



## DEPARTMENT OF FORESTRY AND FIRE PROTECTION

135 Ridgway Ave.  
Santa Rosa, CA 95401  
Website: [www.fire.ca.gov](http://www.fire.ca.gov)  
(707) 576-2959



Date: March 07, 2016  
Ref.: 1-16EX-049-HUM

KEVIN SPURLOCK  
P O BOX 278  
HYDESVILLE, CA 95540

Dear Mr. Spurlock

This is to acknowledge that your **Less Than 3 Acre Conversion Exemption** was accepted on **March 3, 2016**. It has been assigned the above listed Exemption number. All timber operations must be complete within one year. All conversion activities must be complete within two years, unless under permit by local jurisdiction.

**\*\*\*Please read the enclosed notice regarding Listed Anadromous Salmonids, Slash Clean-up, Sudden Oak Death, Pitch Canker, and Operations between October 15 – May 1.\*\*\***

In addition, please note the requirement for submittal of the Timber Operations Work Completion and/or Stocking Report (blue form) upon completion of the project.

Compliance with all provisions of the Forest Practice Act, rules pursuant to Section 1104.1(a)--Title 14 of the California Code of Regulations, will be determined by future inspection(s).

If you have any questions you may contact your local CAL FIRE Forest Practice Inspector or me at (707) 576-2959.

Sincerely,

Jeremiah Steuterman  
Forestry Assistant II

Enclosure

cc: Unit  
Board of Equalization  
RPF – Cameron Holmgren  
LTO – Mel Brown Backhoe Trucking  
File  
[ftp://thp.fire.ca.gov/THPLibrary/North Coast Region/](http://thp.fire.ca.gov/THPLibrary/North_Coast_Region/)



# LESS THAN 3 ACRE CONVERSION EXEMPTION

STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
NOTICE OF TIMBER OPERATIONS THAT ARE EXEMPT FROM  
CONVERSION AND TIMBER HARVESTING PLAN REQUIREMENTS  
RM-73 (1104.1a) (11/12)

VALID FOR ONE YEAR FROM DATE OF RECEIPT BY CAL FIRE  
TIMBER OPERATIONS CANNOT START UNTIL VALID COPY  
OF A NOTICE OF ACCEPTANCE IS RECEIVED FROM CAL FIRE

FOR ADMIN. USE ONLY

Ex. # 1-16EX-049 HUM

Date of Receipt FEB 29 2016

Date Accepted MAR 3, 2016

Date Expires MAR 2, 2017

The Director of the Department of Forestry and Fire Protection (CAL FIRE) is hereby notified of timber operations under the requirements of 14 CCR § 1104.1(a): Harvesting of trees that is a single conversion to a non-timber growing use of timberland of less than three acres. (See 14 CCR § 1104.1(a) for a description of the conditions on the conduct of this type of timber operation and additional information that is **required** to be submitted.) Complete Items 1 through 8 on both pages of this notice.

1. TIMBER OWNER(S) OF RECORD: Name Kevin Spurlock

Address P.O. Box 278

City Hydesville State CA Zip 95540 Phone (707) 599-8052

TIMBER TAX EXEMPTION: Timber owners owe timber yield tax when they harvest trees unless the harvest is exempt (Revenue and Taxation Code sec. 38116). Some small or low value harvests may be exempt from timber yield tax: Timber removed from an operation whose value does not exceed \$3,000 within a quarter, according to BOE Harvest Value Schedules, Rule 1024. If you believe your harvest may qualify for this exemption, please complete items A and B below. **For timber yield tax information or for further assistance with these questions call the State Board of Equalization, 1-800-400-7115, or write: Timber Tax Section, MIC: 60, State Board of Equalization, P.O. Box 942879, Sacramento, California 94279-0060; or contact the BOE Web Page on the Internet at <http://www.boe.ca.gov>.**

A. Circle the option that most closely estimates the total volume for this harvest, in thousands of board feet (mbf - Net Scribner short log):

Under 8 mbf ☒ 8-15 mbf ☐ 16-25 mbf ☐ Over 25 mbf

B. Estimate the species composition of the timber that will be removed during this harvest (numbers should sum to 100%):

Redwood \_\_\_\_\_%; Ponderosa/Sugar pine \_\_\_\_\_%; Douglas-fir 75 \_\_\_\_\_%; Fir \_\_\_\_\_%;  
Port-Orford Cedar \_\_\_\_\_%; Cedar (IC, WRC) \_\_\_\_\_%; Other conifer \_\_\_\_\_%; Other hardwood 25 \_\_\_\_\_%.

2. TIMBERLAND OWNER(S) OF RECORD: Name Kevin Spurlock

Address P.O. Box 278

City Hydesville State CA Zip 95540 Phone (707) 599-8052

I certify, under penalty of perjury, that I whether acting as an individual, acting as a member of a partnership, or acting as an officer or employee of a corporation or other legal entity, have not obtained an exemption pursuant to this section in the last five years, and that this is a one-time conversion to a non-timberland use and that there is a "bona fide intent" [14 CCR § 1100(b)] to convert to Agricultural Site

SIGNATURE [Signature] Date 1/14/16

3. LICENSED TIMBER OPERATOR(S): Name Mel Brown Backhoe Trucking Lic. No. A-11259

Address 2562 Van Duzen Rd.

City Bridgeville State CA Zip 95526 Phone 707-498-8001

SIGNATURE [Signature] Date 1-26-16

4. Designate the legal land description of the location of timberland conversion. A map showing the location of the timberland conversion **MUST** be attached. The map must show the ownership boundaries, the location of the timber operation, boundaries of the conversion, location and classification of all watercourses, and landing locations.

Section	Township	Range	Base & Meridian	County	Acreage to be Converted	Assessors Parcel Number
<u>35</u>	<u>1 North</u>	<u>4 East</u>	<u>HB&amp;M</u>	<u>Humboldt County</u>	<u>2.9 acres</u>	<u>210-074-008</u>

Page 1 NOTE: This form has two pages. Continue on and complete page 2. Read the instructions before attempting to complete.

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COAST AREA OFFICE  
RESOURCE MANAGEMENT



5. The following are limitations or requirements for timber operations conducted under a Less Than Three Acre Conversion Exemption (Notice, Notice of Conversion Exemption, Conversion Exemption):
- Timber operations shall comply with all other applicable provisions of the Forest Practice Act and regulations, county general plans, zoning ordinances, and any implementing ordinances; copies of the state rules and regulations may be found on CAL FIRE's Web Page on the Internet at <http://www.fire.ca.gov>.
  - All timber operations shall be complete within one year from the date of acceptance by CAL FIRE.
  - All conversion activities shall be complete within two years from the date of acceptance by CAL FIRE unless under permit by local jurisdiction. Failure to complete the conversion requires compliance with stocking standards and stocking report requirements of the Forest Practice Act and Board of Forestry and Fire Protection regulations.
  - The timber operator shall remove or dispose of all slash or woody debris in accordance with 14 CCR § 1104.1(a)(2)(D)(1)-(9). The timberland owner may assume responsibility for the slash treatment, provided the landowner acknowledges in writing to CAL FIRE such responsibility at the time of submission of this notice. The specific requirements shall be included with the acknowledgement.
  - Timber operations may be conducted during the winter period. Tractor operations in the winter period are allowed under any of the conditions described in 14 CCR § 1104.1(a)(2)(E)1.-3.
  - No timber operations are allowed within a watercourse and lake protection zone unless specifically approved by local permit (e.g., county, city).
  - No timber operations shall be conducted until CAL FIRE's notice of acceptance is received and a valid copy of this notice and CAL FIRE's acceptance shall be kept on site during timber operations.
  - No sites of rare, threatened or endangered plants or animals or species of special concern shall be disturbed, threatened, or damaged.
  - No timber operations are allowed on significant historical or archeological sites.
  - Within one month of the completion of timber operations, including slash disposal, the timberland owner shall submit a work completion report to CAL FIRE.
  - A violation of the conversion exemption, including a conversion applied for in the name of someone other than the person or entity implementing the conversion in bona fide good faith, are violations of the Forest Practice Act and penalties may accrue up to ten thousand dollars (\$10,000) for each violation pursuant to Article 8 (commencing with Section 4601).

6. I, Karen Maynell, declare as the authorized designee of the County Board of Supervisors that this conversion exemption is in conformance with all county regulatory requirements, including public notice. (If the county has authorized a designee this item **MUST** be completed. If it has not, see Item 7.)

SIGNATURE Karen MaynellDate 2-24-16

7. Registered Professional Forester preparing Notice: Name Cameron Holmgren Number RPF# 2929

Address P.O. Box 247City Fortuna State CA Zip 95540 Phone 707-599-6416

I have, or my supervised designee has, (1) prepared this Notice of Conversion Exemption Timber Operations; (2) visited the site and flagged the boundaries of the conversion exemption, applicable WLPZs and equipment limitation zones; (3) prepared a Neighborhood Notice of Conversion Exemption according to 14 CCR § 1104.1(a)(3) to be mailed by the landowner to adjacent landowners; and (4) posted and dated a copy of the Neighborhood Notice of Conversion Exemption on the ownership, visible to the public, at least 5 days prior to the postmark date of submission of the Notice of Conversion Exemption. I certify that if the County Board of Supervisors has not designated a representative authorized to sign in Item 6 that I, or my supervised designee, contacted the county and the Notice is in conformance with county regulations.

SIGNATURE OF RPF [Signature]Date 1/19/16

8. NOTICE SUBMITTER(S): Name Kevin Spurlock

Address PO Box 278City Hydesville State CA Zip 95547 Phone 707-599-8052

Submitter must be 1, 2, or 3 above, and must sign.

SIGNATURE [Signature]Date 1/14/16

FILE THIS NOTICE WITH THE CAL FIRE OFFICE BELOW FOR THE COUNTY IN WHICH THE OPERATION WILL OCCUR:

Forest Practice, CAL FIRE 135 Ridgway Avenue Santa Rosa, CA 95401	Forest Practice, CAL FIRE 6105 Airport Road Redding, CA 96002	Forest Practice, CAL FIRE 1234 East Shaw Avenue Fresno, CA 93710
Alameda, Colusa, Contra Costa, Del Norte, Humboldt, Lake, Marin, Mendocino, Napa, San Mateo, Santa Clara, Santa Cruz, Solano, Sonoma, western Trinity and Yolo Counties	Butte, Glenn, Lassen, Modoc, Nevada, Placer, Plumas, Shasta, Sierra, Siskiyou, Sutter, Tehama, eastern Trinity and Yuba Counties	Alpine, Amador, Calaveras, El Dorado, Fresno, Imperial, Inyo, Kern, Los Angeles, Madera, Mariposa, Merced, Mono, Monterey, Orange, Riverside, San Benito, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, Stanislaus, Tuolumne, Tulare, and Ventura Counties

(2)

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COAST AREA OFFICE  
RESOURCE MANAGEMENT



Holmgren Forestry  
PO Box 247  
Fortuna, CA 95540  
(707) 599-6416  
holmgrenforestry@hotmail.com



January 19, 2016

Forest Practice  
CAL Fire  
135 Ridgeway Avenue  
Santa Rosa, CA 95401

Dear Director:

**Subject: Spurlock Less Than 3-Acre Conversion Exemption**

14CCR 1104.1 (a) (6) (A) & (B) The conversion from a stand of young to mature Douglas-fir and white oak trees to an Agricultural Site is feasible based upon the following:

(A) The extent of the vegetation removal is minimal; majority of the understory is composed of light brush with some manzanita, tick brush, sword fern and poison-oak. The site will require timber harvesting, stump removal, site preparation, and treatment of logging slash. Grading and excavation will be required to convert the site.

(B) The suitability of soils, slope, aspect, and microclimate for the conversion to an Agricultural Site appears to be appropriate. The erosion hazard rating is moderate. The soil type appears adequate for grading and logging the site. The slope ranges from 0% to 40%. The aspect is west facing. The stand is open with minimal understory of brush and some conifer and hardwood duff. The microclimate for the adjacent timber stands is not expected to change due to this project.

The conversion area is estimated at 2.9 acres in size and is feasible to be converted to an Agricultural Site.

Sincerely,

Cameron Holmgren, RPF # 2929

③

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**FEB 29 2016**

**COAST AREA OFFICE  
RESOURCE MANAGEMENT**

## Less than 3 acre Conversion Exemption

### NOTICE OF TIMBER OPERATIONS

Date of Posting of this Notice: January 14, 2016

A Conversion exemption that may be of interest to you will be submitted to the California Department of Forestry & Fire Protection. The California Department of Forestry and Fire Protection will be reviewing the proposed timber operation for compliance with various laws and rules. The following briefly describes the proposed conversion exemption and where and how to get more information. Questions about the proposed conversion exemption or laws and rules governing timber operations should be directed to:

Forest Practice Program  
CALFIRE  
135 Ridgway Avenue  
Santa Rosa, CA 95401

#### Information about the Conversion exemption is as follows:

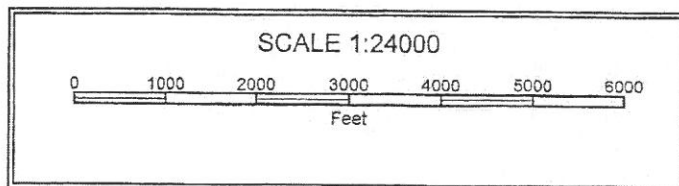
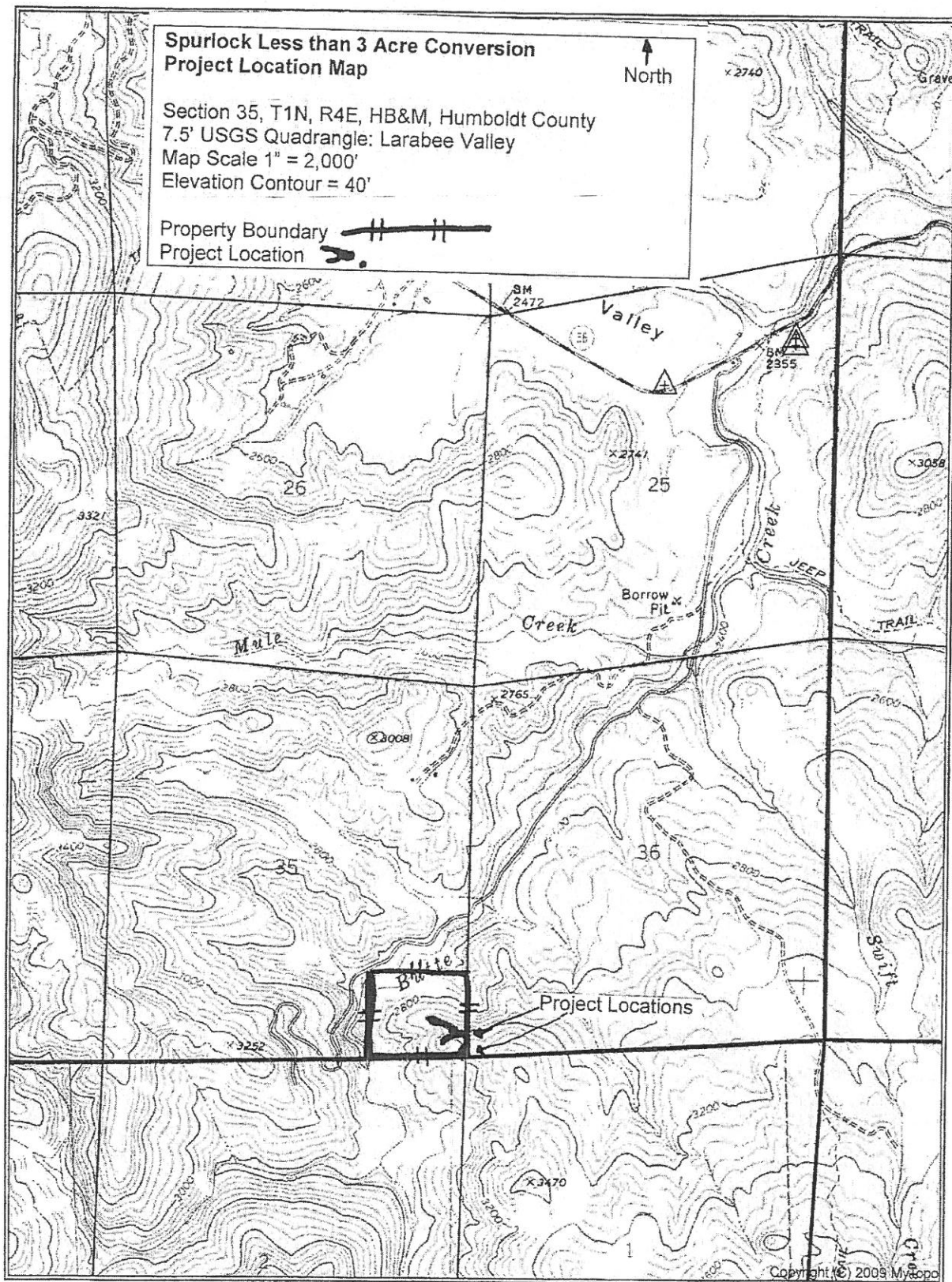
Landowner, Kevin Spurlock, proposes to clear timberland under a less than 3-acre conversion permit issued by California Department of Forestry and Fire Protection. The permit is proposed for the purpose of developing an Agricultural site.

1. TIMBER OWNERS OF RECORD: Name Kevin Spurlock  
Address P.O. Box 278  
City Hydesville State CA Zip 95547 Phone 707-599-8052
2. TIMBERLAND OWNERS OF RECORD: Name Kevin Spurlock  
Address P.O. Box 278  
City Hydesville State CA Zip 95547 Phone 707-599-8052
3. LICENSED TIMBER OPERATOR: Name Mel Brown Backhoe Trucking Lic. No. A-11259  
Address 2562 Van Duzen Rd  
City Bridgeville State CA Zip 95526 Phone 707-498-8001
4. REGISTERED PROFESSIONAL FORESTER PREPARING NOTICE:  
Name Cameron Holmgren RPF # 2929  
Address Holmgren Forestry, P.O. Box 247  
City Fortuna State CA Zip 95540 Phone 707-599-6416
5. COUNTY AGENCY RESPONSIBLE FOR LAND USE CHANGES: Humboldt County Planning Department
6. PROJECT LOCATION: Legal description is Section 35, Township 1 North, Range 4 East, HB&M, Humboldt County (APN 210-074-008).
7. TYPE OF CONVERSION: This is a conversion from timberland use to an Agricultural site and will not exceed three acres in size.

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**COAST AREA OFFICE  
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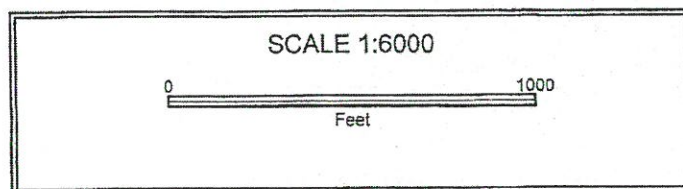
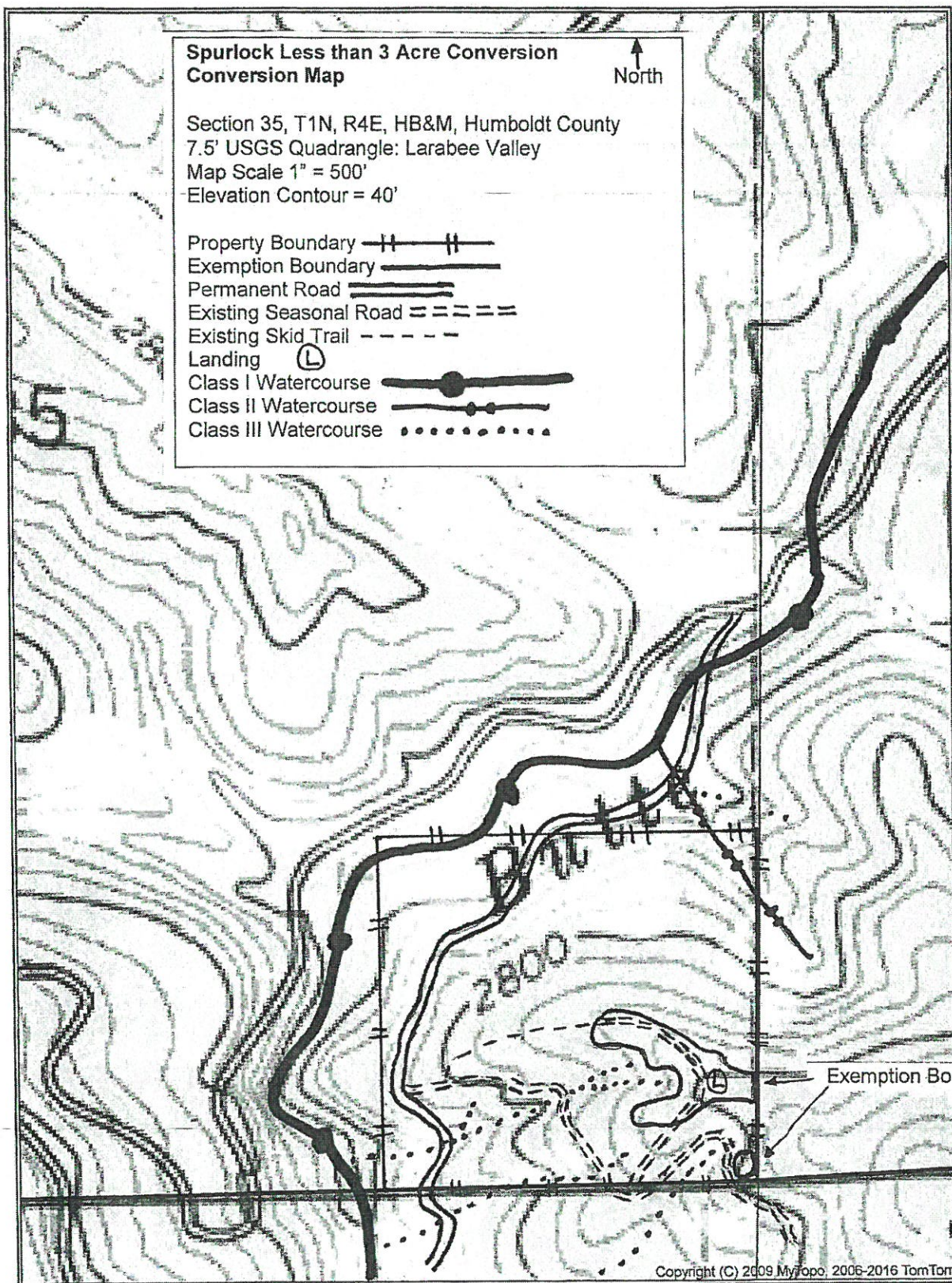
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Example

Holmgren Forestry  
PO Box 247  
Fortuna, CA 95540  
(707) 599-6416  
holmgrenforestry@hotmail.com



January 15, 2016

C & C Ranches  
184 La Canada Way  
Santa Cruz, CA 95060

Dear Landowner:

As the Registered Professional Forester preparing a Conversion Exemption per 14CCR 1104.1 for Kevin Spurlock, I am required by the California Forest Practice Rules to notify all adjacent landowners of this proposed operation with the following information:

1. TIMBER OWNERS OF RECORD: Name Kevin Spurlock  
Address P.O. Box 278  
City Hydesville State CA Zip 95547 Phone 707-599-8052
2. TIMBERLAND OWNERS OF RECORD: Name Kevin Spurlock  
Address P.O. Box 278  
City Hydesville State CA Zip 95547 Phone 707-599-8052
3. LICENSED TIMBER OPERATOR: Name Mel Brown Backhoe Trucking Lic. No. A-11259  
Address 2582 Van Duzen Rd  
City Bridgeville State CA Zip 95526 Phone 707-498-8001
4. REGISTERED PROFESSIONAL FORESTER PREPARING NOTICE:  
Name Cameron Holmgren RPF # 2929  
Address Holmgren Forestry, P.O. Box 247  
City Fortuna State CA Zip 95540 Phone 707-599-6416
5. COUNTY AGENCY RESPONSIBLE FOR LAND USE CHANGES: Humboldt County Planning Department
6. PROJECT LOCATION: Legal description is Section 35, Township 1 North, Range 4 East, HB&M, Humboldt County (APN 210-074-008).
7. TYPE OF CONVERSION: This is a conversion from timberland use to an Agricultural site and will not exceed three acres in size.

Sincerely,

Cameron Holmgren, RPF # 2929

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COAST AREA OFFICE  
RESOURCE MANAGEMENT



Holmgren Forestry  
PO Box 247  
Fortuna, CA 95540  
(707) 599-6416  
holmgrenforestry@hotmail.com



**300' Adjacent Landowners Mailing List**

C & C Ranches  
184 La Canada Way  
Santa Cruz, CA 95060

Kimberly & Richard Madonna  
P.O. Box 111  
Bridgeville, CA 95526

Kimberly & Richard Madonna  
P.O. Box 87  
Bridgeville, CA 95526

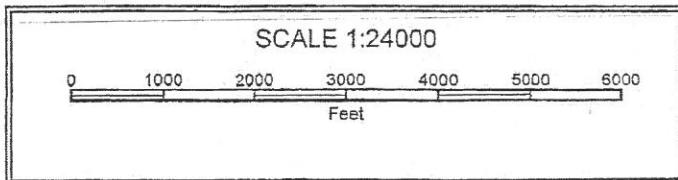
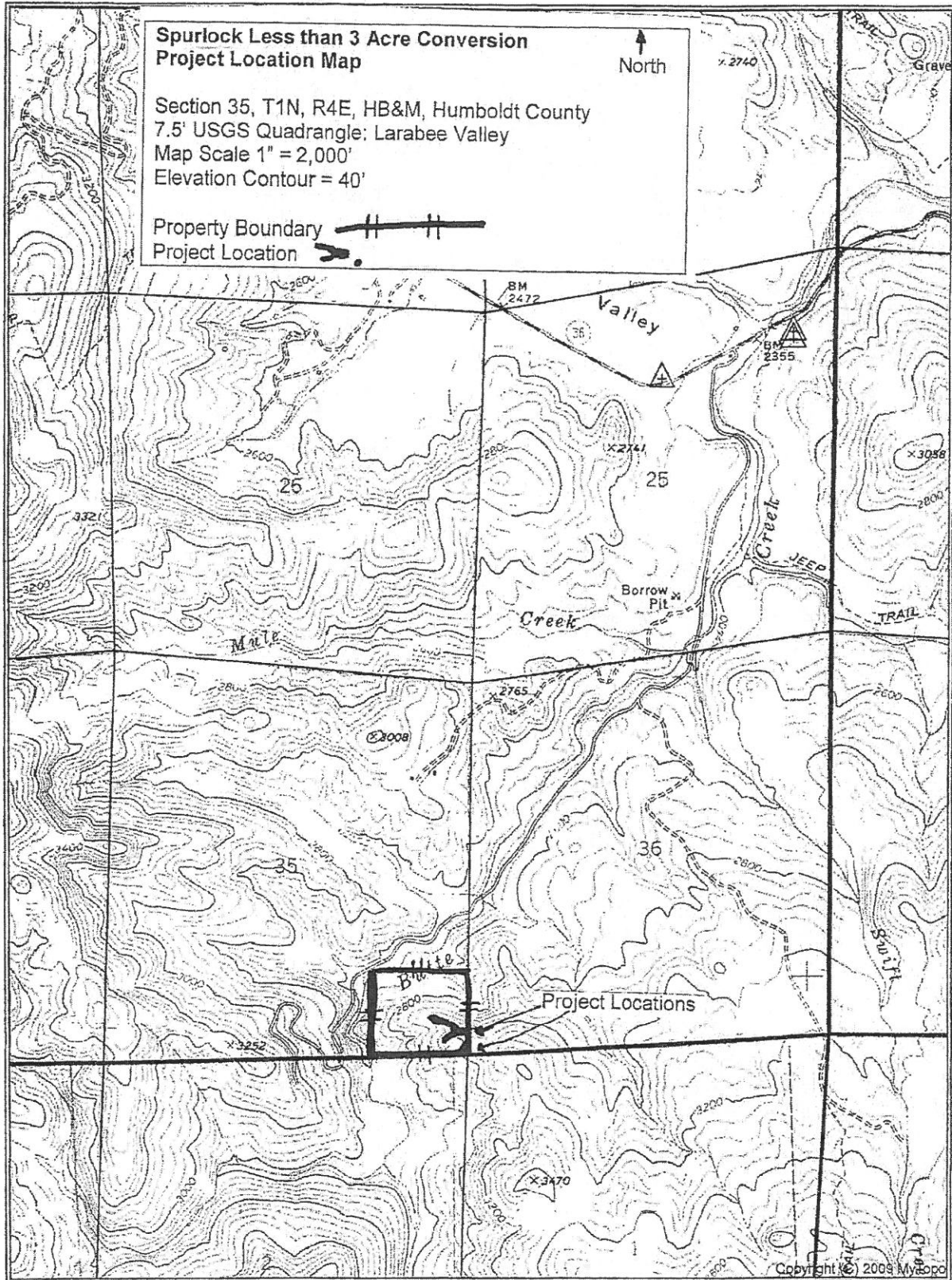
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RESOURCE MANAGEMENT**





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RESOURCE MANAGEMENT**

Example

Holmgren Forestry  
PO Box 247  
Fortuna, CA 95540  
(707) 599-6416  
holmgrenforestry@hotmail.com



January 15, 2016

Native American Heritage Commission  
1550 Harbor Blvd., Room 100  
West Sacramento, CA 95691

Dear Cultural Resources Representative:

As the Registered Professional Forester preparing a Conversion Exemption per 14CCR 1104.1 for Kevin Spurlock, I am required by the California Forest Practice Rules to notify Native Americans, as defined by 14CCR 895.1, of this proposed operation with the following information:

1. TIMBER OWNERS OF RECORD: Name Kevin Spurlock  
Address P.O. Box 278  
City Hydesville State CA Zip 95547 Phone 707-599-8052
2. TIMBERLAND OWNERS OF RECORD: Name Kevin Spurlock  
Address P.O. Box 278  
City Hydesville State CA Zip 95547 Phone 707-599-8052
3. LICENSED TIMBER OPERATOR: Name Mel Brown Backhoe Trucking Lic. No. A-11259  
Address 2562 Van Duzen Rd  
City Bridgeville State CA Zip 95526 Phone 707-498-8001
4. REGISTERED PROFFESIONAL FORESTER PREPARING NOTICE:  
Name Cameron Holmgren RPF # 2929  
Address Holmgren Forestry, P.O. Box 247  
City Fortuna State CA Zip 95540 Phone 707-599-6416
5. COUNTY AGENCY RESPONSIBLE FOR LAND USE CHANGES: Humboldt County Planning Department
6. PROJECT LOCATION: Legal description is Section 35, Township 1 North, Range 4 East, HB&M, Humboldt County (APN 210-074-008).
7. TYPE OF CONVERSION: This is a conversion from timberland use to an Agricultural site and will not exceed three acres in size.

Sincerely,

Cameron Holmgren, RPF # 2929

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COAST AREA OFFICE  
RESOURCE MANAGEMENT

(10)

Holmgren Forestry  
PO Box 247  
Fortuna, CA 95540  
(707) 599-6416  
holmgrenforestry@hotmail.com



### Native American Mailing List

Native American Heritage Commission  
1550 Harbor Blvd., Room 100  
West Sacramento, CA 95691

Bear River Band of Rohnerville Rancheria  
Will Sand, Chairman  
Erika Cooper, Tribal Historic Preservation Officer  
266 Kiesner Rd  
Loleta, CA 95551

InterTribal Sinkyone Wilderness Council  
Hawk Rosales, Executive Director  
PO Box 1523  
Ukiah, CA 95482

Round Valley Indian Tribes of the Round Valley Reservation  
Stephanie Britton, Tribal Historic Preservation Officer  
77826 Covelo Rd  
Covelo, CA 95428

Wailaki Tribe  
Louis Hoaglin Sr, Chairperson  
PO Box 1284  
Redway, CA 95560

Wiyot Tribe  
Ted Hernandez, Chairman  
1000 Wiyot Drive  
Loleta, CA 95551

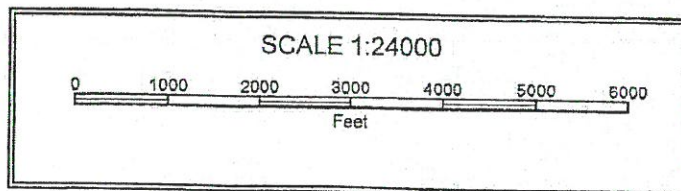
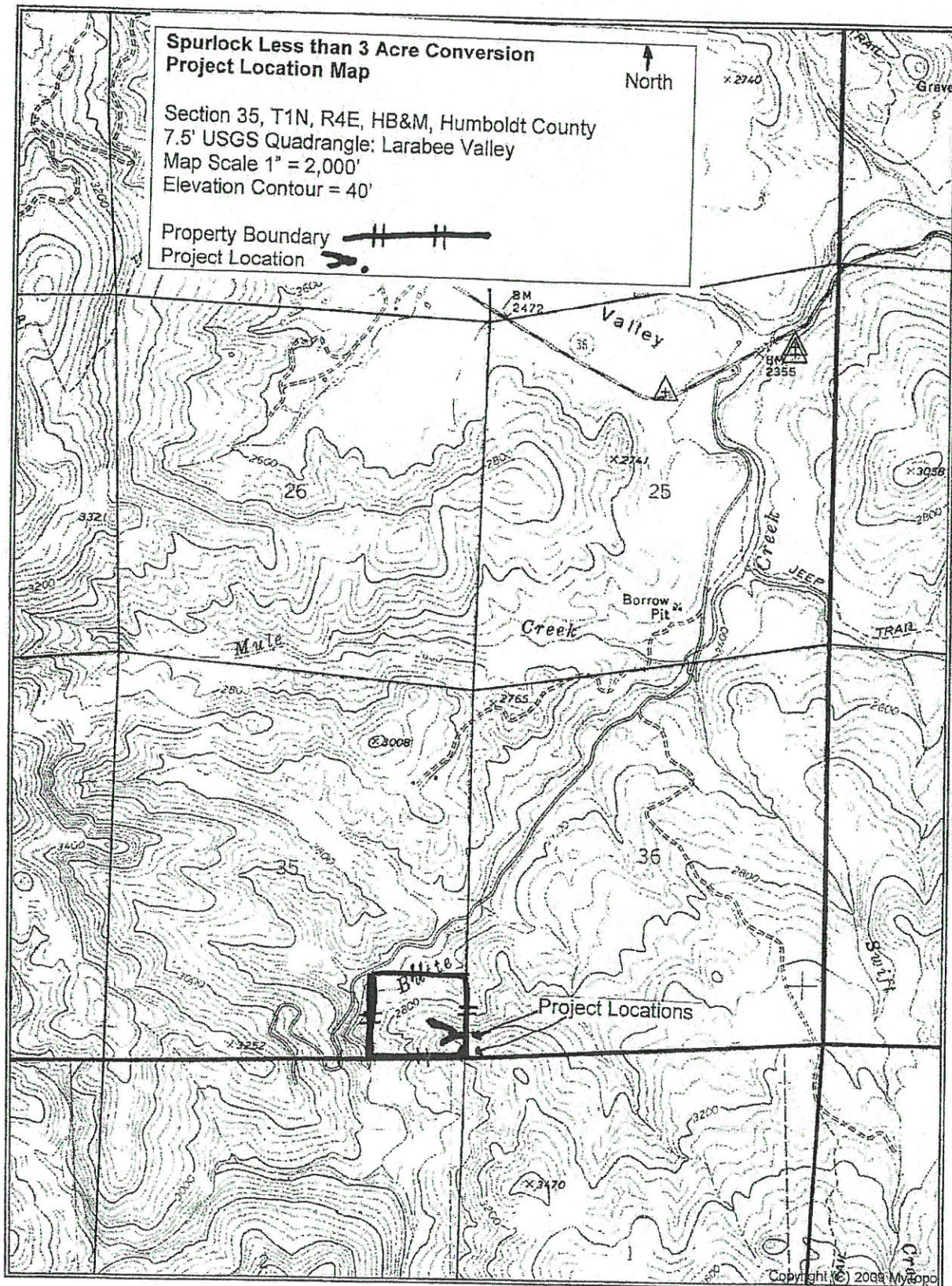


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**FEB 29 2015**

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FEB 29 2015

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### INFORMATION FOR COMPLETION AND STOCKING REPORTS

This form is intended to serve as a completion report, or a stocking report, or a combination completion and stocking report depending upon the circumstances. Check one or more of the boxes as needed to indicate the type of report.

#### Completion Report

1. Public Resources Code (PRC) Section 4585 requires within one month after completion of the work described in a **Timber Harvesting Plan (THP)** or a Nonindustrial Timber Management Plan's "**Notice of Timber Operations**," a report that all work has been completed shall be filed by the timber owner or his agent with the Department of Forestry and Fire Protection (CAL FIRE). The section also states that an annual completion report may be filed with respect to a portion of the area covered by the THP, which has been completed before completion of the entire plan. Only one annual completion report per calendar year per THP may be filed. The portion completed shall be adequately identified on a map submitted with the report.
2. Title 14, California Code of Regulations (CCR), Section 1104.1(a)(5) requires timberland owners to file a completion report for **Less Than Three Acre Conversion Exemptions** within one month from the completion of conversion exemption timber operations, which includes all slash disposal work.
3. 14 CCR § 1052, requires operations under **Emergency Notices** to comply with all provisions of the Forest Practice Act and rules applicable to THPs, i.e., PRC § 4585 Completion Reports and PRC § 4587 Stocking Reports.

#### Stocking Reports

PRC § 4587 establishes that within five years after completion of timber operations on an area identified in a completion report, a report of stocking shall be filed with CAL FIRE. **Note: Only one stocking report can be filed for an area after submission of the completion report for the area.** Also, the Forest Practice Rules, where certain regeneration methods or intermediate treatments were specified in the THP, may require that a stocking report be filed within six months of completion of timber operations. Review of the THP and the Forest Practice Rules is necessary to make this determination. A report of stocking indicates that the stocking requirements of the rules and Forest Practice Act have been met either by use of one of the sampling procedures adopted by the Board of Forestry and Fire Protection or by a request for a waiver of stocking sampling procedures because the area is obviously stocked.

When a sampling procedure is used the following information described in 14 CCR Section 1075 must be attached to the stocking report:

1. The name of the person who performed the sampling.
2. A map showing the area(s) sampled by sampling procedure (if more than one procedure is used), the location of each plot established, indicate status as stocked or non-stocked. If the least stocked 40 acres were sampled, please identify the area.
3. The acreage of each sampling area.
4. The number of plot centers installed by sampling area and procedures.
5. The number of stocked plots by sampling area and procedure.
6. The plot reference data, per 14 CCR § 1072.2.

Department of Forestry and Fire Protection  
COMPLETION AND STOCKING REPORT  
Instructions, page two of two.

When a waiver of sampling procedure is requested, the timber owner or timberland owner, or a registered professional forester (RPF) acting as an agent of the timber owner or timberland owner, must examine the area after completion of timber operation and believes that those harvest areas, for which a waiver of sampling is being requested, obviously meet the stocking requirements of the Forest Practice Act and the applicable rules or regulations of the Board of Forestry and Fire Protection.

A report requesting a waiver of stocking sampling must include a map indicating the area for which a waiver is being requested.

Substantially damaged timberlands (14 CCR § 1080.4) and those areas prescribed for rehabilitation [14 CCR § 913.4(b) [933.4(b), 953.4(b)], must be delineated on maps accompanying the stocking report.

Complete the form as indicated. Submit the report to the CAL FIRE Review Team Office where the timber harvesting plan, non-industrial timber management plan, emergency notice, less than three acre conversion exemption, or the original harvest document was filed. These offices are:

Forest Practice Program  
Manager  
CAL FIRE  
135 Ridgway Ave.  
Santa Rosa, CA 95401  
(707) 576-2959

Forest Practice Program  
Manager  
CAL FIRE  
6105 Airport Road  
Redding, CA 96002  
(530) 224-2445

Forest Practice Program  
Manager  
CAL FIRE  
1234 Shaw Avenue  
Fresno, CA 93710  
(559) 222-3714

A copy of this form will be returned to the timber owner or the agent thereof when the Director determines that all timber operations work has been completed. If deficiencies are noted, you will be contacted following such a determination, and this form will be found **not in compliance** and returned. The report must then be resubmitted as quickly as the required work is completed.



Area: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Date Sent to B.O.E.: \_\_\_\_\_

**TIMBER OPERATIONS WORK COMPLETION AND/OR STOCKING REPORT**  
(As per Div. 4, Chap. 8, Sections 4585 and 4587 PRC, and Title 14 CCR Sections 1070-1075)

**Certification By Timber Owner or Agent:** I certify that the declarations herein are true and correct to the best of my knowledge and belief. I am notifying the Department of Forestry and Fire Protection of the status of compliance with the completion and stocking requirements of the Forest Practice Act and rules of the Board of Forestry and Fire Protection for:

Harvest Document Number: 1-16 EX -049 + JMM

Harvest document includes a Timber Harvesting Plan (THP), a Nonindustrial Timber Management Plan's Notice of Timber Operations (NTO), a Less Than Three Acre Conversion Exemption (EX), or an Emergency Notice (EM). For Timberland Conversion Permits (TCP), include the THP Number above, as well as the Conversion Permit No.: \_\_\_\_\_

**Completion Report**

- ☐ Final Completion Report. On (date): \_\_\_\_\_ all work on the operation was completed, and no further harvesting shall be conducted.
- ☐ Partial Completion Report. On (date): \_\_\_\_\_ all work on a part of the plan as shown on the attached map was completed. Additional harvesting is anticipated on the remaining portion of the logging area. **Only one partial completion report may be accepted by the CAL FIRE during any calendar year.**
- ☐ NTMP-NTO Completion Report. On (date): \_\_\_\_\_ all work on this NTO was completed for this calendar year. Additional harvesting is anticipated in following years.
- ☐ EX Completion Report. On (date): \_\_\_\_\_ all work on this Less Than Three Acre Conversion Exemption was completed. No stocking report is required.
- ☐ TCP Completion Report. On (date): \_\_\_\_\_ all work on this Timberland Conversion Permit was completed. No stocking report is required.

**Stocking Report:** The area declared as complete in this report or a previously approved completion report meets all of the stocking requirements of the Forest Practice Act and rules of the Board of Forestry and Fire Protection. The stocking status after completion of timber operations was determined by:

- ☐ One of the sampling procedures adopted by the Board of Forestry and Fire Protection. The identification of the person sampling, plot data, and a map of the area sampled are attached.
- ☐ Physical examination of the area by the timber owner or the agent thereof after completion of timber operations determined that the area's stocking obviously meet the requirements of the Forest Practice Rules and a waiver of stocking sampling is requested.
- ☐ As stated in the harvest document, the area was **substantially damaged** as per 14 CCR § 1080.1, and only dead, down, or dying trees were salvaged, or the Site Class is IV or V, hence no restocking is required.



Department of Forestry and Fire Protection  
COMPLETION AND/OR STOCKING REPORT  
Page Two of Three

Harvest Document Number: \_\_\_\_\_

This is a stocking report for the:

- ☐ Entire operating area covered by the harvest document.  
☐ Entire operating area covered by this completion report or the completion report previously submitted on (date): \_\_\_\_\_  
☐ Part of the operating area for which this completion report is submitted.

A map indicating the area completed (if the actual area harvested is less than approved) and/or stocked must be submitted with this report. Additional information can be found in the Instruction pages of this form.

\_\_\_\_\_  
Signature Date Print Name

\_\_\_\_\_  
Address City, State, and Zip Code

\_\_\_\_\_  
Telephone Number (with Area Code) RPF License Number, if appropriate

**DIRECTOR'S CERTIFICATION**

**Report In Conformance**

- ☐ The Director has determined that all of the requirements of the Forest Practice Act and rules of the Board of Forestry and Fire Protection have been completed **except** stocking for the area described in this report. Erosion control maintenance is required for at least one year following the submission of this report, or until stocking is met, whichever is later, and it may be extended to three years.
- ☐ The area described by this report has been found to meet all of the requirements of the Forest Practice Act and forest practice rules **including** stocking as shown on the attached map. Erosion control maintenance is required for at least one year following the submission of this report or until stocking is met for the entire area of the harvest document, whichever is later, and it may be extended to three years.
- ☐ The area described by this report has been found to meet all of the requirements of the Forest Practice Act and Forest Practice Rules including stocking for the entire area as shown on the THP (or other harvest document) map. Erosion control maintenance is required for at least one year following the submission of this report, and it may be extended to three years.

**Maintenance Period**

The prescribed maintenance period for erosion control shall be:

- ☐ **One Year.** Ending date: \_\_\_\_\_
- ☐ **Three Years.** Ending date: \_\_\_\_\_
- ☐ **Other.** Specify length: \_\_\_\_\_ years and ending date: \_\_\_\_\_



Title	RPF #	Date
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## DEPARTMENT OF FORESTRY AND FIRE PROTECTION

135 Ridgway Avenue  
 Santa Rosa, CA 95401  
 Website: [www.fire.ca.gov](http://www.fire.ca.gov)  
 (707) 576-2959



Dear Timberland Owner and Licensed Timber Operator:

**SUBJECT: LESS THAN 3 ACRE CONVERSION EXEMPTION**--information regarding Listed Anadromous Salmonids, Slash Clean-up, Sudden Oak Death, Pitch Canker, and Operations between October 15 – May 1.

### LISTED ANADROMOUS SALMONIDS

The California Department of Forestry and Fire Protection (CAL FIRE) received your notice regarding commencement of timber operations under the enclosed accepted exemption. This notice is to inform you that your exemption is located in the geographical range of listed anadromous species.

If your exemption is specifically located:

- In a planning watershed with listed anadromous salmonids, additional operational provisions under 14 CCR §§ 916.9 [936.9, 956.9] and 923 [943, 963] et al. must be followed (a few of which have been copied below), including the specific provisions for exemptions listed under 14 CCR § 916.9 [936.9, 956.9](s);
- In a planning watershed immediately upstream of, and contiguous to, a watershed with listed anadromous salmonids, additional operational provisions under 14 CCR §§ 916.9 [936.9, 956.9] (k)-(q) and 923 [943, 963] et al. must be followed.

CAL FIRE has not made a take avoidance regarding any listed anadromous salmonids (or other listed plant or animal species) through acceptance of this exemption. The responsibility for take avoidance under the Federal and State Endangered Species Acts rests with you and the licensed timber operator (LTO). "Take" under the federal definition (reference Title 14 of the California Code of Regulations (CCR) § 895.1), means to harass, harm, pursue, hunt, shoot, wound, kill, trap, capture, collect, or to attempt to engage in any such conduct with regard to a federally listed wildlife species (also note "Take for state listed species" under 14 CCR § 895.1).

If you are uncertain whether your operation will adversely impact or result in take of listed anadromous fish, or other listed species, please contact NOAA at (707) 575-6059 or DFW at (707) 445-6493 or 944-5568.

Excerpts of the Forest Practice Rules under 14 CCR §§ 916.9 [936.9, 956.9] (rules pertaining to listed anadromous salmonids have been copied below for your convenience. Please note that not all of the pertinent rules are included. As an example WLPZ widths in anadromous salmonid watersheds differ in some instances compared to the standard Forest Practice Rules. A complete copy of the Forest Practice Rules can be found at:

[http://calfire.ca.gov/resource\\_mgt/downloads/2015%20FP%20Rulebook\\_with%20TRA%20No%20%201\\_FINALw%20Links.pdf](http://calfire.ca.gov/resource_mgt/downloads/2015%20FP%20Rulebook_with%20TRA%20No%20%201_FINALw%20Links.pdf)

**14 CCR § 916.9 [936.9, 956.9](s) Exemption notices** - No timber operations are allowed in a WLPZ, or within any ELZ or EEZ designated for watercourse or lake protection, under exemption notices except for:

- (1) Hauling on existing roads.
- (2) Road maintenance.
- (3) Operations conducted for public safety.
- (4) Construction or reconstruction of approved watercourse crossings.
- (5) Temporary crossings of dry Class III watercourses that do not require notification under Fish and Game Code §1600 et seq.
- (6) Harvesting recommended in writing by DFW to address specifically identified forest conditions.



**14 CCR § 916.9 [936.9, 956.9] (k), (l), (m), & (n):**

**(k) Year-round tractor road use limitations –**

(1) Tractor roads shall not be used when operations may result in significant sediment discharge.

**(l) Extended Wet Weather Period -** No timber operations shall take place unless the approved plan incorporates a complete winter period operating plan pursuant to 14 CCR § 914.7 [934.7, 954.7] subsection (b).

(1) Unless the winter period operating plan proposes operations during an extended wet weather period with low antecedent soil wetness, no tractor roads shall be constructed, reconstructed, or used on slopes that are over 40 percent and within 200 feet of a Class I, II, or III watercourse, as measured from the watercourse or lake transition line.

**(m) Tractor Road Drainage Facility Installation -** All tractor roads shall have drainage and/or drainage collection and storage facilities installed as soon as practical following yarding and prior to either (1) the start of any rain which causes overland flow across or along the disturbed surface within a WLPZ or within any ELZ or EEZ designated for watercourse or lake protection, or (2) any day with a National Weather Service forecast of a chance of rain of 30 percent or more, a flash flood warning, or a flash flood watch.

**(n) Treatments to stabilize soils -** Within the WLPZ, and within any ELZ or EEZ designated for watercourse or lake protection, treatments to stabilize soils, minimize soil erosion, and prevent significant sediment discharge shall be described in the plan as follows.

**(1) Soil stabilization is required for the following areas:**

**(A)** Areas exceeding 100 contiguous square feet where timber operations have exposed bare soil.

**(B)** Approaches to tractor road watercourse crossings between the drainage facilities closest to the crossing.

**(C)** Any other area of disturbed soil that threatens to discharge sediment into waters in amounts that would result in a significant sediment discharge.

**(2)** Soil stabilization treatment measures may include, but need not be limited to, removal, armoring with rip-rap, replanting, mulching, seeding, installing commercial erosion control devices to manufacturer's specifications, or chemical soil stabilizers.

**(3)** Where straw or slash mulch is used, the minimum straw coverage shall be 90 percent, and any treated area that has been reused or has less than 90 percent surface cover shall be treated again by the end of timber operations.

**(4)** Where slash mulch is packed into the ground surface through the use of a tractor or equivalent piece of heavy equipment the minimum slash coverage shall be 75 percent.

**(5)** For areas disturbed from May 1 to October 15, treatment shall be completed prior to the start of any rain that causes overland flow across or along the disturbed surface that could deliver sediment into a watercourse or lake in quantities deleterious to the beneficial uses of water.

**(6)** For areas disturbed from October 15 to May 1, treatment shall be completed prior to any day for which a chance of rain of 30 percent or greater is forecast by the National Weather Service or within 10 days, whichever is earlier.

**(7)** Where the natural ability of ground cover is inadequate to protect beneficial uses of water by minimizing soil erosion or by filtering sediment, the plan shall specify protection measures to retain and improve the natural ability of the ground cover to filter sediment and minimize soil erosion.



## **ATTENTION: SLASH CLEANUP REQUIREMENTS**

As required by Section 1104.1(a)(2)(D) of Title 14 of the California Code of Regulations, the Licensed Timber Operator (LTO) shall be the responsible party for the treatment of logging slash and woody debris.

Unless otherwise required, slash greater than one inch in diameter and greater than two feet long, and woody debris (except pine) shall receive full treatment no later than April 1 of the year following its creation, or within one year from the date of acceptance of the conversion exemption by the Director, whichever comes first.

All pine slash three inches and greater in diameter, and longer than four feet, must receive initial treatment within 7 days of its creation. All pine woody debris longer than four feet must receive an initial treatment prior to full treatment and be fully treated by March 1 of the year following its creation, or within one year from the date of acceptance of the conversion exemption.

Further restrictions apply, and can be found under the above listed rule. Your Registered Professional Forester of Licensed Timber Operator can provide you with further rule requirements. Please be aware of these requirements. The time frame in which the slash is to be treated must be strictly adhered to. The Department of Forestry and Fire Protection is mandated by law to pursue violations in a vigorous, legal manner.

Within one month from the completion of conversion exemption timber operations, which includes all slash disposal work, a work completion report shall be submitted to the Director, as required by Section 1104.1(a)(5). A copy of the completion report is enclosed.

If you have any questions regarding what is required of either the Licensed Timber Operator or Landowner, please contact your local CDF Forest Practice Inspector.

## **WINTER OPERATIONS**

Although a winter operations plan is not required, if winter operations are conducted, all rules pertaining to winter operations apply, in addition to 14 CCR §§ 1104.1(a)(2)(E) and 914.7 [934.7, 954.7] (c)). If your operations fall within, or upstream of, a planning watershed with listed anadromous salmonids, wet weather and winter operation rules pursuant to 14 CCR § 916.9 [936.9, 956.9] et al. will also apply.

## **HAZARD REDUCTION**

### **14 CCR § 917.9 [937.9, 957.9] Prevention Practices. [All Districts]**

Timber operations shall be conducted so as to minimize the build-up of destructive insect populations or the spread of forest diseases.

### **Sudden Oak Death**

As provided at: <http://www.suddenoakdeath.org/> a plant disease known as Sudden Oak Death is threatening coastal forests in California and Oregon. Currently found in 14 coastal counties from Monterey to Humboldt, the disease is caused by the pathogen *Phytophthora ramorum*. To date, hundreds of thousands of tanoak and oak have been killed by this disease. In addition, more than 30 other native tree and shrub species are susceptible to the organism, yet most of these species suffer only minor damage, limited to leaf spots or twig dieback. *P. ramorum* may be transported to new areas when infected plants, infested soil, or contaminated water are moved. The website above provides simple, practical information on how to work in forests without unintentionally moving the pathogen from one area to another.

## **Regulations**

The following California counties have confirmed *Phytophthora ramorum* findings and are under State and federal quarantine: Alameda, Contra Costa, Humboldt, Lake, Marin, Mendocino, Monterey, Napa, San Francisco, San Mateo, Santa Clara, Santa Cruz, Solano, Sonoma, and Trinity. These quarantined areas are subject to regulations regarding the movement and use of susceptible plants. County Agricultural Commissioners enforce both California and federal regulations.

The California State Board of Forestry and Fire Protection has approved the establishment of a Zone of Infestation (ZOI) (ref. 14 CCR § 917.9 below) for Sudden Oak Death (SOD) covering all portions of the 14 counties identified in the CDFA Section 3700 regulations. Timber harvesting "Exemptions" are required to comply with the operational provisions of the forest practice rules (ref. 14 CCR § 1104.1) including 917.9. Additionally, if and before moving susceptible plant material outside the regulated area you must contact your local County Agricultural Commissioner for a permit, or have an active harvest plan that either includes SOD mitigations or has a currently valid, negative finding, "free-from" survey" (ref. CDFA Section 3700 regulations).

For information on Best Management Practice recommendations it is suggested that you review <http://www.suddenoakdeath.org/> and <http://nature.berkeley.edu/comtf/pdf/forestry4-08.pdf>, call Christopher Lee at (707) 726-1254, email him at: [christopher.lee@fire.ca.gov](mailto:christopher.lee@fire.ca.gov), or contact your local forest practice inspector.

## **Pine Pitch Canker**

On June 4, 1997 the State Board of Forestry passed a resolution establishing the Coastal Pitch Canker "Zone of Infestation," (ref. 14 CCR § 917.9 above). The Zone encompasses all or parts of 21 counties on or near the coast from Mendocino County to San Diego County. The Zone includes all infested areas as well as adjacent areas that might reasonably be expected to become infested in the near future. The distribution of the disease is discontinuous and thus there are infested as well as uninfested areas within the Zone. Be on the lookout for pitch canker anytime pines are being harvested, but particularly if Monterey, bishop, knobcone, or shore pines are within or near the harvest area. For information on Pitch canker it is suggested that you review: [http://upei.calpoly.edu/pitch\\_canker/index.lasso](http://upei.calpoly.edu/pitch_canker/index.lasso), call Christopher Lee at (707) 726-1254, email him at: [christopher.lee@fire.ca.gov](mailto:christopher.lee@fire.ca.gov), or contact your local forest practice inspector.