



# COUNTY OF HUMBOLDT

For the meeting of: 6/24/2025

File #: 25-790

**To:** Board of Supervisors

**From:** Clerk of the Board

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Receive and file the report.

**STRATEGIC PLAN:**

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

**DISCUSSION:**

Government Code Section 53232.3(d) requires if a local agency reimburses members of a legislative body for actual and necessary expenses incurred in the performance of official duties, then a local agency shall provide expense report forms to be filed by the members of the legislative body for reimbursement of expenses incurred on behalf of the local agency in the performance of official duties. Reimbursable expenses shall include, but not be limited to, meals, lodging and travel.

**SOURCE OF FUNDING:**

General Fund (1100)

**FINANCIAL IMPACT:**

<b>Expenditures (1100, 101)</b>	<b>FY24-25</b>
Budgeted Expenses	\$3,981.66
<b>Total Expenditures</b>	<b>\$3,981.66</b>
<b>Funding Sources (1100, 101)</b>	<b>FY24-25 Adopted</b>
General Fund	\$3,981.66
<b>Total Funding Sources</b>	<b>\$3,981.66</b>

*\*Projected amounts are estimates and are subject to change.*

**Narrative Explanation of Financial Impact:**

The total amount of expenses contained within this agenda item are \$3,981.66. These expenditures are included in the adopted

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fiscal year 2024-25 budget for the Board of Supervisors (1100-101).

**STAFFING IMPACT:**

There is no staffing impact.

**OTHER AGENCY INVOLVEMENT:**

N/A

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

Board discretion.

**ATTACHMENTS:**

1. Monthly Expense Reporting Forms for May 2025

**PREVIOUS ACTION/REFERRAL:**

Meeting of: N/A

File No.: N/A