



**COUNTY OF HUMBOLDT**  
**PLANNING AND BUILDING DEPARTMENT**  
**CURRENT PLANNING DIVISION**

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3015 H Street, Eureka CA 95501  
Phone: (707)445-7541 Fax: (707) 268-3792

Hearing Date: October 7, 2021

To: Humboldt County Planning Commission

From: John H. Ford, Director of Planning and Building Department

Subject: **Westhaven VFD, Coastal Development Permit and Conditional Use Permit**  
Application Number PLN-2020-16864  
Case Numbers: 16864  
Assessor's Parcel Number (APN) 514-141-016  
446 6<sup>th</sup> Ave., Trinidad CA 95570

<b>Table of Contents</b>	<b>Page</b>
Agenda Item Transmittal	2
Recommended Action and Executive Summary	3
Draft Resolution	4
Maps	
Location Map	7
Site Plan	13
Construction Plans	15
Attachments	
Attachment 1: Recommended Conditions of Approval	8
Attachment 2: Applicant's Evidence in Support of the Required Findings	10
a Application	11
b Site Plan	13
c Construction Plans	14
Attachment 3: Referral Agency Comments and Recommendations	16
Attachment 4: Public Comments	24

Please contact Logan Shine, Contract Planner, at 707-671-6844 or by email at [logan@landlogistics.com](mailto:logan@landlogistics.com), if you have any questions about the scheduled public hearing item.

**AGENDA ITEM TRANSMITTAL**

<b>Hearing Date</b> October 7, 2021	<b>Subject</b> Coastal Development Permit and Conditional Use Permit	<b>Contact</b> Logan Shine
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**Project Description:** A Coastal Development Permit (CDP) and Conditional Use Permit (CUP) for the construction of a new, open 375 square foot (SF) roofed one-story, pre-engineered, metal accessory structure with concrete footings to store emergency vehicles and equipment for the Westhaven Volunteer Fire Department. The intensity of use is not expanding from the established use, but the CUP is required to establish the new infrastructure and its intended use under the regulations for the Residential Single-Family Zone. There is no vegetation removal or other development proposed.

**Project Location:** The project is located in the Westhaven area, on the South side of 6th Avenue, approximately 140 feet from the intersection of Spring Lane and 6th Avenue, on the property known as 460 6th Avenue.

**Present Plan Land Use Designations:** Rural Village (RV). Trinidad Area Plan, 2017 General Plan. Density: Three (3) units per acre, Slope Stability: Low Instability (1).

**Present Zoning:** Residential Single-Family (RS-20), No Further Subdivision Allowed (X), Manufactured Home (M), Streams and Riparian Corridor Protection (R).

**Record Number:** PLN-2020-16864                      **Case Numbers:**

**Assessor's Parcel Number:** 514-141-016

**Applicant**

Westhaven Volunteer Fire Dept.  
446 Sixth Avenue  
Trinidad, CA 95570  
(707) 498-5217  
hesseltinejeff@gmail.com

**Owner**

Westhaven Volunteer Fire Dept.  
P.O. Box 2143  
Trinidad, CA 95570

**Agents**

McSorley Architecture  
P.O. Box 2472  
McKinleyville, CA 95519  
(707) 633-9283  
Garrett.mcsorley@gmail.com

**Environmental Review:** Project is exempt from environmental review per Section 15303(e) – New Accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences.

**State Appeal Status:** Project is appealable to the California Coastal Commission

**Major Issues:** None

## Westhaven Volunteer Fire Department Coastal Development Permit

Record Number: PLN-2020-16864  
Assessor's Parcel Number: 514-141-016

### Recommended Planning Commission Action

1. Describe the application as part of the Consent Agenda.
2. Survey the audience for any person who would like to discuss the application.
3. If no one requests discussion, make the following motion to approve the application as a part of the consent agenda:

*Find the project exempt from environmental review pursuant to Sections 15303(e) of the State CEQA Guidelines, make all of the required findings for approval of the Coastal Development Permit, based on evidence in the staff report, and adopt the Resolution approving the Westhaven Volunteer Fire Department project subject to the recommended conditions.*

**Executive Summary:** A Coastal Development Permit (CDP) and Conditional Use Permit (CUP) for the construction of a new, open 375 square foot (SF) roofed one-story, pre-engineered, metal accessory structure (garage/carport) with concrete footings to store emergency vehicles and equipment for the Westhaven Volunteer Fire Department. The intensity of use is not expanding from the established use, but the CUP is required to establish the new infrastructure and its intended use under the regulations for the Residential Single-Family Zone. There is no vegetation removal or other development proposed.

The project was initially proposed as a new 1,536 sq. ft. single story building to house the fire apparatus and equipment. This project was referred to the Westhaven Community Services District as they are the services provider for this property. They also happen to lease a building on the property from the Fire District for their main offices. They responded to state that parking would be impacted and they requested removal of the old post office building on the property to help reduce parking conflicts. The Fire District has chosen not to propose to remove the old post office building, in part due to the potential historical significance of the building. Under CEQA, any building over 45 years old may be considered historical significant and should be assessed for potential significance. No such assessment has been completed but would be required prior to approval of any permit for removal or alteration of the building. The Fire District did however reduce the scale of their proposed project to the currently proposed 375 square foot covered carport building, primarily to help address the parking concerns. Verbal communication from the General Manager of the Westhaven CSD indicated that this change was appreciated but that they still desired to have the old post office building removed.

**RECOMMENDATION:** Based on a review of Planning Division reference sources and comments from all involved referral agencies, Planning staff believes that the applicant has submitted evidence in support of making all of the required findings for approval of the Coastal Development Permit and Conditional Use Permit.

**ALTERNATIVES:** Several alternatives may be considered:

1) The Planning Commission could elect to add or delete conditions of approval; 2) The Planning Commission could recommend denial of the proposed Coastal Development Permit and Conditional Use Permit if it finds that the submitted evidence does not support making all of the required findings. Planning Division staff is confident that the required findings can be made based on the submitted evidence and subject to the recommended conditions of approval. Consequently, planning staff does not recommend further consideration of these alternatives.

**RESOLUTION OF THE PLANNING COMMISSION  
OF THE COUNTY OF HUMBOLDT  
Resolution Number 21-  
Record Number PLN-2020-16864  
Assessor's Parcel Number: 514-141-016**

**Resolution by the Planning Commission of the County of Humboldt certifying compliance with the California Environmental Quality Act and conditionally approving the Westhaven VFD Coastal Development Permit and Conditional Use Permit.**

**WHEREAS**, on behalf of the Westhaven Volunteer Fire Department, McSorley Architecture submitted an application and evidence in support of approving a Coastal Development Permit and Conditional Use Permit to construct and establish the use of new, open 375 square foot (SF) roofed one-story, pre-engineered, metal accessory structure with concrete footings to store emergency vehicles and equipment on the property (APN 514-141-016); and

**WHEREAS**, the County Planning Division has reviewed the submitted application and evidence and has referred the application and evidence to involved reviewing agencies for site inspections, comments and recommendations; and

**WHEREAS**, the project is categorically exempt from environmental review pursuant to Section 15303 (e) of the California Environmental Quality Act (CEQA) Guidelines; and

**WHEREAS**, the Humboldt County Planning Commission held a duly-noticed hearing on October 7, 2021, and reviewed, considered, and discussed the application for a Coastal Development Permit and considered all evidence and testimony presented at the hearing.

**Now, THEREFORE BE IT RESOLVED**, that the Planning Commission makes all the following findings:

- 1. FINDING:**                    **Project Description:** A Coastal Development Permit (CDP) and Conditional Use Permit (CUP) to construct and establish the use of a new, open 375 square foot (SF) roofed one-story, accessory, pre-engineered metal structure with concrete footings to store emergency vehicles and equipment on the property associated with the Westhaven Volunteer Fire Department.

**EVIDENCE:**                a) Project File: PLN-2021-16864

- 2. FINDING:**                    **CEQA.** The requirements of the California Environmental Quality Act have been complied with.

**EVIDENCE:**                a) Project is exempt from environmental review per Section 15303(e) – New Construction or Conversion of Small Structures, of the CEQA Guidelines

**FINDINGS FOR THE COASTAL DEVELOPMENT PERMIT AND CONDITIONAL USE PERMIT**

- 3. FINDING**                    The proposed development is in conformance with the County General (GP) Plan and the Trinidad Area Plan (TAP).

**EVIDENCE**                a) The proposed development of an accessory structure is consistent with the current use of the property.  
b) The land use designation for the parcel is Rural Village (RV) within the GP. The purpose of RV Zoning is to allow development of rural community

neighborhoods where there are minimal urban levels of services. The principal uses of RV Zoning include Residential Single-Family (RS-20) use within the TAP which allows Essential Services under a Conditional Use Permit [ZR 313-6.1].

- c) The proposed use does not expand water or septic service to the subject parcel in accordance with the Westhaven Village service restrictions [TAP 3.21 (B)(2)(i)].
- d) The project addresses "inadequate facilities" which is identified as a critical issue facing fire districts [GP 5.3, 5.4(IS-P25)].

**4. FINDING** The proposed development is consistent with the purposes of the General Plan RS-20, and X, M, R Combining Zones in which the site is located.

**EVIDENCE** a) The project does not propose subdivision, new dwelling units, or land use activities inconsistent with the General Plan.

**5. FINDING** The installation of a minor addition for covered storage will not be detrimental to the public health, safety, or welfare or materially injurious to properties or improvements in the vicinity.

**EVIDENCE** a) A condition of approval has been included to address the inadvertent discovery of cultural resources during construction of the Accessory structure.

b) The minor addition will help to preserve the Fire Department's ability to adequately provide emergency services to the community.

**6. FINDING** The proposed development does not reduce the residential density for any parcel below that utilized by the Department of Housing and Community Development in determining compliance with housing element law.

**EVIDENCE** a) Based on land use being consistent with the General Plan.

## DECISION

**NOW, THEREFORE**, based on the above findings and evidence, the Humboldt County Planning Commission does hereby:

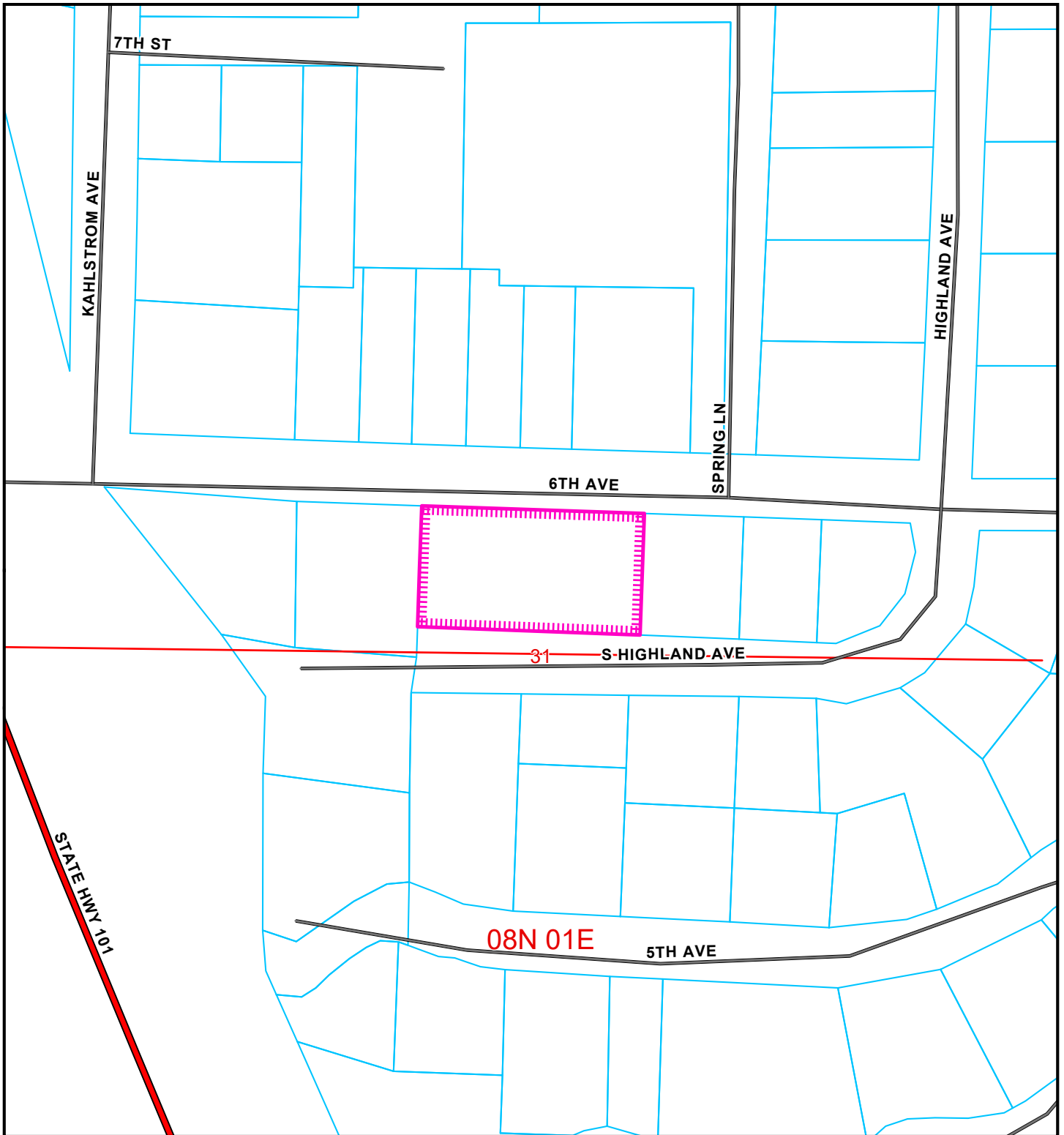
- Adopt the findings set forth in this resolution; and
- Conditionally approve the Westhaven Volunteer Fire Department Coastal Development Permit and Conditional Use Permit based upon the Findings and Evidence and subject to the conditions of approval attached hereto as Attachment 1 and incorporated herein by reference; and

Adopted after review and consideration of all the evidence on October 7, 2021

I, John Ford, Secretary of the County of Humboldt Planning Commission, do hereby certify the foregoing to be a true and correct record of the action taken on the above entitled matter by said Planning Commission at a meeting held on the date noted above.

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John Ford, Director  
Planning and Building Department



**LOCATION MAP**

**PROPOSED WESTHAVEN VOLUNTEER FIRE DEPARTMENT  
COASTAL DEVELOPMENT PERMIT, CONDITIONAL USE PERMIT  
WESTHAVEN AREA**

**PLN-2021-16864**

**APN: 514-141-016**

**T08N R01E S31 HB&M (Crannell)**

**Project Area =** 

This map is intended for display purposes and should not be used for precise measurement or navigation. Data has not been completely checked for accuracy.



## ATTACHMENT 1

### RECOMMENDED CONDITIONS OF APPROVAL

#### **APPROVAL OF THE CONDITIONAL USE PERMIT IS CONDITIONED ON THE FOLLOWING TERMS AND REQUIREMENTS WHICH MUST BE SATISFIED BEFORE THE COASTAL DEVELOPMENT PERMIT CAN BE FINALIZED.**

##### **A. General Conditions**

1. The applicant is responsible for obtaining all necessary County and State permits and licenses, and for meeting all requirements set forth by other regulatory agencies.
2. The applicant is required to pay for permit processing on a time and material basis as set forth in the schedule of fees and charges as adopted by ordinance of the Humboldt County Board of Supervisors. The Planning and Building Department will provide a bill to the applicant after the decision. Any and all outstanding planning fees to cover the processing of the application to decision by the Hearing Officer shall be paid to the Humboldt County Planning Division, 3015 "H" Street, Eureka.
3. The Applicant is responsible for costs for post-approval review for determining project conformance with conditions. A deposit is collected to cover this staff review. Permit conformance with conditions must be demonstrated prior to release of building permit or initiation of use and at time of annual inspection. A conformance review deposit as set forth in the schedule of fees and charges as adopted by ordinance of the Humboldt County Board of Supervisors (currently \$750) shall be paid within sixty (60) days of the effective date of the permit or upon filing of the Compliance Agreement (where applicable), whichever occurs first. Payment shall be made to the Humboldt County Planning Division, 3015 "H" Street, Eureka.
4. Within 60 days of the effective date of permit approval, the applicant shall execute a Compliance Agreement with the Humboldt County Planning and Building Department detailing all necessary permits and infrastructure improvements. The agreement shall provide a timeline for completing all outstanding items. All activities detailed under the agreement must be completed to the satisfaction of the Planning and Building Department before the permit may be finalized and no longer considered provisional.
5. The approved building plans shall meet all applicable fire codes, including fire suppression infrastructure requirements deemed necessary for the project by the Building Inspection Division. Sign-off on the Occupancy Permit by the Building Division shall satisfy this requirement.

##### **Informational Notes:**

1. If cultural resources are encountered during construction activities, the contractor on-site shall cease all work in the immediate area and within a 50-foot buffer of the discovery location. A qualified archaeologist and the appropriate Tribal Historic Preservation Officer(s) are to be contacted to evaluate the discovery and, in consultation with the applicant and the lead agency, develop a treatment plan in any instance where significant impacts cannot be avoided. Prehistoric materials may include obsidian or chert flakes, tools, locally darkened midden soils, groundstone artifacts, shellfish or faunal remains, and human burials.

If human remains are found, California Health and Safety Code 7050.5 requires that the County Coroner be contacted immediately at 707-445-7242. If the Coroner determines the remains to be Native American, the Native American Heritage Commission will then be contacted by the Coroner to determine appropriate treatment of the remains pursuant to Public Resources Code (PRC) Section 5097.98. Violators shall be prosecuted in accordance with PRC Section 5097.99.



2. The Coastal Development Permit and Conditional Use Permit shall expire and become null and void at the expiration of five (5) years after all appeal periods have lapsed (see "Effective Date"); except where use in reliance on the permit has commenced prior to such anniversary date. The period within which use must be commenced may be extended as provided by Section 312-11.3 of the Humboldt County Code.
3. Fences/Gates: Pursuant to County Code Section 411-11 (j) and California Streets & Highways Code Sections 1481 & 1482, fences are not allowed with the public right-of-way of County Maintained roads. Prior to constructing any fences along (or near) the right-of-way line, the applicant is advised to consult with the Department of Public Works Encroachment Permit Office at 707.445.7205.

It is important to note that fences constructed outside of the public right-of-way are still subject to the County's visibility Ordinance (County Code Section 341-1). Fences and gates on private property may need to be set back further to comply with County Visibility Ordinance.

Fences and gates taller than six feet may require a building permit. The applicant is advised to consult with the Planning and Building Department – Building Division at 707.445.7245 prior to constructing any fences or gates.

**ATTACHMENT 2**  
**APPLICANT'S EVIDENCE IN SUPPORT OF THE REQUIRED FINDINGS**

Attachment 2 includes a listing of all written evidence which has been submitted by the applicant in support of making the required findings. The following materials are on file with the Planning Division:

1. Application Form.
2. Site plan.
3. Construction Plans (revised, September 2021).



**PLANNING APPLICATION FORM**  
**Humboldt County Planning Department**  
 Current Planning Division 3015 H Street Eureka, CA 95501-4484  
 Phone (707) 445-7541 Fax (707) 268-3792

**INSTRUCTIONS:**

1. Applicant/Agent complete Sections I, II and III below.
2. It is recommended that the Applicant/Agent schedule an Application Assistance meeting with the Assigned Planner. Meeting with the Assigned Planner will answer questions regarding application submittal requirements and help avoid processing delays. A small fee is required for this meeting.
3. Applicant/Agent needs to submit all items marked on the reverse side of this form.

**SECTION I**

**APPLICANT** (Project will be processed under Business name, if applicable.)

Business Name: Westhaven Volunteer Fire Dept.  
 Contact Person: Jeff Hesseltine  
 Mailing Address: 446 Sixth Ave  
Trinidad, CA 95570  
 City, St, Zip:  
 Telephone: 707-498-5217 Alt. Tel: \_\_\_\_\_  
 Email: hesseltinejeff@gmail.com

**AGENT** (Communications from Department will be directed to agent)

Business Name: McSORLEY ARCHITECTURE  
 Contact Person: Garrett McSorley  
 Mailing Address: PO Box 2472  
McKinleyville, CA 95519  
 City, St, Zip:  
 Telephone: 707-633-9283 Alt. Tel: \_\_\_\_\_  
 Email: garrett.mcsorley@gmail.com

**OWNER(S) OF RECORD** (If different from applicant)

Owner's Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, St, Zip: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Alt. Tel: \_\_\_\_\_

Owner's Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, St, Zip: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Alt. Tel: \_\_\_\_\_

**LOCATION OF PROJECT**

Site Address: 446 Sixth Ave  
 Community Area: Trinidad, CA 95570

Assessor's Parcel No(s): 514-141-016  
 Parcel Size (acres or sq. ft.): 0.49 Acres

Is the proposed building or structure designed to be used for designing, producing, launching, maintaining, or storing nuclear weapons or the components of nuclear weapons?  YES  NO

**SECTION II**

**PROJECT DESCRIPTION**

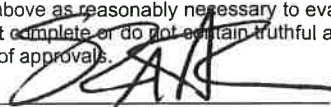
Describe the proposed project (attach additional sheets as necessary):

The proposed project includes new approx. 1,536 SF accessory storage building. It will serve as emergency vehicle storage as associated with the Westhaven Volunteer Fire Dept. The proposed building would be approx. 23 ft by 48 ft, an approx. 20 ft tall at the ridge. There would be two overhead doors facing Sixth Ave, and one person door and multiple windows. The building would be a pre-engineered metal building on a concrete slab on grade foundation. The building would connect to existing electrical service and have minimal power needs other than general lighting and outlets. There would be no space conditioning HVAC system and no plumbing fixtures. The exterior is envisioned to be finished in a red metal panel siding to blend in with the existing structures. It will include dark-sky led gooseneck style lighting. The size and scale of the building is appropriate for the residential neighborhood context, and the building does not cause substantial blockage of coastal views. There is no expansion of use, the same amount of fire apparatus' would be stored at the property, this building is just needed in order to better store and protect the district's resources.

**SECTION III**

**OWNER'S AUTHORIZATION & ACKNOWLEDGEMENT**

I hereby authorize the County of Humboldt to process this application for a development permit and further authorize the County of Humboldt and employees of the California Department of Fish and Wildlife to enter upon the property described above as reasonably necessary to evaluate the project. I also acknowledge that processing of applications that are **not complete** or do not contain truthful and accurate information will be delayed and may result in denial or revocation of approvals.

  
 \_\_\_\_\_  
 Applicant Signature

4Sept2020  
 \_\_\_\_\_  
 Date

**If the applicant is not the owner of record:** I authorize the applicant/agent to file this application for a development permit and to represent me in all matters concerning the application.

\_\_\_\_\_  
 Owner of Record Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Owner of Record Signature

\_\_\_\_\_  
 Date

PLN-2020-16864  
 COP/CUP

**This side completed by Planning Staff**

Checklist Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

**THE FOLLOWING ITEMS MUST BE SUBMITTED WITH THIS APPLICATION**

Item	Received	Item	Received
<input type="checkbox"/> Filing Fee of \$ _____	<input type="checkbox"/>	<input type="checkbox"/> Architectural Elevations	<input type="checkbox"/>
<input type="checkbox"/> Fee Schedule (see attached, please return completed fee schedule with application)	<input type="checkbox"/>	<input type="checkbox"/> Design Review Committee Approval	<input type="checkbox"/>
<input type="checkbox"/> Plot Plan 12 copies (folded if > 8½" x 14")	<input type="checkbox"/>	<input type="checkbox"/> CEQA Initial Study	<input type="checkbox"/>
<input type="checkbox"/> Tentative Map 12 folded copies (Minor Subd)	<input type="checkbox"/>	<input type="checkbox"/> Exception Request Justification	<input type="checkbox"/>
<input type="checkbox"/> Tentative Map 18 folded copies (Major Subd) [Note: Additional plot plans/maps may be required]	<input type="checkbox"/>	<input type="checkbox"/> Joint Timber Management Plan	<input type="checkbox"/>
<input type="checkbox"/> Tentative Map/Plot Plan Checklist (complete & return with application)	<input type="checkbox"/>	<input type="checkbox"/> Lot Size Modification Request Justification	<input type="checkbox"/>
<input type="checkbox"/> Floor Plan	<input type="checkbox"/>	<input type="checkbox"/> Military Training Route (see County GIS)	<input type="checkbox"/>
<input type="checkbox"/> Division of Environmental Health Questionnaire	<input type="checkbox"/>	<input type="checkbox"/> Parking Plan	<input type="checkbox"/>
<input type="checkbox"/> On-site sewage testing (if applicable)	<input type="checkbox"/>	<input type="checkbox"/> Plan of Operation	<input type="checkbox"/>
<input type="checkbox"/> On-site water information (if applicable)	<input type="checkbox"/>	<input type="checkbox"/> Preliminary Hydraulic & Drainage Plan	<input type="checkbox"/>
<input type="checkbox"/> Solar design information	<input type="checkbox"/>	<input type="checkbox"/> R1 / R2 Report (Geologic/Soils Report, 3 copies with original signatures)	<input type="checkbox"/>
<input type="checkbox"/> Chain of Title	<input type="checkbox"/>	<input type="checkbox"/> Reclamation Plan, including engineered cost estimate for completing reclamation	<input type="checkbox"/>
<input type="checkbox"/> Grant Deed <input type="checkbox"/> Current <input type="checkbox"/> Creation	<input type="checkbox"/>	<input type="checkbox"/> Accessory Dwelling Unit Fact Sheet	<input type="checkbox"/>
<input type="checkbox"/> Preliminary Title Report ( <u>two copies</u> , prepared within the last six months prior to application)	<input type="checkbox"/>	<input type="checkbox"/> Variance Request Justification	<input type="checkbox"/>
		<input type="checkbox"/> Vested Right Documentation/Evidence	<input type="checkbox"/>
		<input type="checkbox"/> Other _____	<input type="checkbox"/>
		<input type="checkbox"/> Other _____	<input type="checkbox"/>
		<input type="checkbox"/> Other _____	<input type="checkbox"/>

**FOR INTERNAL USE**

<input type="checkbox"/> Ag. Preserve Contract	<input type="checkbox"/> General Plan Amendment	<input type="checkbox"/> Reclamation Plan
<input type="checkbox"/> Certificate of Compliance	<input type="checkbox"/> General Plan Petition	<input type="checkbox"/> Surface Mining Permit
<input type="checkbox"/> Coastal Development Permit <input type="checkbox"/> Administrative <input type="checkbox"/> Planning Commission	<input type="checkbox"/> Information Request	<input type="checkbox"/> Surface Mining Vested Right Determination
<input type="checkbox"/> Design Review <input type="checkbox"/> Inland <input type="checkbox"/> Coastal	<input type="checkbox"/> Modification to _____	<input type="checkbox"/> Timber Harvest Plan Information Request
<input type="checkbox"/> Determination of Legal Status	<input type="checkbox"/> Lot Line Adjustment	<input type="checkbox"/> Use Permit H.C.C. \$ _____
<input type="checkbox"/> Determination of Substantial Conformance	<input type="checkbox"/> Preliminary Project Review	<input type="checkbox"/> Variance H.C.C. \$ _____
<input type="checkbox"/> Extension of _____	<input type="checkbox"/> Special Permit <input type="checkbox"/> Administrative <input type="checkbox"/> Planning Commission H.C.C. \$ _____	<input type="checkbox"/> Zone Reclassification
<input type="checkbox"/> Fire Safe Exception Request	<input type="checkbox"/> Subdivision <input type="checkbox"/> Parcel Map <input type="checkbox"/> Final Map	<input type="checkbox"/> Other _____
	<input type="checkbox"/> Exception to the Subdivision Requirements	<input type="checkbox"/> Other _____

Application Received By: \_\_\_\_\_ Date: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

**General Plan Designation:** \_\_\_\_\_

**Plan Document:** \_\_\_\_\_

**Land Use Density:** \_\_\_\_\_

**Zone Designation:** \_\_\_\_\_

**Coastal Jurisdiction Appeal Status:**       Appealable       Not Appealable

**Preliminary CEQA Status:**

Environmental Review Required

Categorically Exempt From Environmental Review:      Class \_\_\_\_\_      Section \_\_\_\_\_

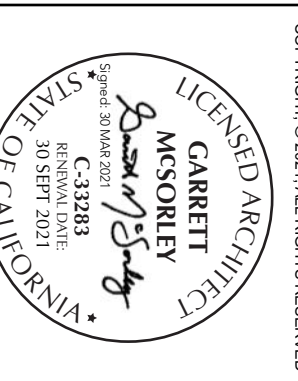
Statutory Exemption:      Class \_\_\_\_\_      Section \_\_\_\_\_

Not a Project

Other







Garrett M. Sorley  
 License No. 15486  
 State of California  
 Expires 30 SEPT 2021

Garrett M. Sorley  
 License No. 15486  
 State of California  
 Expires 30 SEPT 2021

Garrett M. Sorley  
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 State of California  
 Expires 30 SEPT 2021

APPLICANT:  
 WESTHAVEN VOLUNTEER  
 FIRE DEPARTMENT  
 448 SIXTH AVE  
 TRINIDAD, CA 95570



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 WESTHAVEN VOLUNTEER  
 FIRE DEPARTMENT  
 448 SIXTH AVE  
 TRINIDAD, CA 95570



PROPOSED NEW SHED,  
 APPROX. 373 SF,  
 APPROX. 10 FT TALL

EXISTING OVERHEAD ELECTRIC  
 SERVICE DROP AND METERS,  
 NO WORK. NOTE ON SITE PLAN  
 THE PROPOSED SHED DOES  
 NOT EXTEND IN FRONT OF  
 METERS. MAINTAIN REQUIRED  
 CLEAR SPACE

(N) CONC. FOOTINGS  
 PER STRUCTURAL

### 3D VIEW

**EMERGENCY VEHICLE STORAGE  
 ACCESSORY STRUCTURE**  
 160 6TH AVENUE  
 TRINIDAD, CALIFORNIA 95570  
 APN: 514-141-016

PROJECT NUMBER: 2123

Drawn Date:  
**21 SEPT 2021**

Sheet No. \_\_\_\_\_

Scale: \_\_\_\_\_

NOT FOR CONSTRUCTION

**A2**

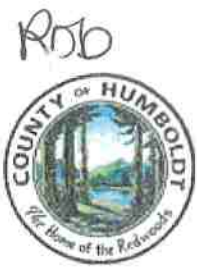
### ATTACHMENT 3

#### REFERRAL AGENCY COMMENTS AND RECOMMENDATIONS

The project was referred to the following referral agencies for review and comment. Those agencies that provided written comments are checked off.

<b>Referral Agency</b>	<b>Response</b>	<b>Recommendation</b>	<b>Location</b>
Building Inspection Division	No Response		
County Counsel	No Response		
Division Environmental Health	No Response		
Public Works, Land Use Division	✓	Conditions of Approval	On file
California Department of Fish & Wildlife	No Response		
Westhaven CSD	✓	Conditions of Approval	On file
California Coastal Commission	No Response		
Yurok Tribe	No Response		
NWIC	No Response		





**COUNTY OF HUMBOLDT**  
**PLANNING AND BUILDING DEPARTMENT**  
**CURRENT PLANNING**  
 3015 H STREET, EUREKA, CA 95501 - PHONE (707) 445-7245

8/16

5/4/2021



**Project Referred To The Following Agencies:**

County Counsel, Environmental Health, PW Land Use, **Building Inspections**, CSD: Westhaven, Cal Coastal Commission, Cal Fish & Wildlife, NWIC, Yurok Tribe

**Applicant Name** Westhaven Volunteer Fire Department **Key Parcel Number** 514-141-016-000

**Application (APPS#)** PLN-2020-16864 **Assigned Planner** Tricia Shortridge 707-268-3704

Please review the above project and provide comments with any recommended conditions of approval. To help us log your response accurately, please include a copy of this form with your correspondence.

Questions concerning this project may be directed to the assigned planner for this project between 8:30am and 5:30pm Monday through Friday.

County Zoning Ordinance allows up to 15 calendar days for a response. If no response or extension request is received by the response date, processing will proceed as proposed.

If this box is checked, please return large format maps with your response.

**Return Response No Later Than: 5/19/2021**

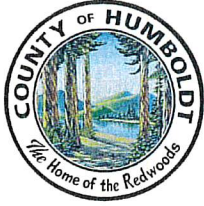
Planning Clerk  
 County of Humboldt Planning and Building Department  
 3015 H Street  
 Eureka, CA 95501  
**Email:** PlanningClerk@co.humboldt.ca.us **Fax:** (707) 268 - 3792

**We have reviewed the above application and recommend the following (please check one):**

- Recommend Approval. The department has no comment at this time.
- Recommend Conditional Approval. Suggested conditions attached.
- Applicant needs to submit additional information. List of items attached.
- Recommend Denial. Attach reasons for recommended denial.

Other Comments: \_\_\_\_\_

DATE: 8-16-21 PRINT NAME: Rob Edwards



DEPARTMENT OF PUBLIC WORKS  
**C O U N T Y O F H U M B O L D T**

MAILING ADDRESS: 1106 SECOND STREET, EUREKA, CA 95501-0579  
AREA CODE 707

ON-LINE  
WEB: CO.HUMBOLDT.CA.US

ADMINISTRATION	445-7491	NATURAL RESOURCES	445-7741
BUSINESS	445-7652	NATURAL RESOURCES PLANNING	267-9540
ENGINEERING	445-7377	PARKS	445-7651
FACILITY MANAGEMENT	445-7493	ROADS	445-7421

CLARK COMPLEX  
HARRIS & H ST., EUREKA  
FAX 445-7388  
LAND USE 445-7205

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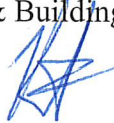
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**LAND USE DIVISION INTEROFFICE MEMORANDUM**

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TO: Tricia Shortridge, Planner, Planning & Building Department

FROM: Kenneth Freed, Assistant Engineering 

DATE: 05/19/2021

RE: **WESTHAVEN VOLENTEER FIRE DEPARTMENT; APN 514-141-016,  
APPS# PLN-2020-16864-CUP-CDP**

**ROAD:** The subject parcel is located on Sixth Avenue (County Road No. C4N050). Sixth Avenue is developed as a paved road without curbs, gutters, or sidewalks.

**The following conditions are recommended:** Our review of this project is limited to what is shown on the submitted plot plan. If other facilities not shown on the plot plan will be constructed, contact this Department immediately for approval **before** construction. This Department has regulations regarding facilities such as retaining walls, fence site visibility, drainage culverts, and parking lanes within the County right of way. This Department has included general statements for facilities that may not be included on the plot plan.

- (1) Applicant must apply for and obtain an encroachment permit for the rural commercial driveway on Sixth Avenue. The permit will require the applicant to construct a driveway entrance surfaced with asphalt concrete or as approved by the Department of Public Works. [reference: County Code § 411-11 (a)(b)]
- (2) The permit will require the driveway entrance to be surfaced with asphalt concrete or portland cement concrete. The paved area shall extend a minimum of 20 feet back from the edge of the existing roadway pavement and be flared a minimum of 30 feet at the intersection with the County road. The driveway shall intersect the County road at a 90° angle. The driveway grade shall not exceed 2% in the first 20 feet. [reference: County Code sections 313-109.1.3.2.5 and 411-51 (b)(3)]
- (3) All parking must be developed on-site or applicant must construct a parking lane along the County road in a manner approved by this Department. All parking required by Code must be constructed prior to occupancy of building or "final" issued for building permit. [reference: County Code section 313-109.1 et seq.]
- (4) Site visibility must be maintained at the driveway entrance. [reference: County Code section 341-1 et seq.]

(5) Applicant shall be responsible to correct any involved drainage problems within the County road right of way to the satisfaction of this Department.

**Informational Notes (not a requirement):**

1. **FENCES/GATES:** Pursuant to County Code Section 411-11 (j) and California Streets & Highways Code Sections 1481 & 1482, fences are not allowed within the public right of way of County maintained roads. Prior to constructing any fences along (or near) the right of way line, the applicant is advised to consult with the Department of Public Works Encroachment Permit Office at 707.445.7205.

It is important to note that fences constructed outside of the public right of way are still subject to the County's visibility Ordinance (County Code Section 341-1). Fences and gates on private property may need to be setback further to comply with the County Visibility Ordinance.

Gates must be set back sufficiently from the road so that a vehicle can completely pull off the road while opening or closing the gate. In addition, for properties in the State Responsibility Area, conformance with Fire Safe Regulations (County Code Section 3112-13) is also required.

Fences and gates taller than 6 feet may require a building permit. The applicant is advised to consult with the Planning and Building Department – Building Division at 707.445.7245 prior to constructing any fences or gates.

// END //



**COUNTY OF HUMBOLDT**  
**PLANNING AND BUILDING DEPARTMENT**  
**CURRENT PLANNING**  
 3015 H STREET, EUREKA, CA 95501 ~ PHONE (707) 445-7245

5/4/2021

**Project Referred To The Following Agencies:**

County Counsel, Environmental Health, PW Land Use, Building Inspections, CSD: Westhaven, Cal Coastal Commission, Cal Fish & Wildlife, NWIC, Yurok Tribe

**Applicant Name** Westhaven Volunteer Fire Department **Key Parcel Number** 514-141-016-000

**Application (APPS#)** PLN-2020-16864 **Assigned Planner** Tricia Shortridge 707-268-3704

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If this box is checked, please return large format maps with your response.

**Return Response No Later Than:** 5/19/2021

Planning Clerk  
 County of Humboldt Planning and Building Department  
 3015 H Street  
 Eureka, CA 95501  
**Email:** PlanningClerk@co.humboldt.ca.us **Fax:** (707) 268 - 3792

**We have reviewed the above application and recommend the following (please check one):**

- Recommend Approval. The department has no comment at this time.
- Recommend Conditional Approval. Suggested conditions attached.
- Applicant needs to submit additional information. List of items attached.
- Recommend Denial. Attach reasons for recommended denial.

Other Comments: Parking will be impacted for fire hall users and the Westhaven CSD Office and customers requesting removal of "old post office" storage building to offset parking issue.

DATE: 5/20/21 PRINT NAME: Paul Rosenblatt

Westhaven Community Services District Customer and Staff Parking has been in conflict with emergency vehicle storage access and egress/ingress since Westhaven office was built in 1992. I called planner Tricia Shortridge immediately following receipt of referral letter number. No return call was received

## Lippre, Suzanne

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**From:** Paul Rosenblatt <prosenblatt.wcsd@suddenlinkmail.com>  
**Sent:** Tuesday, May 25, 2021 9:48 AM  
**To:** Planning Clerk  
**Subject:** Referral PLN 2020-16864  
**Attachments:** SCAN0079.PDF

Greetings planners and Tricia Shortridge, I am writing in response to planning referral PLN-2020-16864

When I received this referral I immediately called the planner Tricia Shortridge and left a message expressing there was an omission of our office on the plot plan and asking for a return call to talk about the referral. I never received a return call. While it is understood staff may be working from home the lack of a return call on this important matter is very disappointing.

On Wednesday the 19<sup>th</sup> of May our board of directors met at our regular monthly meeting and this referral was an action item on the agenda. It was agreed unanimously by the board and staff that lack of adequate parking has been an ongoing issue for the Westhaven Community Services District customers and our staff.

The proposed new apparatus storage and driveway will reduce the available parking for hall users and further put hall users and WCSD customers and staff parking in conflict with the fire departments emergency responders personal vehicles and emergency vehicles.

In 1983 when the Station was built and the Fire Hall remodeled improved parking was a required part of the project. This improved parking was never completed.

Customers have parked in front of the apparatus bay doors while "going to the office for a minute" to drop off payments pay their bills in person since the office was built in 1992 for the WCSD. Signage and ongoing conversation have not resolved this issue. There have been a number of heated exchanges over the last three decades between fire department personnel and district customers and community members over this issue.

The district board and its predecessor the Westhaven Mutual Water Company have been meeting at the fire hall for their monthly board meetings since 1987 and 1968 respectively. When Covid restrictions are lifted we will return to meeting at the fire hall in person.

The hall is available to the public as a rental facility under non Covid conditions and has been historically used as a community meeting place since the original building was built in 1950-51.

Our proposed mitigation is that the existing "Old Post Office" storage building be removed to create parking for the Districts customers and staff out of the line of travel of emergency vehicles from the existing and proposed apparatus bays. The District feels this is a reasonable and easy mitigation and a solution in keeping with our understanding of the 1983 requirement of "improved Parking" and will help to ensure egress and ingress for the emergency vehicles while providing reasonable parking for the District's office. It should be noted that the "Old Post Office" storage building has extensive powder post beetle damage and is rotten in the under sills, floor-joists, and lower portions of the building such that it is leaning/listing to the east and south.

Please see the attached scan of the referral document and a marked up copy of the pertinent part of the plot plan.

On behalf of the District, its board of directors and customers I respectfully submit this proposed mitigation. Please contact me so we can discuss this project. Thank you, Paul

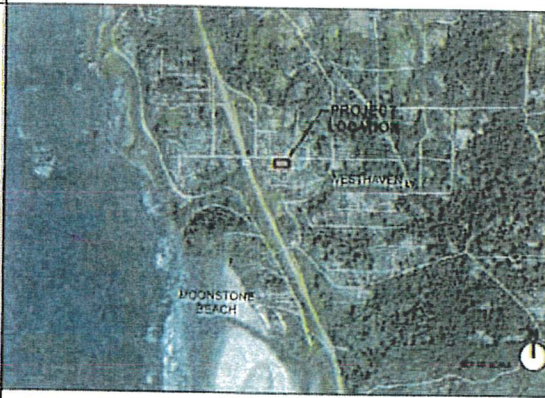
Paul Rosenblatt  
General Manager  
Westhaven CSD

# APPLICABLE CODES

APPLICABLE CODES FOR ALL NEW WORK,  
AS CURRENTLY ADOPTED INCLUDING ALL ERATTA & SUPPLEMENTS

- 2019 CA ADMINISTRATIVE CODE, TITLE 24, PART 1
- 2019 CA BUILDING CODE, TITLE 24, PART 2
- 2019 CA ELECTRICAL CODE, TITLE 24, PART 3
- 2019 CA MECHANICAL CODE, TITLE 24, PART 4
- 2019 CA PLUMBING CODE, TITLE 24, PART 5
- 2019 CA ENERGY CODE, TITLE 24, PART 6
- 2019 CA FIRE CODE, TITLE 24 PART 9  
(INCLUDING CFC CHAPTER 38 PLANT PROCESSING & EXTRACTION FACILITIES, SUPPLEMENT EFFECTIVE JULY 1 2018)
- 2019 CA EXISTING BLDG CODE, TITLE 24, PART 10
- 2019 CA GREEN BLDG STNDS CODE, TITLE 24, PART 11
- 2019 NFPA 13 FIRE SPRINKLER SYSTEM (CA AMENDED)
- 2019 NFPA 14 STANDPIPE & HOSE (CA AMENDED)
- 2019 NFPA 24 FIRE SERVICE MAINS (CA AMENDED)
- 2019 NFPA 72 FIRE ALARM CODE (CA AMENDED)

# VICINITY MAP



**McSORLEY ARCHITECTURE**  
garrett.mcsorley@gmail.com  
PO Box 2472  
McKinleyville, CA 95519  
707 633 9283



**WESTHAVEN VOLUNTEER FIRE DEPARTMENT**  
446 SIXTH AVE  
TRINIDAD CA 95570

# PROJECT DESCRIPTION

THE PROPOSED SCOPE OF WORK INCLUDES CONSTRUCTION OF A NEW 32' BY 48', 1,536 SF, ONE STORY ACCESSORY PRE-ENGINEERED METAL BUILDING ON CONCRETE SLAB-ON-GRADE TO STORE EMERGENCY VEHICLES AND EQUIPMENT FOR THE WESTHAVEN VOLUNTEER FIRE DEPARTMENT.

THE NEW BUILDING WILL HAVE NO NEW PLUMBING FIXTURES AND THE EXISTING ON-SITE SEPTIC SYSTEM WILL REMAIN TO SERVE EXISTING OTHER BUILDINGS ON THE PARCEL. THE EXISTING DISPOSAL FIELD WILL REMAIN, AND THE RESERVE AREA HAS BEEN SLIGHTLY RELOCATED AS INDICATED. THE NEW BUILDING WILL BE SERVED BY A SUBPANEL FROM THE EXISTING ELECTRIC METER ON THE ADJACENT EXISTING GARAGE.

THE PROJECT IS TO STORE EXISTING APARATUS EQUIPMENT, AND IS NOT AN EXPANSION OF USE. THE BUILDING WILL NOT GENERATE ANY NEW SOURCES OF NOISE, DUST, TRAFFIC, OR VIBRATIONS. THE NEW BUILDING DOES NOT CAUSE SHADING ON ADJACENT PROPERTIES, AND IS POSITIONED TO MINIMIZE IMPACT TO VIEWS. THE BUILDING INCLUDES MINIMAL DARK-SKY LED LIGHTING. DRAINAGE WILL NOT BE CHANGED AND EXISTING LANDSCAPED AREAS WILL REMAIN

# PLANNING PROCESS

THE PROPERTY IS ZONED RESIDENTIAL SINGLE FAMILY WITH COMBINING ZONES RESTRICTING FURTHER SUBDIVISION, ALLOWING MANUFACTURED HOMES, AND FOR RIPARIAN PROTECTION (RS-XM/R).

A FIRE STATION IS CLASSIFIED AS AN ESSENTIAL SERVICES USE TYPE. IT IS AN ALLOWED USE IN THE RS ZONE WITH A USE PERMIT. THE CONSTRUCTION OF THE STORAGE BUILDING IS NEW DEVELOPMENT AND WILL REQUIRE A CDP. AS IT REQUIRES A CUP IT IS APPEALABLE TO THE COASTAL COMMISSION, A HEARING BEFORE THE ZONING ADMINISTRATOR OR PLANNING COMMISSION IS NEEDED

ADDITIONALLY, IT HAS BEEN DETERMINED THAT THIS APN IS HELD AS TWO SEPARATE PARCELS, WHICH MUST BE COMBINED THROUGH MERGER OR THE PARCEL CAN BE HELD AS SINGLE BUILDING SITE BY RECORDING A COVENANT TO HOLD AS ONE PARCEL.

THE PROPOSED PROJECT IS ELIGIBLE FOR A CLASS 3, SECTION 15303 CEQA EXEMPTION FOR CONSTRUCTION OR CONVERSION OF SMALL STRUCTURES.

# PARCEL INFO

APN	514 141 011 000
ADDRESS	460 6TH AV WESTHAVEN 95570
AREA	0.49
PERMITS	0.49
DATE	11/17/13
TYPE	EX
STATUS	TOP
DATE	05/14/08
DATE	09/01/95
REMARKS	Improvment, Subject to Erection
DATE	02/01
APPROVAL	Y
REMARKS	MAX. GROUND COVER (313-6.1): 35% MAX PROPOSED = 26.4%, OKAY
APPROVAL	N
REMARKS	MAX. STRUCTURE HEIGHT (313-6.1): 35 FT MAX, PROPOSED = 20'-8" OKAY
APPROVAL	N
REMARKS	SETBACKS (PER 313-6.1) FRONT: 20 FT MIN. REAR: 20 FT MIN. INT. SIDE: 5 FT MIN DOUBLE FRONTAGE: 20 FT MIN. FOR BOTH OR 10 FT WHERE ALLEY
APPROVAL	N
REMARKS	NOT FOR CONSTRUCTION
DATE	12/11/03

# SHEET INDEX

- A1 - TITLE SHEET & SITE PLAN
- A2 - FLOOR PLAN & 3D VIEWS
- A3 - ELEVATIONS

EMERGENCY VEHICLE STORAGE

ACCESSORY STRUCTURE

160 6TH AVENUE  
TRINIDAD, CALIFORNIA 95570  
APN: 514-141-016

PROJECT NUMBER: 2123

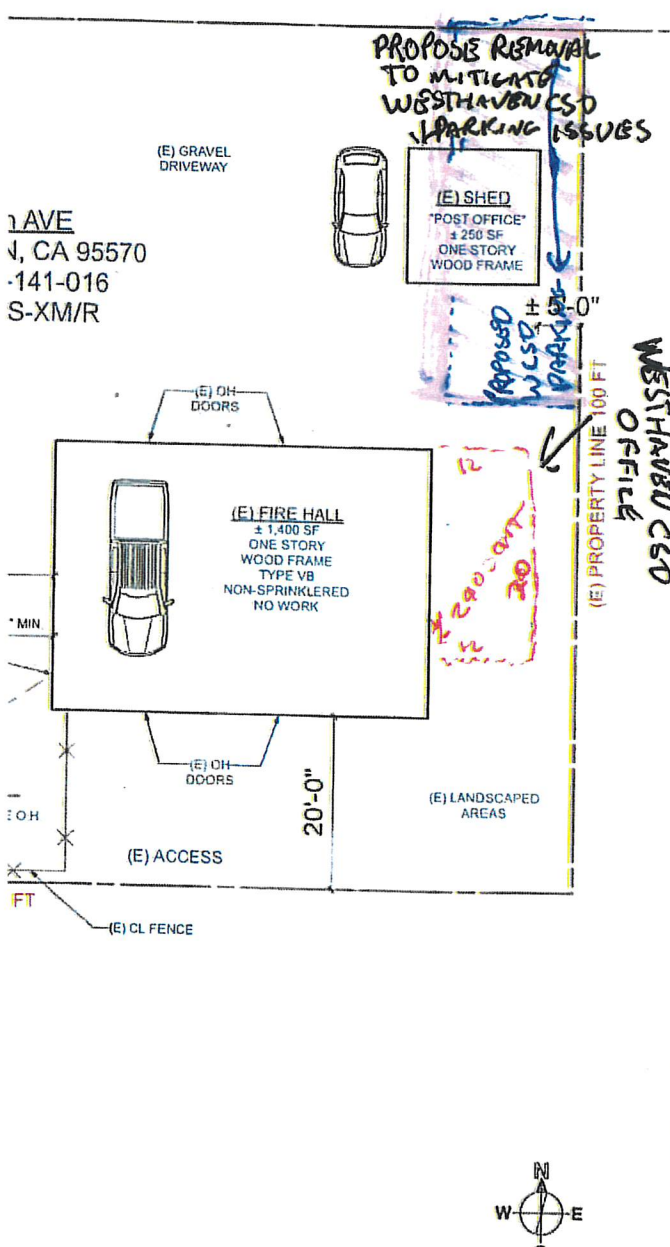
TITLE SHEET & SITE PLAN

FOR USE PERMIT

30 MARCH 2021

A1

(E) PG&E POWER POLE & GUY ANCHOR TO REMAIN





**COUNTY OF HUMBOLDT**  
**Planning and Building Department – Current Planning**  
 3015 H Street, Eureka, CA 95501 ~ PHONE (707) 445-7541  
**PROJECT TRANSMITTAL**

APPLICANT KEY PARCEL 514-141-016-000 Westhaven DATE 5/4/2021 CONTACT Tricia Shortridge APPS# PLN-2020-16864

**PROJECT INFORMATION**

<b>SUBJECT</b> Westhaven Volunteer Fire Department Equipment Shelter	<b>PROJECT TYPE</b> Conditional Use Permit, Coastal Development Permit
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**PROJECT DESCRIPTION** A Coastal Development Permit (CDP) and Conditional Use Permit (CUP) to construct and establish the use of a 1,536 sq.ft. single story building for fire apparatus and emergency vehicle storage associated with the Westhaven Volunteer Fire Department. Four new dark sky LED lights would be located to the front of the structure off of 6th Avenue. Included with the proposed structure is a 32x32 sq. ft. paved driveway. No vegetation removal is proposed. Minimal grading would be required for building pad and site preparation. The fire station is classified as an Essential Services Use Type and is an allowed use in the Residential Single Family (RS) zoning with a CUP. The intensity of use is not expanding from historical use already established but the CUP is required to establish the new infrastructure and it's intended use under the zoning regulations for the Residential Single Family There is no vegetation removal and no other development is proposed.

**PROJECT LOCATION**  
 The project is located in Humboldt County, in the Westhaven area, on the South side of 6th Avenue, approximately 140 feet from the intersection of Spring Lane and 6th Avenue, on the property known as 460 6th Avenue.

**PRESENT PLAN DESIGNATIONS** Rural Village (RV). Trinidad Area Plan, 2017 General Plan. Density: Three (3) units per acre, Slope Stability: Low Instability (1).

**PRESENT ZONING**  
 Residential Single Family (RS-20), Manufactured Home (M), Streams and Riparian Corridor Protection (R)

**KEY PARCEL NUMBER** 514-141-016-000

**ADDITIONAL PARCEL #S**

APPLICANT INFORMATION	OWNER INFORMATION	AGENT INFORMATION
<b>Name</b> Westhaven Volunteer Fire Department <b>Address 1</b> 446 Sixth Avenue <b>Address 2</b> <b>City</b> Trinidad State CA Zip 95570 <b>Phone</b> (707)498-5217 <b>E-Mail</b> hessellinejeff@gmail.com	<b>Name</b> Westhaven Volunteer Fire Dept <b>Address 1</b> <b>Address 2</b> Po Bx 2143 <b>City</b> Trinidad State CA Zip 95570 <b>Phone</b> <b>E-Mail</b>	<b>Name</b> McSorley Architecture <b>Address 1</b> PO Box 2472 <b>Address 2</b> <b>City</b> McKinleyville State CA Zip 95519 <b>Phone</b> (707)633-9283 <b>E-Mail</b> garrett.mcsorley@gmail.com

**ADDITIONAL PROJECT INFORMATION**

**ADDITIONAL OWNERS**

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**DECISION MAKER**  
**ENVIRONMENTAL REVIEW REQUIRED?**  
**MAJOR ISSUES**  
**STATE APPEAL STATUS**  
**PRELIMINARY CEQA FINDINGS**  
**CEQA EXEMPTION SECTION**  
**EXEMPTION DESCRIPTION**

**ATTACHMENT 4**  
**PUBLIC COMMENTS**