



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C43

For the meeting of: June 26, 2018

Date: June 13, 2018
To: Board of Supervisors
From: William F. Honsal, Sheriff
Subject: Temporary Allocation of Undersheriff Position

RECOMMENDATION(S):

That the Board of Supervisors:

Temporarily allocate one full-time Undersheriff (salary range 0400, class 542) position in budget unit 1100221 effective July 1, 2018 through January 7, 2019.

SOURCE OF FUNDING:

General Fund

Prepared by *Norma S. Lorenzo*
Norma S. Lorenzo, Deputy Director Admin

CAO Approval *[Signature]*

REVIEW:

Auditor _____ County Counsel _____ Human Resources *WD* Other *[Signature]*

TYPE OF ITEM:

Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor
Seconded by Supervisor

Ayes
Nays
Abstain
Absent

SEE ACTION SUMMARY

And carried by those members present, the Board hereby approves the recommended action contained in this report.

Dated: _____

By: _____
Kathy Hayes, Clerk of the Board

DISCUSSION:

The position of Sheriff is an elected position and the current term expires on December 31, 2018. On May 6, 2017 the Sheriff resigned and the Undersheriff was appointed by your Board to fill the position until election of a new Sheriff. Based on the results of the June 5, 2018 election, the current Undersheriff will become the next Sheriff and will assume office on January 7, 2019 after he is sworn in. The department is requesting that the Board approve the temporary allocation of an Undersheriff position for approximately six months. The additional position will be eliminated when the regular existing Undersheriff position becomes vacant. The temporary allocation of an additional position will facilitate the transition to a new Sheriff and will benefit the office with improved supervisory capabilities, administration of the department and distribution of the workload.

FINANCIAL IMPACT:

The cost of the temporary Undersheriff position for six months is approximately \$77,222. The Undersheriff position is funded in the Sheriff's proposed fiscal year 2018-19 budget. There will be no additional impact on the General Fund.

This request supports the Board's Strategic Framework by managing resources to ensure sustainability of service and investing in County employees

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may decide not to approve the proposed temporary position allocation, however this alternative is not recommended. The additional workload attributable to continued vacancy in the Undersheriff position will negatively impact the functionality of the Sheriff's office and the level of service provided to communities.

ATTACHMENTS:

None