

**BOARD OF SUPERVISORS**

**REX BOHN**

**First District**

**MICHELLE BUSHNELL**

**Chair - Second District**

**MIKE WILSON**

**Vice Chair - Third**

**District**

**NATALIE ARROYO**

**Fourth District**

**STEVE MADRONE**

**Fifth District**



**COUNTY STAFF**

**ELISHIA HAYES**

**County Administrative**

**Officer**

**SCOTT MILES**

**Interim County Counsel**

**TRACY DAMICO**

**Clerk of the Board**

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS**

**825 FIFTH STREET**

**EUREKA, CA 95501**

**SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

**Tuesday, June 10, 2025**

**9:00 AM**

**Regular Meeting - Hybrid**

---

**The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).**

**The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.**

**REMOTE/TELECONFERENCE PARTICIPATION**

**Conference Line: 720 707 2699**

**Meeting ID: 834 8710 5438**

**Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.**

**Zoom Public Comment:**

**When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.**

**Email Public Comment:**

**To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.**

**Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.**

**Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions.**

**Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)**

**You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>**

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Agricultural Commissioner**

[25-695](#)

1. Approval of Cooperative Agreement No. 25-0263-000-SA, Nursery Inspection Program contract in the amount of \$1,143.00

***Recommendation:*** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 25-0263-000-SA, known as the Nursery Inspection Program contract with the California Department of Food and Agriculture in the amount of \$1,143.00; and
2. Authorize the Chair to sign the original agreement, and direct

the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and  
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**Attachments:** [Staff Report](#)  
[Cooperative Agreement No. 25-0263-000-SA.pdf](#)

### **Board of Supervisors**

[25-681](#)

2. Proclamation Recognizing June 19, 2025 as Juneteenth Day

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Sponsors:** Supervisor Wilson

**Attachments:** [Staff Report](#)  
[Proclamation Recognizing June 19, 2025 as Juneteenth Day](#)

[25-704](#)

3. Proclaim June 2025 as Elder Abuse Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Sponsors:** Supervisor Bohn

**Attachments:** [Staff Report](#)  
[Elder Abuse Awareness Month Proclamation](#)

[25-764](#)

4. Proclamation Celebrating the 10 Year Splashiversary of the Golden Rule Peace Boat

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Sponsors:** Supervisor Wilson

**Attachments:** [Staff Report](#)  
[Proclamation Celebrating the 10 Year Splashiversary of the Golden R](#)

### **County Administrative Office**

[25-754](#)

5. Extension of Extra-Help Hours Past the 960 Hour Limit for the County Administrative Office, 1100-103 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve a waiver of the 960 extra-help limitation for Stephanie Boers and an extension of 960 hours, to a maximum of 1,600 hours for Fiscal Year (FY) 2024-25, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

**Attachments:** [Staff Report](#)

**County Clerk/Recorder/Registrar of Voters**

[25-679](#)

6. Authorize the Clerk-Recorder to Execute Necessary Documents with Kofile Technologies, Inc. for Expanded Archive Restoration and Digitization of Vital Records and Approve a Supplemental Budget in the Amount of \$250,000 for the Record Conversion, 1310267 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Authorize the Clerk-Recorder to execute necessary documents for the expansion of archive restoration and digitization work under the existing agreement with Kofile Technologies, Inc., to include additional birth, death, and marriage records from 1855-2024; and
  2. Approve a supplemental budget request in the amount of \$250,000 for the Recorder-Record Conversion budget, 1310267. (4/5 Vote Required)

**Attachments:** [Staff Report](#)  
[Humboldt County \\$250k Proposal 05 19 2025](#)  
[Supplemental Budget Kofile.pdf](#)

**Department of Health and Human Services: Administration**

[25-725](#)

7. Recommended Allocations in the Amount of \$4,665,969.75 Made Available through the Homeless Housing, Assistance and Prevention Program

- Recommendation:** That the Board of Supervisors:
1. Approve the recommended allocations of funding made available through the Homeless Housing, Assistance and Prevention Program; and
  2. Authorize the Department of Health and Human Services

Director, or a designee thereof, to enter into contract negotiations with the selected organizations; and

3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board order related to this Item.

***Attachments:***

[Staff Report](#)

[RFP No. DHHS2025-01 Homeless Housing Assistance Prevention](#)

[211 HHAP5 proposal](#)

[Arcata House Partnership proposal KME](#)

[Arcata House Partnership proposal The Grove](#)

[City Of Eureka proposal](#)

[Redwood Community Action Agency proposal.HELP](#)

[Redwood Community Action Agency Proposal Youth Service Bureau](#)

[Redwood Community Action Agency proposal APSP](#)

[Redwoods Rural Health Center proposal](#)

***Department of Health and Human Services: Public Health***

[25-646](#)

8. Data Use Agreement between the California Department of Public Health (CDPH) and Department of Health and Human Services (DHHS)- Public Health, with Obligatory Information Privacy and Security Requirements with Respect to All Data from the National Fatality Review Case Reporting System (NFRCRS).

***Recommendation:***

That the Board of Supervisors:

1. Approve the attached Data Use and Disclosure Agreement and User Confidentiality Statement by and between the County of Humboldt and the CDPH; and
2. Authorize the DHHS - Public Health Director, or designee thereof, to execute the attached Data Use and Disclosure Agreement and User Confidentiality Statement by and between the County of Humboldt and the CDPH; and
3. Authorize the DHHS - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations and documents directly associated with the attached Data Use and Disclosure Agreement and User Confidentiality Statement, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

4. Direct the Clerk of the Board to provide the DHHS - Contract Unit with one certified copy of the Board Order pertaining to this item.

**Attachments:**

[Staff Report](#)

[Data Use Agreement between the California Department of Public Health and the County of Humboldt CM-1763 CDPH MCAH DUDA User Confidentiality Statement 05.06.21](#)

[25-743](#)

9. Accept \$10,000 California Clearinghouse May 2025 Mini Grant

**Recommendation:**

That the Board of Supervisors:

1. Accept the \$10,000 California Clearinghouse May 2025 Mini Grant awarded to the Department of Health and Human Services - Public Health Branch, North Coast AIDS Project (NorCAP); and
2. Authorize the Director of Public Health, or their designee, to execute any documents necessary to accept the grant award.

**Attachments:**

[Staff Report](#)

[Award Notice Email](#)

[2025 Mini Grant Application](#)

**Department of Health and Human Services: Social Services**

[25-696](#)

10. Professional Services Agreement with Redwood Community Action Agency (RCAA) Regarding the Provision of Housing Assistance, Case Management and Support Services to Eligible Families as Part of the Parents and Children in Transition Program in the Amount of \$1,102,094

**Recommendation:**

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with RCAA in the amount of \$1,102,094 for the period of July 1, 2025, through June 30, 2027; and
2. Authorize the Department of Health and Human Services (DHHS) - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with RCAA, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed

original copy of the attached professional services agreement with RCAA to the DHHS - Contract Unit for further processing.

**Attachments:**

[Staff Report](#)

[FY 25.26 -26.27 RCAA PACT Agreement - Vendor signed \(RM\)](#)

[25-767](#)

11. Professional Services Agreement with Richard England Regarding the Provision of Expert Witness Services in Accordance with the Indian Child Welfare Act

**Recommendation:**

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Richard England regarding the provision of expert witness services in accordance with the Indian Child Welfare Act in an amount not to exceed One Hundred Forty Thousand Dollars (\$140,000.00) for the period of July 1, 2025 through June 30, 2027;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Richard England, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Richard England to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:**

[Staff Report](#)

[FY 25-26 England ICWA Expert Witness Services Agreement - vendor](#)

**Libraries**

[25-744](#)

12. Appropriation Transfer for Library Budget, 1500621, in the Amount of \$15,990 (4/5 Vote Required)

**Recommendation:**

That the Board of Supervisors:

1. Approve the attached fiscal year (FY) 2024-25 appropriation transfer for the Library budget, 1500621, in the amount of \$15,990. (4/5 Vote Required); and



2. Establish fixed asset line, 8035- Microfilm Equipment, for the purchase of two microfilm systems. with revenue received from the Humboldt Library Foundation for FY 2024-25.

**Attachments:**

[Staff Report](#)

[File 25-744 ATTACHMENT 1 Budget Adjustment Form Microfilmeq](#)

[File 25-744 ATTACHMENT 2 Humboldt County Eureka Library, 2 of 3](#)

[File 25-744 ATTACHMENT 3 Grants scanners HR VAD 5.1.2025.p](#)

**Planning and Building Department**

[25-682](#)

13. Hartsook General Plan and Zone Reclassification Petition to change the land use designation from Commercial Recreation (CR) and Residential Agriculture (RA 5-20) to Commercial General (CG) and the zone classification from Unclassified (U) to Neighborhood Commercial (C-1)

**Recommendation:**

That the Board of Supervisors:

1. Adopt the attached resolution (Attachment 1) to make the findings needed to accept the petition and accept the petition; and
2. Direct the Clerk of the Board to provide a certified Board Order and executed resolution to the Planning and Building Department to be included with the notification of decision to the appropriate parties.

**Attachments:**

[Staff Report](#)

[Attachment 1 - BOS Draft Resolution](#)

[Attachment 2 - Hartsook Petition](#)

[Attachment 3 - Harstook Site Plans](#)

**Public Works**

[25-674](#)

14. Request for Qualifications No. DPW 2025-002 Regarding the Provision of Design Engineering and Environmental Services for the Hammond Trail Bridge Project

**Recommendation:**

That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of design engineering and environmental services for the Hammond Trail Bridge Project, and

2. Direct the Clerk of the Board to provide the Department of Public Works with one (1) fully executed certified copy of the Board order related to this item.

***Attachments:***

[Staff Report](#)

[Resolution 23-136 Acceptance of Congressional Directive Funding, de  
Type Selection Report for Hammond Trail Bridge, dated Nov 7, 2024.  
Request for Qualifications No. DPW2025-002 Design Engineering and  
25-716](#)

15. Award Authorization for Storm Damage Repair to Central Avenue (A4L800) Post Mile 4.30

***Recommendation:***

That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Central Avenue (A4L800) Post Mile 4.30 Storm Damage Repair Project; and
2. Award the project agreement to GR Sundberg, Inc. for the total amount of Five Hundred Twenty-Nine Thousand Five Hundred Four Dollars (\$529,504.00); and
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Direct of Public Works to execute contract change orders up to the amount of Thirty-Eight Thousand Nine Hundred Seventy-Five Dollars (\$38,975.00); and
5. Direct the Clerk of the Board to provide the Engineering Division of the Department of Public Works with one (1) fully executed certified copy of the Board order related to this item.

***Attachments:***

[Staff Report](#)

[Bid Results for the Central Avenue \(A4L800\) Post Mile 4.30 Storm Da  
Construction Agreement for the Central Avenue \(A4L800\) Post Mile 4](#)

***Sheriff***

[25-728](#)

16. Animal Shelter Agreements with City of Arcata and City of Eureka

***Recommendation:***

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board and the Sheriff to execute the attached Animal Shelter Services Agreement with

the City of Arcata for the period of July 1, 2025, to June 30, 2029 (attachment 1); and

2. Approve, and authorize the Chair of the Board and the Sheriff to execute the attached Animal Shelter Services Agreement with the City of Eureka for the period of July 1, 2025, to June 30, 2029 (attachment 2); and

3. Authorize the Sheriff and his designees to recompute the annual cost of animal shelter services and notice the city of Arcata and city of Eureka of the new annual rates in accordance with the agreements; and

4. Authorize the Chair of the Board and Sheriff to execute any amendments, extensions, or modifications to the Agreements with approval by County Counsel, Risk Management, and the County Administrative Office (CAO).

***Attachments:***

[Staff Report](#)

[City of Arcata Animal Shelter Agreement rm.pdf](#)

[City of Eureka Animal Shelter Agreement rm.pdf](#)

[25-749](#)

17. Law Enforcement Services Agreement with the City of Blue Lake for Fiscal Year 2025-26 in the Amount of \$170,159

***Recommendation:***

That the Board of Supervisors:

1. Approve and authorize the Chair of the Board and the Sheriff to execute the attached agreement with the City of Blue Lake regarding law enforcement services in the amount of \$170,159 for the period of July 1, 2025 to June 30, 2026 (attachment 1).

***Attachments:***

[Staff Report](#)

[Agreement Law Enforcement Services](#)

**E. ITEMS PULLED FROM CONSENT**

**F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

[25-770](#)

1. Public Comment

***Attachments:***

[Public Comment](#)

**G. MATTERS SET FOR TIME CERTAIN (None Scheduled)**

## H. PUBLIC HEARINGS (None Scheduled)

## I. DEPARTMENTAL REPORTS

### **Planning and Building Department**

#### **[25-733](#)**

1. Introduce for First Reading an Ordinance Amending Title III, Division 11, Chapter 1 of the Humboldt County Code to add Section 3111-14 - Local Responsibility Area Fire Hazard Severity Zones; Adopting the Recommended Fire Hazard Severity Zones within the Local Responsibility Area.

***Recommendation:***

That the Board of Supervisors:

1. Introduce the attached Ordinance amending Title III, Division 11, Chapter 1 of Humboldt County Code to add Section 3111-14 - Local Responsibility Area Fire Hazard Severity Zones; adopting the recommended Fire Hazard Severity Zones within the Local Responsibility Area; and
2. Set the Ordinance for adoption on June 24, 2025; and
3. Direct the Clerk of the Board to publish the required pre-adoption summary of the ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both the publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted [Government Code Section 25124(b)(1)]; and
4. Direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code section 25124(b)(1)].

**Attachments:**[Staff Report](#)[Attachment 1A - Ordinance No. \\_\\_\\_\\_\\_ adding Section 3111-14 to HCC](#)[Attachment 1B - LRA Fire Hazard Severity Zones as identified by State](#)[Attachment 2 - Pre-Adoption Summary](#)[Attachment 3 - Post-Adoption Summary](#)[Attachment 4 - Draft Resolution](#)**Sheriff**[25-680](#)

2. Introduce an Ordinance to Amend Chapter 10 of Division 2 of Title II of the Humboldt County Code Relating to the Emergency Organization and Functions of the Humboldt County Disaster Council

**Recommendation:**

That the Board of Supervisors:

1. Introduce the attached Ordinance by title and waive the first reading; and
2. Set the Ordinance for adoption on June 17, 2025; and
3. Direct the Clerk of the Board to publish the required pre-adoption summary of the ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both the publication and posting to be done at least five (5) days prior to Board meeting at which the Ordinance will be adopted [Government Code section 25124 (b) (1)]; and
4. Direct the Clerk of the Board, within fifteen (15) days after the adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance (Government Code Section 25124 (b)1)].

**Attachments:**[Staff Report](#)[Chapter 10 of Division 2 of Title II of the Humboldt County Code.pdf](#)[Summary for Publication Prior to Adoption of the Ordinance.docx](#)[Summary for Publication After Adoption of the Ordinance.docx](#)**J. MATTERS INITIATED BY BOARD**

**Board of Supervisors**[25-676](#)

1. Award of Proposition 1 Grant Funding for New Sempervirens Psychiatric Health Facility

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)

**K. CLOSED SESSION (None Scheduled)****L. ADJOURNMENT**