

## COUNTY OF HUMBOLDT

AGENDA ITEM NO.

D-28

For the	meeting of:	July 1	9, 2016
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Date:

July 11, 2016

To:

Board of Supervisors

From:

Thomas K. Mattson, Public Works Director

Subject:

Budget Transfer Request for Arcata Veterans Hall Painting Project

#162456 for FY 2015-16

<u>RECOMMENDATION(S)</u>: That the Board of Supervisors approves the attached Budget Transfer Request to reduce the Facility Management budget unit 1100162 line 2113 Maintenance-Structures by \$38,553 and move the same amount to fixed asset line 8998 Building Modification for use in the exterior painting project at the Arcata Veterans Hall.

SOURCE OF FUNDING: Facility Management - 1100162

<u>DISCUSSION</u>: The Arcata Veterans Memorial Building is located at 1425 J St. in Arcata. The condition of the exterior paint and finishes were poor and in need of maintenance due to the many years of weathering since the last time the building was painted. The project consists of exterior preparation and resealing around wall penetrations and siding, then priming and painting the exterior of the building.

An encumbrance of \$38,553 was requested and issued under the Maintenance-Structures line 2113 in May 2016. Upon further review by the auditor's office, it was determined that the scope of work is classified as Building Modification which needs Board approval for a budget transfer.

CAO Approval	Cherf () llyran
Human Resources	Other
	BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
	Upon motion of Supervisor Fennel (Seconded by Supervisor Bass
	Ayes Sundberg, Fennell, Lovelace, Bohn, Bass
	Nays
	Abstain
	Absent
	and carried by those members present, the Board hereby approves the
	recommended action contained in this Board report.
	Dated: 11/4 19, 2016 1
	By: In the shell
	Kathy Hayes, Clerk of the Board
	CAO Approval  Human Resources

The scope of work has been performed and completed by the contractor. The budget transfer request moves \$38,553 from expense line 2113 to fixed asset expense line 8998 so that the project cost is charged to the appropriate line.

<u>FINANCIAL IMPACT</u>: This request transfers the amount of \$38,553 from expense line 2113 Maintenance-Structures to fixed asset line 8998 Building Modification. There is no impact to the General Fund.

The requested action conforms to the Board of Supervisors' Core Roles of providing and maintaining county infrastructure.

OTHER AGENCY INVOLVEMENT: None.

<u>ALTERNATIVES TO STAFF RECOMMENDATIONS</u>: The Board could choose not to approve the budget transfer request. This not recommended because it was determined that the project is a fixed asset cost instead of maintenance of structure and should be charged to the appropriate expense line.

ATTACHMENTS: Budget Transfer Request

## COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

				# A	
:NT: Public Works		DEPARTMENT #: 162		POSTING DATE:	6/30/16
Transform	er within expender between expense/decrease Intrest to or from Conse/decrease but sh/transfer fund	liture/revenue cate enditure/revenue ca afund Transfer acc ntingencies (with B dget unit appropriat	ategory (with CAC count (with Board coard Approval)* tion (with Board a <\$10,000 (CAO 8	O & Auditor Approval) d Approval)* approval)* a Auditor Approval)	Original only Original +1 Original +1 Original +1 Original +1 Original +1 Original +1
Amount:	Transf	fer to Account:	Transfer fr	om Account:	
\$ 38,55	53.00 110	00162-8998	11001	62-2113	
	1				
3.) In the space below, state affected accounts, and  (a) the scope of work was de © it is a 15/16 expense and	(c) why transfer	cannot be delayed	d until next budge	et year.	
PO U62	346 nee	ds to be	canceller	and move a	to corred
4.) Department Authorization	1:	Date	7/1/16 (sig	ned) Marc A	1/1/2
5.) Account balances verified	d by Auditor-Cor	ntroller Date	<u>7/11//6</u> (sig	ned) M.C. M	collet
6.)/Approved		/Recomi	alistic	/Not recommended ned)	lligha
	05 BUD 055	INSTRUCT		D OOUTDOL: 55	
* Requires copy of Board Order to		ANSFER DIRECTLY		R-CONTROLLER.	