



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

D-9

For the meeting of: April 19, 2016

Date: March 29, 2016
To: Humboldt County Board of Supervisors
From: Connie Beck, Director
Department of Health and Human Services
Subject: Extension of Extra Help Hours Past the 960 Hour Limit

RECOMMENDATION(S):

That the Board of Supervisors approves the extension of extra help hours for Susan Morrison, Veterans Service Representative to 1100 hours through June 30, 2016.

SOURCE OF FUNDING:

Social Services Funding

DISCUSSION:

Due to a benefit made available to Veterans Services on Veterans Day 2015, the number of clients at Veterans Services has increased beyond what the staff of three regular employees can cover efficiently.

In support of the Veterans Services office and best interest of assisting Veterans with their benefits, we would like to extend Ms. Morrison's extra help hours.

FINANCIAL IMPACT:

The costs associated with the increase of salary and benefits for the extra help Veterans Service Representative from 960 to 1100 hours through June 30, 2016 is \$3,133. There is sufficient appropriation to cover this request in fund 1160, budget unit 599 - Veterans Service Officer for fiscal year 2015-16. A new position is being proposed for fiscal year 2016-17.

Prepared by Yvonne Winter, Deputy Director-ES

CAO Approval

[Handwritten signature]

REVIEW:

Auditor [Signature] County Counsel Personnel [Signature] Risk Manager Other

TYPE OF ITEM:

- X Consent
Departmental
Public Hearing
Other

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

- Ayes Sundberg, Fennell, Lovelace, Bohn, Bass
Nays
Abstain
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: April 19, 2016

By: [Signature]

Kathy Hayes, Clerk of the Board

All extra help employees working beyond 960 hours are subject to paying into the California Public Employee Retirement System (PERS). The additional costs for PERS has been included in the above mentioned estimated salary costs. The Department is aware that in accordance with the Affordable Care Act (ACA) extra help employees who have been identified as a full time employee under the ACA guidelines will be given the opportunity to enroll in the County's health insurance. Those employees will be identified by using the standard measurement period and associated stability period annual cycle set forth by those guidelines.

Approving the extension of extra help hours supports the Board's Strategic Framework by providing community-appropriate levels of service and creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to extend hours; however, this is not recommended due to staffing levels and the workload.

ATTACHMENTS:

None