

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
MICHELLE BUSHNELL
Vice Chair - Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, April 9, 2024

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Aviation

24-653

1. Bid Authorization for Murray Field (EKA) Runway 12/30 and Taxiway A Rehabilitation

- Recommendation:** That the Board of Supervisors:
1. Receive and approve the plans and specifications for the Murray Field (EKA) Runway 12/30 and Taxiway A Rehabilitation;
 2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened April 29, 2024 at 2:00PM;
 3. Find that the project is exempt from environmental review, pursuant to Section 15301 of the California Environmental Quality Act Guidelines; and
 4. Direct Clerk of the Board Staff to prepare and file the CEQA Notice of Exemption (Attachment 3) with the County Clerk and State of California-Governor's Office of Planning and Research.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-654](#)

2. Bid Authorization for Garberville Airport (O16) Runway 18/36, Taxiway A, Taxiway B, Taxiway C, and Apron Rehabilitation

- Recommendation:** That the Board of Supervisors:
1. Receive and approve the plans and specifications for the Garberville Airport (O16) Runway 18/36, Taxiway A, Taxiway B, Taxiway C, and Apron Rehabilitation;
 2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened April 29, 2024 at 2:00PM;
 3. Find that the project is exempt from environmental review, pursuant to Section 15301 of the California Environmental Quality Act Guidelines; and
 4. Direct Clerk of the Board Staff to prepare and file the CEQA Notice of Exemption (Attachment 3) with the County Clerk and State of California-Governor's Office of Planning and Research.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors

[24-330](#)

3. Proclaim April 2024 as Sexual Assault Awareness Month

- Recommendation:** That the Board of Supervisors:
1. Adopt the proclamation.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-348](#)

4. 2024 McKinleyville Chamber Member's Choice Awards

Recommendation: That the Board of Supervisors:

1. Ratify the Chair's signature on the certificates.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-375](#)

5. National Animal Control Officer Appreciation Week Proclamation

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-382](#)

6. Godwit Day Proclamation

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-712](#)

7. Proclaim April 2024 as Grange Month in Humboldt County

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-734](#)

8. National Dispatcher Appreciation Week in Humboldt County

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff

recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Clerk of the Board

24-372

9. Notice of Vacancy for One At-Large Vacancy on the Great Redwood Trail Agency

Recommendation: That the Board of Supervisors:
1. Receive and file the vacancy notice.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-389

10. Quarterly Report of Current and Project Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-699

11. Approval of the Action Summary - Meeting of March 26, 2024

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of March 26, 2024 and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office

24-245

12. New Appointments to the Humboldt County Workforce Development Board

Recommendation: That the Board of Supervisors:

1. Review the attached membership applications from Chris Albright, Emilia Bartolomeu, Cindy Bumgarner, and Ashley Vellis (attachments 1, 2, 3 and 4); and
2. Appoint Chris Albright, Emilia Bartolomeu, Cindy Bumgarner, and Ashley Vellis to the Humboldt County Workforce Development Board (HCWDB) for a two-year term effective immediately pursuant to HCWDB Bylaws.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-355](#)

13. Additional Modifications and Approval of the 2024-28 Humboldt County Strategic Plan

Recommendation: That the Board of Supervisors:

1. Approve the modified 2024-28 Humboldt County Strategic Plan

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-362](#)

14. Supplemental Budget for County Administrative Office, Information Technology Division in the Amount of \$259,000 for Information Technology Projects (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget for Information Technology (County IT) budget, 3550118, in the amount of \$259,000 (4/5 Vote Required).

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-364](#)

15. Approval of a Secured Property Tax Revenue Exchange Agreement with the Salmon Creek Fire Protection District

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-378](#)

16. Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help limitation for Elaine Starks and an extension of 120 hours, to a maximum of 1,080 hours for fiscal year 2023-24, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-656](#)

17. Bid Authorization for Conflict Counsel Americans with Disabilities Act Compliance Project, Project Number 2024-402

Recommendation: That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Conflict Counsel Americans with Disabilities Act Compliance Project, Project Number 2024-402; and
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on April 30, 2024.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-711](#)

18. Supplemental Budget in the Amount of \$600,000 from the General Fund to Courts-County Contribution (1100-250) for Indigent Defense Services (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a supplemental budget (Attachment 1) in the amount of \$600,000 from the General Fund to the Court-County Contribution budget unit (1100-250) for provision of indigent defense services (4/5 vote required).

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Clerk/Recorder/Registrar of Voters

[24-393](#)

19. Certification of the Results of the March 5, 2024, Statewide Primary Election

Recommendation: That the Board of Supervisors:

1. Accept the Certified Statement of Results of the Official Canvass for the March 5, 2024, Statewide Primary Election.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff

recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Administration

24-350

20. Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation Regarding the Provision of Temporary Shelter and Support Services to Individuals and Families experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation regarding the provision of temporary shelter and support services to individuals and families experiencing homelessness in Humboldt County in an amount not to exceed \$680,725 for the period of July 1, 2024 through June 30, 2025;
2. Approve, and authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Human Resources

24-703

21. Adoption of the Resolution Approving the County Attire & Grooming Policy

Recommendation: That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) approving the County Attire & Grooming Policy.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Planning and Building Department

24-394

22. Reallocation of Two Positions and Granting an Exception to Fiscal Year (FY) 2023-2024 Hiring

Freeze for Humboldt County Planning and Building Department

Recommendation: That the Board of Supervisors:

1. Approve the reallocation of 1.0 full time equivalent (FTE) Planning Manager position (classification # 0681, position # 01, salary range 517) in Budget Unit 277, to 1.0 FTE Senior Planner (classification # 0660, position # 03, salary range 491) in Budget Unit 277, effective the pay period following Board approval;
2. Approve the reallocation of 1.0 full time equivalent (FTE) Senior Administrative Analyst position (classification # 0605C, position # 01, salary range 509) in Budget Unit 282, to 1.0 FTE Administrative Analyst I/II (M/C) (classification # 0605A/B, position # 01, salary range 455/486) in Budget Unit 282, effective the pay period following board approval; and
3. Approve an exception to the Fiscal Year (FY) 2023-24 hiring freeze for the Senior Planner (Class 660) in 1100-277 Current Planning and Administrative Assistant II M/C (Class 605) in 1100-282 Long Range Planning.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:

Probation24-137

23. Agreement Between Humboldt County Probation and Noble Software Group, LLC in the Amount of \$140,000

Recommendation: That the Board of Supervisors:

1. Approve the Agreement with Noble Software Group, LLC for hosting Noble Assessment Platform, Inter-Rater Reliability, Noble View, Validation Study, and Training Program; and
2. Authorize the Chief Probation Officer, Coral Sanders, to sign this agreement and any future amendments to this agreement after approval by County Counsel, Risk Management, and the County Administrative Office.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-312

24. Mutual Aid Agreement between County of Shasta and County of Humboldt for the Mutual Provision of Temporary Secure Non-Exclusive Detention Space for Detained Youth During an Emergency Evacuation

Recommendation: That the Board of Supervisors:

1. Approve the attached Mutual Aid Agreement between County of Shasta and County of Humboldt; and
2. Direct the Clerk of the Board to return two signed copies of the agreement to Chief Probation Officer Coral Sanders

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works

24-15

25. Fourth Amendment to Lease at 1606 Pickett Road, McKinleyville, with the McKinleyville Community Services District to Continue Use as a Library

Recommendation: That the Board of Supervisors:

1. Approve the Fourth Amendment to Lease with lessor, McKinleyville Community Services District (MCSD), for continued use of the McKinleyville Library facility at 1606 Pickett Road, McKinleyville;
2. Authorize the Chair of the Board of Supervisors to sign the Fourth Amendment to Lease; and
3. Direct the Clerk of the Board to return one (1) executed Fourth Amendment to Lease to Public Works - Real Property.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-311

26. Storm Damage Repairs to Mattole Road (Bull Creek) (F3D010) Post Miles 13.66-13.68 & 16.15 Project

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Storm Damage Repairs to Mattole Road (Bull Creek) (F3D010) Post Miles 13.66-13.68 & 16.15 Project;
2. Accept Public Work's determination that the project is exempt from California Environmental Quality Act (CEQA) Guidelines pursuant to California Code of Regulations, Title 14, Division 6, Chapter 3, Section 15302 - "Replacement or Reconstruction" and 15269(a) - "Emergency Projects"; and,
3. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, May 14, 2024, at 2:00 p.m.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-340

27. Storm Damage Repair to Poole Road (2G015) Post Mile 2.00, 2.25 & 2.36 Project

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Storm Damage Repair to Poole Road (2G015) Post Miles 2.00, 2.25 and 2.36 Project;
2. Accept Public Work's determination that the project is exempt from California Environmental Quality Act (CEQA) Guidelines pursuant to California Code of Regulations, Title 14, Division 6, Chapter 3, Section 15302 - "Replacement or Reconstruction" and 15269(a) - "Emergency Projects"; and,
3. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, May 14, 2024, at 2:00 p.m.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-341

28. Sixth Amendment to the Professional Services Agreement with Morrison Structure, Inc. Regarding the Provision of Engineering Services for Mattole Road Bridge (04C-055) Over the Mattole River at Honeydew

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Sixth amendment to the professional services agreement with Morrison Structures, Inc. regarding the provision of engineering services for the Mattole Road Bridge (04C-055) over the Mattole River at Honeydew; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached sixth amendment to the professional services agreement with Morrison Structures, Inc. to the Department of Public Works for further processing.

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-381

29. Supplemental Budget for Motor Pool-Reserve Fiscal Year 2023-24 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works' Motor Pool-Reserve (3500351) in the amount of \$715,154. (4/5 Vote Required)

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-390

30. Authorize a Temporary and Retroactive Increase in Pay for Scott Carns, Road Maintenance Worker III, Pursuant to Section 12.4 of the American Federation of State, County and Municipal

Employees (AFSCME) Memorandum of Understanding (MOU) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize a temporary and retroactive increase in pay for Scott Carns, Road Maintenance Worker III, (class 0230, range 400) as though promoted to Road Maintenance Supervisor (class 0204, range 420) retroactively beginning Feb. 3, 2024, and continuing until return of Road Maintenance Supervisor, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (4/5 vote required).

A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

24-327

1. 10:00 am - 2022 Fire Chief's Annual Report

Recommendation: That the Board of Supervisors:

1. Hear the presentation; and
2. Take appropriate action if needed.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to receive and file the presentation. . The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

H. MATTERS INITIATED BY BOARD

Board of Supervisors

24-368

1. Proclaim April 2024 as Child Abuse Prevention Month in Humboldt County and Hear the Child Abuse Prevention Coordinating Council Annual Report

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation and receive the Humboldt Child Abuse Prevention Coordinating Council (CAPCC) annual report.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-395](#)

2. Rate Payer Assistance Presentation

Recommendation: That the Board of Supervisors:
1. Hear the presentation and act if required.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

I. PUBLIC HEARINGS

Planning and Building Department

[24-320](#)

1. Amendment to the Coastal and Inland Zoning Ordinance Provisions to Provide a Uniform Set of Standards for the Development, Siting, Size, and Installation of Signs Within the Unincorporated Areas of Humboldt County

- Recommendation:** That the Board of Supervisors:
1. Open the public hearing, receive and consider the staff report, and accept public comment;
 2. Close the public comment portion of the public hearing;
 3. Deliberate and comment on the draft ordinances presented;
 4. Adopt the resolution (Attachment 1A) to take the following actions:
 - a. Find the Coastal Sign Ordinance is exempt from CEQA pursuant to Section 15308, 15311, and 15265 of the State CEQA Guidelines; and
 - b. Find the Coastal Sign Ordinance is consistent with the Local Coastal Plan and the Coastal Act;
 5. Adopt Attachment 2, the Coastal Sign Ordinance (Amending sections 313-87.3.1, 313-87.3.2, and 313-87.3.3 of Chapter 3 of Division 1 of Title III of the County Code, Coastal Zoning Code relating to Signs and Nameplates) as recommended by the Planning Commission;
 6. Direct the Clerk of the Board to publish post-adoption summaries of the Coastal Ordinance (Attachment 4) within 15 days after adoption by the Board, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinances along with the names of those Supervisors voting for and against the ordinance;
 7. Direct Planning staff to prepare and file a Notice of Exemption with the County Clerk and the Office of Planning and Research;
 8. Adopt the resolution (Attachment 1B) to take the following actions:
 - a. Find the Inland Sign Ordinance is exempt from CEQA pursuant to Section 15308 and 15311 of the State CEQA Guidelines;
 - b. Find the Inland Sign Ordinance is consistent with the General Plan;
 9. Adopt Attachment 3, the Inland Sign Ordinance (Amending Sections 314-87.2.1, 314-87.2.2 and 314-2.2.1; Adding Sections 314-87.2.3, 314-87.2.4, 314-87.2.5, 314-87.2.6, 314-87.2.7, 314-87.2.8, 314-87.2.9, 314-87.2.10, 314-87.2.11, 314-87.2.12, 314-87.2.13; and Repealing Sections 314-87.2.1.1, 314-87.2.1.2, 314-87.2.1.3, 314-87.2.2.2, 314-87.2.2.3, 314-87.2.2.4, 314-87.2.2.5, 314-87.2.2.6, 314-87.2.2.7 and 314-87.2.2.8 of Chapter 4 of Division 1 of Title III of the Humboldt County Code relating to Signs and Nameplates) as recommended by the Planning Commission;
 10. Direct the Clerk of the Board to publish post-adoption summaries of the Inland Ordinance (Attachment 5) within 15 days after adoption by the Board, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinances along with the names of those Supervisors voting for and against the ordinance; and
 11. Direct Planning staff to prepare and file a Notice of Exemption with the County Clerk and the Office of Planning and Research.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations to include the revisions to the inland and coastal ordinances as discussed. The motion carried by the following vote:

- Aye:** 3 - Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone
- Nay:** 2 - Supervisor Rex Bohn, and Supervisor Michelle Bushnell

J. DEPARTMENT REPORTS

Clerk of the Board[24-373](#)

1. Consider Making an At Large Appointment to the Forestry Advisory Committee

Recommendation: That the Board of Supervisors:

1. Consider making an appointment to the Forestry Review Committee.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to appoint Elicia Goldsworthy to the Forestry Review Committee. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office[24-279](#)

2. Modification to the Project Trellis Local Equity Program Manual and Consideration of the Ongoing Impacts of the Project Trellis Program

Recommendation: That the Board of Supervisors:

1. Approve proposed modifications to the Humboldt County Local Equity Program (LEP) Manual (Attachment 1) for the current round of funding;
2. Consider the ongoing funding and staff impacts of Project Trellis and provide staff guidance on future allocation of resources for the program; and
3. Direct staff to return with a supplemental budget in the amount of \$360,000 of General Fund allocation to Economic Development Fund 1120, Budget Unit 275422 to support a cash match of \$100,000 and to resolve prior unfunded program work of \$260,000.

A motion was made by Supervisor Madrone and seconded by Supervisor Arroyo, to approve staff recommendations as amended below:

1. **Modify the priorities by putting Measure S and Past Due Fees above Property Taxes;**
2. **Direct staff to return with a supplemental budget in the amount of \$360,000 of General Fund allocation to Economic Development Fund 1120, Budget Unit 275422 to support a cash match of \$100,000 and to resolve prior unfunded program work of \$260,000;**
3. **Direct staff to bring back a fiscal analysis to discuss future feasibility of the program prior to the next funding round; and**
4. **Direct the CAO to accept the grant. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Libraries[24-268](#)

3. Resolution for an Exception to the 180-Day Wait Period for Temporary Employment of Retired Annuitant as Library Operations Manager with the Humboldt County Library (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a resolution allowing an exception to the 180 day wait period to employ Ronda Wittenberg as an extra help retired annuitant Library Operations Manager (class 0661, salary range 512, step E) with the Humboldt County Library, to provide continuity of services while the Library onboards and trains its newly appointed Library Operations Manager to this critically needed permanent position (4/5 vote required).

A motion was made by Supervisor Bohn, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Sheriff

24-325

4. Acceptance of a Report of the Sheriff's Automated License Plate Reader (ALPR) Program

Recommendation: That the Board of Supervisors:

1. Accept the report of the Sheriff's Automated License Plater Reader (ALPR) Program consistent with the requirements of California Civil Code 1798.90.55(a), during a regularly scheduled meeting of the Board, provide members of the public and the Board with an opportunity to comment upon and provide suggestions relating to the Sheriff's Office's Operation of the Automated License Plate Reader technology within Humboldt County, to include policies, procedures, privacy concerns and transparency toward concerned community members and policy makers.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

K. CLOSED SESSION

L. ADJOURNMENT

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER
Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



April 09, 2024



MINUTES
Tuesday, April 9, 2024

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, May 7, 2024 with the vote as shown below.

AYES:	Supervisors:	--	Bohn, Bushnell, Wilson, Madrone, Arroyo
NAYS:	Supervisors:	--	
ABSENT:	Supervisors:	--	
ABSTAIN:	Supervisors:	--	

Nikki Turner
Deputy Clerk of the Board

Rex Bohn
Chair of the Board