

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, April 26, 2016

9:00 AM

Regular Meeting

---

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Approval of Standard Agreement No. 15-0290, Exotic Pest Detection Trapping Contract in the Amount of \$18,743.00

**Recommendation:** That the Board of Supervisors approve Standard Agreement No. 15-0290, known as the Exotic Pest Detection Trapping Program contract with the California Department of Food and Agriculture; authorize the Chair to sign the original agreement, one copy of the cover page, and the Contractor Certification, then return all signed copies to the Agricultural Commissioner's Office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Board of Supervisors**

2. Certificates of Recognition for Soroptimist International of Eel River Valley Award Winners (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Informational Report on the Appointment of Liz Smith to the Human Rights Commission Representing District 5 (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors receive and file the report.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Resolution in Support of California Budget Augmentation for Senior Nutrition Programs (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Letter of Support for Blue Lake Rancheria Resilience Training Center Funding Request to FEMA Tribal Homeland Security Grant Program (Supervisor Ryan Sundberg)

**Recommendation:** That The Board of Supervisor ratify authorization for the Chair to sign the letter of support.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board**

6. Approval of the Action Summary - Meeting of April 19, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of April 19, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Code Enforcement Unit**

7. Special Assessments for Unpaid Administrative Penalties; The Estate of Noel and Janice Crain, A.P. 402-042-013; Humberto and Lynette Vera, A.P. 301-082-014; Gaile Bigham-Young, A.P. 109-271-041/109-271-042; Nathaniel King, Jerry Norwood and Betty Norwood, A.P. 316-233-021

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code section 2131-8 (e): adopt the attached resolutions declaring a special assessment against each said real property for unpaid administrative penalties.

**A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, to remove Attachment D - Resolution re: Nathaniel King, Jerry Norwood and Betty Norwood, A.P.316-233-021 from this agenda item, as the special assessment has been paid in full, and to adopt the remaining resolutions re: The Estate of Noel and Janice Crain, A.P. 402-042-013; Humberto and Lynette Vera, A.P. 301-082-014; and Gaile Bigham-Young, A.P. 109-271-041/109-271-042. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**County Administrative Office**

8. Memorandum of Understanding with Del Norte County for Agricultural Commissioner Services

**Recommendation:** That the Board of Supervisors approve the attached Memorandum of Understanding (MOU) with Del Norte County for Agricultural Commissioner/Sealer services and authorize the County Administrative Officer to sign.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Administration**

9. Authorize Temporary Increase in Pay for Kathryn Dawkins, Supervising Psychiatric Nurse Pursuant to Article 12.4.1 of the AFSCME Memorandum of Understanding (MOU)

**Recommendation:** That the Board of Supervisors authorize temporary increase in pay for Supervising Psychiatric Nurse, Kathryn Dawkins, (Class 0920, Range 462) as though promoted to Assistant Director of Psychiatric Nursing (Class 0922, Range 482) beginning May 8, 2016 and continuing until the incumbent returns to the position.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Mental Health****10. Second Option to Extend the Lease at 824 Harris Street, Eureka with Rachel-Jill Hemmert**

**Recommendation:** That the Board of Supervisors approve exercising the second option to extend the lease at 824 Harris Street, Eureka, CA with Rachel-Jill Hemmert for the period of July 1, 2016 through June 30, 2017; authorize Real Property to send a letter to Lessor that County is exercising the second option to extend the lease; and direct the Clerk of the Board to return one (1) executed Board Agenda Item to Real Property.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**11. Second Amendment to the Service Agreement with St. Joseph Hospital of Eureka for the Period July 1, 2016 through June 30, 2017**

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the second amendment to the service agreement with St. Joseph Hospital of Eureka for hospital medical services for the period July 1, 2016 through June 30, 2017; and direct the Clerk of the Board to return two (2) signed originals of the second amendment to the Department of Health and Human Services (DHHS) -Contract Unit for forwarding to DHHS-Mental Health Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**12. First Amendment to the Memorandum of Understanding with Crestwood Behavioral Health, Inc. for the Time Period of June 1, 2012 through May 31, 2020**

**Recommendation:** That the Board of Supervisors review and approve the first amendment to the Memorandum of Understanding (MOU) between the Department of Health and Human Services (DHHS)-Mental Health and Crestwood Behavioral Health, Inc. for the time period of June 1, 2012 through May 31, 2020; authorize the Chairperson to execute three (3) originals of the attached amendment; and direct the Clerk of the Board to route two (2) fully executed originals of the amendment to the DHHS-Contract Unit for forwarding to DHHS-Mental Health.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**13. Memorandum of Agreement with North Coast Health Information Network**

**Recommendation:** That the Board of Supervisors approve the Memorandum of Agreement (MOA) with North Coast Health Information Network (NCHIN); authorize the Chair to sign three (3) originals of the MOA; authorize the Assistant Director of the Department of Health and Human Services (DHHS) to sign future amendments to the MOA if necessary; and direct the Clerk of the Board to return one (1) certified Board Report to the DHHS-Contract Unit for forwarding to DHHS-Mental Health Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Public Health****14. Charitable Product Donation Agreement between Kaleo Inc. and Department of Health and Human Services (DHHS) - Public Health**

**Recommendation:** That the Board of Supervisors accept the donation of 1,000 cartons of EVZIO(TM) from Kaleo Inc.; approve and authorize the Director of DHHS-Public Health or designee to sign the Charitable Product Donation Agreement between DHHS-Public Health and Kaleo, Inc.; approve and authorize the DHHS Public Health Director or designee to sign future charitable product donation agreements from Kaleo Inc., and documents directly related to those agreements, that do not require matching funds from the county, with County Counsel and Risk Management review and approval; and direct the Clerk of the Board to forward one (1) certified copy of the Board report to the DHHS-Contract Unit for forwarding to DHHS-Public Health Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**15. First Option to Extend Lease at 317 Second Street, Eureka for Fiscal Year 2016-17**

**Recommendation:** That the Board of Supervisors approve exercising the first option to extend the lease at 317 Second Street, Eureka, CA with Al Abrahamsen, Alice F. Abrahamsen, Kent H. Pryor and Alice Pryor for fiscal year 2016-17; authorize Public Works-Real Property Division to send a notice to Lessor that County is exercising the first option to extend the lease; and direct the Clerk of the Board to return one (1) executed Board agenda item to Public Works-Real Property Division.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Social Services****16. Agreement with Arcata House Partnership to Assist with CalFresh Outreach and Support Activities**

**Recommendation:** That the Board of Supervisors approve the agreement with Arcata House Partnership to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Probation****17. Extension of Extra Help Hours to 1950 for Juvenile Corrections Officer Molly Turner (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for Juvenile Corrections Officer Molly Turner to 1950 hours through June 30, 2016, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Public Works****18. Public Works Agreement between City of Eureka and County of Humboldt for a New Sewer Connection to the New Juvenile Hall Facility and Supplemental Budget (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve the attached Public Works Agreement with the City of Eureka (City) regarding a new sewer connection for the new Juvenile Hall facility; authorize the Chair of the Board to execute two (2) originals of the attached Public Works Agreement with the City; adopt the attached Supplemental Budget of \$45,000 for Budget Unit 254, Regional Facility (4/5 vote required); and direct the Clerk of the Board to return two (2) executed originals of the attached Public Works Agreement to the Department of Public Works - Land Use Division for further processing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

19. Second Amendment to the Agreement for Consultant Services to Rehabilitate Brookwood Drive Bridge (04C-124) Over Jacoby Creek, Contract No.: 594124

**Recommendation:** That the Board of Supervisors approve the Second Amendment to the Agreement for Consultant Services with Quincy Engineering, Inc., which extends the deadline for completion and delivery of certain consultant services pertaining to the rehabilitation of Brookwood Drive Bridge (04C-124) Over Jacoby Creek; authorize the Chair of the Board to execute three (3) originals of the Second Amendment to the Agreement with Quincy Engineering, Inc.; and direct the Clerk of the Board to return two executed originals of the Second Amendment to the Department of Public Works.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

20. Agreement with Michael and Kristi Landry to Grant Pacific Gas and Electric Company an Easement for the New Juvenile Hall Facility

**Recommendation:** That the Board of Supervisors approve the attached agreement with Michael and Kristi Landry regarding compensation for the grant of an easement to Pacific Gas and Electric Company (PG&E) for the new Juvenile Hall facility; authorize the Director of Public Works to execute the attached agreement with Mr. and Mrs. Landry; and direct the Clerk of the Board to return the attached agreement to the Department of Public Works - Land Use Division for further processing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

### **Sheriff**

21. Fiscal Year 2015-16 Budget Adjustment Request for Humboldt County Correctional Facility Budget Unit 243 for Purchase of Trailer (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve supplemental budget adjustment request in Budget Unit 243 Sheriff - Jail to establish a fixed asset line item in fiscal year budget 2015-16 for the purchase of a replacement stock trailer used by the Sheriff's Work Alternative Program (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**22. Resolution Authorizing Submittal of Application to California Department of Parks and Recreation for Off Highway Vehicle Grant Funds Program**

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_\_ (Attachment 1) approving submittal of an application to the California Department of Parks and Recreation Grant Funds Program in the amount of \$54,461 for the period January-December 2017; and authorize the Sheriff to execute the necessary applications documents, contracts and agreements amendments thereto, in the name of the County of Humboldt, and all other documents required by California Department of Parks and Recreation for participation in the grant program.

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**23. Fiscal Year 2015-16 Budget Adjustment Request for Humboldt County Sheriff's Operations Budget Unit 221 for Purchase of 3-D Scanner Camera (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve a supplemental budget adjustment request in Budget Unit 221 Sheriff-Operations to establish a fixed asset line item in fiscal year budget 2015-16 for the purchase of a 3-D Scanner Camera (4/5 vote required).

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**24. Agreement Number 2016-21 between the Humboldt County Sheriff's Office and the Drug Enforcement Administration of the United States Department of Justice**

**Recommendation:** That the Board of Supervisors approve Agreement Number 2016-21 between the Humboldt County Sheriff's Office and the Drug Enforcement Administration of the United States Department of Justice; authorize the Sheriff to sign agreement number 2016-21 (Attachment 1) and to execute all necessary contracts and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the Department of Justice for the grant program; and authorize the Sheriff to sign certifications (Attachment 2): a. Request for Advance or Reimbursement, b. Certification Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters, and Drug Free Workplace Requirement, c. Assurances.

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg



25. Fiscal Year 2015-16 Appropriation Transfer for Humboldt County Correctional Facility Budget Unit 243 for Purchase of Replacement Oven and Commercial Washer in Jail (4/5 vote required).

*Recommendation:* That the Board of Supervisors approve appropriation transfer request in Budget Unit 243 Sheriff--Jail to establish fixed asset line items in fiscal year budget 2015-16 budget for the purchase of a replacement oven and commercial washer used in the Humboldt County Correctional Facility (4/5 vote required).

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### D. SPECIAL PRESENTATIONS

##### Board of Supervisors

1. Retirement Resolution for Tim Hershberger Commending Him on Twenty-Six Years of Service to Humboldt County (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors authorize the Chair to sign the Resolution.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Proclamation Recognizing the Kinetic Sculpture Race (Supervisor Mark Lovelace)

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Proclaim May 2016 as Bike Month in Humboldt County (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Bass, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Humboldt Redwood Company Presentation and Update on Forest Management and Market Services (Supervisor Estelle Fennell)

*Recommendation:* That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Approved per order of the Chair*

#### E. MATTERS SET FOR TIME CERTAIN

**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****I. CLOSED SESSION****J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.****K. ADMINISTRATIVE ABATEMENT HEARINGS****Code Enforcement Unit**

1. Administrative Abatement Hearing. Egan Enterprises LLC. 575 Connick Creek Road, Garberville California, AP# 222-156-017

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code sections 351-21 and 3 51-22, open the hearing; hold an administrative hearing to determine whether a public nuisance exists on the subject property; adopt the attached Findings of Nuisance and Order of Abatement consistent with the evidence presented at the hearing; and close the hearing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to continue this item for 120 days. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**L. PUBLIC HEARINGS****Planning and Building Department**

1. Samoa Town Master Plan General Plan Amendment (Local Coastal Plan Amendment) and Zoning Text Changes; Assessor Parcel Number 401-031-036; Case Numbers CPA-14-001/ZR-14-001; 920 and 931 Vance Road, Samoa

**Recommendation:** That the Board of Supervisors introduce Ordinance No. \_\_\_\_\_ (Attachment II) by title and waive further reading; open the public hearing and receive the staff report and public comment; close the public hearing and deliberate; make the necessary findings to approve the Local Coastal Program Amendment and adopt Resolution No. \_\_\_\_\_ (Attachment A), approving text amendments to the Humboldt Bay Area Plan (HBAP) and Humboldt County Zoning Regulations (Implementation Program) as modified by the California Coastal Commission to:

- 1) Modify the development timing provisions of the Samoa Town Master Plan (STMP) to allow the Wastewater Treatment Facility (WWTF), Vance Avenue Improvements and Multi-Family housing development (as configured under the approved PF and RM designations and Vance Avenue right of way) to be created by merger and re-subdivision by parcel map as an additional Master Parcel (Master Parcel 2) prior to the development of other STMP lands [Master Parcel 3]
- 2) Establish submittal requirements for three STMP development phases (Phase 1 - WWTP and Vance Avenue Improvements, Phase 2 - multi-family housing development, and Phase 3 - comprehensive division of Master Parcel 3), and
- 3) Establish modified development requirements for each development phase; adopt Ordinance No. \_\_\_\_\_ (Attachment C) amending the STMP Zoning Map notation and Sections 313-15.2, 313-15.3 and 313-34.5 of Title III, Division I, Chapter 3 of the Humboldt County Code; adopt a Resolution of Transmittal to the California Coastal Commission (Attachment D) and direct the Planning and Building Department - Planning Division to transmit the Local Coastal Program Amendments to the California Coastal Commission for certification in accordance with the Coastal Act; direct the Clerk of the Board to publish a Post-Adoption Summary of the Ordinance (Attachment H) within 15 days after adoption of the ordinance by the Board, along with the names of those Supervisors voting for and against the ordinance and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance; direct the Planning and Building Department - Planning Division to file a Notice of Determination pursuant to California Environmental Quality Act (CEQA); and direct the Clerk of the Board to give notice of the decision to the applicant, to the Assessor's Office and any other interested party.

***A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**M. AFTERNOON DISCUSSION ITEMS**

**County Administrative Office**

- 1. County Administrative Officer Report: Medical Cannabis Track and Trace Pilot Project and Various Other Topics

**Recommendation:** That the Board of Supervisors receive an oral report from the County Administrative Officer regarding the medical cannabis track and trace, and various other topics, and take action as may be required.

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to direct staff to set all standard fees for the implementation of the Medical Marijuana Regulation and Safety Act local element, and to set them at the earliest time possible. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Board of Supervisors**

- 2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL  
Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

  
\_\_\_\_\_  
April 26, 2016



MINUTES  
TUESDAY, APRIL 26, 2016  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, May 3, 2016, with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Lovelace, Bohn, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board



  
\_\_\_\_\_  
MARK LOVELACE  
Chair of the Board



COUNTY OF HUMBOLDT

For the meeting of: May 3, 2016

Date: April 27, 2016  
 To: The Honorable Board of Supervisors  
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of April 26, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of April 26, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of April 26, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their April 26, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Chris Dillingham

REVIEW:	Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____
---------	---------------	----------------------	-----------------	--------------------	-------------

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
 Upon motion of Supervisor Fennell Seconded by Supervisor Bass  
 Ayes Sundberg, Fennell, Lovelace, Bohn, Bass  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: May 3, 2016

By: Ana Hartwell  
 Ana Hartwell, Deputy Clerk of the Board