102 in the amount of \$30,032.84 (4/5 Vote Required);
2. Direct the Clerk of the Board to provide the County Administrative Office with one (1) fully executed certified copy of the Board Order related to this item.

Attachments: [Staff Report](#)
[Change Order 3](#)
[Supplemental Budget](#)

Department of Health and Human Services: Administration

[23-850](#)

10. Professional Services Agreement with McKinleyville Community Collaborative Regarding the Performance of Service Integration Functions at The Center at McKinleyville

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative regarding performance of service integration functions at The Center at McKinleyville in the amount not to exceed \$395,100.34 for the period of July 1, 2023 through June 30, 2024;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments

to the attached professional services agreement with McKinleyville Community Collaborative, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

3. Direct the Clerk of the Board to return one fully executed copy of the attached professional services agreement with McKinleyville Community Collaborative to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[McKinleyville Center Service Integration Agreement](#)

[CERT-1841828013](#)

[Executed Agreement - Mckinleyville Community Collaborative.pdf](#)

[23-866](#)

11. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Permanent Housing, Case Management and Supportive Services to Youth Who are Experiencing Homelessness in Humboldt County

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of permanent housing, case management and supportive services to youth who are experiencing homelessness in Humboldt County in an amount not to exceed \$350,000 for the period of June 1, 2023 through Nov. 30, 2024;

2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and

3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[FY 22-23 Redwood Community Action Agency HHAP Youth Permanent Housing 3.16.23 RCAA Liab. Ins. Cert_HumCo_PACT](#)

[Executed Agreement - Redwood Community Action Agency.pdf](#)

Department of Health and Human Services: Public Health

[23-921](#)

12. Professional Services Agreement with Southern Humboldt Community Hospital District, a California Special District, as Fiscal Agent for Southern Humboldt Family Resource Center to Provide Youth Cannabis Prevention and Intervention Programs for the Term of July 1, 2023, through April 30, 2028

- Recommendation:** That the Board of Supervisors:
1. Approve the Professional Service Agreement with Southern Humboldt Community Hospital District in the amount of \$250,000 for the term of July 1, 2023, through April 30, 2028;
 2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to execute the agreement;
 3. Authorize the DHHS - Public Health Director, or designee thereof, to approve all future amendments and documents directly related to this agreement upon approval by County Counsel and Risk Management; and
 4. Direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS - Contract Unit.

Attachments: [Professional Services Agreement with Southern Humboldt Community Hospital I 23-1011](#)

13. Adoption of a Comprehensive Tobacco Retailer Licensing Ordinance of the Board of Supervisors adding Chapter 7 to Title VIII, Division 1 of the Humboldt County Code

- Recommendation:** That the Board of Supervisors:
1. Adopt the attached ordinance adding Chapter 7 to Title VIII, Division 1 of the Humboldt County Code; and
 2. Direct the Clerk of the Board to publish, within 15 days after the adoption of the ordinance, a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the ordinance.

Attachments: [Staff Report](#)
[TRL Ordinance](#)
[Post adoption summary TRL](#)
[Ordinance No. 2718.pdf](#)

Department of Health and Human Services: Social Services

[23-956](#)

14. Professional Services Agreement with Redwood Community Services, Inc. Regarding the Provision of Mobile Response, Stabilization and Supportive Services to Current and Former Foster Youth as Part of the Humboldt County Family Urgent Response System

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Services, Inc. regarding the provision of mobile response, stabilization and supportive services to current and former foster youth as part of the Humboldt County Family Urgent Response System in an amount not to exceed Four Hundred Eighty

Thousand Eight Hundred Sixty-Six Dollars and Thirty-One Cents (\$480,866.31) for the period of July 1, 2023 through June 30, 2024;

2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Services, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Redwood Community Services, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Contract - RCS FURS FY 23-24](#)

[COI WC RCS FURS FY 23-24 exp. 240101](#)

[COI RCS FURS FY 23-24 exp. 231003](#)

[Executed Agreement - Redwood Community Services.pdf](#)

Human Resources

[23-954](#)

15. Adoption of New Job Classifications and Position Allocation Modification for Treasurer-Tax Collector

Recommendation:

That the Board of Supervisors:

1. Adopt the new job classification of Revenue and Tax Technician (class # 1126, salary range 393) into the classification plan effective the pay period following board approval;
2. Adopt the new job classification of Senior Revenue and Tax Technician (class # 1136, salary range 413) into the classification plan effective the pay period following board approval;
3. Adopt the new job classification of Revenue and Tax Manager (class # 1146, salary range 482) into the classification plan effective the pay period following board approval;
4. Approve the reallocation of 4.0 full-time equivalent (FTE) Treasury & Tax Assistant I/II's (class # 0170A/B, salary range 336/354) in Fund 1100, budget unit (BU) 112, Treasurer-Tax Collector, to 4.0 FTE Revenue and Tax Technicians (class # 1126, salary range 393) effective the pay period following board approval;
5. Reclassify Michale Hale from 1.0 FTE Treasury & Tax Assistant II (class # 0170B, salary range 354) in Fund 1100, budget unit (BU) 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Technician (class # 1126, salary range 393) effective the pay period following board approval;
6. Reclassify Benjamin Brown, Charlotte Dodson, Jamee Spellenberg, and Brenda Webster from extra help Treasury & Tax Assistant IIs (class # 0170B, salary range 354) in Fund 1100, budget unit (BU) 112, Treasurer-Tax Collector, to extra help Revenue and Tax Technicians (class # 1126, salary range 393)

- effective the pay period following board approval;
7. Approve the reallocation of 1.0 FTE Senior Treasury & Tax Assistant (class # 0679, salary range 388) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Senior Revenue and Tax Technician (class # 1136, salary range 413) effective the pay period following board approval;
8. Approve the reallocation of 1.0 FTE Revenue Recovery Officer I/II (class # 1197A/B, salary range 350/378) in Fund 1100, BU 114, Revenue Recovery, to 1.0 FTE Revenue and Tax Technician (class # 1126, salary range 393) effective the pay period following board approval;
9. Reclassify Mark Howell from 1.0 FTE Revenue Recovery Officer II (class # 1197B, salary range 378) in Fund 1100, budget unit (BU) 114, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Technician (class # 1126, salary range 393) effective the pay period following board approval;
10. Reclassify Sara Mosher from extra help Revenue Recovery Officer II (class # 1197B, salary range 378) in Fund 1100, budget unit (BU) 114, Treasurer-Tax Collector, to extra help Revenue and Tax Technician (class # 1126, salary range 393) effective the pay period following board approval;
11. Approve the reallocation of 1.0 FTE Senior Revenue Recovery Officer (class # 1199, salary range 403) in Fund 1100, BU 114, Revenue Recovery, to 1.0 FTE Senior Revenue and Tax Technician (class # 1136, salary range 413) effective the pay period following board approval;
12. Reclassify Kathryn Melia from 1.0 FTE Senior Revenue Recovery Officer (class # 1199, salary range 403) in Fund 1100, BU 114, Revenue Recovery, to 1.0 FTE Senior Revenue and Tax Technician (class # 1136, salary range 413) effective the pay period following board approval;
13. Approve the reallocation of 1.0 FTE Supervising Treasurer (class # 0171, salary range 421) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 0678, salary range 482) effective the pay period following board approval;
13. Reclassify Whitney Morgan from 1.0 FTE Supervising Treasurer (class # 0171, salary range 421) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 0678, salary range 482) effective the pay period following board approval;
14. Approve the reallocation of 1.0 FTE Administrative Services Officer (class # 0776, salary range 457) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 1146, salary range 482) effective the pay period following board approval;
15. Reclassify Shannon Wilson from 1.0 FTE Administrative Services Officer (class # 0776, salary range 457) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 1146, salary range 482) effective the pay period following board approval;
16. Abolish the classifications of Treasury and Tax Assistant I/II (class # 0170A/B), Senior Treasury and Tax Assistant (class # 0679), and Revenue Recovery Officer I/II (class #1197A/B) from the classification plan effective the pay period following board approval;
17. Approve an advanced step placement for Michale Hale and Mark Howell as Revenue and Tax Technicians, Step E, effective the pay period following board approval;

18. Approve an advanced step placement for Whitney Morgan as Revenue and Tax Manager, Step B, effective the pay period following board approval;
19. Adopt the Resolution (Attachment 1) approving the amendment of the January 1, 2022 - December 31, 2024 Memorandum of Understanding between the County of Humboldt and the American Federation of State, County, and Municipal Employees;
20. Adopt the Resolution (Attachment 2) approving the amendment of the January 1, 2022 - December 31, 2024 Compensation Plan for Designated Management and Confidential Employees; and
21. Adopt the Comprehensive Compensation Schedule and Classification Summary effective July 23, 2023 (Attachment 3).

Attachments:[Staff Report](#)[Attachment 6 Revenue and Tax Manager](#)[Attachment 5 Senior Revenue and Tax Technician](#)[Attachment 4 Revenue and Tax Technician](#)[Attachment 3 2023-07-23 Comprehensive Compensation Schedule and Classifica](#)[Attachment 2 Resolution No.](#)[Attachment 1 Resolution No.](#)[Resolution No. 23-100.pdf](#)[Resolution No. 23-101.pdf](#)**Libraries**[23-828](#)

16. Allocation of 1.0 Full-time Equivalent (FTE) Library Assistant I/II in Budget Unit (BU 621)

Recommendation:

That the Board of Supervisors:

1. Allocate 1.0 FTE Library Assistant I/II, (Class 0157 A/B, Salary Range 320) in budget unit 1500-621.

Attachments:[Staff Report](#)[5-11-23 FY 2023-24 Personnel Allocation MASTER.xlsx](#)**Probation**[23-710](#)

17. Semi-Annual Humboldt County Sanctuary Ordinance Report-Probation Department

Recommendation:

That the Board of Supervisors:

1. Receive the attached report as required by ordinance.

Attachments:[Staff Report](#)[2023-07-11_BOS_Report.docx](#)[23-855](#)

18. Request for Proposals No. 2023-01 regarding Juvenile and Adult Electronic Monitoring

- Recommendation:** That the Board of Supervisors:
1. Approve and authorize the Humboldt County Probation Department (HCPD) to advertise and distribute the attached Request for Proposal (RFP) to solicit electronic monitoring services for juveniles and adults;
 2. Authorize staff to review the proposals in accordance with the criteria contained in the RFP, evaluate any proposal received, and select the proposal that best meets the needs of the county; and
 3. Direct staff to return to your Board to request approval of the selected proposal.

Attachments: [Staff Report](#)
[EM - RFP\(2023\).docx](#)

Public Works

[23-772](#)

19. Supplemental Budget for High-Priority Projects that Reduce Sediment Delivery in the Redwood Creek and Sprowel Creek Watersheds in Southern Humboldt (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve the attached supplemental budget for Public Works Road Maintenance budget unit 1200-325 in the amount of \$500,000 for fiscal year (FY) 2023-24 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Supplemental Budget 1200325.xlsx](#)

[23-871](#)

20. Authorize a Temporary Increase in Pay for Bryan Tidwell, Automotive Mechanic II, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Authorize a temporary increase in pay for Automotive Mechanic II, Bryan Tidwell (class 0228, range 388) as though promoted to Automotive Maintenance Supervisor (class 0218, range 434) beginning July 9, 2023, and continuing until Sept. 1, 2023.

Attachments: [Staff Report](#)

[23-880](#)

21. Bid Award Authorization for Americans with Disabilities Act Curb Ramp Improvements Project (Phase 3)

- Recommendation:** That the Board of Supervisors:
1. Receive and file the bid proposal submitted for the Americans with Disabilities Act Curb Ramp Improvements Project (Phase 3);
 2. Award the attached project agreement to GR Sundberg, Inc., for the total amount of \$1,436,631;
 3. Authorize the Chair of the Board to execute the attached project agreement with GR Sundberg, Inc., upon submittal of the appropriate bonds and insurance; and
 4. Authorize the Public Works Director to execute contract change orders up to the amount of \$84,331.

- Attachments:** [Staff Report](#)
[Bid Results for the Americans with Disabilities Act Curb Ramp Improvements Pr](#)
[Construction Agreement for the Americans with Disabilities Act Curb Ramp Imp](#)
[23-940](#)

22. Bid Award Authorization for Storm Damage Repairs to Telegraph Creek Road (4A150) Post Mile 1.20

- Recommendation:** That the Board of Supervisors:
1. Receive and file the bid proposals submitted for the Telegraph Creek Road (4A150) Post Mile 1.20 Storm Damage Repair Project;
 2. Award the attached project agreement to GR Wilcox Enterprises, Inc., for the total amount of \$706,541.66;
 3. Authorize the Chair of the Board to execute the attached project agreement with GR Wilcox Enterprises, Inc., upon submittal of the appropriate bonds and insurance; and
 4. Authorize the Public Works Director to execute contract change orders up to the amount of \$47,827.

- Attachments:** [Staff Report](#)
[Bid Results for the Telegraph Creek Road \(4A150\) Post Mile 1.20 Storm Damage](#)
[Construction Agreement for the Telegraph Creek Road \(4A150\) Post Mile 1.20 St](#)
[23-960](#)

23. Consultant Services Agreement with GHD, Inc. Regarding the Provision of Professional Planning and Technical Support Services for the Humboldt Bay Trail Planning Study (Eureka to College of the Redwoods)

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Director of Public Works, or a designee thereof, to sign, the attached consultant services agreement with GHD, Inc. for the Humboldt Bay Trail Planning Study (Eureka to College of the Redwoods); and
 2. Authorize the Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached consultant services agreement with GHD, Inc. that do not cumulatively exceed \$50,000 after review and approval by County Counsel and Risk Management.

- Attachments:** [Staff Report](#)
[1 - GHD agreement HBT Eureka to CR](#)
[1 - GHD agreement HBT Eureka to CR.pdf](#)

Sheriff

[23-788](#)

24. Position Allocation Modification for Sheriff's Office to Deallocate 1.0 Full-Time Equivalent (FTE) Deputy Sheriff and Allocate 1.0 FTE Deputy Coroner-Public Administrator

- Recommendation:** That the Board of Supervisors:
1. Approve the allocation of 1.0 FTE Deputy Coroner-Public Administrator (class 0445, salary range 453) in budget unit 1100-221 effective immediately; and
 2. Approve the deallocation of 1.0 FTE Deputy Sheriff II (class 0416B, salary range 462) in budget unit 1100-221 effectively immediately.

- Attachments:** [Staff Report](#)

[23-969](#)

25. Continuation of Local Emergency Due to Consecutive Major Winter Storm Events Commencing on January 3, 2023, Which Have Resulted in Downed Trees, Disrupted Utility Services, Damaged and Flooded Roadways, Mudslides and Damaged Homes, Such Damages Exceeding Available County Resources

- Recommendation:** That the Board of Supervisors:
1. Declare that a local emergency remains in effect until August 8, 2023 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the consecutive major winter storm events commencing on January 3, 2023, which have resulted in downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged homes, such damages exceeding available county resources; and
 2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to consecutive major winter storm events commencing on January 3, 2023, which have resulted in downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged homes, such damages exceeding available county resources.

- Attachments:** [Staff Report](#)
[Storm Damage from January 2023 Extension of Local Emergency Resolution.doc](#)
[Resolution No. 23-102.pdf](#)

[23-970](#)

26. Continuation of Local Emergency Due to Consecutive Major Winter Storm Events Commencing on March 1, 2023, Which Have Resulted in Large Accumulations of Snow, Impassable

Roadways, Downed Trees, Disrupted Utility Services, Damaged and Flooded Roadways, Mudslides and Damaged Structures, and Dead Livestock, Such Damages Exceeding Available County Resources

Recommendation: That the Board of Supervisors:

1. Declare that a local emergency still exists through August 8, 2023 due to consecutive major winter storm events commencing on March 1, 2023, which have resulted in large accumulations of snow, impassable roadways, downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged structures, and dead livestock, such damages exceeding available county resources; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to consecutive major winter storm events commencing on March 1, 2023, which have resulted in large accumulations of snow, impassable roadways, downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged structures, and dead livestock, such damages exceed available county resources.

Attachments: [Staff Report](#)
[Storm Damage from March 2023 Extention of Local Emergency Resolution.pdf](#)
[Resolution No. 23-103.pdf](#)
[23-971](#)

27. Continuation of Local Emergency Due to the 6.4 Magnitude Earthquake Occurring on December 20, 2022

Recommendation: That the Board of Supervisors:

1. Declare that a local emergency remains in effect until August 8, 2023 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the 6.4 magnitude earthquake occurring on December 20, 2022; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to the 6.4 Magnitude Earthquake that occurred on December 20, 2022.

Attachments: [Staff Report](#)
[Earthquake Extension of Local Emergency Resolution.docx](#)
[Resolution No. 23-104.pdf](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

[23-999](#)

1. Consider Modifications to the County Telework Policy (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:

1. Consider modifications to the current Telework Policy;
2. Direct staff to return with a new resolution for adoption after completing all meet and confer requirements under the Meyers-Milias-Brown Act (MMBA).

Attachments: [Staff Report](#)
[Resolution 22-14.pdf](#)
[Telework Program 2022 APPROVED 02082022.pdf](#)
[Draft Resolution per Supervisor Bushnell.pdf](#)

I. DEPARTMENT REPORTS

County Administrative Office

[23-1006](#)

1. Supplemental Budget in the Amount of \$1 Million from the 2020 Finance Plan to Public Works for Repairing Grand Stands at the Humboldt County Fairgrounds, and Authorization to Enter into Construction Agreements with Aquatic Designing, Inc. and Mobley Construction, and a Memorandum of Understanding with the Humboldt County Fair Association. (4/5 vote required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget (Attachment 1) in the amount of \$1 million for the Public Works Capital Projects Division for repair of the Humboldt County Fairgrounds (4/5 vote required); and
2. Authorize the Director of Public Works to execute construction agreements with Mobley Construction and Aquatic Designing, Inc. on behalf of the county that are substantially similar to the agreements included as Attachments 2 and 3.
3. Authorize the County Administrative Officer to execute a Memorandum of Understanding (MOU) with the Humboldt County Fair Association on behalf of the county that is substantially similar to the MOU included as Attachment 4.

Attachments: [Staff Report](#)
[Supplemental Budget.xlsx](#)
[163108-A-MCI Agreement DRAFT v3.pdf](#)
[163108-A-NCF Agreement DRAFT v3.pdf](#)
[Fair Association MOU Draft.pdf](#)

Human Resources[23-950](#)

2. Review of Preliminary Employee Engagement Survey Results

Recommendation: That the Board of Supervisors:
1. Receive the report.

Attachments: [Staff Report](#)
[2023 Engagement Survey Preliminary Results Presentation.pdf](#)

Planning and Building Department[23-952](#)

3. Allocation of Water Quality Improvement Grant Funds from the Friends of the Eel River Mitigation and Remediation Grant Fund and Supplemental Budget in FY 2023/2024 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Receive and consider the staff report and grant applications (Attachment 1), and accept public comment; and
2. Approve the attached supplemental budget for budget unit 1100-282-910, Friends of the Eel River Budget, for \$543,034 and 1200-325, Public Works Road Maintenance for \$287,008 (Attachment 2) (4/5 vote required); and
3. Approve the recommended slate of grant applications from the Mitigation and Remediation Fund Awards by approving the attached Resolution (Attachment 3); and
4. Authorize the Director of the Planning and Building Department to execute the grant agreements after review and approval by County Counsel and Risk Management.

Attachments: [Staff Report](#)
[ATTACHMENT 1a - 2021 Combined Applications](#)
[ATTACHMENT 1b - 2022 Combined Applications](#)
[ATTACHMENT 2 - FOER Supplemental Budget - Final](#)
[ATTACHMENT 3 - Board Resolution](#)
[Approved FOER Supplemental Budget -No PW.xlsx](#)
[Resolution No. 23-110.pdf](#)

J. PUBLIC HEARINGS**Planning and Building Department**[23-949](#)

1. Public Hearing on Supportive and Transitional Housing Zoning Ordinance and General Plan

Amendments: PLN-2022-17303

- Recommendation:** That the Board of Supervisors:
1. Open the public hearing, receive the staff presentation and accept public comment; and
 2. Close the public comment portion of the public hearing and deliberate;
 3. Adopt Resolution No. ____ [Attachment 1] making findings the Inland Supportive and Transitional Housing Zoning Ordinance Amendments and General Plan Amendments are exempt from environmental review pursuant to the California Environmental Quality Act (CEQA), making all the required findings for consistency with the General Plan, Zoning Ordinance and state law, and approving the amendments to the Land Use Element of the Humboldt County General Plan (Chapter 4) adding Transitional and Supportive Housing to the list of allowed uses in the Residential and Commercial Land Use Designations;
 4. Adopt Resolution No. ____ [Attachment 2] making findings the Coastal Supportive and Transitional Housing Zoning Ordinance Amendments are exempt from environmental review pursuant to CEQA and making all the required findings for consistency with the General Plan, Zoning Ordinance and the Coastal Act, and transmitting them to the California Coastal Commission for their review and certification;
 5. Adopt Ordinance No. ____ [Attachment 3], Amending the Inland Zoning Regulations Regarding Supportive and Transitional Housing, Sections 314-61.2, 314-138, 314-154, 314-155, 314-177, and Associated Tables of Chapter 4 of Division 1 of Title III of the Humboldt County Code;
 6. Adopt and transmit to the Coastal Commission for certification Ordinance No. ____ [Attachment 4], Amending the Coastal Zoning Regulations Regarding Supportive and Transitional Housing, Sections 313-61.3, 313-154, 313-155, 313-177 in Chapter 3 of Division 1 of Title III of the Humboldt County Code;
 7. Direct the Clerk of the Board to publish Post-Adoption Summaries of both Supportive and Transitional Housing Ordinances within fifteen (15) days after their passage, along with the names of those Supervisors voting for and against each ordinance and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of each adopted ordinance; and
 8. Direct Planning Department staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research.

Attachments:[Staff Report](#)[Att 1 17303 BOS Resolution Inland SUPP TRANS HSG 6-2-23](#)[Att 2 17303 BOS Resolution Coastal SUPP TRANS HSG 6-2-23](#)[Att 3 17303 Inland Supportive Transitional Housing Amendments 11-15-22](#)[Att 4 17303 Coastal Supportive Transitional Housing Amendments 11-15-22](#)[Att 5 Post-Adoption Summary - Inland SUPP TRANS HSG 7-11-23](#)[Att 6 Post-Adoption Summary - Coastal SUPP TRANS HSG 7-11-23](#)[Att 7 17303 PC Staff Report SUPP TRANS HSG 9-19-22](#)[Resolution No. 23-107.pdf](#)[Resolution No. 23-108.pdf](#)[Ordinance No. 2721.pdf](#)[Ordinance No. 2722.pdf](#)[23-951](#)

2. Public Hearing on Emergency Shelter Zoning Ordinance and General Plan Amendments:
PLN-2022-17866

Recommendation:

That the Board of Supervisors:

1. Open the public hearing, receive and consider the staff report and accept public comment;
2. Close the public comment portion of the public hearing and deliberate;
3. Adopt Resolution No. ____ [Attachment 1] making findings that the Inland Emergency Shelter Ordinance Amendments and General Plan Amendments are exempt from environmental review pursuant to the California Environmental Quality Act (CEQA), making all the required findings for consistency with the General Plan, Zoning Ordinance and state law, and approving the amendments to the Humboldt County General Plan adding definitions for Day Shelters and Low Barrier Navigation Centers;
4. Adopt Resolution No. ____ [Attachment 2] making findings the Coastal Emergency Shelter Ordinance Amendments and General Plan Amendments are exempt from environmental review pursuant to CEQA and making all the required findings for consistency with the General Plan, Zoning Ordinance and the Coastal Act, and transmitting them to the California Coastal Commission for their review and certification;
5. Adopt Ordinance No. ____ [Attachment 3], Amending the Inland Zoning Regulations Regarding Emergency Shelters, and Adding Day Shelters and Navigation Centers to Sections 314-47.1, 314-47.2 and 314-54.1 of Chapter 4 of Division 1 of Title III of the Humboldt County Code;
6. Adopt and transmit to the Coastal Commission for certification Ordinance No. ____ [Attachment 4], Amending the Coastal Zoning Regulations by Adding Emergency Shelters to Section 313-47.1 of Chapter 3 of Division 1 of Title III of the Humboldt County Code;
7. Direct the Clerk of the Board to publish Post-Adoption Summaries of both Supportive and Transitional Housing Ordinances within fifteen (15) days after their passage, along with the names of those Supervisors voting for and against

each ordinance and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of each adopted ordinance; and
8. Direct Planning Department staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research.

Attachments:

[Staff Report](#)

[Attachment 1 Resolution Inland EM SH Ordinance GP AMDS 6-15-23](#)

[Attachment 2 Resolution Coastal EM SH Ordinance LCPA 6-21-23](#)

[Attachment 3 Inland Em Shelter-Day Sh-LBNC-Ordinance 6-21-23](#)

[Attachment 4 Coastal Em Shelter Ordinance 6-21-23](#)

[Attachment 5 Post-Adoption Summary - Inland Emergency Shelter Ordinance](#)

[Attachment 6 Post-Adoption Summary - Coastal Emergency Shelter Ordinance](#)

[Attachment 7 17866 EM Shelter Staff Report with Resolution 09.15.22](#)

[Resolution No. 23-105.pdf](#)

[Resolution No. 23-106.pdf](#)

[Ordinance No. 2719.pdf](#)

[Ordinance No. 2720.pdf](#)

[23-953](#)

3. Knappek Zone Reclassification

Assessor Parcel Numbers (APN) 107-091-007 and 107-096-002

Record No.: PLN-2022-17796

Honeydew Area

Recommendation:

That the Board of Supervisors:

1. Open the public hearing, receive staff presentation, and receive public comment; and
 2. Close the public comment portion of the hearing; and
 3. Deliberate on the Zone Reclassification; and
- Make a motion to take the following actions:
4. Adopt the resolution (Resolution 23-____) (Attachment 1) finding the Zone Reclassification exempt from CEQA analysis, making findings in support of approval; and
 5. Adopt the Ordinance Amending Section 311-7 of the Humboldt County Code by Rezoning Property in the Honeydew Area (Attachment 3) to approve the Zone Reclassification of 35 acres on APN 107-091-007 from Agriculture Exclusive (AE-B-5(160)) to Timberland Production Zone (TPZ), and 40 acres on APN 107-096-002 from Agriculture Exclusive (AE-B-5(160)) to Timberland Production Zone (TPZ); and
 6. Direct the Clerk of the Board to give notice of the decision to Brent and Karla Knappek, the Planning and Building Department, and any other interested party.

Attachments: [Staff Report](#)
[Attachment 1 Resolution 6.15.23](#)
[Attachment 1A - Conditions of Approval](#)
[Attachment 2 - Timber Management Plan](#)
[Attachment 3 Rezone Ordinance](#)
[Attachment 4 - Maps 06.08.2022](#)
[Attachment 5 - Referral Agency Comments and Recommendations](#)
[Ordinance No. 2723.pdf](#)
[Resolution No. 23-109.pdf](#)

K. CLOSED SESSION

[23-1005](#)

1. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of John P. Wilson, et al. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2300981

L. ADJOURNMENT