

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, October 26, 2021

9:00 AM

Regular Meeting - Virtual

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A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Virginia Bass, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Board of Supervisors**

1. Retirement Resolution for California Highway Patrol Officer Chris Nelson (Supervisor Rex Bohn)

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

2. Retirement Resolution for California Highway Patrol Sergeant Mike Campbell (Supervisor Rex Bohn)

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

- 9. Funding through the California Health Facilities Financing Authority's Investment in Mental Health Wellness Grant Program for Children and Youth

Department of Health and Human Services: Administration

- A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:  
Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone
- 8. Direction for Memorandum of Understanding with Westhaven Volunteer Fire Department for Fire Protection Services in County Service Area (CSA) #4 and Supplemental Budget (4/5 Vote Required)  
A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:  
Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone
- 7. Workforce Innovation and Opportunity Act (WIOA) Program Contract for Regional Organizer and Training Coordinator

County Administrative Office

- A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:  
Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone
- 6. Approval of the Action Summary - Board of Supervisors meeting Oct. 19, 2021  
A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:  
Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone
- 5. Quarterly Update of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees and Commissions.  
A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:  
Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone
- 4. Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Clerk of the Board

- A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:  
Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone
- 3. Retirement Resolution for Hildred "Hildy" Jacobsen (Supervisor Bass and Supervisor Wilson)



*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

10. Professional Services Agreement with Boys & Girls Club of the Redwoods Regarding Implementation of the SMART Moves, SMART Girls and Passport to Manhood Programs

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

11. Allocate three full time equivalent (FTE) Community Health Outreach Worker I/II positions and one Program Coordinator position.

*A motion was made by Supervisor Wilson and seconded by Supervisor Bohn to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

12. Deallocate One Vacant Full Time Equivalent (FTE) Community Health Outreach Worker I/II Position and Allocate One FTE Mental Health Case Manager I/II Position.

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

13. Memorandum of Understanding with Redwood Community Action Agency Regarding Payment of the Costs and Expenses Associated with the Provision of Additional Rental Assistance, Case Management and Supportive Services to Individuals Between 18 and 22 Years of Age Who Are Experiencing, or at Risk of Experiencing, Homelessness in Humboldt County

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

14. Ratification of Agreements with the California Department of Public Health Regarding the County of Humboldt's Response to the COVID-19 Pandemic

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

15. Ratification of Memorandums of Understanding with Various Community Partners Regarding the Deployment of COVID-19 Testing and Vaccination Operations throughout Humboldt County

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

16. Software License and Support Services Agreement with Biometrics4ALL, Inc.

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Behavioral Health**

17. Appointment to the Humboldt County Behavioral Health Board

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Human Resources**

18. Transfer from Contingencies, Supplemental Budget and Final Closeout of the Master Services Agreement with Automatic Data Processing, Inc. (ADP) (4/5 Vote Required)

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Planning and Building Department**

19. Deallocate 2.0 Full-Time Equivalent (FTE) Administrative Analyst I/II Positions and Allocate 2.0 FTE Senior Office Assistants in the Planning and Building Department

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Probation**

20. Supplemental Budget for Probation Juvenile Hall Budget Unit 1100-234 (4/5th vote required)

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Public Works**

21. Lease with KGK, LLC., for 430 F Street, Suite B, Eureka

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

22. Tenth Amendment to the Agreement for Professional Services with Quincy Engineering, Inc.



**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Consider Opening Board Chambers to In-Person Meetings (Supervisor Michelle Bushnell)

*A motion was made by Supervisor Bushnell and seconded by Supervisor Bohn to approve the following motion:*

*The Board to resume in person meetings in the Board Chambers as of the first Tuesday of January 2022 and to have a Hybrid Model as soon as the equipment is available.*

*The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**I. DEPARTMENT REPORTS****District Attorney**

1. Advanced Salary Step Request for Deputy District Attorney Positions and Resolution for the Temporary Employment of Retired Annuitant as Departmental Information System Analyst for the District Attorney's Office (4/5 vote required)

*A motion was made by Supervisor Bohn and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**J. PUBLIC HEARINGS****Planning and Building Department**

1. Rocci Costa Conditional Use Permit Modification to Allow 10,000 Square Feet of Full-Sun Outdoor Dry-Farmed Cannabis Cultivation in the Blue Lake Community Plan Area

*A motion was made by Supervisor Wilson and seconded by Supervisor Bohn to approve staff recommendations as amended below.*

*1. Deny the Modification Request based on findings in Resolution 1b*

*The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**K. DISCUSSION ITEMS****L. MATTERS SET FOR TIME CERTAIN****Public Works**

1. 9:30 am - Unmet Transportation Needs Public Hearing for Fiscal Year 2022-23

*A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Regarding the Provision of Design Engineering and Project Development Services Pertaining to the Replacement of the Pine Hill Road Bridge (04C-173) Over Swain Slough, Contract Number: 594020..end

RECOMMENDATION(S):

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

23. Manila State Route 255 Shared Use Pathway Project

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Sheriff

24. Position Allocation Modification for Sheriff's Office to Deallocate 3.0 Full-time Equivalent (FTE) Legal Office Assistant and allocate 1.0 FTE Senior Legal Office Assistant and 2.0 FTE Administrative Secretary.

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Treasurer/Tax Collector

25. 401(a) Defined Contribution Plan Termination

*A motion was made by Supervisor Wilson and seconded by Supervisor Madrone to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**F. SPECIAL PRESENTATIONS**

County Administrative Office

1. Great Workplace Culture Change Initiative - Desired Workplace Culture Statement

*A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**G. ITEMS PULLED FROM CONSENT**

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**M. CLOSED SESSION**

1. Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of the Director of Human Resources/Risk Manager.

*The Board of Supervisors met in closed session, pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of the Director of Human Resources/Risk Manager. There was no reportable action.*

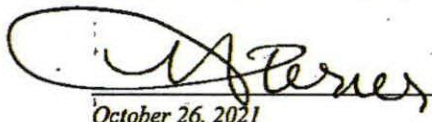
**N. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

**NIKKI TURNER**

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*



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October 26, 2021




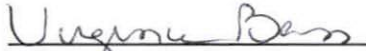


MINUTES  
Tuesday, October 26, 2021

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, November 2, 2021 with the vote as shown below.

AYES: Supervisors: --  
NAYS: Supervisors: --  
ABSENT: Supervisors: --  
ABSTAIN: Supervisors: --

  
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NIKKI TURNER  
Deputy Clerk of the Board

  
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VIRGINIA BASS  
Chair of the Board