



COUNTY OF HUMBOLDT

For the meeting of: 2/8/2022

File #: 22-31

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

Exercise the Option to Extend the Term of Lease at 3156 Redwood Drive, Redway

RECOMMENDATION(S):

That the Board of Supervisors:

1. Exercise the first option to extend the term of the lease at 3156 Redwood Drive, Redway to March 15, 2023; and
2. Authorize the Public Works Director to execute the option letter.

SOURCE OF FUNDING:

Public Health Fund (1175)

DISCUSSION:

On April 2, 2019, your Board approved a lease with the David G. Katz and Anne Braak-Katz Trust (Lessor) for Public Works Planning and Building to use their premises at 3156 Redwood Drive, Redway (Attachment No. 1 - Lease).

On Dec. 14, 2021, your Board approved a First Amendment to lease to add the use of the Department of Health and Human Services (DHHS) Public Health services at the premises (Attachment No. 2 - First Amendment).

The county desires to exercise the first of two (2) options to extend the term of the lease, beginning March 16, 2022, and ending on March 15, 2023, by written notice to the Lessor (Attachment No. 3 - Option Letter). The Lessor has waived the required ninety (90) days' notice prior to the end of the lease term in lieu of a thirty (30) days' notice (Attachment No. 4 - Correspondence with Lessor).

Staff is requesting that your Board approve exercising the first of two (2) options to extend the lease term, beginning March 16, 2022, and ending on March 15, 2023.

FINANCIAL IMPACT:

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The monthly rental cost for the first option shall be \$1,700 a month with a total cost of \$20,400. DHHS Public Health has sufficient funding in the fiscal year 2021-2022, 1175416, to accommodate this expense. There will be no impact to the General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing for and maintaining infrastructure .

OTHER AGENCY INVOLVEMENT:

Public Works

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to exercise the first option to extend the lease from March 16, 2022, to March 15, 2023, for continued use of 3156 Redwood Drive, Redway. This is not recommended as the lease would end on March 15, 2022, forcing DHHS Public Health to vacate the premises and move back to the county owned building of 727 Cedar Street, Garberville, during the current renovation of the building. Renovation will therefore have to be stopped until such time as a new location can accommodate DHHS Public Health. There are no other premises available in Southern Humboldt to accommodate DHHS Public Health at this time.

ATTACHMENTS:

Attachment No. 1 - Lease

Attachment No. 2 - First Amendment

Attachment No. 3 - Option Letter

Attachment No. 4 - Correspondence with Lessor

PREVIOUS ACTION/REFERRAL:

Board Order No.: C17,C20

Meeting of: 4/02/19, 12/14/21

File No.: 19-384, 21-1773