



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
B-1

For the meeting of: May 10, 2016

Date: April 21, 2016
To: Board of Supervisors
From: Supervisor Mark Lovelace
Subject: Presentation and Submission of Priorities Established by the Local Child Care Planning Council (LCCPC) and Approval by the Board of Supervisors

RECOMMENDATION(S): That the Board of Supervisors approve the Local Child Care Planning Priorities, and direct the Clerk of the Board to return a signed copy to Judi Anderson, Coordinator of the LCCPC at the Humboldt County Office of Education.

SOURCE OF FUNDING: N/A

DISCUSSION: The Local Child Care Planning Council is responsible for setting priorities for state subsidized child care spending every year. For the past few years, LCCPC priorities have not changed. However, this year the methodology required by the state has changed and LCCPC is seeking Board approval of new priorities prior to submittal to the California Department of Education Child Development Division.

FINANCIAL IMPACT: N/A

OTHER AGENCY INVOLVEMENT: N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS: Board discretion.

ATTACHMENTS: Local Child Care Planning Council Priorities.

Prepared by Kathy Hayes Signature *Mark Lovelace*

REVIEW:	Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____
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TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other Board Initiated

PREVIOUS ACTION/REFERRAL:
 Board Order No. _____
 Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
 Upon motion of Supervisor Sundberg Seconded by Supervisor Bass
 Ayes: Sundberg, Fennell, Lovelace, Bohn, Bass
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: May 10, 2016
 By: *Kathy Hayes*
 Kathy Hayes, Clerk of the Board

Attachment 4 for the Local Planning Council (LPC) Priority Submittal Instructions

Please submit your Local Child Care Planning Council Priorities using the following specifications:

- One Excel spreadsheet for the CSPP Full-Day and Part-Day Program, including title. **(text format)**
 - One Excel spreadsheet for the CCTR Infant and Toddler Program, including title. **(text format)**
 - One Excel spreadsheet for the CCTR School-Age Program, including title. **(text format)**
 - All zip codes in a county **cannot** be listed as Priority 1.
 - Only one LPC Priority per zip code.
 - Use Microsoft Excel 2000 or newer version.
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There are only three columns of information necessary on each Excel spreadsheet.

1. **County Code:** Please enter the two digit code for the county in question. For instance, Butte County is 04, Alameda County is 01, and Fresno County is 10. **(text format)** Please note that for county code numbers below 10 (i.e., Alameda, Butte, Contra Costa, etc.), you may not be able to type in both "0" and the "number" if the format is set to "Number." You may need to change the format for that column to "Text."
2. **Zip Code:** Please include only one zip code per LPC Priority Number. For example, 95661 is LPC Priority 1 **only**, not both LPC Priorities 1 and 2. **(text format)**
3. **LPC Priority Ranking:** Please enter the corresponding LPC priority ranking next to the appropriate zip code. Remember, enter only one LPC priority per zip code.

Your county must choose one of three methods to submit priorities, and it must be the same choice on both spreadsheets. The three methods are listed below:

1. All zip codes for the county are listed and given a corresponding LPC priority ranking of 1, 2, or 3.

2. Most zip codes for the county are listed and given a corresponding LPC priority ranking of 1 or all remaining (non-listed) zip codes are designated as LPC Priority 3.
3. Most zip codes for the county are listed and given a corresponding LPC priority ranking of 1, 2, or 3. All remaining (non-listed) zip codes are given **no priority** and will not be funded.

Please check the box that corresponds with the methodology you selected for your county.

Your county must submit this form electronically as an attachment to Linda Parfitt's e-mail at LParfitt@cde.ca.gov by **May 30** of every year. A hard copy must also be mailed to:

**Linda Parfitt, Consultant
Early Education and Support Division
California Department of Education
1430 N Street, Suite 3410
Sacramento, CA 95814**

Sample Only

Alameda County CSPP Full-Day and Part-Day Funding Priorities

County Number	Zip Code	LPC Priority
01	92210	1
01	92211	1
01	92212	1
01	92213	1
01	92214	2
01	92215	1
01	92216	2
01	92217	3
01	92218	1

All zip codes for the county are listed and given a corresponding LPC priority ranking of 1, 2, or 3.

Most zip codes for the county are listed and given a corresponding LPC priority ranking of 1 or 2. All remaining (non-listed) zip codes are designated as LPC Priority 3.

Most zip codes for the county are listed and given a corresponding LPC priority ranking of 1, 2, or 3. All remaining (non-listed) zip codes are given **no priority and will not be funded.**

Signatures:

LPC Chairperson _____

Board of
Supervisors
Representative _____

County
Superintendent of
Schools _____

Date Submitted _____

MAY 25 2016

PM
1 2 3 4 5 6

Local Planning Council (LPC) County Priorities Report Form

Return To:

Local Planning Council Consultant
Early Education and Support Division
1430 N Street, Suite 3410
Sacramento, CA 95814-5901

Due Date: May 30 of contract year


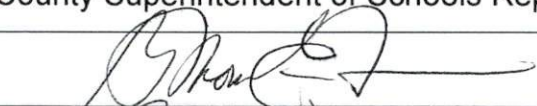
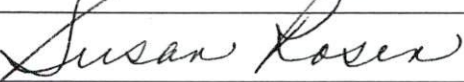
Please complete all the information requested below:

County Name: Humboldt	LPC Coordinator Name and Telephone Number: Judi Andersen 707 445-7006
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The LPC hereby certifies that the priorities as indicated below have been prepared and reviewed in accordance with California *Education Code (EC)* Section 8499.5 (a) through (d) and *EC* Section 8279.3 requirements. Please check off all boxes that apply.

- The priorities submitted to EESD are still valid, no change is needed, and all three spreadsheet(s) are attached for CCTR-Infant Toddler, CCTR School-Aged, and CSPP Full-Day and Part-Day.
- The priorities have been revised for the previous year, and all three spreadsheet(s) are attached for CCTR-Infant Toddler, CCTR School-Aged, and CSPP Full-Day and Part-Day.
- The LPC used Option 1 to establish Priority 3.
- The LPC used Option 2 to establish Priority 3.
- The LPC used Option 3 for Priority 3.

SIGNATURES*

County Board of Supervisors Representative	Telephone Number	Date
	707-476-2393	5/23/16
County Superintendent of Schools Representative	Telephone Number	Date
		5-19-16
Local Child Care Planning Council Chairperson	Telephone Number	Date
	707-826-3838	5/23/16

***Instructions for Signatures:** If the priorities previously submitted are still valid, only the LPC Chairperson signature is required. If revised priorities are being submitted, it is a local decision whether the changes are significant enough to require approval by the authorized representatives of the County Board of Supervisors and the County Superintendent of Schools, or whether they may be approved solely by the LPC Chairperson.

CSPP 15-
16

County code	zip code	Priority
12	95501	1
12	95503	1
12	95511	3
12	95514	3
12	95519	1
12	95521	1
12	95524	2
12	95525	3
12	95526	3
12	95536	2
12	95537	3
12	95540	1
12	95542	2
12	95545	3
12	95546	3
12	95547	3
12	95549	3
12	95550	3
12	95551	3
12	95553	3
12	95554	3
12	95555	3
12	95556	3
12	95558	3
12	95559	3
12	95560	3
12	95562	3
12	95564	3
12	95565	3
12	95568	3
12	95569	3
12	95570	3
12	95571	3
12	95573	3
12	95589	2

County code	zip code	Priority
12	95501	1
12	95503	1
12	95511	3
12	95514	3
12	95519	1
12	95521	1
12	95524	1
12	95525	1
12	95526	2
12	95528	1
12	95536	1
12	95537	3
12	95540	1
12	95542	1
12	95545	3
12	95546	1
12	95547	1
12	95549	1
12	95550	3
12	95551	1
12	95553	1
12	95554	2
12	95555	2
12	95556	2
12	95558	2
12	95559	3
12	95560	1
12	95562	1
12	95564	2
12	95565	1
12	95568	3
12	95569	2
12	95570	1
12	95571	3
12	95573	1
12	95589	1

CCTR SA
15-16

County code	zip code	Priority
12	95501	1
12	95503	1
12	95511	3
12	95514	3
12	95519	1
12	95521	1
12	95524	1
12	95525	2
12	95526	3
12	95536	3
12	95537	3
12	95540	1
12	95542	2
12	95545	3
12	95546	3
12	95547	3
12	95549	3
12	95550	3
12	95551	2
12	95553	3
12	95554	3
12	95555	3
12	95556	3
12	95558	3
12	95559	3
12	95560	3
12	95562	2
12	95564	3
12	95565	3
12	95568	3
12	95569	3
12	95570	2
12	95571	3
12	95573	3
12	95589	2

CCTR I/T
15-16