

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, March 25, 2025

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve consent calendar. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Agricultural Commissioner**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-402](#)

5. Notice of Vacancy for Two At-Large Members on the Humboldt County Audit Committee

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-413](#)

6. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-428](#)

7. Quarterly Report of Current Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees and Commissions

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-434](#)

8. Letter of Appreciation to William Cook for Service on the Humboldt County Audit Committee

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-372

1. Approval of Cooperative Agreement No. 24-0413-000-SA, Industrial Hemp Cultivation Program in the Amount of \$3,934.50

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 24-0413-000-SA, known as the Industrial Hemp Cultivation Program agreement in the amount of \$3,934.50; and
2. Authorize the Chair to sign the agreement and return all copies to the Agricultural Commissioner's Office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors25-306

2. Proclaim March 2025 as Social Worker Appreciation Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-342

3. Retirement Resolution for Jet DeKruise

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Retirement Resolution.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Clerk of the Board25-401

4. Letter of Appreciation to Nicole Alvarado for Service on the Humboldt County Audit Committee

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

**Department of Health and Human Services: Administration**25-395

9. Inter-Departmental Memorandum of Understanding between the Humboldt County Department of Health and Human Services and the Humboldt County District Attorney's Office Regarding the Continued Operation of the Child Abuse Services Team in the Amount of \$382,000 Per Fiscal Year

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services Director and the Humboldt County District Attorney, or designees thereof, to execute, the attached inter-departmental memorandum of understanding regarding the continued operation of the Child Abuse Services Team in the amount of \$382,000 per fiscal year; and
2. Authorize the Department of Health and Human Services Director and the Humboldt County District Attorney, or designees thereof, to execute any and all subsequent amendments to the attached inter-departmental memorandum of understanding, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit and the Humboldt County District Attorney's Office with one (1) fully executed, certified copy of the Board order related to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Public Health**

25-335**10. Professional Services Agreement with Open Door Community Health Centers for Fiscal Years 2025-26 Through 2027-28*****Recommendation:*** That the Board of Supervisors:

1. Approve the attached Professional Services Agreement by and between the County of Humboldt and Open Door Community Health Centers for Fiscal Years 2025-26 through 2027-28; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute the attached Professional Services Agreement by and between the County of Humboldt and Open Door Community Health Centers for Fiscal Years 2025-26 through 2027-28; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Professional Services Agreement with Open Door Community Health Centers, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye:           5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Social Services**

25-340

11. Professional Services Agreement in an Amount Not to Exceed \$680,815 with the Betty Kwan Chinn Homeless Foundation Regarding the Provision of Temporary Shelter and Support Services to Individuals and Families Experiencing Homelessness in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation regarding the provision of temporary shelter and support services to individuals and families experiencing homelessness in Humboldt County in an amount not to exceed \$680,815 for the period of July 1, 2025, through June 30, 2026; and
2. Approve, and authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Human Resources25-405

12. Supplemental Budget for the Liability Budget Unit (3524-354) in the Amount of \$1,250,000 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget in the Liability budget (3524-354) for Fiscal Year (FY) 2024-25 (4/5 Vote Required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Public Works

25-298

13. Third Amendments to the Consultant Services Agreements with Quincy Engineering, Inc., as Assigned to Consor North America, Inc., Regarding the Provision of Design Engineering and Environmental Services for the Holmes-Larabee and McCann Bridge Projects

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached third amendment to the consultant services agreement with Quincy Engineering, Inc., as assigned to Consor North America, Inc., regarding the provision of design engineering and environmental services for the Holmes-Larabee Bridge Project [Contract Number 594171]; and
2. Approve, and authorize the Chair of the Board to execute, the attached third amendment to the consultant services agreement with Quincy Engineering, Inc., as assigned to Consor North America, Inc., regarding the provision of design engineering and environmental services for the McCann Bridge Project [Contract Number 594172]; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached third amendments to the consultant services agreements with Quincy Engineering, Inc., as assigned to Consor North America, Inc., to the Engineering Division of the Department of Public Works for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**25-392

14. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) for the Sheriff's Business Office

**Recommendation:** That the Board of Supervisors:

1. Approve an exception to the hiring freeze for 1.0 FTE Senior Fiscal Assistant (Class 0124) for fiscal year (FY) 2024-25.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Treasurer/Tax Collector**

25-456

15. Support for SB 346 (Durazo) Regarding Information Sharing by Short-Term Rental Facilitators

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support (Attachment 1) regarding SB 346.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**E. ITEMS PULLED FROM CONSENT****F. PUBLIC COMMENT ON NON-AGENDA ITEMS**25-460

1. Public Comment - Non Agenda items

**G. MATTERS SET FOR TIME CERTAIN**Human Resources25-374

1. 9:30 AM - Human Resources' Pilot Supervisor Academy Recognition Presentation

**Recommendation:** That the Board of Supervisors:

1. That the Board of Supervisors receive the report and recognize staff for their completion of the Pilot Supervisor Academy.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Auditor/Controller25-346

2. 10:00 AM - Presentation of Fiscal Year 2022-23 Audit Reports

**Recommendation:** That the Board of Supervisors:

1. Receive and file the attached audit reports prepared by CliftonLarsonAllen, LLP regarding the single audit and financial statements of the County of Humboldt for fiscal year 2022-23.

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone



**Board of Supervisors (Closed Session)**25-352

3. 11:30 AM - Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

*No reportable actions taken.*

**County Counsel (Closed Session)**25-417

4. 11:30 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Faustino Cayetano v. County of Santa Barbara, et al., Case No. 2:25-cv-01723-CV-E

*With regard to item G-4, the Board voted unanimously to authorize the County of Humboldt Counsel's Office to defend the County of Humboldt in the case Faustino Cayetano v. County of Santa Barbara, et al., Case No. 2:25-cv-01723-CV-E.*

25-418

5. 11:30 AM - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

*No reportable actions taken.*

25-448

6. 11:30 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Christopher Mitchell v. County of Humboldt, Case No. 3:24-cv-03845-RFL

*No reportable actions taken.*

25-449

7. 11:30 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Friends of the Eel River v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2201593

*No reportable actions taken.*

**Planning and Building Department**

25-368

8. 1:30 PM - Reconsideration Of Board of Supervisors Oct. 24, 2023, Direction Relative to Payment of Measure S Taxes

**Recommendation:** That the Board of Supervisors:

1. Direct that those who have paid at least 50% of their tax obligation or spent at an amount equal to their tax obligation in condition compliance be granted a 6-month extension to pay their full tax obligation until Sept. 31, 2025; and
2. Direct that a discussion of the future of Measure S be agendized for a future Board Meeting; and
3. Direct staff to develop a program to either recapture owed taxes and to provide accountability for lack of payment.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations as amended:**

**- Extend the deadline for payment of Measure S taxes from March 31, 2025 to December 31, 2025 for those who have entered into a payment plan and for those who have not entered into a payment plan they must enter a payment plan by April 3, 2025 in order to extend the Measure S payment deadline to December 31, 2025. The December 31, 2025, deadline is final and there will be no extensions.**

**The motion carried by the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Nay: 1 - Supervisor Steve Madrone

## H. PUBLIC HEARINGS

### Planning and Building Department

25-357

1. Appeal of Suspension of a Conditional Use Permit and Modification of a Conditional Use Permit for Cannabis Cultivation for Mana Farms, LLC, Record Number PLN-12280-CUP

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) which does the following:
  - a. Finds the action in compliance with the California Environmental Quality Act and finds the modification of the permit will not be detrimental to the public health, safety or welfare or be detrimental to the environment with the added conditions of approval.
  - b. Denies the appeal of the suspension leaving the permit suspended until outstanding conditions A2 - A15 are completed; and
  - c. Modifies the Conditional Use Permit to revise and add conditions of approval; and
2. Direct the Clerk of the Board to provide a certified board order to the planning and building staff to be included with the notification of decision to the appropriate parties.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, to approve staff recommendations as amended:**

**- Modify the Conditional Use Permit to revise and add conditions of approval to address water usage, completion of conditions of approval and inspections with a modification to condition 7, to allow the permit holder until December 31, 2025 to finish permitting and install the required solar array.**

**The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## I. DEPARTMENTAL REPORTS

### Department of Health and Human Services: Social Services

25-407

1. Presentation on Department of Health and Human Services Child Welfare Services in Honor of Social Worker Appreciation Month

**Recommendation:** That the Board of Supervisors:

1. Receive and file a presentation from Department of Health and Human Services Child Welfare Services.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Human Resources

25-391

## 2. 2024 Department Head Reporting Structure Study - Supplemental Report

**Recommendation:** That the Board of Supervisors:

1. Accept the 2024 Department Head Reporting Structure Study - Supplemental Report and provide direction to staff as appropriate.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations and directed staff to return with a proposed department head reporting model.**

**The motion carried by the following vote:**

Aye: 4 - Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Rex Bohn

**J. MATTERS INITIATED BY BOARD****Board of Supervisors**25-337

## 1. Proclaim April 2025 as Child Abuse Prevention Month in Humboldt County and Receive the Humboldt County Child Abuse Prevention Coordinating Council's Annual Report

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation and receive the Humboldt County Child Abuse Prevention Coordinating Council's annual report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 3 - Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 2 - Supervisor Rex Bohn, and Supervisor Steve Madrone

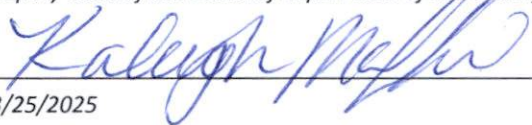
**K. CLOSED SESSION (See Matters Set For Time Certain)****L. ADJOURNMENT**

*I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

KALEIGH MAFFEI

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

  
3/25/2025





MINUTES

Tuesday, March 25, 2025

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, April 8, 2024, with the vote as shown below.

AYES:	Supervisors:	--	Bohn, Bushnell, and Wilson
NAYS:	Supervisors:	--	None
ABSENT:	Supervisors:	--	Arroyo and Madrone
ABSTAIN:	Supervisors:	--	None

  
Kaleigh Maffei  
Deputy Clerk of the Board

  
Michelle Bushnell  
Chair of the Board