



COUNTY OF HUMBOLDT

AGENDA ITEM NO.  
**C-16**

For the meeting of: June 19, 2018

Date: May 29, 2018  
To: Board of Supervisors  
From: Connie Beck, Director *[Signature]*  
Department of Health and Human Services *for e.s. 6/11/18*

Subject: Temporary increase in pay for Thomas Nash, Mental Health Clinician II pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU).

RECOMMENDATION(S):

That the Board of Supervisors authorize a temporary increase in pay for Mental Health Clinician II, Thomas Nash (budget unit (BU) 424, class 0909B, range 452) as though promoted to Supervising Mental Health Clinician (BU 424, class 0916, range 476) beginning June 20, 2018 and continuing until the position is filled.

SOURCE OF FUNDING:

Mental Health Fund

DISCUSSION:

The current Supervising Mental Health Clinician has promoted effective May 20, 2018. On May 23, 2018 Mr. Nash assumed the principle duties of the Supervising Mental Health Clinician in accordance with Section 12.4.1 of the AFSCME MOU for a total of 20 consecutive work days, which ends June 19, 2018.

Prepared by Connie HagQuist, Staff Services Analyst II CAO Approval *[Signature]*  
REVIEW: Auditor *[Signature]* County Counsel \_\_\_\_\_ Human Resources *[Signature]* Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
Upon motion of Supervisor Wilson Seconded by Supervisor Bass  
Ayes Bass, Fennel, Sundberg, Bohn, Wilson  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:  
Board Order No. \_\_\_\_\_  
Meeting of: \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.  
Dated: 6/17/18  
By: *[Signature]*  
Kathy Hayes, Clerk of the Board

The Department of Health and Human Services (DHHS) is requesting that the Board of Supervisors approve the continuance of the acting supervisor salary until the position is filled.

FINANCIAL IMPACT:

The temporary assignment of 1.0 FTE Mental Health Clinician II to 1.0 FTE Supervising Mental Health Clinician is calculated to cost \$505.71 for salary and benefits per pay period. Salary and benefit costs related to the Supervising Mental Health Clinician position is included in the adopted budget for Fiscal Year (FY) 2017-18 and proposed budget for FY 2018-19, DHHS-Mental Health Administration budget unit 1170-424. This expenditure will be reimbursed through Federal Financial Participation for service delivery to Medi-Cal beneficiaries, Mental Health Services Act and Behavioral Health Realignment.

Approving this recommendation will support the Board's Strategic Framework by providing and maintaining infrastructure and by creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the recommended temporary increase in pay however this is not recommended as it would leave the Mental Health Outreach program without an acting supervisor.

ATTACHMENTS:

Assignment of Supervisor Duties 12.4.1



Humboldt County  
Department of  
Health & Human  
Services  
Proudly helping people.  
Live better lives.

Administration  
Connie Beck, Director  
507 F Street, Eureka, CA 95501  
phone: (707) 441-5400 | fax: (707) 441-5412

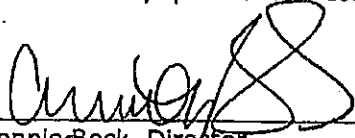
Date: May 22, 2018  
To: Tom Nash, Mental Health Clinician II  
From: Connie Beck, Director  
RE: Assignment of Supervisor's Duties

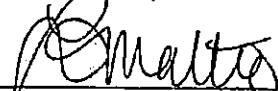
RECEIVED  
MAY 24 2018  
PERSONNEL DEPT.

In accordance with Section 12.4.1 of the MOU, I am assigning you the principal duties of the Supervising Mental Health Clinician as the current Supervising Mental Health Clinician position is vacant. This assignment is effective May 23, 2018 and ending June 19, 2018; a period of 20 work days.

During this time, you will be compensated at the rate you would receive were you promoted to the Supervising Mental Health Clinician class. Should the assignment continue beyond 20 consecutive workdays, a request will be made to the Board of Supervisors to extend your additional compensation until the Supervising Mental Health Clinician position is filled.

I appreciate your willingness to assume this role and encourage you to contact me should you have any questions or concerns throughout this assignment.

  
\_\_\_\_\_  
Connie Beck, Director

  
\_\_\_\_\_  
Lisa Dematteo, Human Resources Director

Mental Health  
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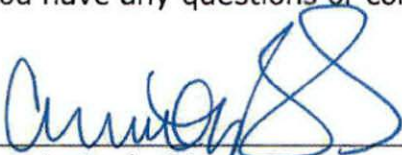
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