



COUNTY OF HUMBOLDT

For the meeting of: January 16, 2018

Date: January 10, 2018
 To: The Honorable Board of Supervisors
 From: Clerk of the Board of Supervisors
 Subject: **Approval of the Action Summary – Meeting of January 9, 2018**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of January 9, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of January 9, 2018 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their January 9, 2018 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Bass Seconded by Supervisor Fennell

- Ayes Bass, Fennell, Sundberg, Bohn, Wilson
- Nays _____
- Abstain _____
- Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 1/16/18

By: 
 Ryan Sharp, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNEL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, January 9, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Agricultural Commissioner

1. Approval of Standard Agreement No. 17-0170, Known as the CalCannabis Pilot Inspection Program

Recommendation: That the Board of Supervisors approve Standard Agreement No. 17-0170, known as the CalCannabis Pilot Inspection Program; authorize the chair to sign the original agreement, one copy of the cover page, the contractor certification page and return all signed copies to the Agricultural Commissioner's office for further processing; grant a waiver from the provisions of the nuclear free ordinance; and authorize the Auditor-Controller to execute the attached supplemental budget for fiscal year 2017-18.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Board of Supervisors

2. Certificate of Achievement to the 2017 Fortuna Varsity Football Team (Supervisor Estelle Fennell and Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors ratify the signatures on the Certificate of Achievement.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Resolution Recognizing Deputy Gregory Bickel on His Retirement (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

4. Adjourned in Memory Certificate for Guy Kulstad (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for Board Members to sign the Certificate.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Adjourned in Memory Certificate for Aldo Bongio (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors ratify authorization for Board Members to sign the Certificate.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

6. Letter of Opposition to WPIS Funding Proposal from Sites Reservoir Authority (Supervisor Mike Wilson and Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of opposition.

This item was pulled from consent for discussion.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to move forward with the letter as written by staff. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Clerk of the Board

7. Approval of the Action Summary - Meeting of December 19, 2017

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of December 19, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

8. Notice of Vacancy on the North Coast Railroad Authority Board

Recommendation: That the Board of Supervisors receive and file this report.

This item was pulled from consent for discussion.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to make the appointment on our meeting February sixth. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Administrative Office

9. Appointment of Law Library Trustees

Recommendation: That the Board of Supervisors appoint Jeffrey Blanck to serve as an ex officio member of the Law Library Trustees at the request of the Chair of the Board of Supervisors; and appoint Maggie Fleming and Cyndy Day-Wilson to the Board of Law Library Trustees.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Clerk/Recorder/Registrar of Voters

10. Supplemental Budget and Request for Transfer of Funds from Records Conversion (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached supplemental budget for fund 1310 in the amount of \$28,000 to provide funding for record conversion.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Administration**11. Allocate One (1) Full-Time Equivalent Program Coordinator Position**

Recommendation: That the Board of Supervisors allocate one (1) full-time equivalent (FTE) Program Coordinator (class 1425, salary range 419) in budget unit 516, effective immediately upon Board of Supervisors approval.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

12. Agreement with Cooperative Personnel Services HR Consulting Regarding the Review and Evaluation of the Centralization of Certain Services and Staffing, and Supplemental Budget (4/5th Vote Required)

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Cooperative Personnel Services, dba CPS HR Consulting regarding the review and evaluation of the potential advantages and disadvantages associated with centralization of the services provided, and staffing resources utilized, by certain departments of the County of Humboldt; direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement to the Department of Health and Human Services - Contract Unit for further processing; and approve a supplemental budget as detailed in Attachment 2 (4/5 vote required).

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

13. Extension of Extra Help Hours Past the 960 Hour Limit

Recommendation: That the Board of Supervisors approve the extension of extra help hours for Emily Barnes, Nurse Case Manager to 1920 hours through June 30, 2018; Michael Bishop, Mental Health Case Manager to 1920 hours through June 30, 2018; Juan Ccachainca-Mendoza, Mental Health Maintenance Custodian to 1920 hours through June 30, 2018; Kelly Cole, Mental Health Clinician II to 1920 hours through June 30, 2018; Vernon Conners, Laborer to 1920 hours through June 30, 2018; Erbin-Ryan Gamurot-Brown, Laborer to 1920 hours through June 30, 2018; Denise George, Health Education Specialist to 1920 hours through June 30, 2018; Carlos Gonzales-Bobadilla, Mental Health Clinician I to 1920 hours through June 30, 2018; Aenoi Khounsavong, Mental Health Cook to 1920 hours through June 30, 2018; Cathy Lubin, Environmental Health Technician I to 1920 hours through June 30, 2018; Lillian Oliver, Peer Coach I to 1920 hours through June 30, 2018; Delana Ortega, Mental Health Worker I to 1920 hours through June 30, 2017; Steven Roland, Office Assistant I to 1920 hours through June 30, 2018; Lisa Russo, Office Assistant to 1920 hours through June 30, 2018; Mark Solari, Laborer to 1920 hours through June 30, 2018; and Robbin Sullivan, Environmental Health Technician I to 1920 hours through June 30, 2018.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Mental Health

14. Appointment to the Humboldt County Behavioral Health Board

Recommendation: That the Board of Supervisors appoint Art Wilson to the Humboldt County Behavioral Health Board for a three year term.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Public Health

15. Public Health Supplemental Budget Request for Fiscal Year (FY) 2017-18 (4/5th Vote Required)

Recommendation: That the Board of Supervisors direct the Auditor-Controller to supplement Fund 1175, Budget Unit 400 - Public Health Administration, Budget Unit 416 - Public Health Field Nursing, Budget Unit 426 - Nurse Family Partnership, Budget Unit 437 - CARE NorCAP, Budget Unit 470 - HOPWA NorCAP, Budget Unit 486 - Land Use per Attachment I - (4/5 vote required); authorize the purchase of one vehicle for the Land Use Program of Department of Health and Human Services (DHHS), Division of Environmental Health (DEH); and authorize the donation of the vehicle to the Humboldt County Motor Pool for capitalization, maintenance, and insurance purposes.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

16. Agreements for the Dental Transformation Initiative - Local Dental Pilot Project

Recommendation: That the Board of Supervisors authorize the Chair of the Board to execute agreements for the Department of Healthcare Services' Dental Transformation Initiative - Local Dental Pilot Project with the following agencies: Open Door Community Health Centers, Redwood Community Action Agency, Redwoods Rural Health Centers, K'im:aw Medical Center and Dr. Robert Berg; direct the Clerk of the Board to return two signed originals to Department of Health and Human Services (DHHS)-Contract Unit; and authorize the Director of Public Health or designee to sign future amendments or budget revisions directly related to this agreement upon review and approval of County Counsel and Risk Management.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Social Services

17. First Amendment to the Mental Health Organizational Provider Services Agreement with Star View Behavioral Health, Inc. Regarding the Provision of Children's Specialty Mental Health Services to Eligible Medi-Cal Beneficiaries

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached first amendment to the mental health organizational provider services agreement with Star View Behavioral Health, Inc. regarding the provision of children's specialty mental health services for fiscal year 2017-2018; and direct the Clerk of the Board to return two (2) fully executed originals of the attached first amendment to the Department of Health and Human Services-Contract Unit for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Planning and Building Department

18. Green Diamond Resource Company Lot Line Adjustment and Joint Timber Management Plan; File No.: APN 303-012-005, et seq.; Case No.: LLA-16-022, JTMP-16-004; Eureka Area (4/5th Vote Required)

Recommendation: That the Board of Supervisors approve (by 4/5 vote) the Joint Timber Management Plan (JTMP) and Guide (Attachment B) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.) project to be (Note: A 4/5th vote is required); find the project exempt from environmental review pursuant to Sections 15061(b)(3) and 15305 of the State CEQA Guidelines and make all of the required findings (Attachment D) to approve the Lot Line Adjustment; direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; and direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Probation

19. Temporary Position Overlap for Senior Fiscal Assistant for the Probation Department (4/5th Vote Required)

Recommendation: That the Board of Supervisors approve a temporary overlap for the position of Senior Fiscal Assistant (Salary Range 347, Class 0124, Position Number 1, and Department 234) with the incumbent employee for a period not to exceed five (5) pay periods, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5th vote required).

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Public Works

20. Adoption of Ordinance Amending Sections 422-7, 422-8, 422-10 and 422-11, Relating to Speed Limits in the McKinleyville and Scotia Areas of Humboldt County; and Amending Sections 431-68(b) and 431-97.5, Relating to Parking in the Eureka and Scotia Areas of Humboldt County, of Title IV of the Humboldt County Code

Recommendation: That the Board of Supervisors adopt Ordinance No._____, amending Sections 422-7, 422-8, 422-10 and 422-11, relating to speed limits in the McKinleyville and Scotia areas of Humboldt County; and amending Sections 431-68(b) and 431-97.5, relating to parking in the Scotia and Eureka areas of Humboldt County, of Title IV of the Humboldt County Code.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

21. Consultant Services Agreement with Mark Thomas and Company Regarding the Provision of On-Call Professional Design Engineering Services

Recommendation: That the Board of Supervisors approve the selection of Mark Thomas and Company as the consulting firm to provide on-call professional design engineering services; approve and authorize the Chair of the Board to execute three (3) original copies of the attached consultant services agreement with Mark Thomas and Company regarding the provision of on-call professional design engineering services; authorize the Public Works Director to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement; and direct the Clerk of the Board to return two (2) executed original copies of the attached consultant services agreement to the Department of Public Works for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

22. Williams Creek Bridge Replacement on Grizzly Bluff Road; Project Number BRLS 5904(127); Contract Number 594209

Recommendation: That the Board of Supervisors approve the plans and specifications for the Williams Creek Bridge Replacement on Grizzly Bluff Road; and direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code with bids to be opened on February 13, 2018, at 2:00 p.m.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

23. Consultant Services Agreement with Points West Surveying Company Regarding the Provisions of On-Call Professional Land Surveying Services

Recommendation: That the Board of Supervisors approve the selection of Points West Surveying Company, as the consulting firm to provide on-call professional land surveying services; approve and authorize the Chair of the Board to execute three (3) original copies of the attached consultant services agreement with Points West Surveying Company regarding the provision of on-call professional land surveying services; authorize the Public Works Director to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement; and direct the Clerk of the Board to return two (2) executed original copies of the attached consultant services agreement to the Department of Public Works for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

E. SPECIAL PRESENTATIONS

F. MATTERS SET FOR TIME CERTAIN

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Humboldt County Resource Conservation District Presentation and Update on the Salt River Ecosystem Restoration Project (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to accept the report. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Discussion and Possible Action of Issues Related to the Board of Supervisors Declaring a Shelter Crisis in Humboldt County (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors discuss the need for adequate shelter resources in the County to serve the needs of homeless individuals in the unincorporated areas of the County; direct the CAO's office to coordinate necessary staff from affected departments to report to the Board whether there is statistical documentation indicating that the volume of individuals is greater than the shelter resources currently available in the unincorporated areas of the County; direct staff to make recommendations to the Board, based on the statistical data, whether or not to declare a shelter crisis pursuant to Government Code section 8698 et seq. or amend, modify, or reject the above options; or take no action.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to create a thirty day ad hoc committee to present recommendations on declaring a shelter crisis in the formation of a homeless and housing task force. This ad hoc will include Supervisor Bohn and Supervisor Fennell. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

I. DEPARTMENT REPORTS

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Planning and Building Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

2. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Chief Probation Officer pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Chief Probation Officer pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

3. It is the intention of the Board of Supervisors to meet in closed session to discuss contract revisions/union negotiations specific to the Humboldt Deputy Sheriff Organization (HDSO).

The Board of Supervisors met in closed session to discuss contract revisions/union negotiations specific to the Humboldt Deputy Sheriff Organization (HDSO). There was no action to report.

M. ADJOURNMENT

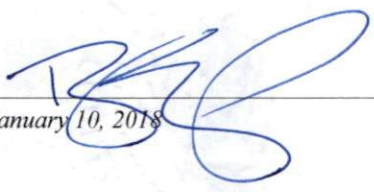
I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

January 10, 2018






MINUTES
TUESDAY, JANUARY 9, 2018
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 16, 2018 with the vote as shown below.

AYES: Supervisors: Wilson, Bass, Sundberg, Fennell, Bohn
NAYS: Supervisors: --
ABSENT: Supervisors: --



RYAN SHARP
Deputy Clerk of the Board



RYAN SUNDBERG
Chair of the Board