



COUNTY OF HUMBOLDT

AGENDA ITEM NO. **C-8**

For the meeting of: March 22, 2016

Date: March 7, 2016
To: Board of Supervisors
From: Dan Fulks, Director of Human Resources *DF*
Subject: EXTEND THE EMPLOYMENT ELIGIBILITY LIST FOR SHERIFF'S LIEUTENANT

RECOMMENDATION(S):

That the Board of Supervisors: approve the extension of the employment eligibility list for Sheriff's Lieutenant for one year, to expire on April 10, 2017.

SOURCE OF FUNDING: General Fund, Measure Z

DISCUSSION: The Sheriff has requested that the current employment eligibility list for Sheriff's Lieutenant be extended by one year. Humboldt County Merit System Rule IV, 6. states that, "the name of a person on an employment list shall be valid for one year unless the eligibility is extended by the Board of Supervisors."

The Sheriff anticipates potential for promotional opportunities for Sheriff's Lieutenant within the next year. The existing employment eligibility list for Sheriff's Lieutenant is sufficient to meet the anticipated appointment needs of the Sheriff over that time period. As such, Human Resources is requesting that the Board extend the eligibility list by one year, expiring on April 10, 2017.

FINANCIAL IMPACT: There is no immediate financial impact in extending this employment eligibility list. Any financial impact would come as a result of filling vacant positions.

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Your Board could choose to not approve the extension of the employment eligibility list. This would require Human Resources to implement the recruitment process to develop a new employment list.

ATTACHMENTS: None

Prepared by: Ron Halverson, Assistant Director of Human Resources CAO Approval *Amy Wesen*

REVIEW: Auditor _____ County Council _____ Personnel *DF* _____ Risk Manager _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor *Fennell* Seconded by Supervisor *Bass*
Ayes *Sundberg, Fennell, Lovelace, Bohn, Bass*
Nays
Abstain
Absent

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *March 22, 2016*
By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board