



# COUNTY OF HUMBOLDT

For the meeting of: 6/24/2025

---

File #: 25-713

---

**To:** Board of Supervisors

**From:** DHHS: Social Services

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Professional Services Agreement Renewal with McKinleyville Community Collaborative Regarding the Performance of Service Integration Functions at The Center at McKinleyville in the Amount of \$490,669

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative regarding the performance of service integration functions at The Center at McKinleyville in an amount not to exceed Four Hundred Ninety Thousand Six Hundred Sixty-Nine Dollars (\$490,669.00) for the period of July 1, 2025 through June 30, 2026; and
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with McKinleyville Community Collaborative, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed copy of the attached professional services agreement with McKinleyville Community Collaborative to the Department of Health and Human Services - Contract Unit for further processing.

**STRATEGIC PLAN:**

The recommended actions support the following areas of the Board of Supervisors' Strategic Plan:

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

**DISCUSSION:**

On November 6, 2018 (Item C-23), the Humboldt County Board of Supervisors ("Board") approved a lease for The Center at McKinleyville which is located at 1615 Heartwood Drive, McKinleyville, California. The build-to-suit project broke ground on April 15, 2019, and the Grand Opening occurred on April 20, 2022. McKinleyville Community Collaborative has been the lead organization in

preparing for the integration and collaborative project.

The Center at McKinleyville is a product of intense collaboration between the Humboldt County Department of Health and Human Services - Social Services ("DHHS - Social Services"), McKinleyville Community Collaborative, the North Coast Regional Department of Child Support Services, Open Door Community Health Center and other partner agencies, and is a model for service delivery and regionalization. The attached professional services agreement will allow McKinleyville Community Collaborative to perform certain service integration functions, including, without limitation, the provision of hospitality, community engagement, cross agency collaboration, training, and evaluation and other related services. Such integration services, while not directly required by statute, support the delivery of services that are mandated to residents of the greater McKinleyville area.

Accordingly, DHHS - Social Services recommends the Board approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative regarding the performance of service integration functions at The Center at McKinleyville for the period of July 1, 2025 through June 30, 2026. It is also recommended that the Board authorize the DHHS - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with McKinleyville Community Collaborative, after review and approval by County Counsel, Risk Management and the County Administrative Office, in order to avoid any unnecessary delays in the performance of needed service integration functions.

**SOURCE OF FUNDING:**

Social Services Fund (1160-511)

**FINANCIAL IMPACT:**

<b>Expenditures (1160-511)</b>	<b>FY25-26 Projected*</b>
Budgeted Expenses	\$490,669.00
<b>Total Expenditures</b>	<b>\$490,669.00</b>
<b>Funding Sources (1160-511)</b>	<b>FY25-26 Projected*</b>
State/Federal Funds	\$490,669.00
<b>Total Funding Sources</b>	<b>\$490,669.00</b>

*\*Project amounts are estimates and are subject to change.*

The attached professional services agreement with McKinleyville Community Collaborative has a maximum amount payable of Four Hundred Ninety Thousand Six Hundred Sixty-Nine Dollars (\$490,669.00) for the period of July 1, 2025 through June 30, 2026. However, in the event local, state or federal funding is reduced or eliminated, the County of Humboldt may reduce the above-referenced maximum amount payable or terminate the attached professional services agreement with McKinleyville Community Collaborative in its entirety.

Expenditure appropriations related to the attached professional services agreement with McKinleyville Community Collaborative have been included in the proposed fiscal year 2025-26 budget for DHHS - Social Services budget unit 1160-511. Funding for the attached professional services agreement with McKinleyville Community Collaborative is available through local, state and federal claim-based revenues received by DHHS - Social Services.

Providing services to the residents of McKinleyville is a priority for the County of Humboldt. The costs related to the attached professional services agreement with McKinleyville Community Collaborative are cost savings compared to the costs associated with County of Humboldt staff providing these services, which support mandated core services. The costs incurred pursuant to the terms and conditions of the attached professional services agreement with McKinleyville Community Collaborative will be spread across all available funding sources based upon the results of time studies.

**STAFFING IMPACT:**

Approval of the attached professional services agreement with McKinleyville Community Collaborative will not impact current staffing levels.

**OTHER AGENCY INVOLVEMENT:**

North Coast Regional Department of Child Support Services

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board may choose not to approve the attached professional services agreement with McKinleyville Community Collaborative regarding the performance of service integration functions at The Center at McKinleyville. However, this alternative is not recommended since it will limit the provision of decentralized services at The Center at McKinleyville.

**ATTACHMENTS:**

1. Professional Service Agreement with McKinleyville Community Collaborative Regarding the Performance of Service Integration Functions at The Center at McKinleyville

**PREVIOUS ACTION/REFERRAL:**

Meeting of: 11/6/18; 8/27/19; 6/30/20; 6/15/21; 8/9/22; 7/11/23; 6/25/24

File No.: 18-1384; 19-1119; 20-738; 21-698; 22-940; 23-850; 24-922