

**BOARD OF SUPERVISORS**

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, June 18, 2019

9:00 AM

Regular Meeting

---

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Proclaim June 8, 2019 as Tony Smithers Day (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:  
1. Ratify the proclamation.

**Attachments:** [Staff Report](#)  
[Tony's Proclamation](#)

2. Certificate to Micheal Stewart for Achieving the Distinguished Rank of Eagle Scout (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the certificate.

**Attachments:** [Staff Report](#)  
[Certificate](#)

3. Resolution Authorizing Road Closures for the Humboldt Redwood Marathon, Half Marathon and 5K on Sunday, October 13, 2019 (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Resolution and direct the Clerk of the Board to return a fully executed copy of the Resolution to Humboldt Redwood Marathon, P.O. Box 4989, Arcata, Ca. 95518.

**Attachments:** [Staff Report](#)  
[SixRiversHumboldtRedwoodsMarathonHalfMarathonRdClosureRes061819.doc](#)  
[Letter dated 6-5-2019](#)  
[Resolution 19-52](#)

### Clerk of the Board

4. Approval of the Action Summary - Special Meeting of June 10, 2019

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of June 10, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 6-10-19](#)

5. Approval of the Action Summary - Meeting of June 11, 2019

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of June 11, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 6-11-19](#)

**County Administrative Office****6. Headwaters Fund Board's Recommended 2018-19 Grant Fund Awards for the March 29, 2019 Grant Round**

- Recommendation:** That the Board of Supervisors:
1. Approve the slate of Grant Fund Competitive Awards recommended for approval by the Headwaters Fund Board (HFB) (Attachment 1; Attachment 2; Attachment 3; Attachment 4; Attachment 5);
  2. Authorize the Chair of the Board to sign the grant contracts when completed, after review and approval by County Counsel and Risk Management; and
  3. Authorize the County Purchasing Agent to sign Competitive Grant Agreements as attached hereto in substantial form.

- Attachments:**
- [Staff Report](#)
  - [Attachment #1-Redwoods Rural Health Center Application and Documents.pdf](#)
  - [Attachment #2-Humboldt Senior Resource Center Application and Documents.pdf](#)
  - [Attachment #3-Americans for Safe Access Application and Documents.pdf](#)
  - [Attachment #4-Humboldt County Fair Association Application and Documents.pdf](#)
  - [Attachment #5-North Coast SBRC Application and Documents.pdf](#)
  - [Attachment 6 - HWF Board Minutes April 23, May 14, May 28 \(draft\).pdf](#)
  - [Attachment 7 - Board Scoring Worksheets.xlsx.pdf](#)
  - [Executed Agreement Redwoods Rural Health Center.pdf](#)
  - [Executed Agreement Humboldt Senior Resource Center](#)
  - [Executed Agreement Humboldt County Fair Association](#)
  - [Executed Agreement North Coast SBRC](#)

**7. Approval of Headwaters Fund Revolving Loan Fund Contract Extensions to Arcata Economic Development Corporation and Redwood Region Economic Development Commission**

- Recommendation:** That the Board of Supervisors:
1. Review and approve the Headwaters Fund (HWF) Revolving Loan Fund (RLF) lender agreements with the Arcata Economic Development Corporation (AEDC) and the Redwood Region Economic Development Commission (RREDC) through June 30, 2024;
  2. Authorize and direct the Chair of the Board to sign the lender agreements between the county and both AEDC and RREDC (Attachments 1 and 2); and
  3. Authorize that any consent or approval in these agreements required of county, the HWF Board, or the HWF staff, may be exercised by the County Administrative Officer or, upon the County Administrative Officer's written authorization, by the HWF Coordinator.

- Attachments:*
- [Staff Report](#)
  - [Attachment #1-AEDC signed contract extension document.pdf](#)
  - [Attachment #2 - RREDC signed contract extension document.pdf](#)
  - [Attachment #3-AEDC Contract and Supporting Docs.pdf](#)
  - [Attachment #4-RREDC Contract and Support Docs.pdf](#)
  - [Attachment #5-RLF Manual Revised 2-7-12.doc](#)
  - [Attachment #6-HWF \(draft\) Board Minutes 05-28-19.pdf](#)
  - [Executed AEDC signed contract extension document](#)
  - [Executed RREDC signed contract extension document](#)

**Department of Health and Human Services: Administration**

8. Agreement with JUMP Technology Services for Software License for LEAPS Program

- Recommendation:* That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the agreement with JUMP Technology Services for software license for LEAPS Program in an amount not to exceed \$59,368 over the two year term; and
  2. Direct the Clerk of the Board to route the fully executed agreement to the Department of Health and Human Services (DHHS) - Contracts Unit for further processing.

- Attachments:*
- [Staff Report](#)
  - [Agreement with JUMP Technology Services for Software and Services](#)
  - [COI\\_JUMP](#)
  - [Executed Agreement with JUMP Technology Services](#)

9. Agreement with Area 1 Agency on Aging Regarding the Development, Implementation and Administration of an Area Plan Relating to Support Services and Activities Provided to Elderly Citizens of Humboldt County

- Recommendation:* That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Area 1 Agency on Aging regarding the development, implementation and administration of an area plan relating to support services and activities provided to elderly citizens of Humboldt County in an amount not to exceed \$84,106.00; and
  2. Direct the Clerk of the Board to route the fully executed agreement to the Department of Health and Human Services (DHHS) - Contract Unit for further processing.

*Attachments:*        [Staff Report](#)  
[Professional Services Agreement with Area 1 on Aging for Fiscal Year 2019-2020](#)  
[COI - 1819 HCDHHS Pkg Cert](#)  
[COI - 1819 HCDHHS WC Cert](#)  
[Executed Professional Services Agreement with Area 1 on Aging for Fiscal Year 20](#)

**Department of Health and Human Services: Mental Health**

10. First Amendment to the Mental Health Organizational Provider Services Agreement with Humboldt Family Service Center Regarding the Provision of Children’s Specialty Mental Health Treatment Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County

*Recommendation:* That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the mental health organizational provider services agreement with Humboldt Family Service Center regarding the provision of children's specialty mental health treatment services to eligible Medi-Cal beneficiaries for the period of July 1, 2018 through June 30, 2020; and
2. Direct the Clerk of the Board to route a fully executed copy of the attached first amendment to the mental health organizational provider services agreement with Humboldt Family Service Center to the Department of Health and Human Services - Contract Unit for further processing.

*Attachments:*        [Staff Report](#)  
[First Amendment to the Mental Health Organizational Provider Services Agreement](#)  
[Mental Health Organizational Provider Services Agreement with Humboldt Family](#)  
[HFSC COI 2019](#)  
[HFSC '19-20 Workers comp certificate of insurance](#)  
[Executed First Amendment to the Mental Health Organizational Provider Services A](#)

**Department of Health and Human Services: Social Services**

11. Agreement with Binti, Inc. for Data Management Services for Resource Family Approval and Foster Placement Processes

*Recommendation:* That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the agreement with Binti, Inc. for the period of 36 months from the date of execution, to provide data management services for Resource Family Approval (RFA) and foster placement processes in an amount not to exceed \$138,000;
2. Direct the Clerk of the Board to route the fully executed agreement to the Department of Health and Human Services (DHHS) - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Master Subscription and Services Agreement with Binti, Inc.](#)  
[Binti COI.pdf](#)  
[Executed Master Subscription and Services Agreement](#)

**12.** Agreement with Betty Kwan Chinn Homeless Foundation to Provide Support Services via its Day Center Program and/or Temporary Housing Services to Eligible Referred Families

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair to execute, the attached Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation to provide support services via its Day Center program and/or temporary housing services to eligible families referred from Department of Health & Human Services (DHHS) - Social Services for the period of July 1, 2019 through June 30, 2020 in an amount not to exceed \$625,583; and
2. Direct the Clerk of the Board to return the executed Agreement to DHHS - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Agreement with Betty Kwan Chinn Homeless Foundation for Fiscal Year 2019-20](#)  
[Certificate of Insurance \(ex 9-19\)](#)  
[Executed Agreement with Betty Kwan Chinn Homeless Foundation](#)

**13.** Professional Services Agreement between the Humboldt County Department of Health and Human Services and Kevin Kelly, PhD for the Administration of Court Ordered Mental Health Evaluations to Youth and Adult Clients

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Kevin Kelly, PhD for the administration of court ordered mental health evaluations to youth and adult clients in an amount not to exceed \$126,000;
2. Approve, and authorize the Department of Health and Human Services (DHHS) - Child Welfare Services Director or a designee thereof to amend program elements of the agreement as necessary for the period of July 1, 2019 to June 30, 2020 after review and approval by County Counsel and Risk Management; and
3. Direct the Clerk of the Board to route the fully executed agreement to the DHHS - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Professional Services Agreement with Kevin Kelly, PhD for the Administration of C](#)  
[2019 2M 4M Professional Liability Facesheet](#)  
[2019-2020 GEICO AUTO Binder](#)  
[201902020 2M 4M General Medical Office Policy Declaration](#)  
[Executed Professional Services Agreement](#)

**Public Works****14. Lease at 712 Fourth St, Eureka for Victim Witness Unit**

- Recommendation:** That the Board of Supervisors:
1. Authorize the lease payment of Three Thousand Four Hundred Ninety-Two Dollars and Twenty-Five Cents (\$3,492.25) for 712 Fourth Street, Eureka, California with Mike Retzloff and Cynthia McKenzie on a month-to-month basis effective August 1, 2019;
  2. Authorize Public Works-Real Property Division to send a notice to lessor that the county is continuing the lease at the higher amount on a month-to-month basis; and
  3. Direct the Clerk of the Board to return one executed agenda item to Public Works-Real Property Division.

- Attachments:** [Staff Report](#)  
[2015-07-07 BOS Lease with Retzloff and McKenzie for 712 4th St](#)  
[2016-07-05 1st Amendment to Lease for 712 4th St](#)  
[2018-6-26-2018 BOS 2nd Amendment to Lease](#)

**15. Local Transportation Fund Claim for Fiscal Year 2019-2020**

- Recommendation:** That the Board of Supervisors:
1. Authorize the Chair of the Board to execute the attached Local Transportation Fund Claim for fiscal year 2019-2020; and
  2. Direct the Clerk of the Board to return a fully executed original copy of the attached Local Transportation Fund claim to the Department of Public Works for submittal to the Humboldt County Association of Governments.

- Attachments:** [Staff Report](#)  
[Local Transportation Fund Claim for Fiscal Year 2019-2020 rev](#)  
[Humboldt County Association of Governments Board Resolution 19-01, dated Marc](#)  
[Executed Local Transportation Fund Claim for Fiscal Year 2019-2020.pdf](#)

**16. Storm Damage Repair to Wilder Ridge Road Post Mile 5.33 and 5.70**

- Recommendation:** That the Board of Supervisors:
1. Approve the attached plans and specifications for the Wilder Ridge Road Post Mile 5.33 and 5.70 Storm Damage Repair Project; and
  2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, July 23, 2019, at 2 pm.

- Attachments:** [Staff Report](#)  
[Wilder Ridge Rd 5.33 & 5.70\\_Special Provisions.pdf](#)  
[Wilder Ridge Road 5.33-5.70\\_Plans Signed.pdf](#)

17. License Agreement with Humboldt Redwood Company, LLC for the Dyerville Gravel Extraction Borrow Site, APN 211-141-003, Dyerville Loop Road (6D100), Dyerville

- Recommendation:** That the Board of Supervisors:
1. Grant a waiver of the Nuclear Free Ordinance;
  2. Authorize the Chair of the Board to sign, in duplicate, the License Agreement between the County of Humboldt and Humboldt Redwood Company, LLC. (Attachment 1); and
  3. Direct the Clerk of the Board to return one (1) of the executed License Agreements to the Land Use Division for further processing.

**Attachments:** [Staff Report](#)  
[2019 Dyerville Gravel Extraction License Agreement](#)  
[Executed 2019 Dyerville Gravel Extraction License Agreement.pdf](#)

18. License Agreement with Humboldt Redwood Company, LLC for the Monument Road Quarry and Stockpile Site, APN 205-031-049 and 205-031-051

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign, in duplicate, the License Agreement between the County of Humboldt and Humboldt Redwood Company, LLC (Attachment 1); and
2. Direct the Clerk of the Board to return both executed License Agreements to the Department of Public Works Land Use Division for further processing.

**Attachments:** [Staff Report](#)  
[Monument Road Borrow Site Agreement Signed](#)  
[Executed Monument Road Borrow Site Agreement Signed.pdf](#)

19. Extension of Extra-Help Hours - Roads Administration 1200 320 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Extend Kelsey Tippett extra-help employment hours to a maximum of 1160 hours for Fiscal Year 2018-2019 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**Attachments:** [Staff Report](#)

20. Amended Planning Agreement to Undertake Feasibility Study of a Potential Licensing Proposal for the Potter Valley Project

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution affirming the County of Humboldt's support for the Amended Planning Agreement to Undertake Feasibility Study of a Potential Licensing Proposal for the Potter Valley Project;
2. Approve, and authorize the Chair of the Board to execute, the attached Amended Planning Agreement to Undertake Feasibility Study of a Potential Licensing Proposal for the Potter Valley Project with California Trout, Inc., Mendocino County Inland Water and Power Commission and Sonoma County Water Agency; and
3. Authorize County Counsel to execute the Fourth Amendment to Confidentiality and Common Interest Defense Agreement.

**Attachments:** [Staff Report](#)  
[Additional Resolution Re Potter Valley Project Planning Agreement Amended Planning Agreement \(6\\_14\\_19\) - CLEAN](#)  
[Fourth Amendment to Common Interest Agreement 6-14-2019](#)  
[Resolution 19-53.pdf](#)  
[Executed Amended Planning Agreement.pdf](#)

**Treasurer/Tax Collector****21. Request for Discharge of Accountability of Unsecured Tax Accounts**

**Recommendation:** That the Board of Supervisors:  
1. Approves an Authorization of Discharge of Accountability for county tax assessments, penalties, and costs deemed uncollectable pursuant to Revenue and Taxation Code 2611.1.

**Attachments:** [Staff Report](#)  
[Discharge of Accountability List 2019](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts](#)

**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors****1. Appointment of County Delegate and County Alternate to Participate in the National Association of Counties (NACO) Annual Election of Officers and Policy Adoption (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors:  
1. Appoint a County Delegate and County Alternate to participate in the NACO annual election of officers and policy adoption, complete the NACO 2019 Credentials Voting Form, and return the form to Lauren Wilson via fax at (866)370-9421 or email at [credentials@naco.org](mailto:credentials@naco.org), no later than June 28, 2019.

**Attachments:** [Staff Report](#)  
[NACO Memorandum and Attachments.pdf](#)  
[Executed NACO Memorandum and Attachments](#)

**I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS****Planning and Building Department****1. Zoning Text Amendments to Implement the General Plan - Group 2 Land Use Element Agricultural & Forest Resources Related Zoning Changes**

**Recommendation:** That the Board of Supervisors:

1. Introduce Ordinance No. \_\_\_\_ (Attachment 2) by title and waive further reading;
2. Open the public hearing and receive the staff report and public testimony;
3. Close the public hearing;
4. Adopt the attached resolution (Resolution 19-\_\_ (Attachment 1)) doing the following:
  - a. Consider the Environmental Impact Report for the Humboldt County General Plan, which was prepared in accordance with Section 15168 (c)(2), and find that it sufficiently addresses the potential environmental impacts associated with adoption of the Zoning Text Amendments to add the following new Zone Classifications: "MU1 - Mixed Use (Urban)" Principal Zone, "MU2 - Mixed Use (Rural)" Principal Zone, "PRD - Planned Rural Development" Combining Zone; and amend the following existing Zoning Regulations, Section 314-7.1 "AE - Agriculture Exclusive Zone," Section 314-7.4 "TPZ - Timberland Production Zone," and Section 314-17.1 "B-1- Special Building Site" Combining Zone, and find that no new information has been presented to change the findings of the EIR in accordance with section 15162 of the State CEQA Guidelines;
  - b. Make all of the required findings for approval of the Zoning Text Amendments;
5. Adopt the attached ordinance (Ordinance No. \_\_\_\_ (Attachment 2)) amending Title III of Humboldt County Code adding Section 314-9.1 "MU1 - Mixed Use (Urban)" Principal Zone, adding Section 314-9.2 "MU2 - Mixed Use (Rural)" Principal Zone, adding Section 314-31.2 "PRD - Planned Rural Development" Combining Zone; and amending Section 314-7.1 "AE - Agriculture Exclusive Zone"; and amending Section 314-7.4 "TPZ - Timberland Production Zone," and amending Section 314-17.1 "B-1- Special Building Site" Combining Zone;
6. Direct the Planning and Building Department to file a Notice of Determination with the Humboldt County Recorder's Office, pursuant to the California Environmental Quality Act; and
7. Direct the Clerk of the Board to publish summaries of the Ordinance amendments within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against each ordinance (Attachment 3) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance correction along with the names of those Supervisors voting for and against the ordinance.

*Attachments:*      [Staff Report](#)  
[Attachment 1 Resolution.docx](#)  
[Attachment 2 Ordinance to approve Zoning Text Amendments.docx](#)  
[Attachment 3 Post Adoption Summary](#)  
[Attachment 4a - PC 4-18-19.pdf](#)  
[Attachment 4b - PC 5-2-19.pdf](#)  
[Attachment 5 Link to the Environmental Impact Report.docx](#)  
[Attachment 6 - Modified TE Zone.docx](#)  
[Public Comment](#)

## K. DISCUSSION ITEMS

## L. CLOSED SESSION

1. A conference with legal counsel pursuant to paragraph 2 of Government Code section 54956.9(d), due to a significant exposure to litigation. No. of cases 1.

## M. ADJOURNMENT

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**