

BOARD OF SUPERVISORS

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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, April 26, 2022

9:00 AM

Regular Meeting - Hybrid

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720 707 2699, enter Meeting ID 864 4837 7454 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.

When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Board of Supervisors

1. Proclaim April 24-30, 2022 as National Crime Victims' Rights Week in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

Attachments: [Staff Report](#)
[Victim's Witness Week Proclamation.pdf](#)

2. Recognition of the Child Abuse Service Team (CAST) for 26 Years of Dedicated Service (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Adopt the Proclamation

Attachments: [Staff Report](#)
[CAST Proclamation.pdf](#)

3. Certificated of Recognition for Soroptimist International of Eureka (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Ratify the authorization for the Chair to sign the Certificates

Attachments: [Staff Report](#)
[Soroptimist of EK.pdf](#)

4. Certificates of Recognition Honoring the League of Woman Votes Outstanding Community Service (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Ratify the Chairs signature.

Attachments: [Staff Report](#)
[League of Women Voters Certificates.pdf](#)

5. Resolution for Temporary Road Closures for the Old Timers Parade in Orleans on June 19, 2022 (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Adopt the Resolution and direct the Clerk of the Board to mail a certified copy to Penny Jennings Eckert, Permitting Officer, Orleans Community Service Club, P.O. Box 181, Orleans, CA 95556.

Attachments: [Staff Report](#)
[OldTimersParadeinOrleans 042622.pdf](#)

Clerk of the Board

6. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the Supervisors' Monthly Expense Report.

Attachments: [Staff Report](#)
[Board Member Expense Forms for March 2022.pdf](#)

7. Approval of the Action Summary - Meeting of April 12, 2022

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of April 12, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - April 12, 2022.pdf](#)
[Minute Book - April 12.pdf](#)

8. Approval of the Action Summary - Meeting of April 15, 2022

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of April 15, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - 04152022.pdf](#)
[Minute Book - 04152022.pdf](#)

9. Approval of the Action Summary - Meeting of April 19, 2022

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of April 19, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - 04192022.pdf](#)
[Minute Book - 04192022.pdf](#)

County Administrative Office

10. Adoption of Ordinance Amending Humboldt County Code §§ 261.5-1 et seq., Relating to the Regulation of Parking in Designated County Parking Lots

Recommendation: That the Board of Supervisors:
1. Adopt the attached Ordinance No. _____, amending Humboldt County Code §§ 261.5-1 et seq.
2. Direct the Clerk of the Board, within 15 days after adoption, to publish a post adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and direct the Clerk to post in the office of the Clerk of the Board a certified copy of the full text of the ordinance.

Attachments: [Staff Report](#)
[Summary Publication .doc](#)
[Ordinance No. 22-_____ Amending Sections 261.5-1, 261.5-2, 261.5-9, 261.5-10, 26 Amended Humboldt County Code 261.5-2 With Redline Changes](#)
[Final Version of Amended Humboldt County Code 261.5-2](#)

Human Resources

11. Implementation of Senate Bill (SB) 114 Supplemental Paid Sick Leave and Authorization to Implement Future State and Federally Mandated Benefits Related to COVID-19

Recommendation: That the Board of Supervisors:

1. Adopt a Resolution Implementing the California Supplemental Paid Sick Leave (SPSL) retroactive to Jan. 1, 2022, and Delegating Authority to the Human Resources Director to Implement Future State and Federally Mandated Benefits Related to COVID-19, After Review with the Employee Policy Group and Employee Representation Groups as Required by the Meyers-Milias-Brown Act.

Attachments: [Staff Report](#)
[Resolution implementing the SB 114 Supplemental Paid Sick Leave \(SPSL\) leave b Senate Bill 114.pdf](#)

Public Works

12. Authorization to Terminate License for use of Office Space at 1450 Hiller Road, McKinleyville, with Grace Good Shepherd Church

Recommendation: That the Board of Supervisors:

1. Approve the termination of the License with Grace Good Shepherd Church for use of premises at 1450 Hiller Road, McKinleyville; and
2. Authorize Public Works to transmit the 30-Day Termination Notice Letter (Attachment F) to Grace Good Shepherd Church.

Attachments: [Staff Report](#)
[Attachment A - 2009-04-07 BOS License with Grace Good Shepherd Church for 14](#)
[Attachment B - 2010-01-26 BOS 1st Amendment to License with Grace Good Shep](#)
[Attachment C - 2012-01-24 BOS 2nd Amendment to License with Grace Good Shep](#)
[Attachment D - 2012-07-24 BOS 3rd Amendment to License with Grace Good Shep](#)
[Attachment E - 2015-02-24 BOS 4th Amendment to License with Grace Good Shep](#)
[Attachment F - 1450 Hiller Termination Letter-.docx](#)

13. Approval of Second Option to Extend the Lease for the Elections Office at 2426 6th Street, Eureka.

Recommendation: That the Board of Supervisors:

1. Approve the second option to extend the lease with lessor, Humboldt Partners, for the Elections Office at 2426 6th Street, Eureka.

Attachments: [Staff Report](#)
[Exhibit A - 2016-05-10 BOS Lease with Humboldt Partners for 2426 6th St, Ste A.r](#)
[Exhibit B - ILA Report - Humboldt County Elections Division 2-28-2020 and Attac](#)
[Exhibit C - 2021-4-13 2426 6th Elections Option 1 Letter.pdf](#)
[Exhibit D - 2021-12-9 COI Humboldt Partners 2426 6th St.pdf](#)
[rev Exhibit E - draft 2426 6th St Elections Option 2 Letter - ACC.docx](#)

14. First Amendment to the Consultant Services Agreement with Mark Thomas and Company, Inc., Regarding the Provision of Professional Design Engineering Services for the Garberville Complete Streets Project and the Redway Drive/Redwood Drive Intersection Highway Safety Improvement Project

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the consultant services agreement with Mark Thomas and Company, Inc., regarding the provision of professional design engineering services for the Garberville Complete Streets Project and the Redway Drive/Redwood Drive Intersection Highway Safety Improvement Project; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached first amendment to the consultant services agreement with Mark Thomas and Company, Inc., to the Department of Public Works for further processing.

Attachments: [Staff Report](#)
[Executed FY 20-21 Mark Thomas Design Engineering Services Agreement for Garl](#)
[First Amendment to FY 20-21 Mark Thomas Design Engineering Services \(signed\).](#)
[COI_2022_Humboldt, County of Gen Auto WC \(SA-20147\).pdf](#)
[COI_2022_Humboldt, County of Pro \(SA-20147\).pdf](#)

15. Rental Agreement for Use of the Conference Room by the Public at the Garberville Campus Complex

Recommendation: That the Board of Supervisors:

1. Approve the Rental Agreement for the use of the Conference Room by the public at the Garberville Campus Complex located at 715 Cedar Street, Garberville;
2. Authorize the Public Works Director to execute the Rental Agreements; and
3. Authorize the use of multipurpose Conference Room by users without proof of general liability insurance, if used during normal business hours.

Attachments: [Staff Report](#)
[Attachment No. 1 - Rental Agreement](#)
[Attachment No. 2 - Floor Plan](#)
[Attachment No. 3 - Comparable](#)

16. Americans with Disabilities Curb Ramp Improvements Project (Phase 2)

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Americans with Disabilities (ADA) Curb Ramp Improvements Project (Phase 2); and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, May 24, 2022, at 2:00 p.m.

Attachments: [Staff Report](#)
[ADA Curb Ramp Improvements Project \(Phase 2\) Plans](#)
[ADA Curb Ramp Improvements Project \(Phase 2\) Special Provisions \(1\) RM Sign](#)

17. Change Order Authorization for Storm Damage Repairs to Mattole Road (F3C010) Post Mile 5.00; Project Number ER-32L0 (118), Contract Number 217224 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Public Works Director to execute, the attached change order to contract number 217224 for the total amount of \$291,976.05 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Contract Change Order Number 2](#)

18. Appointment of Joan Carr as County Surveyor

Recommendation: That the Board of Supervisors:

1. Appoint Joan Carr as County Surveyor at Step E effective June 26, 2022

Attachments: [Staff Report](#)

19. Right of Way Contract for Temporary Construction Easement for State Highway 101 5th Street Sidewalk Improvement Project - 825 5th Street, Eureka

Recommendation: That the Board of Supervisors:

1. Approve the Right of Way Contract for a Temporary Construction Easement

- (TCE) behind the sidewalk of the Sheriff's exit driveway;
2. Authorize the Chair of the Board to sign two originals of the TCE; and
3. Direct the Clerk of the Board to return two originals to Public Works, Real Property - for transmittal to Caltrans

Attachments: [Staff Report](#)
[Temporary Construction Easement](#)
[Attachment No. 1 - Construction Detail](#)
[Attachment No. 2 - Right of Way Appraisal Map](#)
[Attachment No. 3 - Valuation Summary Statement](#)

20. Resolution Approving Annual Revisions to the County of Humboldt Maintained Road System for Fiscal Year 2021-2022

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution approving annual revisions to the County of Humboldt Maintained Road System for fiscal year 2021-22; and
2. Direct the Clerk of the Board to provide certified copies of the Board Order and attached resolution to the Department of Public Works for submittal to the California Department of Transportation.

Attachments: [Staff Report](#)
[Attachment 1 - Resolution](#)

E. SPECIAL PRESENTATIONS

F. ITEMS PULLED FROM CONSENT

G. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Consider the Formation of a Transient Occupancy Tax (TOT) Work Group (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:

1. Consider the Formation of a Transient Occupancy Tax (TOT) Work Group.

Attachments: [Staff Report](#)
[Ordinance 2690.pdf](#)
[Resolution 22-40.pdf](#)
[March File .pdf](#)
[Humboldt Lodging Alliance Letter.pdf](#)

2. Memo from County Department Heads and Recommendations from the Workforce Development Board related to the duties and responsibilities of the Auditor Controller (Supervisor Bushnell and Supervisor Bass)

Recommendation: That the Board of Supervisors:

1. Consider the letter from County Department Heads and the recommendations from the Workforce Development Board from their meeting of April 1, 2022, and take appropriate action as necessary.

Attachments: [Staff Report](#)
[Letter from County Department Heads re AC.pdf](#)
[Workforce Development Board Agenda from April 1, 2022.pdf](#)
[Auditor Controller Deficiencies Fact Sheet.pdf](#)

H. DEPARTMENT REPORTS

County Administrative Office

1. Operational Realignment of Payroll Operations Services and Professional Services Agreement with CliftonLarsenAllen (CLA) for Payroll Audit Services

Recommendation: That the Board of Supervisors:

1. Consider Operational Realignment of Payroll Operations and Professional Services Agreement with CliftonLarsenAllen (CLA) for Payroll Audit Services; and
2. Authorize the County Administrative Officer (CAO), or designee thereof, to pursue and execute a letter of engagement and professional services agreement with CliftonLarsenAllen (CLA) in the amount of \$259,000 for payroll auditing services described in Attachment 1, after review and approval by County Counsel and Risk Management; and
3. Authorize the CAO, or designee thereof, to execute any and all subsequent amendments to the agreement with CLA, after review and approval by County Counsel and Risk Management; and
4. Direct the CAO to return with any supplemental budgets and personnel allocations necessary to effectuate the Board's direction.

Attachments: [Staff Report](#)
[CLA Payroll Audit Proposal.pdf](#)
[Assessment of Management and Accounting with Follow-up Responses.pdf](#)
[Humboldt County CPS HR 9-6-18.pdf](#)
[Draft CHARTER & PLAN.pdf](#)

2. Fiscal Year 2021-22 Measure Z Year-End Projections, and Fiscal Year 2022-23 Measure Z Citizens' Advisory Committee Recommendations

Recommendation: That the Board of Supervisors:

1. Review and provide direction on the priority list from the Measure Z Citizens' Advisory Committee contained in Attachment 1 for Fiscal Year 2022-23.

Attachments:[Staff Report](#)[1.1 Measure Z Transmittal From Chair Ziemer.pdf](#)[1.2 Measure Z Application Tracker and Vote Counts.pdf](#)[1.3 Projects Recommended for Funding.pdf](#)[1.4 Projects Awaiting Funding.pdf](#)[2.1 City of Fortuna Police - Detective Bureau Vehicle .PDF](#)[2.2 City of Fortuna Police - K-9 Funding.PDF](#)[2.3 City of Fortuna Police - Drug Task Force.PDF](#)[2.4 City of Fortuna Police - School Resource Officer.PDF](#)[2.5 District Attorneys Office and Adult Protective Services - Training and Travel.PDF](#)[2.6 Southern Trinity Area Rescue - STAR Ambulance.pdf](#)[2.7 Department of Health & Human Service-MIST and Sheriff's Office](#)[2.8 County Administrative Office - Indigent Defense Coordinator, MZ Administration.P](#)[2.9 Eureka Police Dept. - UPLIFT-CSET.PDF](#)[2.10 Kimaw Medical Center.PDF](#)[2.11 Sheriff-Major Crimes Division - 3D Scanner.pdf](#)[2.12 Sheriff - DNA Processing.pdf](#)[2.13 Sheriff, Public Works and Information Technology - Radio Infrastructure .pdf](#)[2.14 Sheriff - Dispatch .pdf](#)[2.15 Sheriff - Body Worn Cameras \(Withdrawn\).pdf](#)[2.16 HCSO - Training Coordinator.pdf](#)[2.17 Yurok Tribe - Investigator.PDF](#)[2.18 Planning and Building - Code Enforcement.pdf](#)[2.19 Rio Dell Police - Clerk.pdf](#)[2.20 People of New Directons - Safety Gear.PDF](#)[2.21 Arcata Police - School Resource Officer and Juvenile Diversion Counselor.PDF](#)[2.22 Eureka City Schools - School Resource Officer.pdf](#)[2.23 Fire Chiefs Association.pdf](#)[2.24 District Attorney - Crime Analysts and IT Technician.pdf](#)[2.25 College of the Redwoods Foundation on behalf of Humboldt Community Organiza](#)[2.26 Public Works- Tree Removal .pdf](#)[2.27 Public Works- Roadway Repairs.pdf](#)[2.28 Public Works- Waste Removal.pdf](#)[2.29 Redwood Parks Conservancy - Seasonal Lifeguard.PDF](#)[3.1 - Support for Application 6. STAR.PDF](#)[3.2 - Support for Application 8. CAO - Indigent Defense - Courts.pdf](#)[3.3 - Support for Application 8. CAO - Indigent Defense - District Attorney.pdf](#)[3.4 - Support for Application 8. CAO - Indigent Defense - Public Defender.pdf](#)

[3.5 - Support for Application 9. EPD - UPLIFT- CSET.PDF](#)

[3.6 - Support for Application 18. Planning and Building - Code Enforcement.pdf](#)

[3.7 - Support for Application 20. People of New Directions - Gear.PDF](#)

[3.8 - Support for Application 29. Redwood Parks Conservancy - Lifeguards - Humboldt](#)

[3.9 - Support for Application 29. Redwood Parks Conservancy - Lifeguards - Coast Gua](#)

[3.10 - Support for Application 29. Redwood Parks Conservancy - Lifeguards - Fieldbroc](#)

[3.11 - Support for Application 29. Redwood Parks Conservancy - Lifeguards - McK Mic](#)

DHHS: Behavioral Health

3. Request for Proposals No. DHHS2021-07 Regarding the Provision of Recovery Residences as Part of the Behavioral Health Integration Incentive Program

Recommendation: That the Board of Supervisors:

1. Receive and file the proposal submitted in response to Request for Proposals No. DHHS2021-07 regarding the provision of recovery residences as part of the Behavioral Health Integration Incentive Program;
2. Approve the selection of Feather House Sober Living as the organization to provide recovery residences as part of the Behavioral Health Integration Incentive Program;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to enter into contract negotiations with Feather House Sober Living regarding the provision of recovery residences as part of the Behavioral Health Integration Incentive Program.

Attachments:

[Staff Report](#)

[FY 21-22 BHI Recovery Residence RFP DHHS2021-07](#)

[BHI Proposal No. DHHS2021-07](#)

Sheriff

4. Update on Local Conditions Surrounding Drought

Recommendation: That the Board of Supervisors:

1. Receive a verbal report from the Humboldt County Drought Task Force regarding the current status and impacts of drought in Humboldt County.

Attachments:

[Staff Report](#)

[US Seasonal Drought Outlook - released 31MAR2022](#)

[US Drought Monitor 12APR2022](#)

I. PUBLIC HEARINGS

J. DISCUSSION ITEMS**K. MATTERS SET FOR TIME CERTAIN****L. PUBLIC COMMENT ON NON-AGENDA ITEMS - 1:30 PM****M. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Shawn L. Perrot v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2200313
2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Teresa Miranda, et al. v. April Showers, et al., Humboldt County Superior Court Case No. CV2200137
3. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Candis Danielson v. Donald Mehrtens, et al., Humboldt County Superior Court Case No. CV2200262

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>