

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Vice Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
JEFFERSON BILLINGSLEY
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, March 15, 2022

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Virginia Bass, and Supervisor Steve Madrone

Absent: 0

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Approval of the Consent Agenda

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve the
Consent Calendar. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Aviation

1. Replacement of 100LL Aviation Gasoline (AvGas) Fuel Tank at Murray Field Airport (EKA)

Recommendation: That the Board of Supervisors:

1. Authorize the Director of Aviation to execute a contract with Beacom Construction Company for the replacement of a 100LL AvGas Fuel Tank, associated piping and required infrastructure, not to exceed \$350,000, after review by County Counsel, Risk Management and the County Administrative Office; and
2. Authorize the Director of Aviation to use sole source procurement for the replacement of the AvGas Tank.

A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

2. Professional Services Agreement with Armstrong Consultants, Inc. for an Initial Hangar Evaluation Study at Garberville Airport (O16), Rohnerville Airport (FOT), Murray Field Airport (EKA) and California Redwood Coast-Humboldt County Airport (ACV).

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached Professional Services Agreement with Armstrong Consultants, Inc. for an initial hangar evaluation study;
2. Authorize the Director of Aviation to execute any amendments after review by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return the original signed agreement to the Department of Aviation.

A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Clerk of the Board

3. Removal of At-Large Alternate Member Pete Oringer from the Project Trellis Committee Due to Non-Attendance

Recommendation: That the Board of Supervisors:

1. Remove At-Large alternate member Pete Oringer from the Project Trellis Committee due to non-attendance.

A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

County Clerk/Recorder/Registrar of Voters

4. Adopt Resolution Authorizing the County to Receive Grant Funding as part of implementing the Voter's Choice Act through the California Secretary of State, Agreement No. 21S10099; and Authorize Clerk, Recorder, Registrar of Voters to Execute Necessary Documents

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing the county to receive the sum of \$25,000 through the California Secretary of State to reimburse the County for expenses related to implementation of the Voter's Choice Act (VCA).
2. Authorize the Clerk, Recorder, Registrar of Voters to execute the necessary documents and the attached agreement to carry out the purpose of the Board's order.

A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Human Resources

5. Position Allocation Modification for Human Resources Department to deallocate 1.0 Full Time Equivalent (FTE) Project Manager and allocate 1.0 FTE Senior Human Resources Analyst and Resolution Documenting changes.

Recommendation: That the Board of Supervisors:

1. Approve the deallocation of 1.0 FTE Project Manager (salary range 519, class 0702) in budget unit 1100-130, Personnel, effective immediately; and
2. Approve the new job specification for Senior Human Resources Analyst (salary range 488, class 0688); and
3. Approve the allocation of 1.0 FTE Senior Human Resources Analyst (salary range 488, class 0688) in budget unit 1100-130, Personnel, effective immediately.
4. Adopt Resolution No. _____ (Attachment 1) adopting the new job specification; approving the corresponding amendment to the compensation plan for Management and Confidential Employees; and adopting a comprehensive compensation schedule and classification plan.

A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Sheriff

6. Waiver of Extra-Help Hours for Sheriff's Office Staff (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help hour limitation for the following staff members and an extension of 960 hours, to a maximum of 1,920 hours for Fiscal Year 2021-22, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required):

- a. Fred Filyau, Deputy Sheriff, Airport
- b. Althea Christensen, Animal Care Attendant, Animal Shelter
- c. Hayley Corral, Animal Care Attendant, Animal Shelter
- d. Marco Luna, Supervising Correctional Deputy, Backgrounds
- e. Pete Ciarabellini, Administrative Analyst, Backgrounds,
- f. John Burke, Deputy Sheriff, CCW
- g. Ernest Stewart, Deputy Sheriff, Courts & Airport
- h. Gregory Bickel, Deputy Sheriff, Courts & Airport
- i. Drake Goodale, Deputy Sheriff, Courts
- j. Jon Willcox, Deputy Sheriff, Courts & Airport
- k. Louis Altic, Deputy Sheriff, Courts & Airport
- l. Miyana Dorrell, Emergency Communications Dispatcher, ECC
- m. Michael Fridley, Deputy Sheriff, Major Crimes Division
- n. Catherine Landry, Legal Office Assistant, Records

A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

7. 2022 Tsunami Preparedness Week Proclamation

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

E. SPECIAL PRESENTATIONS

Aviation

1. Presentation on Aviation Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding Project Plan

Recommendation: That the Board of Supervisors:
1. Receive the Department of Aviation's presentation on its CARES Act funded project plan.

By order of the Chair, the presentation on Aviation CARES Act Funding, was received and filed

F. ITEMS PULLED FROM CONSENT

G. MATTERS INITIATED BY BOARD MEMBERS

H. DEPARTMENT REPORTS**I. PUBLIC HEARINGS****J. DISCUSSION ITEMS****K. MATTERS SET FOR TIME CERTAIN****L. PUBLIC COMMENT ON NON-AGENDA ITEMS - 1:30 PM****M. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in cases SBC-20-O-30802 (Angus) and SBC-20-O-30803 (Duke)

The Board met in Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in cases SBC-20-O-30802 (Angus) and SBC-20-O-30803 (Duke). The Board voted unanimously to authorize continued defense during the review process under the existing agreements.

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(3) to discuss written communication of potential litigation regarding actions of the Humboldt County Auditor-Controller and Board of Supervisors.

The Board met in Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(3) to discuss written communication of potential litigation regarding actions of the Humboldt County Auditor-Controller and Board of Supervisors. There was no reportable action.

N. ADJOURNMENT

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.

03/15/2022