



COUNTY OF HUMBOLDT

For the meeting of: 12/12/2023

File #: 23-1566

To: Board of Supervisors

From: Clerk/Recorder

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Approval of Help America Vote Act Contract No. 23G26112 and Supplemental Budget for Elections, 1100140. (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Authorize the county to receive the sum of \$20,000 through grant funding provided by the Help America Vote Act (HAVA) Polling Place Accessibility Training Program;
2. Approve the attached supplemental budget for fiscal year (FY)2023-24 in the amount of \$20,000 for Elections' budget 1100140 (4/5 vote required);
3. Authorize the Clerk/Recorder/Registrar of Voters, or their designee, to execute the necessary documents and the attached contract to carry out the purpose of the Board's order to receive the sum of \$20,000 through grant funding provided by the Help America Vote Act Polling Place Accessibility Training Program; and
4. Adopt the attached resolution authorizing the county to receive the sum of \$20,000 through grant funding provided by the Help America Vote Act (HAVA) for efforts to improve polling place accessibility.

SOURCE OF FUNDING:

Federal funds (HAVA funds) administered by the U.S. Department of Health and Human Services to assist in implementing HAVA Section 261.

DISCUSSION:

One of the stated goals of the Help America Vote Act is to ensure the accessibility of the electoral process for voters with disabilities. In a continuing effort to ensure compliance with HAVA mandates, the Humboldt County Office of Elections has available to it the sum of \$20,000 in grant funding. The funding will allow election staff to travel for Americans with Disability Act (ADA) training conducted by the Secretary of State's Office and the Department of Rehabilitation. The grant also allows for reimbursement of election staff salaries for conducting accessibility surveys of polling places, for

purchase of temporary facility mitigation measures for polling places, and for costs associated with the acquisition or deployment of a remote accessible vote by mail system.

FINANCIAL IMPACT:

Expenditures (1100, 271)	FY23-24
Additional Appropriation Requested	20,000.00
Total Expenditures	20,000.00
Funding Sources (1100, 271)	FY23-24 Adopted
State/Federal Funds	20,000.00
Total Funding Sources	20,000.00

**Projected amounts are estimates
and are subject to change.*

Narrative Explanation of Financial Impact:

The attached Supplemental Budget will recognize \$20,000 in funding provided through the HAVA Polling Place Accessibility Training Program provides the Office of Elections with funding necessary to conduct regular site visits to evaluate facilities used as polling places for elections, and to secure necessary mitigation supplies to make facilities temporarily accessible for election activities.

STRATEGIC FRAMEWORK:

This action supports the following areas of your Board's Strategic Framework.

Core Roles: Enforce laws and regulations to protect residents

New Initiatives: Foster transparent, accessible, welcoming and user friendly services

Strategic Plan: 4.2 - Create a community where county programs services and facilities are accessible to all with disabilities

OTHER AGENCY INVOLVEMENT:

U.S. Department of Health and Human Services
California Secretary of State

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve this grant. This alternative is not recommended as it would negatively impact the General Fund.

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ATTACHMENTS:

Supplemental Budget
Agreement 23G26112
Resolution

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A
Meeting of: N/A
File No.: N/A