



COUNTY OF HUMBOLDT

For the meeting of: 7/1/2025

File #: 25-529

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Lease Agreement with the Redwood Gun Club Regarding the Humboldt County Sheriff's Office Use of the Gunnery Range Located in Manila, California

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve, and Authorize the Chair of the Board to execute, the attached lease agreement with the Redwood Gun Club regarding the Humboldt County Sheriff's Office use of the Gunnery Range located in Manila, California; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the lease agreement to Public Works, Real Property for further processing.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Safe & Healthy Communities

Strategic Plan Category: 1001 -Support and sustain partnerships between public safety and partner agencies to enhance public safety in our communities

DISCUSSION:

The county is responsible for providing a training location to ensure peace officers maintain the proficiency standards required for qualifying with their assigned or available firearms. To fulfill this requirement, the County entered into an agreement with the Redwood Gun Club, allowing personnel from the Humboldt County Sheriff's Office (HCSO) to utilize their facility. The Redwood Gun Club is located off Young Lane in Manila, California.

The current agreement is effective from July 1, 2024, through June 30, 2025. The Sheriff's Office now seeks to enter into a new agreement for the upcoming fiscal year, covering the period from July 1, 2025, through June 30, 2026. Under the proposed terms, the HCSO will pay a total usage fee of \$3,240 for up to 15 training sessions during the agreement term. Additionally, the agreement includes storage space at a rate of \$20 per month. Any training sessions beyond the initial 15 sessions will incur an additional fee of \$200 per class. A reimbursement of \$54 will be required for the Redwood Gun Club to maintain a business license.

Accordingly, staff recommend that the Board approve, authorize the Chair of the Board to execute, the lease agreement with Redwood Gun Club for the Humboldt County Sheriff's Office use of the Gunnery Range located in Manila, California.

SOURCE OF FUNDING:

Sheriff's Department Training (1100-221170)

FINANCIAL IMPACT:

Expenditures (1100-221170)	FY25-26 Projected*
Budgeted Expenses	\$3,294.00
Total Expenditures	\$3,294.00
Funding Sources (1100-221170)	FY25-26 Projected*
General Fund	\$3,294.00
Total Funding Sources	\$3,294.00

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The Humboldt County Sheriff's Office will use the range periodically with the projected cost of \$3,240 for the term of July 1, 2025 through June 30, 2026 and the one-time payment of \$54 for the business license reimbursement. Expenditure appropriations are included in the adopted fiscal year 2025-26 budget unit 1100-221170 Sheriff Training.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

No impact to staffing is expected.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to sign the Subtenants Agreement. However, this is not recommended as there are no alternative locations to perform the proficiency and training of firearms at equivalent level of space and remoteness.

ATTACHMENTS:

Attachment 1 - Lease Agreement with the Redwood Gun Club Regarding the Humboldt County Sheriff's Office Use of the Gunnery Range Located in Manila, California

PREVIOUS ACTION/REFERRAL:

Meeting of: 7/23/24

File No.: 24-1061