

COUNTY OF HUMBOLDT  
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A \_\_\_\_\_

DEPARTMENT: LEA

DEPARTMENT #: 430 POSTING DATE: 6/30/2024

1.) The reason for this budget transfer request is:

	Transfer within expenditure/revenue category (with Auditor Approval)	Original only
	Transfer between expenditure/revenue category (with CAO & Auditor Approval)	Original +1
<b>X</b>	Increase/decrease Intrafund Transfer account (with Board Approval)*	Original +1
	Transfer to or from Contingencies (with Board Approval)*	Original +1
	Increase/decrease budget unit appropriation (with Board approval)*	Original +1
	Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)	Original +1
	Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*	Original +1

	Transfer to Account:		Transfer from Account:	
2.) <b>Amount:</b>	Number:	Name:	Number:	Name:
\$7,000.00	1175-430-9138	Intrafund Activity	1175-430-1475	Salary/Benefits Cost Share

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

- a.) County Counsel charges were greater than what was budgeted in FY23-24
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- b.) There was salary savings in FY23-24
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- c.) These charges are for the FY23-24
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4.) Department Authorization: \_\_\_\_\_ Date \_\_\_\_\_ (signed) 
**APPROVED**  
*By Loren Moore at 7:48 am, Aug 15, 2024*

5.) Account balances verified by Auditor-Cont \_\_\_\_\_ Date \_\_\_\_\_ (signed) \_\_\_\_\_

6.) \_\_\_\_/Approved    \_\_\_\_/Not approved    \_\_\_\_/Recommended    \_\_\_\_/Not recommended

County Administrative Officer: \_\_\_\_\_ Date \_\_\_\_\_ (signed) \_\_\_\_\_

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.

County of Humboldt  
1175430 - Local Enforcement Agency  
Revenues and Expenditures with Encumbrances  
For the Period Ending June 30, 2024

	Adopted Budget	Adjusted Budget	Month To Date	App Transfer	Fiscal Year To Date	Encumbrances	Remaining Balance	Percentage Used
<b>Revenues</b>								
402205 Interest Revenue	-	-	-	-	6,935.37	-	(6,935.37)	
586499 State Aid Health Realignment	294,111.00	294,111.00	-	-	-	-	294,111.00	0.0%
631179 Solid Waste Facilities - Fees	68,123.00	68,123.00	1,300.00	-	47,200.00	-	20,923.00	69.3%
631182 Project Review Fees	11,124.00	11,124.00	-	-	-	-	11,124.00	0.0%
631184 Local Enforcemnt Agcy-Fees IWM	124,528.00	124,528.00	-	-	138,901.74	-	(14,373.74)	111.5%
<b>Total Revenues</b>	<b>497,886.00</b>	<b>497,886.00</b>	<b>1,300.00</b>		<b>193,037.11</b>		<b>304,848.89</b>	<b>38.8%</b>
<b>Expenditures</b>								
<b>01 Salaries &amp; Employee Benefits</b>								
1475 Salaries/Benefits Cost Share	424,877.00	424,877.00	75,676.27	(7,000.00)	328,325.55	-	96,551.45	77.3%
1700 Workers' Compensation	6,409.00	6,409.00	-	-	4,274.73	-	2,134.27	66.7%
<b>Total Salaries &amp; Employee Bene</b>	<b>431,286.00</b>	<b>431,286.00</b>	<b>75,676.27</b>		<b>332,600.28</b>		<b>98,685.72</b>	<b>77.1%</b>
<b>02 Services and Supplies</b>								
2103 Clothing / Employee	74.00	74.00	-	-	398.74	-	(324.74)	538.8%
2106 Communications	3,446.00	3,446.00	666.87	-	4,276.91	-	(830.91)	124.1%
2108 Food	-	-	-	-	71.75	-	(71.75)	
2109 Household Expense	483.00	483.00	29.55	-	183.80	-	299.20	38.1%
2112 Maintenance-Equipment	597.00	597.00	-	-	474.29	-	122.71	79.4%
2113 Maintenance-Structures	200.00	200.00	-	-	51.00	-	149.00	25.5%
2115 Memberships	272.00	272.00	-	-	280.84	-	(8.84)	103.3%
2117 Office Expense	3,562.00	3,562.00	107.60	-	1,734.68	-	1,827.32	48.7%
2118 Professional & Special Service	7,673.00	7,673.00	4.17	-	226.62	-	7,446.38	3.0%
2120 Rents & Leases - Equipment	500.00	500.00	-	-	-	-	500.00	0.0%
2121 Rents & Leases - Structures	14,356.00	14,356.00	-	-	18,377.22	-	(4,021.22)	128.0%
2122 Minor Equipment	385.00	385.00	9.82	-	9.82	-	375.18	2.6%
2123 Special Departmental Expense	1,314.00	1,314.00	-	-	139.30	-	1,174.70	10.6%
2125 Transportation & Travel	6,485.00	6,485.00	613.10	-	6,398.52	-	86.48	98.7%
2126 Utilities	1,293.00	1,293.00	304.66	-	1,630.18	-	(337.18)	126.1%
2140 Late Fees & Penalties	-	-	-	-	0.20	-	(0.20)	
2148 Computer Software	9,358.00	9,358.00	-	-	11,045.83	-	(1,687.83)	118.0%
<b>Total Services and Supplies</b>	<b>49,998.00</b>	<b>49,998.00</b>	<b>1,735.77</b>		<b>45,299.70</b>		<b>4,698.30</b>	<b>90.6%</b>
<b>03 Other Charges</b>								
2110 Insurance	7,950.00	7,950.00	-	-	5,263.79	-	2,686.21	66.2%
3125 Information Technology Charges	4,681.00	4,681.00	-	-	2,847.68	-	1,833.32	60.8%
3137 Central Services Charges	235.00	235.00	5,588.97	-	5,588.97	-	(5,353.97)	2,378.3%
3517 ADA ISF Charges	590.00	590.00	385.71	-	385.71	-	204.29	65.4%
3940 Purchasing & Disposition Chg	1,045.00	1,045.00	-	-	386.52	-	658.48	37.0%
<b>Total Other Charges</b>	<b>14,501.00</b>	<b>14,501.00</b>	<b>5,974.68</b>		<b>14,472.67</b>		<b>28.33</b>	<b>99.8%</b>
<b>08 Fixed Assets</b>								
<b>Total Fixed Assets</b>	-	-	-		-		-	
<b>09 Special Items</b>								
<b>Total Special Items</b>	-	-	-		-		-	
<b>97 Other Financing Uses</b>								
9100 Transfer Fund Balance	-	-	-	-	(7,170.00)	-	7,170.00	
<b>Total Other Financing Uses</b>	-	-	-		<b>(7,170.00)</b>		<b>7,170.00</b>	
<b>Total Expenditures</b>	<b>495,785.00</b>	<b>495,785.00</b>	<b>83,386.72</b>		<b>385,202.65</b>		<b>110,582.35</b>	<b>77.7%</b>
<b>Other Financing Sources (Uses)</b>								
9138 Intrafund Activity	-	-	-	(7,000.00)	(5,505.00)	-	5,505.00	
9110 Interfund Expenditure	(2,101.00)	(2,101.00)	-	-	-	-	(2,101.00)	0.0%
9274 IE - Public Health Clinic Fee	-	-	-	-	(147.00)	-	147.00	
<b>Total Other Financing Sources (Uses)</b>	<b>(2,101.00)</b>	<b>(2,101.00)</b>	-		<b>(5,652.00)</b>		<b>3,551.00</b>	<b>269.0%</b>
<b>Net Revenues Over (Under) Expenditures)</b>	-	-	<b>(82,086.72)</b>		<b>(197,817.54)</b>		<b>197,817.54</b>	