



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

D-28

For the meeting of: July 19, 2016

Date: July 11, 2016

To: Board of Supervisors

From:  Thomas K. Mattson, Public Works Director

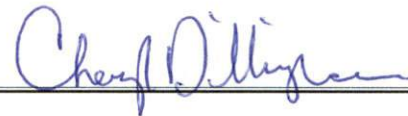
Subject: Budget Transfer Request for Arcata Veterans Hall Painting Project #162456 for FY 2015-16

RECOMMENDATION(S): That the Board of Supervisors approves the attached Budget Transfer Request to reduce the Facility Management budget unit 1100162 line 2113 Maintenance-Structures by \$38,553 and move the same amount to fixed asset line 8998 Building Modification for use in the exterior painting project at the Arcata Veterans Hall.

SOURCE OF FUNDING: Facility Management - 1100162

DISCUSSION: The Arcata Veterans Memorial Building is located at 1425 J St. in Arcata. The condition of the exterior paint and finishes were poor and in need of maintenance due to the many years of weathering since the last time the building was painted. The project consists of exterior preparation and resealing around wall penetrations and siding, then priming and painting the exterior of the building.

An encumbrance of \$38,553 was requested and issued under the Maintenance-Structures line 2113 in May 2016. Upon further review by the auditor's office, it was determined that the scope of work is classified as Building Modification which needs Board approval for a budget transfer.



Prepared by Josielyn N. Gilbaugh

CAO Approval

REVIEW:

Auditor  County Counsel _____ Human Resources _____ Other _____

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor  Seconded by Supervisor 

- Ayes 
- Nays _____
- Abstain _____
- Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 
By: 
Kathy Hayes, Clerk of the Board

The scope of work has been performed and completed by the contractor. The budget transfer request moves \$38,553 from expense line 2113 to fixed asset expense line 8998 so that the project cost is charged to the appropriate line.

FINANCIAL IMPACT: This request transfers the amount of \$38,553 from expense line 2113 Maintenance-Structures to fixed asset line 8998 Building Modification. There is no impact to the General Fund.

The requested action conforms to the Board of Supervisors' Core Roles of providing and maintaining county infrastructure.

OTHER AGENCY INVOLVEMENT: None.

ALTERNATIVES TO STAFF RECOMMENDATIONS: The Board could choose not to approve the budget transfer request. This not recommended because it was determined that the project is a fixed asset cost instead of maintenance of structure and should be charged to the appropriate expense line.

ATTACHMENTS: Budget Transfer Request

