



# COUNTY OF HUMBOLDT

For the meeting of: 7/30/2019

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File #: 19-1065

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**To:** Board of Supervisors

**From:** DHHS: Administration

**Agenda Section:** Consent

**SUBJECT:**

Authorize a temporary increase in pay for Sarah Duncan, Mental Health Clinician II pursuant to Section 12.4.1 of the American Federation of State, County and Municipal employees (AFSCME) Memorandum of Understanding (MOU)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Authorize a temporary increase in pay for Mental Clinician II, Sarah Duncan (class 0909B, range 456) as though promoted to Supervising Mental Health Clinician (class 0916, range 480) beginning July 27, 2019 and continuing until the incumbent returns from approved leave.

**SOURCE OF FUNDING:**

Mental Health Fund

**DISCUSSION:**

The current Supervising Mental Health Clinician is on approved leave effective June 30, 2019. On July 1, 2019, Sarah Duncan assumed the principle duties of the Supervising Mental Health Clinician in accordance with Section 12.4.1 of the AFSCME MOU for a total of 20 consecutive work days; which ends July 26, 2019. The Department of Health and Human Services (DHHS) is requesting the Board of Supervisor approve continuance of the acting supervisor salary until the incumbent returns from approved leave.

**FINANCIAL IMPACT:**

The temporary assignment of 1.0 FTE Mental Health Clinician II to 1.0 FTE Supervising Mental Health Clinician is calculated to cost \$473.28 for salary and benefits per pay period. Salary and benefit costs related to the Supervising Mental Health Clinician position are included in approved budget for fiscal year (FY) 2019-20, DHHS-Mental Health Administration budget unit 1170-424. This expenditure will be reimbursed through Federal Financial Participation for service delivery to Medi-Cal beneficiaries, Mental Health Services Act and Behavioral Health Realignment.

**STRATEGIC FRAMEWORK:**

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This action supports your Board's Strategic Framework by protecting vulnerable populations .

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the recommended temporary increase in pay. However this alternative is not recommended since it will not allow DHHS - Mental Health to support our transitional aged youth (TAY), which supports the Boards' Strategic Framework for providing supportive services to some of our community's most vulnerable citizens.

ATTACHMENTS:

Assignment of Supervisor Duties 12.4.1

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A