

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNEL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, January 22, 2019

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Agricultural Commissioner

1. Supplemental Budget for Budget Unit 1100261 - Funding to Purchase a 4 x 4 Vehicle for Cannabis Cultivation Site Inspections (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the attached supplemental budget for budget unit 1100261;
2. Direct the Auditor-Controller to execute the attached supplemental budget; and
3. Donate the purchased 4 x 4 vehicle to Motor Pool.

Attachments: [Staff Report](#)
[Supplemental Budget-Cannabis Insp. Truck 2018-19](#)

2. Approval of Standard Agreement No. 18-0287, known as the CalCannabis Cultivation Licensing Inspection Agreement

Recommendation: That the Board of Supervisors:

1. Approve Standard Agreement No. 18-0287, known as the CalCannabis Cultivation Licensing Inspection Agreement;
2. Authorize the Chair to sign the original agreement, one copy of the cover page, and the contractor certification form; and
3. Direct the Clerk of the Board to return all signed copies and a copy of the action summary order authorizing execution of this agreement to the agriculture department for further processing.

Attachments: [Staff Report](#)
[Standard Agreement 18-0287 CalCannabis Cultivation Inspection Agreement 2018 - 2019 CCC 4-2017](#)

Board of Supervisors

3. Proclaim 2019 as the “Year of the Ink People” (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[Ink PeopleProc](#)

4. Proclamation for Humboldt County School Choice Week (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[School Choice Week](#)
[Public Comment](#)

5. Proclaim January 2019 as National Mentoring Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[Proclamation](#)

6. Informational Report on the Appointment of Peggy O’Neill to the Humboldt County Planning Commission Representing the 5th District (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Planning Commission Roster as of 012219_Redacted.pdf](#)
[Peggy O'neill_Redacted](#)

Clerk of the Board

7. Letters of Appreciation for Resigning Members of the Citizens’ Advisory Committee on Measure Z Expenditures

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letters of appreciation.

Attachments: [Staff Report](#)
[measure Z appreciation](#)

8. Approval of the Action Summary - Meeting of January 15, 2019

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of January 15, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 1-15-19](#)

9. Letter of Appreciation for Ben Shepherd for his Service on the Humboldt County Planning Commission

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of appreciation.

Attachments: [Staff Report](#)
[Appreciation Letter.pdf](#)

County Administrative Office

10. Local Fire District Allocations for Fiscal Year 2018-19 for the Arcata, Blue Lake, Ferndale, Fortuna, Garberville, Humboldt No. 1, Kneeland, Loleta, Myers Flat, Petrolia, Redway, Rio Dell, and Telegraph Ridge Fire Protection Districts; Fieldbrook, Miranda, Orick, and Orleans Community Services Districts; and Shelter Cove Resort Improvement District No. 1

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to execute agreements with the Arcata, Blue Lake, Ferndale, Fortuna, Garberville, Humboldt No. 1, Kneeland, Loleta, Myers Flat, Petrolia, Redway, Rio Dell, and Telegraph Ridge Fire Protection Districts (FPD); Fieldbrook, Miranda, Orick, and Orleans Community Services Districts (CSD); and Shelter Cove Resort Improvement District (RID) No. 1 for revenue-sharing of the county's Fiscal Year (FY) 2018-19 Proposition 172 (Prop 172) funding; and
2. Direct the Clerk of the Board to submit one copy of the agreement to the County Administrative Office for processing.

Attachments:[Staff Report](#)[2018-19 Prop 172 Allocation Spreadsheet](#)[Fire District Agreements](#)**Department of Health and Human Services: Administration**

11. Resolution Authorizing Acceptance of Funding Made Available through the California Business, Consumer Services and Housing Agency's Homeless Emergency Aid Program

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services Director, or a designee thereof, to accept funding made available through the California Business, Consumer Services and Housing Agency's Homeless Emergency Aid Program; and
2. Direct the Clerk of the Board to return a fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Business, Consumer Services and Housing Agency.

Attachments:[Staff Report](#)[Resolution Authorizing Acceptance of Funding Made Available through the California Business, Consumer Services and Housing Agency's Homeless Emergency Aid Program Notice of Funding Availability dated September 12, 2018](#)[Homeless Emergency Aid Program Funding Application dated December 6, 2018](#)[State Standard Agreement No. 18-HEAP-00023](#)[Resolution 19-07](#)[Public Comment C11](#)

Libraries**12. Supplemental Budget Request to Purchase a Microfilm/Fiche Reader/Printer (4/5 Vote Required)**

- Recommendation:** That the Board of Supervisors:
1. Adopt a Supplemental Budget in Fund 1500 Budget Unit 621, County Library for fiscal year 2018-19; and
 2. Authorize the Auditor-Controller to supplement the budget as shown in Attachment 1. (4/5 Vote Required)

- Attachments:** [Staff Report](#)
[Supplemental Budget Microfilm](#)
[Price Quote for Reader Printer](#)

Planning and Building Department**13. Memorandum of Understanding for Funding with Bear River Band of the Rohnerville Rancheria**

- Recommendation:** That the Board of Supervisors:
1. Approve the Memorandum of Understanding by and between County of Humboldt and Bear River Band of the Rohnerville Rancheria for fiscal years 2018-19 and 2019-20; and
 2. Authorize the Director of Planning and Building to sign the Memorandum of Understanding by and between County of Humboldt and Bear River Band of the Rohnerville Rancheria for fiscal years 2018-19 and 2019-20.

- Attachments:** [Staff Report](#)
[1. Bear River MOU](#)
[2. Bear River Insurance Certificate](#)
[Fully Executed Bear River Funding MOU](#)

14. Authority to Forgive interest for CalHome Program Loan Participant Mariana Krattiger

- Recommendation:** That the Board of Supervisors:
1. Authorize staff to collect principal owed of \$19,600 and place in restricted fund number 3959; and
 2. Authorize staff to write off interest accrued to date of \$5,086.

- Attachments:** [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)

Public Works**15. Approval of License Agreement with the Humboldt County Resource Conservation District**

- Recommendation:** That the Board of Supervisors:
1. Approve the attached License Agreement and authorize the Chair to execute the License Agreement with the Humboldt County Resource Conservation District (HCRCD); and
 2. Direct the Clerk of the Board to return one original fully executed License Agreement to the Department of Public Works' Real Property Division for transmittal to Licensee.

- Attachments:** [Staff Report](#)
1. [2019-1-10 RCD License Agreement_HCRCD](#)
 2. [2010 HCRCD Agreement](#)

16. High Reflectivity Striping Project on Freshwater Road (6F060) at Post Mile 0.0 to 3.0 and on Kneeland Road (6F060) at Post Mile 27.0 to 37.0; Federal Aid Project Number HRRRL-5904(136); Contract Number 214100

- Recommendation:** That the Board of Supervisors:
1. Accept the completed contract, including all change orders approved by the Public Works Department, between Central Striping Service, Inc., and Humboldt County for construction of High Reflectivity Striping Project on Freshwater Road at Post Mile 0.0 to 3.0 and on Kneeland Road at Post Mile 27.0 to 37.0; and
 2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor-Controller, in the amount of \$163.13, which will bring the total amount paid to 100 percent of the contract.

- Attachments:** [Staff Report](#)
- [Acceptance Statement](#)
- [Executed Contract and Contract Change Orders 1-2](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

- Attachments:** [Public Comment Sign-In Sheet and Handouts](#)

E. SPECIAL PRESENTATIONS**Board of Supervisors****1. Retirement Resolution for Dean Flint (Supervisor Rex Bohn)**

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Resolution.

Attachments: [Staff Report](#)
[Dean Flint.pdf](#)

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Clerk of the Board****1. Measure Z Citizens' Advisory Committee Appointments**

Recommendation: That the Board of Supervisors:
1. Consider appointment of the two (2) Alternate positions on the Measure Z Citizens' Advisory Committee;
2. Appoint Sean Robertson as the Humboldt County Fire Chief's Association representative;
3. Consider appointment of the District 4 representative who serves at the pleasure of the appointing Supervisor;
4. Appoint Vivienne Orcutt as the District 5 representative who serves at the pleasure of the appointing Supervisor;
5. Reappoint Ernie Branscomb as the District 2 representative; and
6. Reappoint Sheriff William Honsal as the Humboldt County Sheriff representative.

Attachments: [Staff Report](#)
[Arcata Fire District Scan_20181002_130518](#)
[Sheriff Honsal MZ CAC letter](#)
[Redacted Applications.pdf](#)
[Justin Robbins_Redacted](#)

County Administrative Office**2. Amending Legislative Platform to Include Supporting Incentives for Water Storage**

Recommendation: That the Board of Supervisors:
1. Adopt a modification to the federal and state legislative platforms to include an item titled "Incentives for Water Storage."

Attachments: [Staff Report](#)

J. PUBLIC HEARINGS**Planning and Building Department****1. Submission of a 2018 Community Development Block Grant (CDBG) application for 2019**

Recommendation: That the Board of Supervisors:

1. Open public hearing, take public testimony;
2. Close public hearing;
3. Adopt attached Resolution (Resolution 19-__) (Attachment 3) doing the following:
 - a) Authorize submittal of an application in the amount of \$3,000,000 for the CDBG activities described below, pursuant to the October 2018 CDBG Notice Of Funding Availability;
 - * Redwood Community Action Agency (RCAA) Multi-Family Housing Rehabilitation for the Murray Duplexes in the Amount of \$2,369,315
 - * Microenterprise Technical Assistance in the amount of \$433,900
 - * RCAA Planning and Technical Assistance (PTA) proposal for Mental Health Services Planning Project in the amount of \$96,785 including matching funds from RCAA in the amount of \$4,839
 - * County general administrative costs in the amount of \$100,000
 - b) Direct the Chair of the Board of Supervisors to execute the Letter of Designation (Attachment 4) designating the Planning and Building Director as the county's designee for this application and to act on the county's behalf in all matters pertaining to this application;
 - a) Certify the county will follow the State Relocation Plan and the Federal Uniform Relocation Act (URA) requirements as stated in the Statement of Assurances (Exhibit B);
 - b) Approve the State of California Antidisplacement and Relocation Assistance Plan, Exhibit A, "Relocation Plan", for the Multi-Family Rehabilitation activity at 1419-1457 Murray Road, McKinleyville;
 - c) Authorize and direct the Planning and Building Director, or designee, to take the following actions:
 - i. Sign this application and act on the county's behalf in all matters pertaining to this application, except that the Humboldt County Administrative Officer is authorized and directed to sign the Statement of Assurances;
 - ii. Sign contracts or agreements to carry out grant activities upon the review and

- approval by County Counsel and Risk Management;
 - iii. Sign a subrecipient agreement, contingent upon funding, with the Redwood Community Action Agency for inclusion in the grant application;
 - iv. Initiate the State Housing and Community Development (HCD) appeal process for CDBG activities if HCD determines and notifies the county that the application does not meet the criteria;
 - v. Sign the grant agreement and any subsequent amendments with the State of California for purposes of this grant;
 - vi. Sign funds requests and other required reporting forms; and
4. Direct the Clerk of the Board to return the certified Resolution to Planning and Building Department, Long Range Planning, by January 29, 2019.

Attachments:[Staff Report](#)[Attachment 1.pdf](#)[Attachment 2.pdf](#)[Attachment 3 BOS Resolution.docx](#)[Attachment 4 Letter of designation.docx](#)[Attachment 5: Redwood Community Action Agency's 2019 Mental Health Services Resolution 19-08](#)[Letter Executed](#)[Public Comment Sign in Sheet CDBG](#)**K. DISCUSSION ITEMS****L. CLOSED SESSION****M. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>