

**BOARD OF SUPERVISORS**

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County Administrative

Officer

SCOTT MILES

Interim County Counsel

TRACY DAMICO

Clerk of the Board

**COUNTY OF HUMBOLDT**

**BOARD OF SUPERVISORS**

**825 FIFTH STREET**

**EUREKA, CA 95501**

**SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

**Tuesday, October 21, 2025**

**9:00 AM**

**Regular Meeting - Hybrid**

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The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

#### **REMOTE/TELECONFERENCE PARTICIPATION**

Conference Line: 720 707 2699

Meeting ID: 879 4792 6847

**Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.**

#### **Zoom Public Comment:**

**When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.**

#### **Email Public Comment:**

**To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Board of Supervisors**

[25-1186](#)

1. Certificates of Recognition for the Henderson Center Kiwanis Women in Business

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Certificates of Recognition.

**Sponsors:** Supervisor Bohn

**Attachments:** [Staff Report](#)

[Certificates of Recognition](#)

[25-1228](#)

2. Resolution Authorizing a Determination of Public Convenience Related to the Issuance

of a Type 21 Alcoholic Beverage License

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Determination of Public Convenience related to the issuance of a Type 21 Alcoholic Beverage License to the Owner/Operator of United Gas, 1679 Myrtle Ave., Eureka, California..end

**Sponsors:** Supervisor Arroyo

**Attachments:** [Staff Report](#)  
[United Gas Type 21 ABC License Resolution](#)  
[Resolution No. 25-153](#)

[25-1244](#)

3. Certificates of Recognition for the Fortuna Kiwanis Club Members

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Certificates of Recognition.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Certificates of Recognition](#)

[25-1248](#)

4. Adjourn in Memory of Susan "Suzie" Smith

**Recommendation:** That the Board of Supervisors:

1. Adjourn in the memory of Susan "Suzie" Smith.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Certificate of Adjournment in Memory of Susan "Suzie" Smith](#)

### Clerk of the Board

[25-1214](#)

5. Approval of the Action Summary - Meeting of September 23, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of September 23, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:**

[Staff Report](#)  
[Action Summary - September 23, 2025](#)  
[Minute Sheet](#)  
[Executed - Action Summary - September 23, 2025](#)

[25-1225](#)

6. Approval of the Action Summary - Meeting of October 7, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of October 7, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:**

[Staff Report](#)  
[Action Summary - October 7, 2025](#)  
[Minute Sheet](#)  
[Executed - Action Summary - October 7, 2025](#)

[25-1227](#)

7. Adoption of Ordinance Amending Humboldt County Code Relating to the Appointment of Regular Members of the Humboldt County Fish & Game Advisory Commission

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached ordinance amending Section 224-2 of Chapter 4 of Division 2 of Title II of the Humboldt County Code relating to the appointment of regular members of the Humboldt County Fish & Game Advisory Commission.

**Attachments:**

[Staff Report](#)  
[Ordinance](#)  
[Post Adoption Summary](#)  
[Ordinance 2773](#)

[25-1253](#)

8. Approval of the Action Summary - Meeting of August 26, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 26, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:**

[Staff Report](#)  
[Action Summary - August 26, 2025](#)  
[Minute Sheet](#)  
[Executed - Action Summary - August 26, 2025](#)

**County Administrative Office**

[25-731](#)

9. Update to the Humboldt County Workforce Development Board Bylaws

***Recommendation:***

That the Board of Supervisors:

1. Approve updates to the Humboldt County Workforce Development Board Bylaws for Fiscal Years 2025-26 through 2029-30.

**Attachments:**

[Staff Report](#)  
[HCWDB Bylaws 2025-2030 Redline](#)  
[HCWDB Bylaws 2025-2030](#)

[25-1164](#)

10. Fiscal Year 2024-25 Grand Jury Responses: "Wings Over Humboldt County: Charting a New Course for the Department of Aviation," "Scales of Justice Out of Balance: Humboldt County Public Defender's Office," and "Built to Burn? Emergency Access Challenges on Humboldt Hill"

***Recommendation:***

That the Board of Supervisors:

1. Review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors (Attachments 2, 4 and 6); and
2. Approve the documents, as may be modified, as the response; and
3. Direct the Clerk of the Board, within five working days, to submit two copies of all attached responses to the County Clerk/Recorder, together with a copy of the original reports; and
4. Direct the Clerk of the Board, within five working days, to submit two copies of attached responses to the Clerk of the Court, one of which will be forward to the State Archivist, together with a copy of the original reports.

**Attachments:**

[Staff Report](#)  
[Aviation Report](#)  
[Aviation Report - Board of Supervisors Response](#)  
[Public Defender's Office Report](#)  
[Public Defender Report - Board of Supervisors Response](#)  
[Humboldt Hill Emergency Access Report](#)  
[Humboldt Hill Emergency Access Report - Board of Supervisors Response](#)  
[Executed - Aviation Report - Board of Supervisors Response](#)  
[Executed - Public Defender Report - Board of Supervisors Response](#)  
[Executed - Humboldt Hill Emergency Access Report - Board of Supervisors Response](#)

**Department of Health and Human Services: Public Health**

[25-1159](#)

- 11.** Memorandum of Understanding with Association of Public Health Laboratories and Centers for Disease Control and Prevention Regarding Public Health Laboratory Fellowship & Internship Programs

***Recommendation:***

That the Board of Supervisors:

1. Approve the attached Memorandum of Understanding (MOU) by and between the County of Humboldt and the Association of Public Health Laboratories (APHL) and Centers for Disease Control and Prevention (CDC); and
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee there of, to execute the attached MOU by and between the County of Humboldt and APHL and CDC; and
3. Authorize the DHHS - Public Health Director, or a designee there of, to execute any and all subsequent amendments, certifications, attestations and documents directly associated with the attached MOU by and between the County of Humboldt and APHL and CDC after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide DHHS - Public Health with one certified copy of the Board Order pertaining to this item.

**Attachments:**

[Staff Report](#)  
[Memorandum of Understanding with Association of Public Health Laboratories](#)

[25-1185](#)

- 12.** Rollover of Funds and Supplemental Budget for Opioid Settlement (1600600) in the

Amount of \$91,523 for Fiscal Year 2025-26 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the rollover of Opioid Settlement funding in the amount of \$91,523 for the period July 1, 2025, through June 30, 2026; and
2. Approve the attached supplemental budget (Attachment 1) for Opioid Settlement (1600600) in the amount of \$91,523 for fiscal year (FY) 2025-26 (4/5 Vote Required).

**Attachments:** [Staff Report](#)  
[Supplemental Budget for Fund 1600, Budget Unit 600- Opioid Settler](#)

### **Public Works**

[25-1152](#)

- 13.** First Amendment to the Lease Agreement with Rynecki and Rynecki LLC Regarding Use of Real Property at 100 H Street, Eureka, California

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached first amendment with Rynecki and Rynecki LLC regarding the use of real property at 100 H Street, Eureka, California; and
2. Direct the Clerk of the Board to return one (1) fully executed first amendment to the Department of Public Works - Real Property for further processing.

**Attachments:** [Staff Report](#)  
[First Amendment to the Lease Agreement with Rynecki and Rynecki LLC](#)  
[Attachment 2 - Lease Agreement with Rynecki and Rynecki LLC Regar](#)  
[Executed - First Amendment to the Lease Agreement with Rynecki ar](#)

### **Sheriff**

[25-1128](#)

- 14.** Position Allocation Modification for the Humboldt County Sheriff's Office (HCSO) Property and Evidence Division

**Recommendation:** That the Board of Supervisors:

1. Approve the allocation of 1.0 FTE Senior Property Technician (AFSCME, class 1420, salary range 407) in budget unit 1100-221 effective immediately; and
2. Approve the deallocation of 1.0 FTE Property Technician II (class 1410B, salary range 387) in budget unit 1100-221 effective

immediately.

**Attachments:** [Staff Report](#)

[25-1161](#)

15. Supplemental Budget for Humboldt County Sheriff's Office of Emergency Services (OES) for the California Department of Water Resources (DWR) Statewide Flood Response and Planning Grant in the Amount of \$189,000 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a supplemental budget in the amount of \$189,000 for the Humboldt County Sheriff's Office OES (1100-274901) for the DWR Statewide Flood Response and Planning Grant in Fiscal Year (FY) 2025-26 (Attachment 1) and establish the fixed asset line for two lighting towers and two storage containers (4/5 Vote Required).

**Attachments:** [Staff Report](#)

[Supplemental Budget for DWR Flood Plan](#)

[BOS Resolution signed 4.23.2024](#)

[Humboldt Agreement SW R3 FinalSigned](#)

## **E. ITEMS PULLED FROM CONSENT**

## **F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

[25-1329](#)

1. Public Comment on Non-Agenda Items

**Attachments:** [Public Comment on Non- Agenda Items](#)

## **G. MATTERS SET FOR TIME CERTAIN**

## **H. PUBLIC HEARINGS**

### ***Planning and Building Department***

[25-1158](#)

1. Amendments to the Zoning Regulations to Amend Section 312-42 to Update the Regulations Managing Residential Accessibility such that they are Consistent with the California Fair Employment and Housing Act, California Government Code Section 11135, the Federal Fair Housing Act, Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) which does the following:
  - a. Finds the amendments to the Zoning Regulations are exempt from CEQA pursuant to Section 15061(b)(3) and Section 15378(b)(2) of the State CEQA Guidelines; and
  - b. Finds the amendments to the Residential Accessibility Code comply with the General Plan and Coastal Act; and
  - c. Finds the amendments to the Residential Accessibility Code are in the public interest; and
  - d. Finds the amendments to the Residential Accessibility Code are consistent with the purpose of the ordinance; and
2. Adopt the attached ordinance Amending Title III, Division 1, Chapter 2 of Humboldt County Code, Section 312-42 (Attachment 2); and
3. Direct the Clerk of the Board to publish the Post-Adoption Summary (Attachment 3) of the Amendments to Residential Accessibility Code Ordinance within 15 days after adoption by the Board, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those supervisors voting for and against the ordinance.

**Attachments:**[Staff Report](#)[Attachment 1 - Draft Resolution](#)[Attachment 2 - Draft Ordinance No.](#)[Attachment 3 - Post-Adoption Summary](#)[Attachment 4 - PC Resolution 25-047](#)[Resolution No. 25-154](#)[Ordinance 2774](#)[Resolution No. 25-154](#)**Public Works**[25-1089](#)

2. Public Hearing for the Purchase of Real Property Located at 4325 Broadway Street, Eureka, California

***Recommendation:*** That the Board of Supervisors:

1. Open the public hearing; and
2. Close the public hearing; and
3. Approve and authorize the Humboldt County Public Works

Director, or a designee thereof, to execute the attached real property purchase agreement regarding the real property located at 4325 Broadway Street, Eureka, California.

**Attachments:**[Staff Report](#)[Attachment 1 - Executed Notice of Intention to Purchase 4325 Broad](#)[Attachment 2 - Real Property Purchase Agreement for 4325 Broadwa](#)**I. DEPARTMENTAL REPORTS****Planning and Building Department**[25-1119](#)

1. Adoption of a Vehicle Miles Traveled Policy by Resolution for CEQA Threshold and Screening Criteria Assessor Parcel Numbers (APN) 000-000-000 Record No.: LRP-2023-18792 Unincorporated Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution [Attachment 1] taking the following action:
  - a. Find that the proposed policy for VMT threshold is not a project pursuant to Sections 15060(c)(3) and 15378 (b)(5) of the State CEQA Guidelines; and
  - b. Adopt the proposed VMT Threshold Policy Guidelines [Attachment 2] establishing thresholds of significance and screening criteria for the purpose of analyzing VMT transportation impacts under CEQA, utilizing either:
    - i. The Unincorporated Humboldt County data to establish baseline VMT and CEQA thresholds; or
    - ii. The Countywide data including the Incorporated Cities data to establish the baseline VMT and CEQA thresholds.

**Attachments:**

- [Staff Report](#)  
[Attachment 1 - Draft Resolution](#)  
[Attachment 2 - VMT Threshold Policy Guidelines](#)  
[Attachment 3 - Humboldt County VMT Study](#)  
[Attachment 4 - OPR Technical Advisory](#)  
[Attachment 5 - PC Resolution 25-025 VMT Threshold Policy](#)  
[Attachment 6 - HCAOG Regional Transportation Plan VROOM 2022 -](#)  
[Attachment 7 - CAPCOA Handbook](#)  
[Attachment 8 - StreetLight SB 743 VMT Metric Methodology and Vali](#)  
[Attachment 9 - StreetLight SB743 Overview Readme](#)  
[Attachment 10 - 5.1.2025 PC Hearing Public Comments](#)  
[Attachment 11 - 5.1.2025 PC Hearing Referral Comments](#)  
[Attachment 12 - 5.1.2025 PC Hearing Response to Comments](#)

**J. MATTERS INITIATED BY BOARD*****Board of Supervisors***[25-1060](#)

1. Special Presentation from the Humboldt Network of Family Resource Centers

**Recommendation:** That the Board of Supervisors:

1. Here the presentation and take appropriate action as needed.

**Sponsors:** Supervisor Bohn

**Attachments:** [Staff Report](#)

[25-1223](#)

2. Status Update from the Tobacco Retailer Licensing Ordinance Ad Hoc Committee and Department of Health & Human Services Public Health Branch

**Recommendation:** That the Board of Supervisors:

1. Receive a status update from the Tobacco Retailer Licensing Ordinance Ad Hoc and Department of Health & Human Services (DHHS) Public Health Branch and provide direction to staff as appropriate.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)

[Tobacco Retailer Licensing Ordinance \(Ordinance 2718\)](#)

**K. CLOSED SESSION**

**Board of Supervisors****25-1197**

1. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Clerk of The Board

**25-1198**

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Planning and Building

**25-1199**

3. Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

**County Counsel****25-1210**

4. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Janet Reed Rogers v. County of Humboldt, Humboldt County Superior Court Case No. CV2501810

**25-1249**

5. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Yurok Indian Housing Authority v. County of Humboldt, Humboldt County Superior Court Case No. CV2401392

**25-1250**

6. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Robin Heatherstorm v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2500572

**L. ADJOURNMENT**

