



COUNTY OF HUMBOLDT

For the meeting of: February 6, 2018

Date: January 24, 2018
 To: The Honorable Board of Supervisors
 From: Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of January 23, 2018**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of January 23, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of January 23, 2018 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their January 23, 2018 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Wilson Seconded by Supervisor Bass

- Ayes Bass, Fennell, Sundberg, Bohri, Wilson
- Nays _____
- Abstain _____
- Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 2/6/18

By: 
 Ryan Sharp, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, January 23, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Agricultural Commissioner

1. Supplemental Budget for Agricultural Commissioner (BU 1100261) in FY 2017/18 (4/5th Vote Required)

Recommendation: That the Board of Supervisors authorize transfer of \$156,949 from the Deferred Maintenance Trust Fund (3464 000 7000) and approve the attached supplemental budget request in fund 1100, budget unit 261, Agricultural Commissioner.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Board of Supervisors

2. Proclaim January, 2018 as National Mentoring Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Proclaim Monday, January 15th, 2018 as Martin Luther King Jr. Day in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

4. Adjourned in Memory Certificate for Don Raffaelli (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors ratify authorization for Board Members to sign the Certificate.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Humboldt County Fish and Game Advisory Commission's Letter to the California Fish and Wildlife Department Regarding the Statewide Elk and Management Plan (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

This item was pulled from consent for discussion.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to modify the first sentence by replacing "we recently received a report" to "we recently received the following information", and modify the last sentence of the letter to say "on behalf of the Humboldt County Board of Supervisors I would like to thank you for taking the time to consider the recommendations of our Fish and Game Advisory Commission." The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

6. Letter to the California Fish and Wildlife Department Requesting an Extension of the Comment Period to the Statewide Elk and Management Plan (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Clerk of the Board

7. Reappointment of Lorey Keele to the First Five Humboldt Commission

Recommendation: That the Board of Supervisors approve the reappointment of Lorey Keele to the First Five Humboldt Commission for a four year term expiring on January 17, 2022.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

8. Approval of the Action Summary - Meeting of January 16, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of January 16, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Administrative Office

9. Local Fire District Allocations for Fiscal Year 2017-18 for the Arcata, Garberville, Humboldt No. 1, and Petrolia Fire Protection Districts; Miranda Community Services District; and Shelter Cove Resort Improvement District No. 1

Recommendation: That the Board of Supervisors authorize the Chair of the Board to execute agreements with the Arcata, Garberville, Humboldt No. 1, and Petrolia Fire Protection Districts (FPD); Miranda Community Services District (CSD); and Shelter Cove Resort Improvement District (RID) No. 1 for revenue-sharing of the county's Fiscal Year (FY) 2017-18 Proposition 172 (Prop 172) funding; and direct the Clerk of the Board to submit one copy of the agreement to the County Administrative Office for processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Clerk/Recorder/Registrar of Voters**10. Advanced Step Appointment in Budget Unit 271**

Recommendation: That the Board of Supervisors approve advanced step appointment for Recordable Document Examiner I, Solomon Everta (Class 0155, Salary Range 287) in Budget Unit 271 to Salary Step "C" effective January 28, 2018.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Administration**11. Donation of an Esco Biological Safety Cabinet to the Public Health Laboratory**

Recommendation: That the Board of Supervisors accept and recognize the donation of an Esco Biological Safety Cabinet with a value of approximately \$10,000 to the Department of Health and Human Services (DHHS) - Public Health Laboratory from Mark Rynearson of McKinleyville, CA.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Mental Health**12. Introduction of Emi Botzler-Rodgers as the Designated Mental Health Director for the County of Humboldt**

Recommendation: That the Board of Supervisors receive the following statements pertaining to the qualifications of Emi Botzler-Rodgers as the designated Mental Health Director for the County of Humboldt.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Human Resources**13. Revisions to the Merit System Rules for the County of Humboldt**

Recommendation: That the Board of Supervisors approve the revisions to the Merit System Rules for the County of Humboldt, effective January 23, 2018.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Public Works**14. Approval of Homan Subdivision, APN 515-191-037, Trinidad Area**

Recommendation: That the Board of Supervisors accept and approve the subdivision map for filing with the County Recorder; accept the dedications to the County of Humboldt of Parcel A (Stagecoach Road) for road purposes; Parcel B for public utility purposes; Parcel C for non-vehicular access; Parcel D (Anderson Lane) for public road purposes; and Parcel F for public utility purposes; Parcel G for non-vehicular access; Parcel P for drainage purposes; direct the Clerk of the Board to sign the subdivision map on behalf of the Board of Supervisors and further certify to the abandonment of a portion of Anderson Lane within Lots 2 and 3 of this Subdivision as was dedicated to Humboldt County by 123 Deeds 47; and direct the Clerk of the Board to transmit the Subdivision to the County Recorder.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

15. Rehabilitation of Jacoby Creek Bridge (4C-124) on Brookwood Drive (4K250) Post Mile 0.12, Federal Aid Project Number BRLO-5904(126), Contract Number: 594124

Recommendation: That the Board of Supervisors approve the plans and specifications; and direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, February 27, 2018, at 2:00 p.m.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

16. Resolution Adopting Policies Regarding the Procurement of Architectural and Engineering Services for Federal and State Funded Transportation Projects Administered by the California Department of Transportation

Recommendation: That the Board of Supervisors approve and adopt the attached resolution adopting policies regarding the procurement of architectural and engineering services for federal and state funded transportation projects administered by the California Department of Transportation.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

D. PUBLIC COMMENT ON NON-AGENDA ITEMS**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN**

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Discussion Related to the Prohibition of Raw Milk Sales in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors take input from members of the public and county staff as it relates to the benefits and/or public safety concerns of allowing the sale of raw milk in Humboldt County, and take appropriate action, if required.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to bring this item back in April 2018 for consideration with more input from staff on the questions that were brought up.

The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Nay: 1 - Rex Bohn

2. Humboldt County Aviation Advisory Committee Annual Report (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, to accept the report. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

I. DEPARTMENT REPORTS**County Administrative Office**

1. Presentation of the Headwaters Fund 2016-17 Annual Report

Recommendation: That the Board of Supervisors receive and accept the Headwaters Fund (HWF) Annual Report.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to accept the presentation. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Affordable Housing and Supplemental Budget (Requires 4/5 Vote)

Recommendation: That the Board of Supervisors receive and review county-owned property options on pages two and three of this report for developing affordable low-income housing; supplement the budget for Contributions to Other Funds (1100-199) as attached (requires 4/5 vote); and provide additional direction as necessary.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, to do a fund balance transfer of a hundred thousand dollars to go into contributions to the City of Eureka, ask staff to appraise and sell the Lucas Street property, and proceeds from the property sale to go to a trust fund for an affordable housing project. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

J. PUBLIC HEARINGS**Planning and Building Department****1. Community Development Block Grant Close Out Report for 14-CDBG-9890**

Recommendation: That the Board of Supervisors receive report; open public hearing and receive public comment; and close public hearing and direct staff to submit final reports to the State of California Housing and Community Development Block Grant (CDBG) program.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to file the final paperwork. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. ZR-16-005, AGPN-17-001, LLA-16-034. Johannesen Zone Reclassification, Agricultural Preserve Partial Dis-Establishment and Partial Cancellation, and Lot Line Adjustment Assessor Parcel Numbers: 216-133-001, 216-141-006, 216-144-003, 223-013-003, 223-013-004; Garberville Area

Recommendation: That the Board of Supervisors introduce Ordinance No. _____, by title and waive further reading; open the public hearing, receive and consider the staff report, the Planning Commission's findings and accept public comment; make the necessary findings as prepared by staff to approve the zone reclassification, and to conditionally approve the Lot Line Adjustment; determine that the dis-establishment and cancellation of a portion of the Tooby Ranch Agricultural Preserve is in the public interest; adopt Ordinance No. _____, amending Section 311-7 of the Humboldt County Code by reclassifying property in the Garberville area within APN's 216-133-001, 216-141-006, 216-144-003, 223-013-003 and 223-013-004 currently zoned Agriculture Exclusive with a Special Building Site combining zone specifying a minimum lot size of 160 acres (AE-B-5(160)) to Timberland Production Zone (TPZ) (Attachment 1); direct the Clerk of the Board to publish a summary of the zoning changes within 15 days of the date of the hearing (Attachment 2); adopt Resolution No. _____, which contains the findings for dis-establishment and tentative cancellation of the applicable portion of Land Conservation Contract No. 77-30 (AGP#77-30) (Attachment 3); direct the Clerk of the Board to record a Certification of Rezoning (Notice of Timberland Production Zone Status) (Attachment 6) on the parcels pursuant to Sections 51117 and 51141 of the California Government Code (C.G.C.) after attaching a copy of the fully executed ordinance (Attachment 1); direct Planning Staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research; direct Planning Staff to publish a Notice of Decision as a display advertisement in accordance with California Government Code Section 51284; direct the Clerk of the Board to record the Certificate of Tentative Cancellation of the applicable portion of Land Conservation Contract No. 77-30 (Attachment 4); direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's office, County Counsel, the Planning Division, the California Office of Land Conservation and any other interested party; and direct the Clerk of the Board to provide a copy of the published Notice of Decision to the Department of Conservation within 30 days of the tentative cancellation of the contract; direct Planning Staff to record the Notice of Lot Line Adjustment upon the applicant's completion of the conditions of approval; and close the public hearing.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 3 - Rex Bohn, Estelle Fennell, and Ryan Sundberg
 Nay: 2 - Virginia Bass, and Mike Wilson

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to discuss union negotiations for In-Home Supportive Services (IHSS); Humboldt Deputy Sheriff Organization (HDSO); American Federation of State, County, and Municipal Employees (AFSCME); and Law Enforcement Management (LEM).

The Board of Supervisors met in closed session to discuss union negotiations for In-Home Supportive Services (IHSS); Humboldt Deputy Sheriff Organization (HDSO); American Federation of State, County, and Municipal Employees (AFSCME); and Law Enforcement Management (LEM). There was no action to report.

2. It is the intention of the Board of Supervisors to meet in closed session to discuss pending litigation pursuant to Government Code Section 54956.9(a), (d)(2).

The Board of Supervisors met in closed session to discuss pending litigation pursuant to Government Code Section 54956.9(a), (d)(2). There was no action to report.

M. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

January 24, 2018





MINUTES
TUESDAY, JANUARY 23, 2018
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, February 6, 2018 with the vote as shown below.

AYES: Supervisors: Wilson, Bass, Sundberg, Fennell, Bohn
NAYS: Supervisors: --
ABSENT: Supervisors: --



RYAN SHARP
Deputy Clerk of the Board



RYAN SUNDBERG
Chair of the Board