

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

PHILLIP SMITH-HANES  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, January 19, 2016

9:00 AM

Regular Meeting

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***NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.***

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion*

**Board of Supervisors**

1. Certificate of Recognition for Fortuna Rotary on their 90th Birthday (Supervisor Estelle Fennell)  
**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Certificate of Recognition.  
**Attachments:** [Fortuna Rotary Certificate of Recognition.pdf](#)
  
2. Letter of Appreciation to Planning Commission and Staff (Supervisor Virginia Bass and Supervisor Mark Lovelace)  
**Recommendation:** That the Board of Supervisors authorize the Chair and Board Members to sign the Letter of Appreciation, and direct the Clerk of the Board to distribute the letter to the Planning Commission and Staff.  
**Attachments:** [Letter of Appreciation to Planning Commission and Staff.pdf](#)
  
3. Proclaim Monday, January 18, 2015 as Martin Luther King Jr. Day in Humboldt County (Supervisor Rex Bohn)  
**Recommendation:** That the Board of Supervisors ratify the Proclamation for Martin Luther King, Jr. Day.  
**Attachments:** [Martin Luther King Jr. Day Proclamation.pdf](#)
  
4. Consider Sending Comment Letter to State Water Resources Control Board Related to 401 Certification of PacifiCorp's Dams on the Klamath River in Support of Alternative 6 (Dam Removal)  
**Recommendation:** That the Board of Supervisors Authorize Supervisor Sundberg and Supervisor Lovelace to provide a comment letter on behalf of the Board regarding 401 certification for PacifiCorp's dams on the Klamath River in support of Alternative 6 (dam removal).  
**Attachments:** [Letter re Klamath Dam.pdf](#)  
[Final Letter.pdf](#)
  
5. Letter of Support for the Orleans Volunteer Fire Department Funding Request to FEMA to Replace Old and Outdated Equipment, i.e. Rescue Rig with Mini-Pumper/Initial Attack Vehicle that has Rescue Capabilities  
**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.  
**Attachments:** [Letter of Support for Orleans Volunteer Fire Department.pdf](#)

6. Resolution Honoring Debra Lake on Her Retirement as Postmaster of the Rio Dell Post Office

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Resolution

**Attachments:** [Debra Lake Retirement Resolution.pdf](#)

7. Renewal of Humboldt County's Participation in the Redwood Coast Connect Broadband Consortium

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution in support of further funding of the California Center for Rural Policy (CCRP) and reappoint Supervisor Bohn and Supervisor Sundberg to continue serving on the Redwood Coast Broadband Consortium as ad-hoc appointments through 2016.

**Attachments:** [Participation in Redwood Coast Connect Broadband Consortium.pdf](#)

**Clerk of the Board**

8. Approval of the Action Summary - Meeting of January 11, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of January 11, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103

**Attachments:** [Action Summary for Meeting of 1-11-2016.pdf](#)

9. Approval of the Action Summary - Meeting of January 12, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of January 12, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103

**Attachments:** [Action Summary for Meeting of 1-12-2016.pdf](#)

**County Administrative Office**

10. One-Stop Service Center Operator Designation

**Recommendation:** That the Board of Supervisors receive recommendations from the Humboldt County Workforce Development Board (HC-WDB) and designate the County of Humboldt Department of Health and Human Services Employment Training Division (DHHS-ETD), College of the Redwoods (CR), and Redwood Community Action Agency (RCAA) to act as the lead consortium to operate the one-stop service center, locally known as The Job Market; approve additional partners, Sequoia Personnel Services (SPS) and North Coast Small Business Development Center (NC-SBDC) to become one-stop partners to carry out business services at the one-stop service center; and direct staff to work with

DHHS-ETD, CR and RCAA to develop and enter into a Memorandum of Understanding (MOU) between the HC-WDB and all one-stop partners.

*Attachments:* [One-Stop Service Center Operator Designation.pdf](#)

**Department of Health and Human Services: Mental Health**

11. First Amendment to the Agreement with Alcohol Drug Care Services, Inc. for Fiscal Years 2014-15 and 2015-16

*Recommendation:* That the Board of Supervisors approve the First Amendment to the Agreement between County of Humboldt and Alcohol Drug Care Services, Inc. for fiscal years 2014-15 and 2015-16; authorize the Chair to execute three (3) originals of the Amendment; and direct the Clerk of the Board to return two (2) executed originals of the First Amendment to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Mental Health.

*Attachments:* [1st Amendment to Agreement with Alcohol Drug Care Services, Inc.pdf](#)

12. Second Amendment to the Agreement with Crestwood Behavioral Health Inc. Placement Facilities for Fiscal Years 2014-15 and 2015-16

*Recommendation:* That the Board of Supervisors approve the Second Amendment to the Agreement between County of Humboldt and Crestwood Behavioral Health, Inc. (CBHI) Placement Facilities for fiscal years 2014-15 and 2015-16; authorize the Chair to execute three (3) originals of the Amendment; and direct the Clerk of the Board to return two (2) executed originals of the Second Amendment to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Mental Health.

*Attachments:* [Second Amendment to Agreement with Crestwood.pdf](#)

**Department of Health and Human Services: Social Services**

13. Agreement with Redwood Community Action Agency to Provide Housing and Support Services to Eligible Families

*Recommendation:* That the Board of Supervisors approve the Agreement with Redwood Community Action Agency (RCAA) to provide housing and support services to eligible families referred from Department of Health and Human Services (DHHS)-Social Services programs for the period of January 1, 2016 through December 31, 2016; authorize the Chairperson to execute three (3) originals of the Agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the Agreement to the DHHS-Contract Unit for forwarding to DHHS Administration.

*Attachments:* [Agreement with RCAA for Housing and Support Services.pdf](#)

14. Memorandum of Understanding with California Department of Social Services (CDSS) for the Permanency Innovations Initiative (PII)

**Recommendation:** That the Board of Supervisors approve the Memorandum of Understanding (MOU) with the California Department of Social Services to allow the Department of Health and Human Services (DHHS)-Social Services to continue its participation in the California Partners for Permanency project, pursuant to the federally funded Permanency Innovations Initiative; authorize the Director of DHHS-Social Services to sign the MOU and any amendments to this MOU that may occur during the term; and direct the Clerk of the Board to route one (1) fully executed agenda item to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

**Attachments:** [MOU with CDSS for the Permanency Innovations Initiative.pdf](#)

### Human Resources

15. Ratification of 2015-2017 Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) for Representation Units 1-4

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_ (attached) approving the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1684 for Units 1-4; and authorize the Chairman of the Board of Supervisors to execute the Memorandum of Understanding.

**Attachments:** [Staff Report, Resolution.pdf](#)  
[2015-17 MOU with AFSCME \(124 pages\).pdf](#)  
[Appendix A \(101 pages\).pdf](#)  
[Appendices B-G.pdf](#)  
[Public Comment.pdf](#)

16. Resolution to Adopt Compensation Plans for Management & Confidential Employees and Elected and Appointed Department Heads for Fiscal Years 2015-2016 and 2016-2017

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_ (attached) approving the Compensation Plans for Management and Confidential Employees and Elected and Appointed Department Heads for fiscal years 2015-2017.

**Attachments:** [Compensation Plans for M&C, Electeds, Department Heads.pdf](#)

**Probation**

17. Extension of Extra Help Hours to 1530 for Juvenile Corrections Officers Molly Turner and Alicia Garrison (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for Juvenile Corrections Officers Molly Turner and Alicia Garrison to 1530 hours through June 30, 2016, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**Attachments:** [Probation Extension of Extra Help Hours.pdf](#)

**Public Works**

18. Storm Damage Repairs on Alderpoint Road at PM 42.65 & 42.70; Project No.: ER-4400(051) & 4400 (052); Contract No.: 206377 & 206378

**Recommendation:** That the Board of Supervisors accept the completed contract, including all change orders approved by the Public Works Department, between RP Rice Construction, Inc., and Humboldt County for the storm damage repairs on Alderpoint Road; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$2,131.87. This will bring the total amount paid to 100 percent of the contract.

**Attachments:** [Storm Damage Repairs on Alderpoint Road.pdf](#)

19. Union Street and Sea Avenue Reconstruction, Project No.: RPL-5904(057), Contract No.: 202701

**Recommendation:** That the Board of Supervisors ratify the Director of Public Works to sign Contract Change Order Number 5 for the total amount of \$69,555.61; ratify the Director of Public Works to sign Contract Change Order Number 6 for the total amount of \$38,084.62; and approve the attached Appropriation Transfer to provide funding.

**Attachments:** [Union Street and Sea Avenue Reconstruction.pdf](#)

20. Local Transportation Fund Preliminary Claim for Fiscal Year 2015-16

**Recommendation:** That the Board of Supervisors authorize the Chairperson to sign the attached Local Transportation Fund preliminary claim; and direct the Clerk of the Board to return the claim to the Public Works Department for attachment of required documentation and submittal to the Humboldt County Association of Governments (HCAOG).

**Attachments:** [Local Transportation Fund Preliminary Claim.pdf](#)

**21. Approval of Proposed Activities Under the Title III Small Grant Program Firewise Project and Supplemental Budget (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors direct the Auditor-Controller to supplement the Public Works budget by adding the attached revenue and expense line items (4/5 vote required); approve funding for five Firewise project proposals submitted by local fire safe councils (FSCs), special districts, and community organizations to the Humboldt County Title III Small Grant Program; and authorize the Public Works Director to sign grantee agreements with project applicants that are substantially similar to the sample agreement attached hereto (see Attachment 1), after review and approval by County Counsel and Risk Management.

**Attachments:** [Proposed Activities Under Firewise Project.pdf](#)

**22. Supplemental Budget for Garberville Airport (016) Runway and Taxiway Rehabilitation and Run-Up Apron Design, Airport Improvement Program (AIP) Grant 03-06-0092-009, Project No. 919272; Supplemental Budgets Require 4/5 Vote**

**Recommendation:** That the Board of Supervisors adopt the attached supplemental budget for FY 2015-16 (4/5 vote required).

**Attachments:** [Garberville Airport Supplemental Budget.pdf](#)

**Sheriff**

**23. Correctional Deputy Salary Advancement in Budget Unit 1100-243 Jail**

**Recommendation:** That the Board of Supervisors approve salary advancement as required by Humboldt County Salary Resolution 82-190, Section 6(A) (1) Appointments, Advancements, and Demotions, for Correctional Deputy 1 Edmund Burgess (class 0424A, salary range 328, Position 07, Salary Step 1A) in budget unit 1100-243 to Salary Step "B" effective the beginning of the bi-weekly pay period following approval.

**Attachments:** [Correctional Deputy Salary Advancement.pdf](#)

**Treasurer/Tax Collector**

**24. Award Recommendation for Banking Services to US Bank**

**Recommendation:** That the Board of Supervisors approve an award recommendation by the Treasurer-Tax Collector (T-TC) to execute a banking services contract with U.S. Bank.

**Attachments:** [Recommendation for Banking Services.pdf](#)

**D. SPECIAL PRESENTATIONS****E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Human Resources****1. Revision of Ordinance Setting Compensation of the Board of Supervisors**

**Recommendation:** That the Board of Supervisors initiate the review process of Board Salaries and Benefits pursuant to County Code; and direct staff to bring back proposed ordinance language consistent with your Board's direction relative to salary and benefits.

**Attachments:** [Ordinance Setting Compensation of the Board.pdf](#)

**Planning and Building Department****2. Review of Staff's Modification of Proposed Ordinance in Response to Board Direction, Adding Section 313-55.4 et seq. to Title III, Division I, Chapter 3, Section B, Part 1 (Coastal Zoning Regulations), and Section 314-55.4 et seq. of Title III, Division 1, Chapter 4, Section B, Part I (Inland Zoning Regulations) to the Humboldt County Code Relating to Phase IV of the Medical Marijuana Land Use Ordinance Setting Segulations for Cultivation, Processing, Manufacture and Distribution Operations and Facilities**

**Recommendation:** That the Board of Supervisors receive draft ordinance reflecting changes as directed by the Board on January 11th and 12th, 2016; consider questions and points of clarifications described herein, deliberate, and provide further direction to staff as necessary regarding possible modifications to draft ordinance; set January 26, 2016 as the date for adoption of the ordinance and the Mitigated Negative Declaration; and direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted. [Government Code Section 25124(b)(1)].

**Attachments:** [Modified MMLUO.pdf](#)  
[Public Comments.pdf](#)  
[Proof of Publication.pdf](#)



**Public Works****3. County Office Space and Building Capital Projects Improvements**

**Recommendation:** That the Board of Supervisors direct the County Treasurer/Tax Collector and County Administrative Officer to secure \$5,590,000 to perform the following: Juvenile Hall Replacement - Project Budget Adjustment \$2,100,000; Weights and Measures Building - Finalize Design and Construction \$1,140,000; New Building, 1001 4th Street - Architectural Engineering Services \$1,200,000; Vacant areas of the Fifth floor of Courthouse - District Attorney Offices Remodel \$900,000; Arcata/Eureka Airport Restaurant - County Upgrades \$250,000.

**Attachments:** [County Office Space and Building Capital Projects Improvements.pdf](#)

**I. CLOSED SESSION****J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**1. Public Comment Sign-In Sheet and Handouts**

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

**K. ADMINISTRATIVE ABATEMENT HEARINGS****L. PUBLIC HEARINGS****Planning and Building Department****1. Big Lagoon Park Company General Plan Amendment and Zone Reclassification. Case Numbers GPA-03-01 and ZR-03-04. Application Number 2346. Assessor Parcel Numbers 517-121-010 and 517-131-009. Big Lagoon Area**

**Recommendation:** That the Board of Supervisors introduce Ordinance No. \_\_\_\_ (Attachment 5) by title and waive reading; open the public hearing, receive and consider the staff report, and accept public comment; close the public hearing and deliberate; find the Suggested Modifications in Exhibit A are exempt pursuant to Section 15265 of the CEQA Guidelines, and finds that there is no substantial evidence that the Suggested Modifications as set forth in Exhibit A will have a significant effect on the environment; adopt the Planning Commission's finding; make the necessary findings to accept, agree to, and approve Suggested Modification 1 and Suggested Modification 2 as adopted by the California Coastal Commission on

September 10, 2015, and adopt Resolution No. \_\_\_\_ (Attachment 4). That by the adoption of Resolution \_\_\_\_ the Board of Supervisors approve Suggested Modification 1: the text amendment to the Humboldt County General Plan-North Coast Area Plan (Land Use Plan) amending the land use designation description of Section 5.20 Urban Plan Designation, Residential Estates (RE), Gross Density to state "...or as designated on Map 2A.", and approves Suggested Modification 2: the amendment to Map 2A of the Humboldt County General Plan-North Coast Area Plan/Land Use Plan by adding the notation as specified in Attachment 1 to the subject parcel, i.e., APN 517-121-010; make the necessary findings to accept, agree to, and approve Suggested Modification 3 as adopted by the California Coastal Commission on September 10, 2015, and adopt Ordinance No. \_\_\_\_ (Attachment 5). That by the adoption of Ordinance No. \_\_\_\_ the Board of Supervisors approve Suggested Modification 3 amending Section 313-6.1, inclusive, of Title III, Division 1, Chapter 3 Section A, Part 1 (Coastal Zoning Regulations) of the Humboldt County Code (Implementation Plan) relating to the Residential Single Family (RS) zoning regulations by amending the Maximum Density by adding the notation as specified in Attachment 1; authorize the Planning staff to transmit the adopted changes to the California Coastal Commission for final certification; find that the amendments will be effective immediately upon certification by the California Coastal Commission; agree to issue Coastal Development Permits subject to the approved Local Coastal Program, and intend to carry out these amendments in a manner in conformity with the Coastal Act; direct the Clerk of the Board to give notice of the decision to the applicant/owner, the County Assessor's Office, and any other interested party; and direct the Clerk of the Board to publish a Post Adoption Summary of the Ordinance (Attachment 5) within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against the ordinance and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance.

*Attachments:*      [Big Lagoon Park Company General Plan Amendment.pdf](#)  
[Proof of Publication.pdf](#)

## M. AFTERNOON DISCUSSION ITEMS

### Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

## N. ADJOURNMENT

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**