



COUNTY OF HUMBOLDT

For the meeting of: 4/26/2022

File #: 22-92

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

Authorization to Terminate License for use of Office Space at 1450 Hiller Road, McKinleyville, with Grace Good Shepherd Church

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the termination of the License with Grace Good Shepherd Church for use of premises at 1450 Hiller Road, McKinleyville; and
2. Authorize Public Works to transmit the 30-Day Termination Notice Letter (Attachment F) to Grace Good Shepherd Church.

SOURCE OF FUNDING:

Public Health Fund (1175415)

DISCUSSION:

On April 7, 2009, your Board approved a License between Grace Good Shepherd Church and the County of Humboldt for use of a portion of the premises at 1450 Hiller Road, McKinleyville, by the Department of Health and Human Services (DHHS) for the Women, Infants and Children (WIC) Program (Attachment A). On Jan. 26, 2010, your Board approved the First License Amendment to allow the rental rate to escalate (Attachment B). The Second License Amendment was executed on Jan. 24, 2012, to extend the License to Feb. 28, 2015, and to increase the rental rate to \$250 per month (Attachment C). A Third Amendment was executed on July 24, 2012, to increase the rental rate to \$290 per month (Attachment D). On Feb. 24, 2015, the Fourth License Amendment increased the rental rate to \$300 month and extended the term on a month-to-month basis unless either party gives thirty (30) days written notice to terminate to the other party (Attachment E).

The DHHS WIC Program shall move to the newly complete McKinleyville Center at 1615 Heartwood Drive. Therefore, DHHS no longer has use for the premises at 1450 Hiller Road. With Board approval, staff would like to terminate the License at 1450 Hiller Road by transmitting the 30-Day Termination Notice Letter (Attachment F) to Grace Good Shepherd Church.

FINANCIAL IMPACT:

The current rental rate is \$300 per month, which will terminate thirty (30) days after Lessor receives the Termination Notice Letter (Attachment F). The WIC program's cost share for space at the McKinleyville Center is \$780.94 a month. The increased rental rate has been included in the Public Health budget (1175415) for the current fiscal year and will be included in the Public Health budget (1175415) for fiscal year 2022-23.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by creating opportunities for improved safety and health as well as protecting vulnerable populations.

OTHER AGENCY INVOLVEMENT:

Public Works

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may decide not to approve of this License termination. However, staff recommends termination of this License since this facility is no longer needed by the county.

ATTACHMENTS:

Attachment A - 2009-4-7 License with Grace Good Shepherd Church for 1450 Hiller Road

Attachment B - 2010-1-26 1st Lease Amendment 1450 Hiller Road

Attachment C - 2012-1-24 2nd Lease Amendment 1450 Hiller Road

Attachment D - 2012-7-24 3rd Lease Amendment 1450 Hiller Road

Attachment E - 2015-2-24 4th Lease Amendment 1450 Hiller Road

Attachment F - 30-Day Termination Notice Letter.

PREVIOUS ACTION/REFERRAL:

Board Order No.: D-13; B-1; C-4; C-9; C-12

Meeting of: Apr 7, 2009; Jan 26, 2010; Jan 24, 2012; July 24, 2012; Feb 24, 2015

File No.: N/A