## COUNTY OF HUMBOLDT REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A \_\_\_\_\_

Posted by \_\_\_\_\_

DEPARTMENT:	District Attorney	_ DEF	'ARTMENT #:_	211	POSTING DATE:	1/4/2022
1.) The reason for this  X	Transfer within expenditure/revenue category (with Auditor Approval)  Transfer between expenditure/revenue category (with CAO & Auditor Approval)  Increase/decrease Intrafund Transfer account (with Board Approval)*  Transfer to or from Contingencies (with Board Approval)*  Increase/decrease budget unit appropriation (with Board approval)*  Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)*  Original +7  Original +7  Original +7  Original +7  Original +7  Original +7					
	Transfer to			Transfer from Account:		
2.) <b>Amount:</b>	Number:	Name:	Numb		Name	:
\$ 4,271.00	11002118986	Equipment	1100211	1400	Extra Help	
	-		-			
	-					
3.) In the space below,					ent balances in	
	, and (c) why transfer o	-				
a.) To utilize extra help	·	for additional services	that can be pro	ovided to ru	ural areas to the co	mmunity
and enhance the grant program.						
b.) Due to COVID restrictions we were unable to utilize extra help grant funding in the required time						
period of grant.	an thin all are an in the second	the deleved of the fi	budast			_
c.) Due to grant deadlin	es inis change can not	i be delayed until next	budget year.			
4.) Department Head A	pproval:	Date	12/20/2021	(signed)		
5.) Balances verified by	Auditor-Controller	Date		(signed)		
6.) x/Approved	/Not approved	/Recommend	ed/No	t recomm	ended	
County Adminis	strative Officer:	Date	12/28/2021	(signed)		
INSTRUCTIONS						
		1140111001101	10		· ·	
SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.						

Revised 03/19

\* Requires copy of Board Order to be attached